



s 9(2)(a)

Thank you for your email of 5 June 2022 requesting the following under the Official Information Act 1982 (the Act):

I refer to Minister Parker's answer to written parliamentary question (WPQ) 16464 (2022) where it says "discussions about the formation of an advisory rōpū began in late June 2020 and contracts were agreed in late October 2020."

I request the following information:

- *All communications (including via text and messaging platforms), correspondence and written reports the Ministry for the Environment received or produced regarding the formation of this advisory rōpū and appointments to it.*
- *Where any such communications or correspondence requested occurred orally, I request the best recollection of these and the date and time they occurred.*

Enclosed is information within the scope of your request. Some information is withheld under the following section of the Act:

- 9(2)(a) to protect the privacy of natural persons.
- 9(2)(b)(ii) would likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

The particular discussions recalled by staff from the Ministry for the Environment (the Ministry) related to the identification of individuals with the required skills needed to inform the development of the waste strategy, perceived conflicts of interest, the management of conflicts of interest, and contract arrangements. In recalling these discussions, no significant information was noted that is not covered by information released under the Official Information Act 1982 by the Ministry.

The Ministry has released a range of information regarding the rōpū and you can find this information at environment.govt.nz/oia-releases/

In terms of section 9(1) of the Act, I am satisfied that, in the circumstances, the withholding of this information is not outweighed by other considerations that render it desirable to make the information available in the public interest.

You have the right to seek an investigation and review by the Office of the Ombudsman of my decision to withhold information relating to this request, in accordance with section 28(3) of the Act. The relevant details can be found on their website at:

www.ombudsman.parliament.nz.

Please note that due to the public interest in our work the Ministry for the Environment publishes responses to requests for official information on our [OIA responses page](#) shortly after the response has been sent.

If you have any queries about this, please feel free to contact our Ministerial Services team: ministerials@mfe.govt.nz.

Yours sincerely

A handwritten signature in black ink that reads "G. Wigley". The signature is written in a cursive style with a large, looped "G" and a stylized "Wigley".

Glenn Wigley
Director – Regulatory and Policy

Released under the provision of
the Official Information Act 1982

From: Denise Lievore <Denise.Lievore@mfe.govt.nz>

Sent: Wednesday, 22 July 2020 4:26 pm

To: Marianna Tyler <Marianna.Tyler@mfe.govt.nz>

Subject: Next steps Maori reference group

Kia ora Marianna

Thanks for the update today. It sounds as though you're making good progress on ensuring Maori are fully involved (whatever that means) in developing the strategy.

Did I understand correctly that Para Kore will be part of the reference group as well? It would be great if that was the case.

My understanding of next steps is that I'll draft some TOR based on the ones Heather had in mind. I'll circulate the draft TOR to you, Sam, Shaun, Glenn and Kathy. They would serve as a conversation starter for the Maori group and MfE to work out the extent and type of engagement. Please let me know if you had a different understanding.

Nga mihi nui

Denise

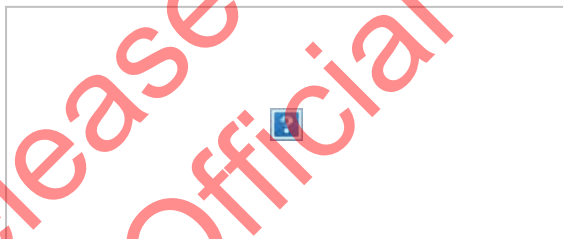
Dr Denise Lievore

Principal Policy Advisor, Waste and Resource Efficiency

Ministry for the Environment – Manatu Mo Te Taiao

Mobile s 9(2)(a) Website: www.mfe.govt.nz

Environment House, 23 Kate Sheppard Place, PO Box 10362, Wellington 6143



From: Denise Lievore <Denise.Lievore@mfe.govt.nz>
Sent: Thursday, 23 July 2020 7:21 am
To: Marianna Tyler <Marianna.Tyler@mfe.govt.nz>
Subject: RE: Partnership option with Maori - waste strategy

Thanks Marianna, that sounds like a good way forward. I'll give Heather a gentle reminder to send me the TOR she was talking about, so I can get this done asap.

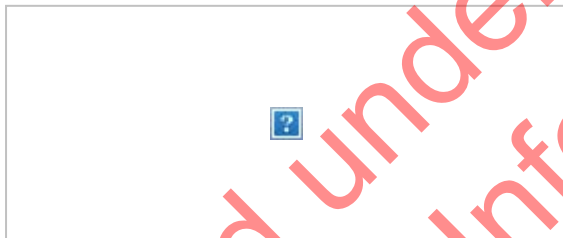
Dr Denise Lievore

Principal Policy Advisor, Waste and Resource Efficiency

Ministry for the Environment – Manatu Mo Te Taiao

Mobile: s 9(2)(a) Website: www.mfe.govt.nz

Environment House, 23 Kate Sheppard Place, PO Box 10362, Wellington 6143



From: Marianna Tyler <Marianna.Tyler@mfe.govt.nz>
Sent: Wednesday, 22 July 2020 5:12 pm
To: Denise Lievore <Denise.Lievore@mfe.govt.nz>
Subject: FW: Partnership option with Maori - waste strategy

Denise just thinking – we could use the ToR as the first part of developing the relationship – have our parts filled in and leave spaces for Gannin, Teina and Jacqui/Para Kore to fill in their parts. That way we are co creating the relationship rather than Crown determining the terms of the relationship.

FYI – as a reminder below are some of the considerations they put on the table from our first meeting.

From: Sam Buckle <Sam.Buckle@mfe.govt.nz>
Sent: Tuesday, 30 June 2020 5:21 PM
To: Marianna Tyler <Marianna.Tyler@mfe.govt.nz>
Cc: Shaun Lewis <Shaun.Lewis@mfe.govt.nz>; Melanie Mark-Shadbolt <Melanie.Mark-Shadbolt@mfe.govt.nz>; Glenn Wigley <glenn.wigley@mfe.govt.nz>
Subject: Re: Partnership option with Maori - waste strategy

Hi Marianna

Have been talking about this a bit with Mel today. It Reminded me to get back to you!

Yes waste strategy starting to move and we need to sort Te Ao Maori perspective and involvement. Great you have already given some thought.

Team is working on overall plan for developing draft - need to bring you into the thinking at early stage. Likely two stage, internal thinking / targeted engagement to start to develop draft and then broader public consultation next year. But not certain.

I think plan was for Denise to organise a session to dig into engagement aspect of plan to map it all out. Let's make sure you are involved in that.

Glenn - can you check with Denise / Nicola / Kathy whether that has been scheduled. I am keen to be involved also in that session.

Sam

Get [Outlook for iOS](#)

From: Marianna Tyler <Marianna.Tyler@mfe.govt.nz>

Sent: Monday, June 29, 2020 10:05:19 AM

To: Sam Buckle <Sam.Buckle@mfe.govt.nz>

Cc: Shaun Lewis <Shaun.Lewis@mfe.govt.nz>; Melanie Mark-Shadbolt <Melanie.Mark-Shadbolt@mfe.govt.nz>

Subject: Partnership option with Maori - waste strategy

Kia ora Sam,

Thanks for the update. Looking forward to catching up with Shaun, it sounds like pretty exciting times ahead.

I met with Denise last week and understand things are moving quickly. We discussed Maori involvement in the waste minimisation strategy and agreed due to timeframes that I should go out and informally test interest.

Kylie, Ben and I met with Teina Bossa-Dean and Gannin Ormsby on Friday to discuss their interest. Both were positive and acknowledged the opportunity for the Ministry to demonstrate true partnership with Maori in the development of this strategy. They expressed that partnership means involving Maori from the outset with shared decision-making throughout the whole process including implementation. They also expressed the importance of working at the regional, iwi/hapu level with people who have the expertise doing the work in their communities and that this will be critical to the success of achieving long-term strategic goals for the environment.

Teina Bossa-Dean - works closely with Te Urutaumatua (Tuhoe) and across all its different strata. She was opening keynote for the Ohanga Amiomio Pacific Summit and has been developing an indigenous narrative for the Doughnut Economy (Takarangi).

Gannin Ormsby - works for the Maniapoto Maori Trust Board and has extensive experience in iwi governance and relationship management with local government. Gannin was one of the founders of Para Kore in 2008/9 and is involved in developing Amio a Maori approach for resource efficiency.

In the timeframes that we have, we propose the most efficient way forward is for Gannin and Teina (if they were willing) – to take on the key representative roles which involve working with MfE at

governance board level to:

- help us set the parameters of the partnership
- lead discussions with other Maori they think should be involved (ref group/s)
- co-design the vision and framework (including Maori metrics and measures of success), and
- input into developing the process for wider Maori engagement (post-Cabinet).

I have passed this approach by Mel and she is supportive and suggested testing it with you.

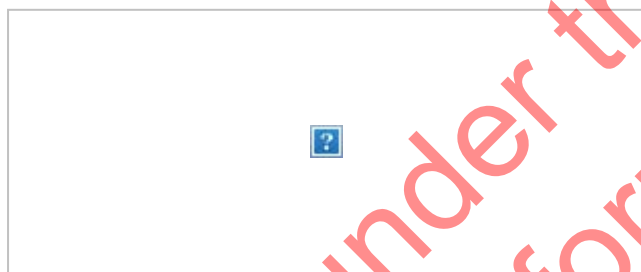
We envisage these roles would be resourced and any time contributed by others as part of a reference group to be remunerated appropriately. We all agreed that it was appropriate for Teina and Gannin to work at the senior leadership level (governance board) with Kylie, Ben and I being their key points of contact.

I understand that Denise is presenting the PID to the Governance Board on 1 July so wanted to test this with you before talking to Denise.

Nga mihi,

Marianna Tyler
Principal Advisor, Office of the Chief Executive

Ministry for the Environment – Manatu Mo Te Taiao
Mobile s 9(2)(a) Email: Marianna.Tyler@mfe.govt.nz Website: www.mfe.govt.nz
23 Kate Sheppard Place, Thorndon, Wellington 6143



From: Sam Buckle <Sam.Buckle@mfe.govt.nz>
Sent: Friday, 26 June 2020 4:52 PM
To: Marianna Tyler <Marianna.Tyler@mfe.govt.nz>; Thomas Murray <Thomas.Murray@mfe.govt.nz>; Therese Anders <Therese.Anders@mfe.govt.nz>
Cc: Shaun Lewis <Shaun.Lewis@mfe.govt.nz>
Subject: waste work programme

Marianna, Thomas, Therese

I am emailing you as the close friends, partners and allies of the Waste and Resource Efficiency Division. We are glad to have your help on the work programme. Things are only getting bigger and busier so very grateful to have your support across our strategic thinking and engagement. Whole lot to do in considering our approach to partnering with Maori, local govt, sector stakeholders and our comms more broadly.

Therese is already reasonably knee deep in things, but we thought a good idea to set up some time with you all to take you over the work programme as currently mapped out over the next 12 months – so you have better context and better able to identify areas where you can help.

Shaun has kindly agreed to set some time aside to give you an update / overview. Ill leave with him to jack it up.

Really appreciate the support.

