



Māori Climate Platform: Approval to lodge APH paper for Māori Climate Platform Interim Committee

Date Submitted:	11 October 2022	Tracking #: BRF-2209	
Security Level	Policy and Privacy In-Confidence	MfE Priority:	Urgent

	Action sought:	Response by:
Hon James SHAW, Minister of Climate Change	Approve CAB-140 for lodging with APH Committee Approve the proposed contents of the Interim Committee induction pack Agree to forward to Ministers listed below	13(tracked changes) October

Actions for Minister's Office Staff	Forward this briefing to the Minister for Māori Crown Relations; Minister and Associate Minister for Māori Development and Associate Minister for the Environment (Rights and Interests) Return the signed report to MfE.
Number of appendices and attachments #	Appendix 1: CAB-140 Interim Ministerial Advisory Committee, Māori Climate Platform: Appointments (tracked changes) Appendix 2: CAB-140 Interim Ministerial Advisory Committee, Māori Climate Platform: Appointments (clean) Appendix 3: CAB-140 attachment: Candidate CV Forms and Organisational Form Appendix 4: Proposed scope of the Interim Committee induction pack

Key contacts

Position	Name	Cell phone	1st contact
Principal Author	Rasheeda Woolford		
Responsible Manager	Connie May Nisbet	(b) (1) (A)	✓
Director	Katherine Wilson	(b) (1) (A)	

Māori Climate Platform: Approval to lodge APH paper for Māori Climate Platform Interim Committee

Key Messages

1. In March 2022, Cabinet agreed to establish the Māori Climate Platform (the platform) [MCR-22-MIN-0007 refers]. An Interim Ministerial Advisory Committee (Interim Committee) is being established to lead the design of the platform.
2. A robust nomination and selection process has occurred over the past five months, resulting in your ten preferred appointments to the Interim Committee. The final step is to advise the Cabinet Appointments and Honours Committee (APH) of your appointments.
3. A draft APH paper outlining your preferred appointments, their term and remuneration band under the Cabinet Fees Framework [BRF-1718 refers] was circulated to agencies and Ministers for feedback on the 27th of September. No feedback was received by Ministers by the close of consultation on 11th of October, however agencies have suggested some minor changes.
4. We now seek your approval of minor amendments to provide clarity about the nominating process and the appointees relevant skills and experience for the role.
5. If you agree to these changes, we seek your approval of the revised Cabinet paper (Appendix 1) and accompanying Organisational Form and CV Candidate Forms (Appendix 2) for lodgement on 13th of October.
6. Following Cabinet consideration of your appointments, you will need to send letters of appointment to the Interim Committee members. We will send you a draft letter for your approval on 20th October.
7. To assist the Interim Committee we are now putting together an induction pack to aid their work programme development. The proposed content for the induction pack is attached at Appendix 3 for your comment and approval.

Recommendations

We recommend that you:

- | | | |
|----|---|--------|
| a. | Agree to the recommended changes to the Cabinet Appointments and Honours Committee paper (CAB-140) and CV Candidate Forms | Yes/No |
| a. | Approve the Cabinet Appointments and Honours Committee paper (CAB-140) and attachments for lodging on the 13 th October | Yes/No |
| b. | Approve the contents for the induction pack for the incoming Interim Committee | Yes/No |

- c. **Forward** this briefing to Hon Kelvin Davis, Minister for Māori Crown Relations: Te Arawhiti.

Yes/No

- d. **Forward** this briefing to Hon Willie Jackson, Minister for Māori Development.

Yes/No

- e. **Forward** this briefing to Hon Nanaia Mahuta, Associate Minister for Māori Development.

Yes/No

- f. **Forward** this briefing to Hon Kiritapu Allan, Associate Minister for the Environment.

Yes/No

Signature

Katherine Wilson Director - Climate Adaptation and Evidence	
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Hon James SHAW, Minister of Climate Change	
12 October 2022	

Purpose

1. This briefing provides you with a final Cabinet Appointments and Honours Committee (APH) paper to appoint the Interim Ministerial Advisory Committee, Māori Climate Platform (Interim Committee). This revised paper has considered the feedback received from agencies and your Ministerial colleagues about your appointments.
2. Following your approval of the APH paper and the Candidate CV Forms and Organisational Form that must accompany it, we will lodge it on your behalf with the APH Committee on Thursday 13th of October.
3. We are now preparing the induction materials for the Interim Committee to introduce them to their role and deliverables and summarise the main policy areas of relevance. We seek your approval of the proposed contents for the induction pack.

