

Wai 2358: National Fresh Water and Geothermal Resources Inquiry

Reimbursement form

|  |
| --- |
| When to use this formFill in this form to request reimbursement of costs for preparing evidence or attending an event as part of the Waitangi Tribunal’s Wai 2358 Stage 3 inquiry.Reimbursement of costs can be claimed by:* a claimant in Wai 2358
* a member of a claimant group or their support people. Up to three support people per claimant or claimant witness for the claimant group participating in a Tribunal event can be funded
* interested parties in Wai 2358 (including their witnesses and support people).
 |

Email your completed form, and any queries about claimant funding to claimantfunding@mfe.govt.nz.

## Privacy statement

We collect personal information from you, including your name, contact and bank account details. We collect this so we have all the information we need to process your application. We will use this information only for the purpose of processing your claim for reimbursement.

You have the right to ask for a copy of any personal information we hold about you, and to ask for it to be corrected if you think it is wrong. If you’d like to ask for a copy of your information, or to have it corrected, please email claimantfunding@mfe.govt.nz.

|  |
| --- |
| Your details |
| **Name** | Click to enter text. |
| **Address** | Click to enter text. |
| **Phone number** | Click to enter text. |
| **Email address** | Click to enter text. |

|  |
| --- |
| Claim details |
| **Are you a:** | [ ]  Member of a claimant group[ ]  An interested party[ ]  Support person[ ]  Lawyer acting on behalf of a claimant |
| **Wai number** | Click to enter text. |
| **Name of interested party** | Click to enter text. |
| **Law firm acting on your behalf, or note if you are representing yourself** | Click to enter text. |

|  |
| --- |
| Waitangi Tribunal event details |
| **Where was the event?** | Click to enter text. |
| **Date/s of the event** | Click to enter a date. |

|  |
| --- |
| Bank account details |
| **Account holder name** | Click to enter text. |
| **Bank name** | Click to enter text. |
| **Bank account number for reimbursement** | Click to enter text. |
| **Bank account verification**Please include bank verification with this form. Bank account verification must include the bank logo, account name, and account number. Attach one of the following:[ ]  Bank deposit slip[ ]  Bank statement with your name and account number[ ]  Snip or screenshot showing bank account number and name |

### Costs being claimed

Please visit the [Ministry’s website](https://environment.govt.nz/te-ao-maori/the-treaty-and-the-ministry/claimant-funding/reimbursement-for-claimants/) for further information on the costs that can be claimed, the evidence required, and who can claim these costs.

Fill in one table for each cost you are claiming. If you are seeking reimbursement for costs you paid for other people in your group (eg, your support people or other claimant group members or if you are a lawyer) you need to fill in a table for each person.

You will need to provide GST receipts or other appropriate supporting documentation for expenses being claimed.

When completing the tables below, the additional information required may include the following.

* **Accommodation** – the type of accommodation and number of nights spent there.
* **Meals** – breakfast, lunch or dinner.
* **Personal vehicle mileage at $0.95 per kilometre** – include where your journey started and ended, the number of kilometres travelled for mileage, and the total cost. For the total cost use the calculation: kilometres travelled x $0.95 = total cost)[[1]](#footnote-2).
* **Transport** – let us know where your journey started and ended, and if your costs are airfare, bus, car rental, ferry, parking, taxis/ride-sharing (eg, Uber), or train costs.

|  |
| --- |
| Claim details |
| **Name and Wai number** | Click to enter text. |
| **Cost type (eg, meals, accommodation, mileage or transport)** | Click to enter text. |
| **Date cost incurred** | Click to enter a date. |
| **Additional information** | Click to enter text. |
| **Claim amount including GST ($)** | Click to enter text. |

|  |
| --- |
| Claim details |
| **Name and Wai number** | Click to enter text. |
| **Cost type (eg, meals, accommodation, mileage or transport)** | Click to enter text. |
| **Date cost incurred** | Click to enter a date. |
| **Additional information** | Click to enter text. |
| **Claim amount including GST ($)** | Click to enter text. |

|  |
| --- |
| Claim details |
| **Name and Wai number** | Click to enter text. |
| **Cost type (eg, meals, accommodation, mileage or transport)** | Click to enter text. |
| **Date cost incurred** | Click to enter a date. |
| **Additional information** | Click to enter text. |
| **Claim amount including GST ($)** | Click to enter text. |

|  |
| --- |
| Claim details |
| **Name and Wai number** | Click to enter text. |
| **Cost type (eg, meals, accommodation, mileage or transport)** | Click to enter text. |
| **Date cost incurred** | Click to enter a date. |
| **Additional information** | Click to enter text. |
| **Claim amount including GST ($)** | Click to enter text. |

|  |
| --- |
| Sign and date form |
| Name of signatoryBy typing your name you are electronically signing this form | Click to enter text. |
| **Date** | Click to enter a date. |
| This claim form must be signed by the person claiming reimbursement. In signing this claim form, you are certifying that the information is a true and correct record. |

|  |
| --- |
| Further claim details, if required |
|  |

|  |  |
| --- | --- |
| Published in March 2024 by the Ministry for the Environment – Manatū mō te TaiaoPublication number: INFO 1237 | Shape  Description automatically generated with medium confidence |

1. Use kilometre rates for the applicable tax year as specified by Inland Revenue. For the 2022–23 income year this is 0.95 cents per kilometre. Inland Revenue publishes the rates after each tax year ends. However, if the rates for the tax year have not yet been published, use the latest available rate from the previous tax year. [↑](#footnote-ref-2)