Sam

Sam Buckle – Deputy Secretary Waste, Resource Efficiency and Water Policy

Ministry for the Environment – Manatu Mo Te Taiao

Mobile: s 9(2)(a) Email: sam.buckle@mfe.govt.nz Website: www.mfe.govt.nz

23 Kate Sheppard Place, Thorndon, Wellington 6143



Released under the provision of the Official Information Act 1982

From: [Marianna Tyler](#)
To: [Nicola White](#); [Benjamin Wynyard-Terry](#)
Subject: [STAFF IN-CONFIDENCE]FW: Waste strategy
Date: Wednesday, 1 June 2022 1:31:59 pm
Attachments: [image001.jpg](#)

From: Denise Lievore <Denise.Lievore@mfe.govt.nz>
Sent: Monday, 6 July 2020 12:17 pm
To: Marianna Tyler <Marianna.Tyler@mfe.govt.nz>
Subject: Waste strategy

Kia ora Marianna
I trust you enjoyed the weekend.

Coming out of Friday's meeting with Sam, Shaun and Glenn, it seems we have in-principle agreement to the approach that Gannin and Teina proposed for Maori partnership in developing the waste strategy. I don't recall that the conversation explicitly addressed the issue of governance, so that might need further discussion, unless you recall otherwise.

I anticipate that we should have a clearer steer on the project timelines after Wednesday's Portfolio Board meeting. In the meantime, I'm working on the project schedule and I want to signal a few areas that will need some clarification: no need for immediate action, but I thought it would be helpful to give you a heads-up

The Maori advisory group (or whatever it will be called) led by Gannin and Teina will be the first to be established and to meet. Noting that this is a chicken and egg situation and there will need to be more conversations and detailed planning, the sorts of things I'll need to know and/or that might be up for negotiation, include:

- how long it might take to get the group up and running
- how many rounds of engagement we might be looking at in the first instance (leaving aside wider consultation on the draft strategy)
- what collateral or other material we will need to produce
- costs, e.g. fees (I'll need to find out who'll lead the procurement process).

I'm sure you'll have a well-established way of broaching these topics and I'll take my lead from you. Scott Summerfield from Partnerships has asked to be kept in the loop about our plans.

Sam also said he'd like you to be part of the project team, but I sensed that could present some tensions in respect of your role. At some point it would be good to have some clarity around how this might work.

I'll be in touch when I know the outcome of Wednesday's meeting. Feel free to let me know if I should be factoring anything else into my thinking at this point.

Nga mihi
Denise

Dr Denise Lievore
Principal Policy Advisor, Division Waste and Resource Efficiency

Ministry for the Environment – Manatu Mo Te Taiao

Mobile: s 9(2)(a) Website: www.mfe.govt.nz

Environment House, 23 Kate Sheppard Place, PO Box 10362, Wellington 6143



Released under the provision of
the Official Information Act 1982

From: [Heather Pearson](#)
To: [Karla Kereopa](#); [Marianna Tyler](#)
Subject: Connecting you two re Waste Strategy and Nicki D
Date: Monday, 27 July 2020 11:47:24 am
Attachments: [image002.png](#)
[image003.png](#)
[image004.png](#)

Kia ora Karla

Marianna, who I have mentioned to you before is in Te Ohu Maori and I am working alongside her to plan the engagement on the development of the NZ Waste Strategy. Her plans are totally exciting!!! starting with a Maori expert technical group – right at the beginning of the strategy development. She mentioned Nicki as a possibility for this ropu so I thought you and her may want to connect and have a korero.

Thanks.

Nga mihi

**Heather Pearson (she/her), Senior Advisor Regional Relationships
Partnerships Directorate**

Manatu Mo Te Taiao - Ministry for the Environment

Waea pukoro: s 9(2)(a) Imera: heather.pearson@mfe.govt.nz Pae tukutuku: www.mfe.govt.nz

Wahi mahi: 23 Kate Sheppard Place, Thorndon, Wellington 6143



**Making Aotearoa New Zealand
the most liveable place in the world**
Aotearoa – he whenua mana kura mō te tangata



Released under the Official Information Act 1982

From: basswhite.jobshare
To: [Procurement Mailbox](#)
Cc: [Maria Nicholas](#); [Pamela Ritchie](#)
Subject: Contract documents for Jacqui Forbes (Para Kore)
Date: Monday, 23 November 2020 1:57:30 pm
Attachments: Out of Scope - Final contracts are available here: environment.govt.nz/oia-releases/

Hi again

Next contract for the ropu helping us with the waste strategy – this one is Jacqui Forbes, contracting through Para kore.

- Procurement plan signed by Sam attached and at this link: <https://tepuna.mfe.govt.nz/otcs/cs.dll/link/21042415>
- Cover sheet signed by Glenn and contract signed by me: Jacqui Forbes: <https://tepuna.mfe.govt.nz/otcs/cs.dll/open/21046248>
- Pdf of contract signed by Jacqui attached.

Thanks

Nicola

Released under the provision of
the Official Information Act 1982

From: basswhite.jobshare
To: [Glenn Wigley](#)
Cc: [Denise Lievore](#); [Benjamin Wynyard-Terry](#)
Subject: Contract for Ka Awatea Services Ltd
Date: Monday, 12 October 2020 4:15:31 pm
Attachments: Out of Scope - Final contracts are available here: environment.govt.nz/oia-releases/

Hi Glenn

See attached draft for the first ropu contract – Ka Awatea. It covers all work through to us putting the draft to Cabinet for approval to consult in June 2021. The total hours and \$\$ is high, because the Wai and Ta from this company will do most of the work for the group – they are the younger ones who will hold the pen and come up with visuals etc.

The other two contracts, for Jacqui and Teina, will be based on this but with much lower hours – they will mainly be commenting and advising rather than doing in my understanding. I'm aiming to have both of those come in at about 20K each.

So total value across all 3 contracts would be \$132K or thereabouts. I think we'd be hard pressed to get it lower than this, given the work involved and the meetings we are wanting them to attend.

If you are happy with this, I'll send it to Gannin for his reaction (along with the equivalent for the other two). I'm hoping we can get this all finally signed up in the course of this week.

Thanks
Nicola

Released under the Official Information Act 1982

From: [Benjamin Wynyard-Terry](#)
To: [Therese Anders](#)
Subject: CV
Date: Thursday, 19 November 2020 11:09:43 am
Attachments: [image001.png](#)
[Gannin CV 2020.pdf](#)
[Tamoko CV 2020.pdf](#)
[Waimirirangi CV 2020.pdf](#)

FYI

From: Benjamin Wynyard-Terry
Sent: Wednesday, 16 September 2020 2:35 PM
To: basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>
Subject: FW: Wanganga Sept 2020

Kia ora Nicola,

Here are the C.V for Gannin, Tamoko, Waimirirangi as requested at the meeting. Let me know if you need anything else.

Regards

Ben

From: Waimirirangi Ormsby <§ 9(2)(a)>
Sent: Wednesday, 16 September 2020 2:30 PM
To: Benjamin Wynyard-Terry <Benjamin.Wynyard-Terry@mfe.govt.nz>
Cc: Jacqui Forbes <§ 9(2)(a)>; Teina b-dean <§ 9(2)(a)>; Gannin Ormsby <§ 9(2)(a)>; Marianna Tyler <Marianna.Tyler@mfe.govt.nz>; § 9(2)(a)
Subject: Re: Wanganga Sept 2020

Kia ora ano tatou,

Kei raro iho nga whakapiringa hei arotakenga ma koutou e Ben. Kua tapirihia a matou o Ka Awatea CV hei apititanga ma te kirimana e tumanako ana ka taka mai akua tata nei.

Please see below attachments for you and your team to review, Ben. We, Ka Awatea, have added our CV's as additions to the contract that we hope will fall with us real soon.

Mauri ora,

(Note: Maori to Pakeha translations are so formal, it sounds and flows a lot better in Maori but to translate as best as possible it's good practice for me to ensure they run the same.)

On Tue, 15 Sep 2020 at 12:21, Benjamin Wynyard-Terry <Benjamin.Wynyard-Terry@mfe.govt.nz> wrote:

Kia ora Waimirirangi,

I was just about to following that up with my manager. I will email you ASAP to see what the status is.

Ngaa mihi,

Ben

From: Waimirirangi Ormsby <§ 9(2)(a)>
Sent: Tuesday, 15 September 2020 12:09 PM
To: Benjamin Wynyard-Terry <Benjamin.Wynyard-Terry@mfe.govt.nz>
Cc: Jacqui Forbes <§ 9(2)(a)>; Teina b-dean <§ 9(2)(a)>; Gannin Ormsby <§ 9(2)(a)>; Marianna Tyler <Marianna.Tyler@mfe.govt.nz>; § 9(2)(a)
Subject: Re: Wanganga Sept 2020

Kia ora ano tatou,

Ko te tumanako ia e rere pai ana a koutou wiki na runga ano i nga ahuatanga whakahirahira o te kaupapa e kia nei ko Te Wiki o Te Reo Maori.

Following up to see how the contract side of things is going @Benjamin Wynyard-Terry? Very conscious of time in that it's also been nearly 2 weeks since we met. Would be good to get an update. We will have our CV's in today.

Mauri ora,

On Fri, 4 Sep 2020 at 10:33, Benjamin Wynyard-Terry <Benjamin.Wynyard-Terry@mfe.govt.nz> wrote:

Kia ora

Please find below the link to the 2010 waste strategy and attached is the 2002 waste strategy. Sorry the attached copy is not good quality.

<https://www.mfe.govt.nz/publications/waste/new-zealand-waste-strategy-reducing-harm-improving-efficiency>

Ben

From: Waimirirangi Ormsby <§ 9(2)(a)>
Sent: Tuesday, 25 August 2020 3:17 PM
To: Benjamin Wynyard-Terry <Benjamin.Wynyard-Terry@mfe.govt.nz>
Cc: Jacqui Forbes <§ 9(2)(a)>; Teina b-dean <§ 9(2)(a)>; Gannin Ormsby <§ 9(2)(a)>; Marianna Tyler <Marianna.Tyler@mfe.govt.nz>; § 9(2)(a)
Subject: Re: Wanganga Sept 2020

Kia ora ano,

Though I'm really grateful for the fluid delegation, I think it's best any formal

positions for this roopu be agreed on as a roopu.

Considerations re. draft agenda:

- Day 1 9.30am-10.00am Whakatau - as haukainga we will facilitate this (unless Hopuhopu College have arranged something)
- Day 2 9.10am-12.30pm Wananga - it would be good if we manage freely what and how we wananga in this time
- Day 2 12.30pm-onwards Detail - all operational, scoping, etc. can be drafted in this time
- Day 2 end Whakawatea - as haukainga we will facilitate this

These are just my whakaaro.

Mauri ora,

On Tue, 25 Aug 2020 at 14:06, Benjamin Wynyard-Terry <Benjamin.Wynyard-Terry@mfe.govt.nz> wrote:

Arohamai whanau!!

Sorry I sent you through the wrong draft. Please ignore the previous email I will resend shortly.

Ben

From: Benjamin Wynyard-Terry

Sent: Tuesday, 25 August 2020 1:57 PM

To: Jacqui Forbes <§ 9(2)(a)>; Waimirirangi Ormsby <§ 9(2)(a)>

Cc: Teina b-dean <§ 9(2)(a)>; Gannin Ormsby <§ 9(2)(a)>; Marianna Tyler <Marianna.Tyler@mfe.govt.nz>; § 9(2)(a)

Subject: Wanganga Sept 2020

Kia ora Wamirirangi,

Please find attached a draft agenda. Please feel free to make you changes or anything you would like to see on the agenda.