Context

4. A robust process has been followed to nominate and select appointees to the Interim Committee. This has included an independent Nominating Panel, which led a first round of identifying and assessing nominations for appointment. The Nominating Panel was chaired by Lisa Tumahai (BRF-1717 refers).
5. You accepted the Nominating Panel's recommendation for seven members and elected to seek further nominations for three additional members. This was to address gaps in representation and skills related to Māori communities at risk of climate impacts, practical experience linking hapū, iwi, the Crown and the Māori economy, and/or urban Māori [BRF-2004 refers].
6. To address these specific gaps, a second round of nominations were invited from Māori Ministers and the assessment process was led by senior Māori officials from Te Arawhiti and the Ministry for the Environment [BRF-2004 refers].
7. The Chairs of the first and second nominating panels discussed the final ten members to ensure group fit for the Interim Committee as a whole. You agreed to appoint the following people [BRF-2004 refers]:
 - a. Dayle Takitimu (Co-chair)
 - b. Mike Smith (Co-chair)
 - c. Lani Kereopa (Member)
 - d. Jacqui Forbes (Member)
 - e. Veronica Baldwin-Smith (Member)
 - f. David Perenara-O'Connell (Member)
 - g. Michael Stevens (Member)
 - h. Nedine Thatcher Swann (Member)
 - i. Terengāteina Boasa-Dean (Member)
 - j. Nicola MacDonald (Member).

8. The nomination and selection process is summarised in the APH paper to explain how the process has followed Public Service Commission guidelines, been as free from political interference as possible, and confirm the required due diligence and probity measures have been taken.

Analysis and advice

Amendments to the APH paper following agency and Ministerial consultation

9. The draft APH paper was circulated for agency and Ministerial consultation on 27th of September. No ministerial feedback was received by the deadline of 11 October.
10. However we recommend a number of minor changes resulting from agency feedback, outlined in Table 1 below. In some instance we recommend removing some material from Candidate CVs where this information has not been able to be independently verified. We do not consider the removal of this material to be material for their appointment.

Table 1: Table of changes to CAB-140 following Ministerial and agency consultation

Section	Recommended change	Rationale for change
Comment	Para 10.6 Additional text Jacqui Forbe's membership and term on Waste Advisory Board added	Transparency. Information on appointee's current membership.
Comment	Para 10.10 Removal of text Reference to Nicola MacDonald's work with the Māori Womens Welfare League removed	Unverifiable using external CV checking provider
Remuneration	Para 16 Relocation of text Advice was sought from the Public Service Commission on fee settings	Transparency. Clarifies that Public Service Commission's role was confined to advice on fee settings rather than on MfE's assessment using the Fees Framework
Appointment process and consultation	Para 23 Additional text Clarifies Ministerial role to submit nominations for round two of the nominating process	Transparency.

Appointment process and consultation	Para 27 Additional text Clarifies status of due diligence checks	Transparency
Appointment process and consultation	Para 30 & 31. Additional text. List of agencies and Ministers consulted on paper	Required
Timing and publicity	Para 37. Additional text. Clarifies that appointees must accept in writing	Clarifies process
CV Candidate Forms	Terengāteina Boasa-Dean - included experience as investment fund manager	Adds more context on the skills relevant to role of interim committee
	David Perenara-O'Connell – removed reference to his membership of Canterbury Aoraki Conservation Board	Unable to be verified by external checkers due to institutional record-keeping problems
	Dayle Takitimu- additional information about current employment as Head of School at Toihoukura and legal experience	Adds more context on the skills relevant to role of interim committee
	Michael Stevens – additional information about governance role at Otago Community Trust, a community funding organisation	Adds more context on the skills relevant to role of interim committee
	Nedine Thatcher Swann – removal of older qualifications and positions not able to be independently verified	Old or irrelevant qualifications not submitted to external CV checker for verification. Some positions unable to be verified by external CV checker.
	Veronica Baldwin-Smith – removed older membership of West Coast Tai Poutini Conservation Board	Unable to be verified by external CV checker. Most recent membership has been verified.

