



Wai 2358: National Fresh Water and Geothermal Resources Inquiry

Reimbursement form

When to use this form

Fill in this form to request reimbursement of costs for preparing evidence or attending an event as part of the Waitangi Tribunal's Wai 2358 Stage 3 inquiry.

Reimbursement of costs can be claimed by:

- a claimant in Wai 2358
- a member of a claimant group or their support people. Up to three support people per claimant or claimant witness for the claimant group participating in a Tribunal event can be funded
- interested parties in Wai 2358 (including their witnesses and support people).

Email your completed form, and any queries about claimant funding to claimantfunding@mfe.govt.nz.

Privacy statement

We collect personal information from you, including your name, contact and bank account details. We collect this so we have all the information we need to process your application. We will use this information only for the purpose of processing your claim for reimbursement.

You have the right to ask for a copy of any personal information we hold about you, and to ask for it to be corrected if you think it is wrong. If you'd like to ask for a copy of your information, or to have it corrected, please email claimantfunding@mfe.govt.nz.

Your details

Name	
Address	
Phone number	
Email address	

Claim details

Are you a:	<input type="checkbox"/> Member of a claimant group <input type="checkbox"/> An interested party <input type="checkbox"/> Support person <input type="checkbox"/> Lawyer acting on behalf of a claimant
Wai number	
Name of interested party	
Law firm acting on your behalf, or note if you are representing yourself	

Waitangi Tribunal event details

Where was the event?	
Date/s of the event	

Bank account details

Account holder name	
Bank name	
Bank account number for reimbursement	
Bank account verification Please include bank verification with this form. Bank account verification must include the bank logo, account name, and account number. Attach one of the following: <input type="checkbox"/> Bank deposit slip	

- Bank statement with your name and account number
- Snip or screenshot showing bank account number and name

Costs being claimed

Please visit the [Ministry's website](#) for further information on the costs that can be claimed, the evidence required, and who can claim these costs.

Fill in one table for each cost you are claiming. If you are seeking reimbursement for costs you paid for other people in your group (eg, your support people or other claimant group members or if you are a lawyer) you need to fill in a table for each person.

You will need to provide GST receipts or other appropriate supporting documentation for expenses being claimed.

When completing the tables below, the additional information required may include the following.

- **Accommodation** – the type of accommodation and number of nights spent there.
- **Meals** – breakfast, lunch or dinner.
- **Personal vehicle mileage at \$0.95 per kilometre** – include where your journey started and ended, the number of kilometres travelled for mileage, and the total cost. For the total cost use the calculation: kilometres travelled x \$0.95 = total cost).¹
- **Transport** – let us know where your journey started and ended, and if your costs are airfare, bus, car rental, ferry, parking, taxis/ride-sharing (eg, Uber), or train costs.

Claim details	
Name and Wai number	
Cost type (eg, meals, accommodation, mileage or transport)	
Date cost incurred	
Additional information	
Claim amount including GST (\$)	

Claim details	
Name and Wai number	

¹ Use kilometre rates for the applicable tax year as specified by Inland Revenue. For the 2022–23 income year this is 0.95 cents per kilometre. Inland Revenue publishes the rates after each tax year ends. However, if the rates for the tax year have not yet been published, use the latest available rate from the previous tax year.

Cost type (eg, meals, accommodation, mileage or transport)	
Date cost incurred	
Additional information	
Claim amount including GST (\$)	

Claim details	
Name and Wai number	
Cost type (eg, meals, accommodation, mileage or transport)	
Date cost incurred	
Additional information	
Claim amount including GST (\$)	

Claim details	
Name and Wai number	
Cost type (eg, meals, accommodation, mileage or transport)	
Date cost incurred	
Additional information	
Claim amount including GST (\$)	

Sign and date form	
Name of signatory <i>By typing your name you are electronically signing this form</i>	
Date	
<p>This claim form must be signed by the person claiming reimbursement. In signing this claim form, you are certifying that the information is a true and correct record.</p>	

Further claim details, if required

