

Waste data – Overview of reporting obligations for territorial authorities

From 1 July 2024 territorial authorities will need to report new information on waste data and waste levy spending.

This factsheet provides a brief overview of the reporting requirements. Please see schedule 4 of the [regulations](#) for more detail on the data required under these reporting obligations. For other factsheets in the series see [Further information](#).

New requirements

From 1 July 2024, amendments to the Waste Minimisation (Information Requirements) Regulations 2021 mean all territorial authorities will need to:

1. collect data and report on waste received by:
 - a. waste service managed by a territorial authority (eg, kerbside recycling collection)
 - b. a facility owned or operated by a territorial authority (eg, material recovery facility)
2. report on how they have spent the waste levy money they receive. This reporting was previously voluntary, and will now be compulsory.

Territorial authorities must provide these reports to the Ministry for the Environment each year, with the first report due on **30 September 2025**.

What records to keep

Territorial authorities must record the following items, if the service or facility is provided for under their Waste Management and Minimisation Plans:

- types of materials collected through the territorial authority services or collections (eg, glass, plastic, metals)
- tonnes of materials collected by a waste service managed by the territorial authority (eg, kerbside recycling collection), or a facility owned or operated by the territorial authority (eg, material recovery facility)
- contamination tonnages in the territorial authority's services (eg, tonnes of materials collected for recycling and subsequently sent to final disposal)
- tonnage breakdown by category of materials (eg, tonnes of glass collected from a drop-off recycling point)
- other waste and administrative information (eg, physical address of community recycling centres)
- waste levy expenditure (how the territorial authority has spent the levy money it receives).

When to provide records

The following table sets out the key dates for the mandatory reporting for territorial authorities:

Change for territorial authorities	Date
Start keeping records of waste in preparation for the reporting period of 1 July 2024 to 30 June 2025.	1 July 2024
Submit report to the Ministry on: <ul style="list-style-type: none">records of waste received through a waste service managed, or a facility owned or operated, by the territorial authoritywaste levy spending by the territorial authority.	30 September 2025
Submit subsequent annual reports.	30 September each year

Submitting records

Territorial authorities will be able to submit their reports online. The Ministry is currently identifying the systems requirements for this new reporting. In the meantime, continue to submit levy-spend reports through the TAWLES online system.

Keeping records

Territorial authorities must retain records for at least seven years.

Why the Ministry is collecting this information

The information provided by territorial authorities will help us improve waste services and infrastructure for Aotearoa New Zealand. It will also give us a better insight into the regional and national flow of waste materials, so we can find ways to minimise and manage waste. Aggregated data will be made available here: [Waste facilities and disposal](#).

Further information

Fact sheets in this series

This fact sheet is part of a series of three fact sheets for territorial authorities regarding their waste data and waste levy reporting obligations.

- For more information on reporting on contamination in kerbside collections see the factsheet [Waste data – How to measure contamination in kerbside collections](#).
- For more information on reporting on TA owned or operated resource recovery facilities see the factsheet [Waste data – Reporting on resource recovery facilities](#).

Find out more

Contact the Ministry for the Environment by emailing wastedataregsupport@mfe.govt.nz or visit the webpage [Territorial authority waste data and waste levy reporting obligations](#).