Induction pack for the incoming Interim Committee

11. Public Service Commission guidelines recommend that Crown groups are provided with a comprehensive induction to ensure they perform to a high standard.
12. To ensure the scope of the induction pack corresponds with your expectations about their role under the ToR, we recommend that you agree to the proposed content in Appendix 3.

Other considerations

Risks and mitigations

13. There is a short period of time between appointment and delivery of the Interim Committee's workplan on the 8th of December. The induction materials will establish clear guidance to enable the Interim Committee to quickly establish the foundations for how they wish to work and launch successfully into their workplan development.

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Next steps

15. Through this briefing you are asked to approve the attached APH paper (Appendix 1) and Candidate CV Forms and Organisational Form (Appendix 2) for lodgement with the APH Committee on Thursday the 13th of October.
16. Your appointments will be considered by the APH Committee on Wednesday the 19th. Cabinet will minute the APH Committee's decision on the 25th.
17. We will send you draft appointment letters for your approval on Thursday the 20th of October.
18. Officials will initiate early conversations with the Co-Chairs so that work can begin shortly after appointments are confirmed.

Appendix 1: CAB-140 Interim Ministerial Advisory Committee, Māori Climate Platform: Appointments (tracked changes)

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Appendix 2: CAB-140 Interim Ministerial Advisory Committee, Māori Climate Platform: Appointments (clean)

CAB-140 Appointment of the Māori climate platform interim Ministerial advisory committee.docx

Proactively released under the Official Information Act

Appendix 3: Attachments for CAB-140. Candidate CV Forms and Organisation Form

Candidate CV Forms

Organisation Form_CAB140.docx

Proactively released under the Official Information Act

Appendix 4: Proposed scope of the Interim Committee induction pack

Section	Purpose	Content
Front page		Terms of Reference
Part 1: Overview of climate system	Outline the operating environment that the Interim Committee's work & recommendations will sit within	<p>Summary of central government, iwi/hapū; local government; private sector; communities roles for emission reduction and national adaptation plans</p> <p>Ministerial roles</p> <p>Climate Change Executives Board</p> <p>Agency roles</p> <p>Climate Change Commission</p> <p>Other Māori groups who interact with ERP & NAP policy development/implementation</p> <p>CERF explanation</p>
Part 2: the Interim Committee and Māori climate platform	Provides context and sets clear expectations for the purpose of the Platform and role of the Interim Committee	<p>Previous advice through development of ERP and NAP, and the related Cabinet decisions</p> <p>Importance of broader engagement in the work of the Interim Committee to design an enduring platform, and funding allocation structures aligned with a Māori climate strategy</p>
Part 3: climate policy response	Provide an overview of policy work to give context for a Māori climate strategy and allocation of funding for Māori climate action and kaupapa Māori, tangata Māori solutions	<p>Brief description of ERP & NAP development and release</p> <p>Approach & due dates for next ones</p> <p>Explanation of important terms, including NDC, emission budgets etc</p> <p>Cross-cutting themes to highlight priority areas of interest to Māori as follows:</p>

Section	Purpose	Content
Part 3: climate policy response		<p>Land, water and kāinga</p> <ul style="list-style-type: none"> -Summarise what Māori have said -Summarise ERP & NAP policy direction for building land, water, community and whānau resilience <p>Production and Consumption</p> <ul style="list-style-type: none"> -Summarise what Māori have said -Summarise ERP & NAP policy direction related to circular economy, waste and production systems <p>Knowledge and learning</p> <ul style="list-style-type: none"> -Summarise what Māori have said -Summarise ERP & NAP policy direction for mātauranga, education and data
Part 4: your first month as an Interim Committee	Provide initial advice to support interim committee to develop their workplan by 8 December	<p>PSC recommended induction materials:</p> <ol style="list-style-type: none"> 1. Agenda for mihi whakatau and induction day 2. Member profiles 3. Contact points 4. PSC guidelines and the code of conduct 5. Document management protocols 6. Conflicts of interest management 7. Payment and reimbursements <p>Provide early advice on key elements of the workplan deliverable, including:</p> <ul style="list-style-type: none"> - Including Rangatahi voices - Setting outcomes and objectives for pilot funding - Developing an engagement plan - Budget and secretariat support available to support the interim committee - Key dates and planning considerations
Part 5: appendices	Further context to support advice	Supplementary information and reports