I have put Waimirirangi down as the Chair but please make the changes however you think is appropriate.

P.s I will be giving you each a call today to confirm a couple of things.

Benjamin

From: Jacqui Forbes <§ 9(2)(a)>

Sent: Thursday, 20 August 2020 2:24 PM

To: Waimirirangi Ormsby <§ 9(2)(a)>

Cc: Teina b-dean <§ 9(2)(a)>; Benjamin Wynyard-Terry <Benjamin.Wynyard-Terry@mfe.govt.nz>; Gannin Ormsby <§ 9(2)(a)>; Marianna Tyler

<Marianna.Tyler@mfe.govt.nz>; § 9(2)(a)

Subject: Re: Waste Strategy Aotearoa

I'm available ...
Jacqui

On Thu, Aug 20, 2020 at 12:52 PM Waimirirangi Ormsby <§ 9(2)(a)> wrote:

Kia ora ano,

Tamoko and I are available.

Dietary requirements - Vegan.

Mihi nui

On Thu, 20 Aug 2020 at 12:49, Teina b-dean <§ 9(2)(a)> wrote:

Kia ora Ben - Ae, available.

Special Needs: Vegetarian (most times hehehe). Thank you

Teina Boasa-Dean

Personal Contact Details
Ruatoki, Bay of Plenty.

DDI - § 9(2)(a) |

Cellular: § 9(2)(a)

§ 9(2)(a)

On Thu, Aug 20, 2020 at 11:50 AM Benjamin Wynyard-Terry <Benjamin.Wynyard-Terry@mfe.govt.nz> wrote:

Kia ora everyone,

We are planning to organise the wananga on the Thursday – Friday 3rd September at the Waikato tainui college. Could you please confirm the following:

- Your availability for those dates
- Do you require accommodation
- Any special requirements

Regards

Ben

From: Gannin Ormsby <§ 9(2)(a)>

Sent: Wednesday, 19 August 2020 9:38 AM

To: Teina b-dean <[REDACTED]>
Cc: Benjamin Wynyard-Terry <Benjamin.Wynyard-Terry@mfe.govt.nz>;
[REDACTED]; Marianna Tyler <Marianna.Tyler@mfe.govt.nz>
Subject: Re: Waste Strategy Aotearoa

MFE CYBER SECURITY WARNING

This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

Tautoko e hoa,

I am looking forward to this journey with you all. It's a step change approach and step in the right direction.

A journey of ten thousand steps. We had a little wananga yesterday. Look forward to our discussion today.

Gannin

On Wed, Aug 19, 2020 at 9:31 AM Teina b-dean <[REDACTED]> wrote:

Just some preliminary thoughts but I see further down in the paper they have started off with a "decisive" focus on a distinct Maori foundation to the this strategy and have moved to kick off with an expert Maori panel at the outset to co-design and build the framework so that is encouraging and already a major difference compared with how other strategies have been approached.

A few draft thoughts only I have highlighted in yellow but how exciting !

[Teina Boasa-Dean](#)

Personal Contact Details
Ruatoki, Bay of Plenty.

DP: [REDACTED]

Cellular: [REDACTED]

[REDACTED]

On Mon, Aug 17, 2020 at 11:52 AM Benjamin Wynyard-Terry <Benjamin.Wynyard-Terry@mfe.govt.nz> wrote:

Good morning everyone!

Please find below a doodle poll. Just trying to find the best time to meet with everyone to discuss the Aotearoa Waste Strategy.

The agenda of the meeting is to go over the proposal and hopefully you will have the outline of the project by today. Let me know if the suggested times are ok or can do whatever suits all.

<https://doodle.com/poll/nmf8nbb7xvxrras>

regards

**Benjamin Wynyard -Terry - Ngati Maniapoto, Taranaki Whanui
Policy Analyst/Kaitatari Kaupapa
Secretary for the Waste Advisory Board**

Hono Tataki - Resource Efficiency & Innovation

Ministry for the Environment – Manatu Mo Te Taiao

23 Kate Sheppard Place, Thorndon, Wellington 6011

Mob: s 9(2)(a) Email: Benjamin.Terry@mfe.govt.nz, Website:

www.mfe.govt.nz



**Making Aotearoa New Zealand
the most liveable place in the world**
Aotearoa - he whenua mana kura mo te tangata

Please Note: The information contained in this e-mail message and any attached files may be confidential information, and may also be the subject of legal professional privilege. It is not necessarily the official view of the Ministry for the Environment. If you are not the intended recipient, any use, disclosure or copying of this e-mail is unauthorised. If you have received this e-mail in error, please notify us immediately by reply e-mail and delete the original. Thank you.

--

[

Released under the Official Information Act 1982

--

Jacqui Forbes | Kaihautu Matua

Para Kore Marae Incorporated

M s 9(2)(a)

E s 9(2)(a)

W parakore.maori.nz

F facebook.com/parakore

--

Kua apiti au ki te kaupapa o [Mahuru Maori](#) mo te katoa o tenei marama.
I'm participating in the Mahuru Maori initiative for the whole of this month.

From: basswhite.jobshare
To: [Procurement Mailbox](#)
Cc: [Maria Nicholas](#); [Pamela Ritchie](#)
Subject: Documents for contract with Ka Awatea Ltd (Gannin Ormsby)
Date: Monday, 23 November 2020 1:53:27 pm
Attachments: Out of Scope - Final contracts are available here: environment.govt.nz/oiareleases/

Hi again

This email has the documentation for the first ropu member helping us with a new waste strategy – Gannin Ormsby (Ka Awatea Ltd).

- Procurement plan signed by Sam is attached and at this link: <https://tepuna.mfe.govt.nz/otcs/cs.dll/link/21042415>
- Cover sheet signed by Glenn Wigley and me, and contract signed by me are here: Gannin Ormsby: <https://tepuna.mfe.govt.nz/otcs/cs.dll/link/21044946>
- Pdf of contract signed by Gannin is attached.

I'll send through the other ropu contracts separately.

Nicola

Released under the provision of
the Official Information Act 1982

From: basswhite.jobshare
To: [Procurement Mailbox](#)
Cc: [Maria Nicholas](#); [Pamela Ritchie](#)
Subject: Documents for ropu support contract (Kawai Catalyst Ltd)
Date: Monday, 23 November 2020 1:47:13 pm
Attachments: **Out of Scope - Final contracts are available**

Hi procurement

This email has the documents for the contract with Kawai Catalyst to provide support to the ropu working on the waste strategy with us.

- Procurement plan (signed by Sam): ropu support procurement plan: <https://tepuna.mfe.govt.nz/otcs/cs.dll/link/21042415>
- Contract cover sheet and contract signed by Glenn Wigley: Kawai Catalyst Ltd: <https://tepuna.mfe.govt.nz/otcs/cs.dll/link/21040740>.
- Pdf of contract signed by Tamoko for Kawai attached.

I hope that's everything you need. I'll send through the contracts for the ropu members themselves next.

Thanks
Nicola

Released under the provision of
the Official Information Act 1982

From: [Benjamin Wynyard-Terry](#)
To: [Marianna Tyler](#)
Subject: FW: Contract for Ka Awatea Services Ltd
Date: Monday, 12 October 2020 4:17:24 pm
Attachments: Out of Scope - Final contracts are available
here: [environment.govt.nz/oiia/releases/](#)

FYI

From: basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>
Sent: Monday, 12 October 2020 4:16 PM
To: Glenn Wigley <glenn.wigley@mfe.govt.nz>
Cc: Denise Lievore <Denise.Lievore@mfe.govt.nz>; Benjamin Wynyard-Terry
<Benjamin.Wynyard-Terry@mfe.govt.nz>
Subject: Contract for Ka Awatea Services Ltd

Hi Glenn

See attached draft for the first ropu contract – Ka Awatea. It covers all work through to us putting the draft to Cabinet for approval to consult in June 2021. The total hours and \$\$ is high, because the Wai and Ta from this company will do most of the work for the group – they are the younger ones who will hold the pen and come up with visuals etc.

The other two contracts, for Jacqui and Teina, will be based on this but with much lower hours – they will mainly be commenting and advising rather than doing in my understanding. I'm aiming to have both of those come in at about 20K each.

So total value across all 3 contracts would be \$132K or thereabouts. I think we'd be hard pressed to get it lower than this, given the work involved and the meetings we are wanting them to attend.

If you are happy with this, I'll send it to Gannin for his reaction (along with the equivalent for the other two). I'm hoping we can get this all finally signed up in the course of this week.

Thanks
Nicola

Released under the Official Information Act 1982

From: [Glenn Wigley](#)
To: [basswhite.jobshare](#); [Marianna Tyler](#)
Subject: FW: Procurement conflicts issue - heads up
Date: Tuesday, 20 October 2020 4:28:56 pm
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)

fyi

From: Glenn Wigley
Sent: Tuesday, 20 October 2020 4:29 PM
To: Sam Buckle <Sam.Buckle@mfe.govt.nz>; Amanda Moran <amanda.moran@mfe.govt.nz>
Subject: RE: Procurement conflicts issue - heads up

Kia ora korua

As requested I spoke this afternoon to Dallas at PSC.

She wanted to ask around PSC, and came back to me after an hour or so.

They feel that Gannion's relationship with Minister Mahuta shouldn't preclude us from engaging with his company or himself. As long as we have strong conflict of interest arrangements and active management in place.

Other factors that were less significant but relevant;

- The skill sets that Gannion has
- The fact that the contract is with MfE not Ministers
- Ministers were not involved at all in suggestion of names

They noted that if Minister Mahuta had responsibilities for waste in the future, there is a question whether we would need to raise her raising the conflict with the PM.

Glenn

From: Sam Buckle <Sam.Buckle@mfe.govt.nz>
Sent: Tuesday, 20 October 2020 2:58 PM
To: Alice King <Alice.King@mfe.govt.nz>; Amanda Moran <amanda.moran@mfe.govt.nz>
Cc: Kirsty Millard <Kirsty.Millard@mfe.govt.nz>; Teri Moon <Teri.Moon@mfe.govt.nz>; Glenn Wigley <glenn.wigley@mfe.govt.nz>
Subject: Re: Procurement conflicts issue - heads up

Glenn is going to follow up on this front.
Sam

Get [Outlook for iOS](#)

From: Alice King <Alice.King@mfe.govt.nz>

Sent: Tuesday, October 20, 2020 2:35:14 PM
To: Amanda Moran <amanda.moran@mfe.govt.nz>
Cc: Kirsty Millard <Kirsty.Millard@mfe.govt.nz>; Teri Moon <Teri.Moon@mfe.govt.nz>; Sam Buckle <Sam.Buckle@mfe.govt.nz>
Subject: RE: Procurement conflicts issue - heads up

No, we haven't. Teri has worked with the team and developed a management plan that we in Procurement feel comfortable with.

I am happy to talk with Glenn's team about seeking advice from PSC if you would like us to do that before it goes to Vicky?

From: Amanda Moran <amanda.moran@mfe.govt.nz>
Sent: Tuesday, 20 October 2020 2:32 PM
To: Alice King <Alice.King@mfe.govt.nz>
Cc: Kirsty Millard <Kirsty.Millard@mfe.govt.nz>; Teri Moon <Teri.Moon@mfe.govt.nz>; Sam Buckle <Sam.Buckle@mfe.govt.nz>
Subject: RE: Procurement conflicts issue - heads up

Have we asked for advice as part of the procurement plan from PSC?

From: Alice King <Alice.King@mfe.govt.nz>
Sent: Tuesday, 20 October 2020 2:08 PM
To: Amanda Moran <amanda.moran@mfe.govt.nz>
Cc: Kirsty Millard <Kirsty.Millard@mfe.govt.nz>; Teri Moon <Teri.Moon@mfe.govt.nz>
Subject: Procurement conflicts issue - heads up

Hi Amanda,

This is a heads up on a procurement issue that will be going to Vicky Robertson for approval due to the nature of the conflicts of interest involved, namely close relations of Minister Mahuta. I'm putting this on your radar in case Vicky has any questions for you – but I am also very happy to answer any questions she might have.

The procurement in question is from the Waste and Resource Efficiency area and relates to the engagement via direct source of three consultants to work with MfE on the development of a waste strategy. The consultants are Maori individuals who have recognised experience and mana in both waste, resource efficiency, circular economy and matauranga Maori. They will work with MfE during the development of the strategy to ensure a matauranga lens is applied throughout the strategy development and Maori views are represented and included.

Conflict of interest

There is a major perceived conflict risk with this one and we have advised that it needs to be signed off by Vicky so that she can make a final decision on the conflict of interest issues. The main organisation we are contracting with is Ka Awatea Services Ltd, and the individuals are Gannin, Tamoko, and Waimirirangi Ormsby. Gannin Ormsby is married to Hon Nanaia Mahuta, and the other two are also close relatives. As you know, Nanaia Mahuta is (and remains under the caretaker government arrangement) a Cabinet Minister and also an Associate Minister for

the Environment (but with no involvement in waste and resource efficiency matters). The procurement plan details how this risk could be managed. The Procurement Team considers the management plan to be sound, but ultimately, we believe it should be a decision for Vicky as to whether she wishes to proceed.

This procurement was provided to us at the last minute as an urgent procurement, however, we understand that the team were told by people in the Ministry involved in the Ihirangi project to engage with us at least three weeks' ago. We will work with the WRE team to improve early engagement with us.

The issue will be put up to Vicky by the WRE team (Glenn is the director). Teri Moon has been advising the team and either she or I are happy to answer any procurement questions you or Vicky might have.

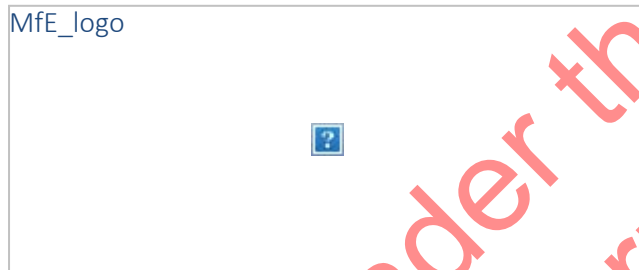
Alice

Alice King – Manager, Legal and Procurement

Ministry for the Environment – Manatu Mo Te Taiao

Mobile: § 9(2)(a) Email: alice.king@mfe.govt.nz Website: www.mfe.govt.nz

23 Kate Sheppard Place, PO Box 10362, Wellington 6143



Please note the content of this email may be legally privileged and confidential - please check with the author before forwarding any of this content outside the Ministry for the Environment.

Released under the Provision of the Official Information Act 1982

From: basswhite.jobshare
To: basswhite.jobshare
Subject: FW: Procurement Plan WRE ropu Draft 19 October
Date: Monday, 19 October 2020 3:40:33 pm
Attachments: [Procurement Plan WRE ropu Draft 19 October.docx](#)

Progress. Not sure why it sent from the other inbox – odd.

Anyway, step 1 done.

n

From: Nicola White **On Behalf Of** basswhite.jobshare
Sent: Monday, 19 October 2020 3:04 pm
To: Marianna Tyler <Marianna.Tyler@mfe.govt.nz>; Teri Moon <Teri.Moon@mfe.govt.nz>
Cc: Glenn Wigley <glenn.wigley@mfe.govt.nz>
Subject: Procurement Plan WRE ropu Draft 19 October

Hi Marianna and Teri

Marianna – here is the draft procurement plan with my revisions in light of the discussion with Teri last week. Could you please add in your bits (see highlighted areas) and the full bios, as well as any other comments you want to make.

Teri – grateful for any feedback – is this a bit more plausible than the last version you saw?

I haven't yet gone back to the draft contract to revise that, and to produce the other two, but will do so and send those through shortly.

Happy to discuss – call if you want. This is my priority today.

Glenn and we have agreed that if by tomorrow it doesn't look like we can get this contract through the system and approved this week, then we should look seriously at postponing the advisory group meeting. He is very reluctant to do that, given the embarrassment factor, but if we are not confident by tomorrow then it is probably too risky to carry on.

Thanks all

Nicola

Released under the Official Information Act 1982

From: [Benjamin Wynyard-Terry](#)
To: ["Teina b-dean"](#)
Cc: [Marianna Tyler](#)
Subject: FW: ropu contract Teina Boasa-Dean - final for signing
Date: Monday, 7 December 2020 10:15:50 am
Attachments: [ropu contract Teina Boasa-Dean.docx](#)

Kia ora Teina,

What a forgetful guy I am lol here is your contract.

Ben

Released under the provision of
the Official Information Act 1982

From: [ass_hile-jobshare](#)
To: [NCCA White](#)
Subject: FW: Ropu Maori
Date: Thursday 9 June 2022 11:21:21 am
Attachments: [MfE Waste Strategy - WBS KAS Rev1 - 100420.pdf](#)

From: Gannin Ormsby [s 9\(2\)\(a\)](#) >
Sent: Monday 5 October 2020 4:11 pm
To: basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>
Cc: Waimirirangi Ormsby [s 9\(2\)\(a\)](#) >; Tamoko Ormsby [s 9\(2\)\(a\)](#) >; Teina b-dean [s 9\(2\)\(a\)](#) >; Jacqui Forbes [s 9\(2\)\(a\)](#) >
Subject: Fwd: Ropu Maori

9(2)(b)(ii)

Released under the provision of the Official Information Act 1982



From: basswhite.jobshare
To: [Pamela Ritchie](mailto:Pamela.Ritchie)
Subject: FW: ropu support contract Kawai Catalyst Ltd - final for signing please
Date: Tuesday, 10 November 2020 3:39:14 pm

Hi Pam

In Nicola's absence- are you able to help with Glenn's questions?

Thanks
Kathy

From: Glenn Wigley <glenn.wigley@mfe.govt.nz>
Sent: Tuesday, 10 November 2020 10:50 AM
To: basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>
Subject: RE: ropu support contract Kawai Catalyst Ltd - final for signing please

Kia ora Kathola

Before signing, just checking in on a few things;

- that the contract framework and amount is the same as was approved by procurement plan approach 2 weeks ago? – eg that the change has been just adding contact details?
- That it is me that signs – as I recall Sam signing Gannins, which I thought was in the same 40 to 100k contract band.

From: basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>
Sent: Monday, 9 November 2020 2:44 PM
To: s 9(2)(a)
Cc: Glenn Wigley <glenn.wigley@mfe.govt.nz>
Subject: ropu support contract Kawai Catalyst Ltd - final for signing please

Hi Tamoko

Here is the contract with the adjusted contact details – sorry it took me a few days to get that change done. If you could please sign, complete the declarations at the back for you and Wai, and then scan and send back, that would be great thanks.

Glenn: if you could also sign where you need to, that would be great thanks. We meant to sign all this up on the spot at the workshop, but time got away from us.

Thanks
Nicola

From: [Kirsty Millard](#)
To: [Amanda Moran](#)
Cc: [Sam Buckle](#)
Subject: FW: updated procurement plan for ropu for VR approval 22 October TM approved 23 10 2020
Date: Tuesday, 27 October 2020 10:10:48 am
Attachments: [image001.jpg](#)
[updated_procurement_plan_for_ropu_for_VR_approval_22_October_TM_approved_23_10_2020.docx](#)

Hi Amanda

Here is the procurement plan if you are comfortable to sign out in your name.

Kirsty

Kirsty Millard

Director Legal, Procurement and Ministerial Services/Chief Legal Advisor

(She/Her)

Ministry for the Environment – Manatu Mo Te Taiao

Mobile: s 9(2)(a) Website: www.mfe.govt.nz

23 Kate Sheppard Place, Wellington, PO Box 10362, Wellington 6143

cid:image003.jpg@01D26A65.99010DF0



From: Amanda Moran <amanda.moran@mfe.govt.nz>

Sent: Tuesday, 27 October 2020 8:59 AM

To: Kirsty Millard <Kirsty.Millard@mfe.govt.nz>; Sam Buckle <Sam.Buckle@mfe.govt.nz>

Subject: Fwd: updated procurement plan for ropu for VR approval 22 October TM approved 23 10 2020

Let's discuss - were you looking for CE signout or for her to be aware.

Get [Outlook for iOS](#)

From: Vicky Robertson <Vicky.Robertson@mfe.govt.nz>

Sent: Tuesday, October 27, 2020 8:54:18 AM

To: Amanda Moran <amanda.moran@mfe.govt.nz>

Subject: Fwd: updated procurement plan for ropu for VR approval 22 October TM approved 23 10 2020

Can you test this please. It is unusual for me to have to sign something out like this. Puts more risk for me. If it needs a further signature, maybe it is yours

Get [Outlook for Android](#)

From: Sam Buckle <Sam.Buckle@mfe.govt.nz>

Sent: Friday, October 23, 2020 3:34:48 PM

To: Vicky Robertson <Vicky.Robertson@mfe.govt.nz>; Kim Matthews <Kim.Matthews@mfe.govt.nz>

Cc: Amanda Moran <amanda.moran@mfe.govt.nz>; Glenn Wigley <glenn.wigley@mfe.govt.nz>

Subject: FW: updated procurement plan for ropu for VR approval 22 October TM approved 23 10 2020

Kia ora Vicky,

As discussed yesterday, we are appointing three Maori experts to help develop the new NZ waste strategy. One of the three, Gannin Ormsby, is married to Minister Mahuta, creating risk of a perceived conflict. I am comfortable with the appointment of Gannin for reasons set out in the risk and mitigation section of the procurement plan. Gannin is highly qualified, Minister Mahuta has no involvement in this work etc. We have also consulted PSC and they have indicated that the relationship shouldn't preclude Gannin from being appointed. Nevertheless, given the perception risk, procurement has indicated that the CE should sign off on the procurement plan. The individual contracts for the three experts do not require your signature.

Thanks

Sam

Released under the provisions of
the Official Information Act 1982

From: basswhite.jobshare
To: [Tara Searle](mailto:Tara.Searle)
Subject: FW: updated procurement plan for ropu for VR approval 22 October
Date: Thursday, 22 October 2020 8:50:27 am
Attachments: Out of Scope - Final contracts are available here: environment.govt.nz/oia-releases/

Hi – see below.

Sorry I'm not working in te puna – too tricky from home right now – connectivity issues and tight timing so these are all just circulating as attachments.

Mucky, but best we can do right now.

The 3 ropu contracts will be exactly the same as the ones you already have for Jacqui and Teina – I'll just replicate for Gannin.

I'll draft a slightly different one for Wai and Ta doing the "support" work for them – same outputs, timeframes etc, but just making the support role clear.

Please call if you want to discuss anything – really grateful for the help in getting this sorted, one way or the other!

n

From: Nicola White **On Behalf Of** basswhite.jobshare

Sent: Thursday, 22 October 2020 8:44 am

To: Sam Buckle <Sam.Buckle@mfe.govt.nz>; Glenn Wigley <glenn.wigley@mfe.govt.nz>; Marianna Tyler <Marianna.Tyler@mfe.govt.nz>; Denise Lievore <Denise.Lievore@mfe.govt.nz>; Georgia Bishop <Georgia.Bishop@mfe.govt.nz>

Cc: Teri Moon <Teri.Moon@mfe.govt.nz>

Subject: updated procurement plan for ropu for VR approval 22 October

Hi all

Following the discussions yesterday, here is a revised procurement plan for Sam to discuss with Vicky and seek her approval today.

It still proposes direct procurement for the "support work", because some solid searching yesterday found nothing remotely comparable, and I think the arguments for it are strong. But I have broken the contracts up so that the work is separated out and the different roles will be clearer.

I'll send through the full set of associated contracts shortly.

Please call if anyone has any questions. I'm in a finance meeting at 9, but just at my keyboard most of the rest of the morning.

Nicola

From: [Benjamin Wynyard-Terry](#)
To: [basswhite.jobshare](#)
Cc: [Denise Lievore](#); [Marianna Tyler](#); [Maria Nicholas](#)
Subject: Maori ropu
Date: Tuesday, 27 October 2020 4:36:37 pm

Arohamai, I am resending this so Marianna is CC'd in

Hi Nicola/Kathy,

Just thinking as a work around if we can't get Wai and Ta contracts across in time for the hui, can we just make them part of the Advisory group and pay them like the other advisors until their contracts are in place. Then we can go ahead and book their flights ASAP? This could be another option.

Ben

Released under the provision of
the Official Information Act 1982

From: [Marianna Tyler](#)
To: [basswhite.jobshare](#)
Cc: [Benjamin Wynyard-Terry](#); [Denise Lievore](#)
Subject: Notes on next steps for ropu Maori waste strategy
Date: Saturday, 17 October 2020 3:40:47 pm

Kia ora Nicola,

Following our catch-up on Friday, I just wanted to confirm actions and next steps:

1. You are working on finalising the procurement plan following advice from Teri Moon (next week?)
2. You will send through the current procurement plan to Marianna and Ben (ASAP)
3. Marianna and Ben will rework the rationale for direct procurement of Gannin and send back to you (COP Tues 20 Oct)
4. Nicola to make a decision about extending the date of the first AG and Ropu meeting (confirm via email COP Mon 19 Oct)

A few points I'm not clear on that would be good to confirm. You mentioned that Vicky would need to sign-out this procurement because of perceived COI with Gannin. Can you please let me know at what stage she is signing off? Mel can brief her verbally about the situation – but if you are requiring sign-out, what is she signing out (memo, contract?) and any idea around when this is likely to come to her would be useful. Teri or legal may have an idea of what this looks like.

Nga mihi,

Marianna Tyler
Principal Advisor, Office of the Chief Executive

Ministry for the Environment – Manatu Mo Te Taiao
Mobile: s 9(2)(a) Email: Marianna.Tyler@mfe.govt.nz Website: www.mfe.govt.nz
23 Kate Sheppard Place, Thorndon, Wellington 6143



From: basswhite.jobshare
To: [Jacqui Forbes](#); [Teina b-dean](#); [Gannin Ormsby](#); [Marianna Tyler](#); tamoko@kaawatea.nz; [Benjamin Wynyard-Terry](#)
Cc: basswhite.jobshare; [Denise Lievore](#)
Subject: Outline of contract with Maori experts - for discussion
Date: Sunday, 20 September 2020 6:09:07 pm
Attachments: [image001.png](#)

Kia ora Gannin, Tamoko, Waimirirangi, Teina and Jacqui

Once again, thank you so much for the warm hospitality and engagement at Taupiri the other week. It was a very energising and encouraging beginning. And thanks for sending through the CVs. Between you all there is an extremely impressive amount of experience and knowledge – I have no doubt that you are exactly the right people for this mahi.

My apologies for the delay in following up with next steps and proposals for contracts. As always, things have been much too busy on our end, and our thinking about timing, process and connections continues to evolve.

The result this week is that the board overseeing our work programme has agreed to extend the timeline for the strategy project slightly. The overall process that we want to follow remains as we discussed with you. However, we are now aiming towards release of a discussion document (including a draft strategy) in June 2021 (rather than March) and completion of a final strategy by the end of 2021. That makes the project a little less frenetic, but we still need to get started quickly of course because there is a lot of ground to cover.

As we discussed, the next step is the underlying housekeeping: to agree on contracts with you all so that we can start to pay you appropriately for your time and expertise. There is a standard form contract that we will need to use, but it is simpler to agree on the core terms first. To that end, I suggest the following.

Contracting parties: I understand that it is probably easier for all of you if we contract through your organisations rather than personally. That certainly makes sense for the three of you with Ka Awatea. It will be fine to contract with the organisations and simply specify which people are to work on the contract.

Could you please confirm that the following organisations are the right ones for each of you and that this approach suits you?

- Para Kore/ Jacqui Forbes
- BHW Lands Trust /Teina Boasa-Dean
- Ka Awatea Services Ltd / Gannin, Tamoko and Waimirirangi Ormsby

Contract term: I suggest that we write the contract on the basis that you will be involved in some way across the life of the project, so through to completion by the end of 2021. The type and level of work will of course vary across that period, but it is simpler to have the basis for working with you in place and then work out what is useful as we go along. On that basis, we would run the contract from now until 31 December 2021. We can always agree to finish earlier of course, if anything changes for anyone.

Are you happy with that?

Purpose and scope of work:

I'd suggest something like the following – feel free to comment and suggest changes.

MfE is working to develop a new long term strategy on waste for Aotearoa New Zealand, to be approved and published by Cabinet by the end of 2021. This strategy will guide future work on all aspects of waste minimisation, including the development of new legislation, use of regulatory tools, priorities for action, behaviour change campaigns, research, allocation and investment of waste levy funds, and more, across all parts of the sector.

The Ministry would like to work collaboratively with a group of organisations/individuals with recognised expertise in both waste minimisation/circular economy questions and matauranga Maori (the ropu) to develop the *framing, long-term vision, values and principles* underlying the strategy, joining-up a Maori worldview with the concepts of the circular economy and waste hierarchy. The aim is to incorporate and fairly represent Maori perspectives, to help build a truly indigenous foundation for the strategy and to improve Maori engagement and participation with future challenges and opportunities waste minimisation and resource recovery present. The ropu would be available to provide ongoing advice as needed across the duration of the project.

The Ministry is therefore engaging the ropu members to:

1. Between now and the end of October 2020, work collaboratively with the Ministry to:
 - develop an initial working draft of a conceptual framework for the proposed strategy, including (but not limited to) a draft long-term vision, underpinning values, and guiding principles that incorporates a Maori world view and circular economy concepts,
 - introduce the initial working draft of the conceptual framework to the wider advisory group being established to help MfE develop the overall strategy proposals (the first full working meeting of the advisory group is tentatively scheduled for 29-30 October 2020).
2. Between October 2020 and May 2021:
 - participate in the work of the advisory group helping to develop the overall strategy proposals wherever appropriate/needed
 - work with the Ministry to refine the initial working draft of the conceptual framework, in light of the developing proposals and discussion with the working group, and to reflect it appropriately in the discussion document and draft strategy to be published for general public consultation in mid 2021
 - provide other advice and support as needed and agreed between the parties to help the Ministry consult fully and appropriately with Maori across Aotearoa New Zealand during the public consultation period on the strategy proposals.
3. Provide further advice, as needed, during the work to refine the strategy proposals in light of public feedback and prepare a final strategy for submission to Cabinet by the end of 2021.
4. Provide advice and comment on other related Ministry projects (eg the update of the waste legislation) as agreed from time to time.

The Ministry will provide support to the ropu, including to engage with a small group of other Maori experts as needed and appropriate, given the constraints of timing and confidentiality. That support will include funding attendance at meetings, secretariat support for meetings and writing up of material and advice as required.

Payment:

We are bound by the Cabinet guidance on fees for members of advisory bodies. That guidance suggests a daily rate of \$300 + GST per day per person for this type of work. The standard practice would be for you to keep a record of your time and invoice us at the end of each month for time as well as any costs that we have agreed to reimburse (eg travel).

Is this acceptable to you?

I think those are the main points we have to cover off. I'd be grateful if you could each respond to confirm you are happy with those terms, then I will work to get the actual contract finalised and approved as soon as possible.

Please don't hesitate to get back to me (email or phone) if you want to discuss anything at all.

Once again, sorry for the delay – I look forward to hearing from you soon.

Nga mihi

Nicola

I am in a jobshare with Kathy Bass.

Kathy works Mon-Wed in Wellington and I work Wed-Friday in Auckland.

Nicola White – Manager – Waste and Resource Efficiency

Ministry for the Environment – Manatu Mo Te Taiao

Phone: Nicola s 9(2)(a) ; Kathy s 9(2)(a)

Email: basswhite.jobshare@mfe.govt.nz

Website: www.mfe.govt.nz

Environment House, 23 Kate Sheppard Place, PO Box 10362, Wellington 6143

<http://intranet/sites/all/files/Lockup-8pt.png>



Released under the provision of
the Official Information Act 1982

From: [Denise Lievore](#)
To: [Marianna Tyler](#)
Cc: [basswhite.jobshare](#); [Charlie Hanna](#); [Benjamin Wynyard-Terry](#)
Subject: Paper for discussion with Maori experts group
Date: Friday, 14 August 2020 7:34:09 am

Morena Marianna

Nicola has reviewed, refined and approved the paper to underpin further discussions with Gannin, Teina and Jacquie (and the advisory group).

DRAFT Proposal_Maori experts group_waste strategy 12August2020.docx:
<https://tepuna.mfe.govt.nz/otcs/cs.dll/app/nodes/14804583>

A couple of points:

- Nicola has confirmed that the experts group and the advisory group will provide guidance on both the strategy development and the legislation review, given the two projects and initial timelines are very closely linked. I've cc'd Charlie as he's leading the leg review.
- Can you please check the wording in para 14, line 2, where it says 'experts in waste and tikanga'. Is this correct wording? Please change it if not.

Happy to discuss and attend meetings along with Nicola/Kathy as required.

Nga mihi

Denise

Released under the provision of
the Official Information Act 1982

From: [Denise Lievore](#)
To: [basswhite.jobshare](#); [Marianna Tyler](#)
Cc: [Heather Pearson](#); [Benjamin Wynyard-Terry](#)
Subject: Papers requiring review and approval - Maori experts group
Date: Wednesday, 12 August 2020 3:00:38 pm

Kia ora Kathy, Nicola and Marianna

Attached are two papers needing:

- review from Marianna if she has time; and
 - approval from Kathy/Nicola to distribute these papers outside MfE.
1. The first paper provides the context for the project and invites the Maori experts group to comment on the proposed approach to strategy development and negotiate their terms of engagement. It is essentially lifted from the most recent project plan. I've deliberately left it open as to what they might want to comment on.

DRAFT Proposal_Maori experts group_waste strategy 12August2020.docx:

<https://tepuna.mfe.govt.nz/otcs/cs.dll/app/nodes/14804583>

2. The second paper is a draft engagement plan for phase 1 of the project, that is to go to Te Arawhiti.

Draft Engagement plan for iwi Maori engagement on waste strategy - Te Arawhiti

12August2020.docx: <https://tepuna.mfe.govt.nz/otcs/cs.dll/app/nodes/13922269>

Kathy/Nicola, do you think there is any chance you could review these papers, especially the paper for the experts group, **by Monday**, so Marianna can begin the conversation with Gannin, Teina and Jacquie?

Nga mihi
Denise

Released under the Provision of
the Official Information Act 1982

From: basswhite.jobshare
To: [Pamela Ritchie](#); [Denise Lievore](#); [Benjamin Wynyard-Terry](#)
Subject: Procurement: consulting contracts needed for expert Maori advisers on strategy project
Date: Friday, 21 August 2020 10:48:06 am

Hi Pam

We are engaging three individuals as expert advisers for the strategy project. To start work asap. So we need contracts for them to be paid as consultants. Do you have capacity to rustle us up the necessary documents?

Ben can give you the names, contact details and all of that.

They are direct procurements – all chosen for their individual expertise and availability.

We'll need to pay time plus actual and reasonable expenses (travel and accommodation mainly).

Contracts should run from now until end June 2021 for advice as needed.

Scope of work is something like:

- Advice to help develop the conceptual framework for a new waste strategy for Aotearoa New Zealand (August – October 2020)
- Participation as needed in general working group processes to help develop the overall content of proposals to be put forward for public consultation for the new strategy and ensure that it reflects the conceptual framework (September – December 2020)
- Advice as needed on the related project to update NZ's legislation on waste (September – December 2020)
- Advice as needed to help finalise the strategy after consultation (April – June 2021).

Pay rate: I'll have to do some digging to figure out appropriate rates. We'll probably need to work out a cap of some kind, based on a rough assessment of likely time involved.

What else do you need to get started?

Thanks
Nicola

Released under the Official Information Act 1982

From: [Benjamin Wynyard-Terry](#)
To: [Denise Lievore](#); [Marianna Tyler](#)
Cc: [basswhite.jobshare](#)
Subject: profiles and recommendations for ropu and AG
Date: Thursday, 1 October 2020 12:18:53 pm
Attachments: [image003.png](#)

Hi Denise,

As example, I can share with you the COI register we use for the WAB if it is useful?

Conflict of interest register:

<https://tepuna.mfe.govt.nz/otcs/cs.dll/Overview/13281732>

Below are draft profiles and mobile numbers for the Maori technical experts group (te ropu) as requested. In regards to the Advisory Group meeting on 28/29 October. I recommend we host all members at Wharewaka or Pipitea Marae (subject to availability) and have mana whenua open this hui (wharewaka belongs to mana whenua and they may be able to open and close the hui, otherwise I can explore another option). As none of the ropu members are mana whenua to Wellington (Te Atiawa) it would be culturally appropriate for mana whenua to welcome all members and set the tone the Ministry intends to carry throughout this project. Given the mana and expertise the advisory group and ropu possess, this would be the most appropriate course of action to open and close this meeting.

Teina Bossa-Dean – s 9(2)(a)

Works closely with Te Urutaumatua (Tuhoe) and across all its different strata. She was opening keynote for the Ohanga Amiomio Pacific Summit and is developing an indigenous narrative for the Doughnut Economy (Takarangi). Teina is Ngai Tuhoe and is a geologist at Manaaki Whenua Land Care New Zealand; a research partner with AgResearch NZ; Maori advisor to the Ministry for the Environment's National Climate Change Risk Assessment programme; and linguist representative for the Community Language Commission and Culture (Te Matawai); Language and Identity leader on the New Zealand Maori Council and Maori science advisor to the EPA.

Gannin Ormsby – s 9(2)(a)

Gannin is currently director of a small whanau consultancy called Ka Awatea Services Ltd which aims to connect indigenous peoples and circular economy initiatives to the forefront. Gannin worked ten years at the Waikato Regional Council as Maori advisor providing advice at operational and governance level to whanau, marae, hapu and iwi while supporting iwi through the treaty settlement process. Gannin has also held governance roles with the Maniapoto Trust Board, Women's Refuge, Te Whakaruruhau Te Kura Kaupapa Maori o Bernard Fergusson and Te Kaahu Te Kohanga Reo. He also supported the inception of Para Kore.

Jacqui Forbes – s 9(2)(a)

Jacqui is Nga Ruahinerangi and has been a leader in the community resource recovery sector for many years. She is both one of the founders and general manager of the Para Kore Programme which operates on many marae particularly in the North Island. Jacqui has experience working in community recycling, community enterprise and zero waste education. She has previously worked as a senior manager for Xtreme Zero Waste, she was an Enviroschools facilitator at the Waikato Regional Council, and kura kaupapa and kohanga reo kaiako. Jacqui is currently a member of the Waste Advisory Board.

Waimirirangi Ormsby – s 9(2)(a)

Waimirirangi is experienced in indigenous development and both legislative and grassroots custodianship of natural resources. Waimirirangi is project manager at Ka Awatea Services Ltd, developing Ka Awatea strategic vision document base on Maturanga Maori principles. In addition, Waimirirangi developed 'Toa Taua Taiao, Indigenous Rangatahi Development Programme' to develop capability within Maori and Indigenous rangatahi to deliver community circular economy initiatives. She also works closely with central government agency Te Puni Kokiri to develop Amio Indigenous Circular Economy framework.

Tamoko Ormsby - s 9(2)(a)

Tamoko currently works for Ka Awatea Services Ltd in Project Operations and Marketing. He also works closely with central government agency Te Puni Kokiri to develop Amio Indigenous Circular Economy framework. He has piloted Amio a Tech e-waste initiative that successfully delivered refurbished laptops during COVID-19 pandemic. He has also provided public consultation for Auckland Climate Action Framework, developed a visual storytelling of Te Ao Maori perspective on connectedness to the natural world, conducted interviews capturing Maori climate change narratives, and developed online social media pages, website . In addition, he has worked on Auckland's Waters Strategy; drafting and providing input into the strategy document incorporating mauri, whakapapa and kaitiakitanga concepts into the strategy and informed wider Resource Management team of Te Ao Maori worldview through integrating mana whenua kaitiaki priorities across Auckland's Water strategy.

From: Denise Lievore <Denise.Lievore@mfe.govt.nz>

Sent: Thursday, 1 October 2020 8:23 AM

To: basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>; Marianna Tyler <Marianna.Tyler@mfe.govt.nz>; Benjamin Wynyard-Terry <Benjamin.Wynyard-Terry@mfe.govt.nz>

Subject: RE: Information and decisions needed - ropu and AG

I've added COI to the acceptance letter.

Dr Denise Lievore

Principal Policy Advisor, Waste and Resource Efficiency

Ministry for the Environment – Manatu Mo Te Taiao

Mobile: s 9(2)(a) Website: www.mfe.govt.nz

Environment House, 23 Kate Sheppard Place, PO Box 10362, Wellington 6143



Making Aotearoa New Zealand
the most liveable place in the world
Aotearoa - he whenua mana kura nō te tangata

From: basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>
Sent: Wednesday, 30 September 2020 4:28 pm
To: Denise Lievore <Denise.Lievore@mfe.govt.nz>; Marianna Tyler <Marianna.Tyler@mfe.govt.nz>; Benjamin Wynyard-Terry <Benjamin.Wynyard-Terry@mfe.govt.nz>
Subject: RE: Information and decisions needed - ropu and AG

Comments below – I'll look at the drafts in a sec
n

From: Denise Lievore <Denise.Lievore@mfe.govt.nz>
Sent: Wednesday, 30 September 2020 3:53 pm
To: basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>; Marianna Tyler <Marianna.Tyler@mfe.govt.nz>; Benjamin Wynyard-Terry <Benjamin.Wynyard-Terry@mfe.govt.nz>
Subject: Information and decisions needed - ropu and AG

Kia ora koutou – sorry for the long email, but I thought it might be preferable to several shorter ones.

Now that we have final lists for the ropu and advisory group, we need to start making arrangements for the 29-30 October workshop. To do that, I need some information and decisions.

Invitation and acceptance letters, draft TOR

Nicola/Kathy, most of the members have confirmed by email that they want to take part in the AG. For our records, I think it's good practice to send a formal invitation, with details about fees and expenses, and with the draft TOR. Asking for a formal confirmation letter (or another email) means that they've read the part about fees and expenses – which will be different for 4 people (3 AG members and Darren Patterson who should be paid from the WAB budget).

- Do you want to send a formal letter of invitation? Yes – I'll review the draft in a sec
- Do you want to ask for a formal confirmation letter or email? ditto

- If so, can you please review the attached letters and draft TOR and advise who should sign the letters. These will also look over them from a comms perspective.
- Do you want the AG members to sign a conflict of interest form? I'd have thought not – they all have vested interests in the sector – and our expectation of working for the good of the sector is spelled out in the TOR. I'd like a simple COI declaration from everyone, just so that all the interests are on the record and in the open. It won't exclude anyone – just aids transparency.

Draft invitation and response letter WRE Advisory Group.docx:
<https://tepuna.mfe.govt.nz/otcs/cs.dll/app/nodes/20944567>

DRAFT TOR waste strategy advisory group 28Aug2020.docx:
<https://tepuna.mfe.govt.nz/otcs/cs.dll/app/nodes/18098454>

Ropu

We will need to engage with the ropu about their preferences for introducing their work to the AG, as well as MfE's tikanga for meetings, etc. We also need to know which of the ropu members will attend the workshop.

I'm assuming this is something for us to talk through with the ropu members as soon as they are underway properly – it is specified as a deliverable for October to work with us on this. I'm happy to open up the conversation directly, but also happy to take advice from Marianna on any pitfalls or risks.

Marianna, can you please advise how we should go about that.

Billy, our facilitator, has said he will call all of the members before the workshop.

Ben, I think you have the CVs of the ropu members. Can you please add some background information about them, their contact details and Darren Patterson's phone number to this list.

Final list_Waste and Resource Efficiency Ropu & Advisory Group
30Sep2020.docx: <https://tepuna.mfe.govt.nz/otcs/cs.dll/app/nodes/20957630>

Thanks everyone
Denise

From: [Marianna Tyler](#)
To: [Karla Kereopa](#); [Heather Pearson](#)
Subject: RE: Connecting you two re Waste Strategy and Nicki D
Date: Tuesday, 28 July 2020 12:16:42 pm
Attachments: [image001.jpg](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.jpg](#)
[image006.jpg](#)

Rawe! Thank you Karla. That's great to hear. I can give her a call when the project kicks off.

Aku mihi nui,

Marianna Tyler
Principal Advisor, Office of the Chief Executive

Ministry for the Environment – Manatu Mo Te Taiiao
Mobile: s 9(2)(a) Email: Marianna.Tyler@mfe.govt.nz Website: www.mfe.govt.nz
23 Kate Sheppard Place, Thorndon, Wellington 6143

cid:image003.jpg@01D26A65.99010DF0



From: Karla Kereopa <Karla.Kereopa@mfe.govt.nz>
Sent: Tuesday, 28 July 2020 11:08 AM
To: Heather Pearson <Heather.Pearson@mfe.govt.nz>; Marianna Tyler <Marianna.Tyler@mfe.govt.nz>
Subject: RE: Connecting you two re Waste Strategy and Nicki D

Kia ora korua ko Marianna

Nicki has expressed a great interest in the Waste Strategy Kaupapa and would definitely be keen to be a part of the Maori expert technical group.

Please let me know if you need me to connect with Nicki or if I can assist in any way.

Nga mihi nui

From: Heather Pearson <Heather.Pearson@mfe.govt.nz>
Sent: Monday, 27 July 2020 11:47 am
To: Karla Kereopa <Karla.Kereopa@mfe.govt.nz>; Marianna Tyler <Marianna.Tyler@mfe.govt.nz>
Subject: Connecting you two re Waste Strategy and Nicki D

Kia ora Karla

Marianna, who I have mentioned to you before is in Te Ohu Maori and I am working alongside her to plan the engagement on the development of the NZ Waste Strategy. Her plans are totally exciting!!! starting with a Maori expert technical group – right at the beginning of the strategy development. She mentioned Nicki as a possibility for this ropu so I thought you and her may want to connect and have a korero.

Thanks.

Nga mihi

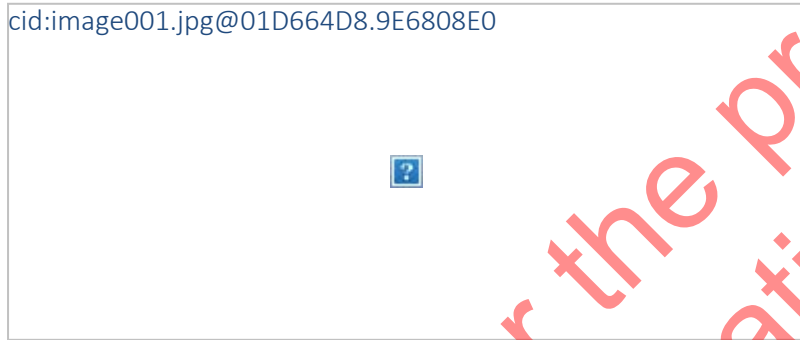
**Heather Pearson (she/her), Senior Advisor Regional Relationships
Partnerships Directorate**

Manatu Mo Te Taiao - Ministry for the Environment

Waea pukoro: s 9(2)(a) Imera: heather.pearson@mfe.govt.nz Pae tukutuku: www.mfe.govt.nz

Wahi mahi: 23 Kate Sheppard Place, Thorndon, Wellington 6143

cid:image001.jpg@01D664D8.9E6808E0



Released under the provision of
the Official Information Act 1982

From: [Sam Buckle](#)
To: [basswhite.jobshare](#); [Marianna Tyler](#)
Cc: [Glenn Wigley](#)
Subject: RE: Context for direct approach - Maori experts waste
Date: Thursday, 22 October 2020 12:40:23 pm
Attachments: [image001.jpg](#)

Nicola, just spoke to Vicky (and then Glenn).

In short, focus for now on the 3 separate contracts for expert advisors (Gannon, Teina, Jacqui) and ensure Gannon's includes requisite disclosure and understanding how we would address situation in respect to Ministerial appointments. Useful to include feedback from PSC. On this basis not sure whether Vicky needs to sign or not any longer. Need to discuss with procurement.

Need to deal with the question of additional services separately. This needs to be separately scoped and addressed, and, if required for project delivery, need to determine what process need to go through.

Thanks

Sam

From: [basswhite.jobshare](#) <basswhite.jobshare@mfe.govt.nz>
Sent: Thursday, 22 October 2020 11:12 AM
To: [Sam Buckle](#) <Sam.Buckle@mfe.govt.nz>; [Marianna Tyler](#) <Marianna.Tyler@mfe.govt.nz>
Cc: [Glenn Wigley](#) <glenn.wigley@mfe.govt.nz>
Subject: RE: Context for direct approach - Maori experts waste

Great ta. See the explanation and description of them in the revised procurement plan I sent around earlier, which explains why they would be best. But if that is a step too far this week, we'll make it work.

n

From: [Sam Buckle](#) <Sam.Buckle@mfe.govt.nz>
Sent: Thursday, 22 October 2020 11:00 am
To: [Marianna Tyler](#) <Marianna.Tyler@mfe.govt.nz>
Cc: [Glenn Wigley](#) <glenn.wigley@mfe.govt.nz>; [basswhite.jobshare](#) <basswhite.jobshare@mfe.govt.nz>
Subject: RE: Context for direct approach - Maori experts waste

Thanks Marianna, im talking to Vicky at 1. As discussed with glenn, my concerns aren't around appointment of the 3 specialist advisors. The COI (or potential COI) is manageable and PSC is ok with it. And they do all have specialist expertise. It's the contract for additional delivery services that we need to work through. Ill get back to glenn later this afternoon.

Sam

From: [Marianna Tyler](#) <Marianna.Tyler@mfe.govt.nz>
Sent: Thursday, 22 October 2020 9:46 AM
To: [Sam Buckle](#) <Sam.Buckle@mfe.govt.nz>

Cc: Glenn Wigley <glenn.wigley@mfe.govt.nz>; basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>

Subject: Context for direct approach - Maori experts waste

Kia ora Sam,

I'm not sure if you have already met with Vicky, but below are a few bullet points to support your discussion, if required. Nicola has aligned these points in the procurement plan too.

Context for why we didn't go to market

- The waste and resource efficiency team is committed to working with Maori from the outset in their development of a new waste minimisation strategy. This is a new approach for the directorate and one that aligns with the Ministry's commitment to work more collaboratively with our Treaty Partner.
- Initially, timeframes for this project were tight with a draft strategy being proposed to go to Cabinet in February 2021. Te Ohu Maori was asked to identify a small ropu of experts to act as advisors and provide this expertise and capability within these timeframes.
- The make-up of skills required include Maori with demonstrated knowledge and expertise in waste minimisation, who are also thought leaders in combining circular economy, doughnut economy, matauranga Maori, and te ao Maori.
- This combination of skills is quite rare in the current market. The experts we are proposing to engage have already started this thinking and have a full understanding of the many practical variables that combine across community, iwi, hapu, business, local and central government and wider Maori communities.
- Jacqui Forbes and Gannin Ormsby were both founders of the Para Kore Zero Waste on marae programme since 2009, which is now a nation-wide programme that has over 200+ marae participating. Jacqui remains the general manager of Para Kore and Gannin has established a whanau consultancy - Ka Awatea Ltd - which is focused on developing the conceptual framework of a circular economy (Amio) through a te ao Maori lens. Teina Boasa-Dean was a keynote speaker at the Ellen Macarthur Foundation Circular Economy Pacific Summit in 2019 (Vicky was at this summit and may remember her) and has been developing the connection with matauranga Maori, the doughnut economy and the circular economy.
- Tamoko and Waimirangi Ormsby are a young couple and also a part of the whanau consultancy Ka Awatea. They have been actively progressing the concept of the circular economy and te ao Maori working with Auckland Council and are contributing to the 'Amio - Circular Economy Aotearoa' research project recently awarded \$10million dollars via the Endeavour Fund to University of Waikato. They also operate as independent contractors as required.
- The COI with Gannin and Min Mahuta was raised by the team in mid-August. Advice recently sought by the SSC was that Gannin should not be precluded from working with us so long as the Ministry has strong conflict processes in place.
- Te Ohu Maori had initial 'soft' conversations with individuals to first gauge if they were interested in being involved in this work. The ropu requested a hui with the Ministry to gain

more context to better understand the full scope of the project before agreeing to proceed. At this hui the Ministry agreed to send through deliverables for the ropu to consider. The ropu then responded with a full proposal outlining what they proposed to deliver.

- The timeframe for this project has since extended with the draft strategy due to Cabinet June 2021.

Also FYI Gannin is in the MfE office today as part of the Waipa River iwi hui.

Nga mihi,

Marianna Tyler
Principal Advisor, Office of the Chief Executive

Ministry for the Environment – Manatu Mo Te Taiao

Mobile: s 9(2)(a) Email: Marianna.Tyler@mfe.govt.nz Website: www.mfe.govt.nz

23 Kate Sheppard Place, Thorndon, Wellington 6143



Released under the provision of
the Official Information Act 1982

From: basswhite.jobshare
To: [Marianna Tyler](mailto:Marianna.Tyler@mfe.govt.nz)
Cc: [Denise Lievore](mailto:Denise.Lievore@mfe.govt.nz)
Subject: RE: Context for why we didn't go to market - for Glenn/Sam if they need it
Date: Thursday, 22 October 2020 8:20:00 am
Attachments: [image001.jpg](#)

Thanks – v useful – I'll use it in the updated procurement plan Im just finishing
n

From: Marianna Tyler <Marianna.Tyler@mfe.govt.nz>
Sent: Wednesday, 21 October 2020 4:22 pm
To: basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>
Cc: Denise Lievore <Denise.Lievore@mfe.govt.nz>
Subject: Context for why we didn't go to market - for Glenn/Sam if they need it

Kia ora all,

Looks like the WasteMINZ hui went well. Some interesting discussions in the breakout online hubs following Glen's presentation. Well done on the WMA presentation too, Nicola. Awesome that Gannin is all good with the approach and we can push play.

To support the discussion around Ta and Wai - below are a few bullet points for Sam in advance of his meeting with Vicky (as far as I know this didn't take place today as planned). Can you all please take a look and check that this is a factual account of the process to-date – highlight bits need confirming.

Context for why we didn't go to market

- The waste and resource efficiency team is committed to working with Maori from the outset in their development of a new waste minimisation strategy. This is a new approach for the directorate and one that aligns with the Ministry's commitment to work more collaboratively with our Treaty Partner.
- Initially, timeframes for this project were tight with a draft strategy being proposed to go to **Cabinet in February 2021**. Te Ohu Maori was asked to identify a small ropu of experts to act as advisors and provide this expertise and capability within these timeframes.
- The make-up of skills required include Maori with demonstrated knowledge and expertise in waste minimisation, who are also thought leaders in combining circular economy, doughnut economy, matauranga Maori, and te ao Maori.
 - This combination of skills is quite rare in the current market. The experts we are proposing to engage have already started this thinking and have a full understanding of the many practical variables that combine across community, iwi, hapu, business, local and central government and wider Maori communities.
- Jacqui Forbes and Gannin Ormsby were both founders of the Para Kore Zero Waste on marae programme since 2009, which is now a nation-wide programme that has over 200+ marae participating. Jacqui remains the general manager of Para Kore and Gannin has established a whanau consultancy - Ka Awatea Ltd - which is focused on developing the conceptual framework of a circular economy (Amio) through a te ao Maori lens. Teina Boasa-Dean was a keynote speaker at the Ellen Macarthur Foundation Circular Economy Pacific Summit in 2019 (Vicky was at this summit and may remember her) and has been developing the connection with matauranga Maori, the doughnut economy and the circular economy.
- Tamoko and Waimirangi Ormsby are a young couple also a part of the whanau consultancy

Ka Awatea and have been actively progressing the concept of the circular economy and te ao Maori working with Auckland Council and are contributing to the Amio - Circular Economy Aotearoa research project recently awarded \$10million dollars via the Endeavour Fund to University of Waikato. They also operate as independent contractors as required.

- The COI with Gannin and Min Mahuta was raised by the team in mid-August. Advice recently sought by the SSC was that Gannin should not be precluded from working with us so long as the Ministry has strong conflict processes in place. (Glenn has provided other details around the SSC to Sam and Amanda).
- Te Ohu Maori had initial 'soft' conversations with individuals to first gauge if they were interested in being involved in this work. The ropu requested a hui with the Ministry to gain more context to better understand the full scope of the project before agreeing to proceed. At this hui the Ministry agreed to send through deliverables for the ropu to consider. The ropu then responded with a full proposal outlining what they proposed to deliver.
- The timeframe for this project has since extended with the draft strategy due to Cabinet **June 2021?**

Nga mihi,

Marianna Tyler
Principal Advisor, Office of the Chief Executive

Ministry for the Environment – Manatu Mo Te Taiao

Mobile: s 9(2)(a) Email: Marianna.Tyler@mfe.govt.nz Website: www.mfe.govt.nz

23 Kate Sheppard Place, Thorndon, Wellington 6143

cid:image003.jpg@01D26A65.99010DF0



Released under the provision of the Official Information Act 1982

From: basswhite.jobshare
To: [Procurement Mailbox](mailto:Procurement.Mailbox)
Cc: [Maria Nicholas](mailto:Maria.Nicholas); [Pamela Ritchie](mailto:Pamela.Ritchie)
Subject: RE: Contract documents - various
Date: Friday, 4 December 2020 10:14:26 am
Attachments: [image001.png](#)
[image002.png](#)
[Ropu contract Para Kore Jacqui Forbes.docx](#)
[abdeljabern_11-26-2020_14-23-16_1.pdf](#)

Here you go Dan.

I think these were sent through earlier, but can't be certain – too much email traffic...

Nicola

From: Procurement Mailbox <Procurement@mfe.govt.nz>
Sent: Thursday, 3 December 2020 11:01 am
To: basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>
Cc: [Maria Nicholas](mailto:Maria.Nicholas) <Maria.Nicholas@mfe.govt.nz>; [Pamela Ritchie](mailto:Pamela.Ritchie) <Pamela.Ritchie@mfe.govt.nz>
Subject: RE: Contract documents - various

Thanks Nicola. Awesome that this is signed off now. I can enter Gannin's contract now, as we have everything we need for it. There are just two things we still need (apologies if you have already sent these through, I have gone through all the emails but not been able to track them down

1. **A pdf copy of Jacqui's contract which is both signed off by you and her.** The copy I was able to find in the email chain is a word document with only your signature on it. It does mention a pdf copy that has already been signed by both parties so it could be just a case of the wrong attachment. If you have this could you please send this through to me now and I can enter her contract as well.
2. **The PDF copy of the support contract signed by Glen.** I note that this has been sent to Glen and we are just waiting on his signature. As per the below we now have the Procurement plan all signed off and ready to go for this.

Cheers,

Dan

From: basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>
Sent: Wednesday, 2 December 2020 2:00 pm
To: Procurement Mailbox <Procurement@mfe.govt.nz>
Cc: [Maria Nicholas](mailto:Maria.Nicholas) <Maria.Nicholas@mfe.govt.nz>; [Pamela Ritchie](mailto:Pamela.Ritchie) <Pamela.Ritchie@mfe.govt.nz>
Subject: RE: Contract documents - various

Hi Dan

Will the attached work for you to finish this off and let us start paying bills?

Nicola

From: basswhite.jobshare
Sent: Friday, 27 November 2020 3:53 pm
To: Procurement Mailbox <Procurement@mfe.govt.nz>
Cc: [Maria Nicholas](mailto:Maria.Nicholas) <Maria.Nicholas@mfe.govt.nz>; [Pamela Ritchie](mailto:Pamela.Ritchie) <Pamela.Ritchie@mfe.govt.nz>
Subject: RE: Contract documents - various

Oh my goodness/#this paperwork will be the death of me/ #I miss my old jobs when I had a PA sitting next to me to make sure I scrawled in all the right boxes all the time...

Sorry! My fault – I only looked at the left hand column and never scrolled my eyes right to see the gap and realise I needed to type my name twice. I'll print, sign, re-scan next week when I am back in the office.

Sigh... Friday...

n

From: Procurement Mailbox <Procurement@mfe.govt.nz>
Sent: Friday, 27 November 2020 3:45 pm
To: basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>
Cc: Maria Nicholas <Maria.Nicholas@mfe.govt.nz>; Pamela Ritchie <Pamela.Ritchie@mfe.govt.nz>
Subject: RE: Contract documents - various

Hi Nicola,

I'm not sure if it's displaying incorrectly on our end, as the signature boxes show just Sam's signature for the ropu members procurement plan that you have attached. If possible, could you please convert this to a PDF as this may alleviate issues with your signature not displaying. Our view included below:

APPROVED BY	
Budget Holder (Contract Owner): Nicola White, manager, Policy & Legislation, WRE division Date:	Signature:
Financial Delegation Holder*: Nicola White, manager Date:	Signature:
Procurement Advisor: Teri Moon, Senior Procurement Advisor Date:	Signature: I, Teri Moon, approve this procurement plan by email on 23 October at 9.18am
Sam Buckle, Deputy Secretary Waste, Resource Efficiency, Water and Land Use Policy Date: 28/10/2020	Signature: 

Cheers,
Dan

From: basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>
Sent: Thursday, 26 November 2020 2:18 pm
To: Procurement Mailbox <Procurement@mfe.govt.nz>
Cc: Maria Nicholas <Maria.Nicholas@mfe.govt.nz>; Pamela Ritchie <Pamela.Ritchie@mfe.govt.nz>
Subject: RE: Contract documents - various

Hi again Dan

Sorry – I then saw your other email, went back and checked the documents, and realised that we are ok on most of it.

To summarise, and confirm that I have got it right now please:

1. Ropu member contracts x 3:
 - Contracts themselves: the 3 pdf 's have all the right signatures and are complete
 - contract cover sheets x 3 – all relevant signatures in the e-copies
 - procurement plan – all relevant signatures (Sam and me) in the attached version (I had the wrong link in the earlier email, which may have confused things sorry)
2. Ropu support contract
 - Ropu support procurement plan – I have asked Glenn to put his e-signature in this document

where it is missing

- Ropu support contract – I have sent the pdf signed by Kawai through for Glenn to print, sign & re-scan so we have two signatures on the same pdf on file.

That's where I think things are at – or have I missed something?

Thanks for your help – hopefully we are nearly there

Nicola

From: basswhite.jobshare

Sent: Thursday, 26 November 2020 12:09 pm

To: Procurement Mailbox <Procurement@mfe.govt.nz>

Cc: Maria Nicholas <Maria.Nicholas@mfe.govt.nz>; Pamela Ritchie <Pamela.Ritchie@mfe.govt.nz>

Subject: RE: Contract documents - various

Hi Dan

Thanks for getting back to me on all these contracts. The lawyer in me disagrees with the view that what we've done is not sufficient evidence of agreement to form a binding contract, but I also know when to stop beating my head against organisational rules...

Glenn and I will print out the signed copies of the contracts we each need to sign, sign them in hard copy ourselves, re-scan, then submit again.

Thanks

Nicola

From: Procurement Mailbox <Procurement@mfe.govt.nz>

Sent: Thursday, 26 November 2020 11:31 am

To: basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>

Cc: Maria Nicholas <Maria.Nicholas@mfe.govt.nz>; Pamela Ritchie <Pamela.Ritchie@mfe.govt.nz>

Subject: RE: Contract documents for Jacqui Forbes (Para Kore)

Hi Nicola,

E-Signatures are accepted, however both the supplier and the MfE DFA must sign the same copy of the contract. This is a legal requirement, and signatures must be in the document itself, rather than through email. If you could please get back to us with a copy of the contract signed both by MfE and the supplier within the same document we can process these for you.

Cheers,
Dan

From: basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>

Sent: Monday, 23 November 2020 2:41 pm

To: Procurement Mailbox <Procurement@mfe.govt.nz>

Cc: Maria Nicholas <Maria.Nicholas@mfe.govt.nz>; Pamela Ritchie <Pamela.Ritchie@mfe.govt.nz>

Subject: RE: Contract documents for Jacqui Forbes (Para Kore)

Hi

Do you mean that I need to print, sign and scan the pdf that Jacqui sent through? My e-signature on a separate copy is not enough?

If so, presumably the same goes for all the contracts I just sent through.

In which case it will have to wait until I am back in the office and can print and scan.

Seems cumbersome, especially for mostly remote workers – do we not have a system of e-approvals yet for contracts?

Thanks
Nicola

From: Procurement Mailbox <Procurement@mfe.govt.nz>
Sent: Monday, 23 November 2020 2:36 pm
To: basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>
Cc: Maria Nicholas <Maria.Nicholas@mfe.govt.nz>; Pamela Ritchie <Pamela.Ritchie@mfe.govt.nz>
Subject: RE: Contract documents for Jacqui Forbes (Para Kore)

Good afternoon

Can you please send through the fully signed (executed contract) – PDF signed by both Mfe and the supplier.

Thanks,

MfE Procurement team, Legal Directorate
Ministry for the Environment – Manatu Mo Te Taiao
Email: procurement@mfe.govt.nz Website: www.mfe.govt.nz
23 Kate Sheppard Place, Thorndon, Wellington 6011
PO Box 10362, Wellington 6143



Ministry for the
Environment
Manatū Mō Te Taiao



Making Aotearoa New Zealand
the most liveable place in the world
Aotearoa - he whenua mana kura mō te tangata



From: basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>
Sent: Monday, 23 November 2020 1:58 PM
To: Procurement Mailbox <Procurement@mfe.govt.nz>
Cc: Maria Nicholas <Maria.Nicholas@mfe.govt.nz>; Pamela Ritchie <Pamela.Ritchie@mfe.govt.nz>
Subject: Contract documents for Jacqui Forbes (Para Kore)

Hi again

Next contract for the ropu helping us with the waste strategy – this one is Jacqui Forbes, contracting through Para kore.

- Procurement plan signed by Sam attached and at this link:
<https://tepuna.mfe.govt.nz/otcs/cs.dll/link/21042415>
- Cover sheet signed by Glenn and contract signed by me: Jacqui Forbes:

<https://tepuna.mfe.govt.nz/otcs/cs.dll/open/21046248>

- Pdf of contract signed by Jacqui attached.

Thanks

Nicola

Released under the provision of
the Official Information Act 1982

From: basswhite.jobshare
To: [Procurement Mailbox](mailto:Procurement.Mailbox)
Cc: [Maria Nicholas](mailto:Maria.Nicholas); [Pamela Ritchie](mailto:Pamela.Ritchie)
Subject: RE: Contract documents for Jacqui Forbes (Para Kore)
Date: Monday, 23 November 2020 2:41:09 pm
Attachments: [image001.png](#)

Hi

Do you mean that I need to print, sign and scan the pdf that Jacqui sent through? My e-signature on a separate copy is not enough?

If so, presumably the same goes for all the contracts I just sent through.

In which case it will have to wait until I am back in the office and can print and scan.

Seems cumbersome, especially for mostly remote workers – do we not have a system of e-approvals yet for contracts?

Thanks
Nicola

From: Procurement Mailbox <Procurement@mfe.govt.nz>
Sent: Monday, 23 November 2020 2:36 pm
To: basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>
Cc: [Maria Nicholas](mailto:Maria.Nicholas) <Maria.Nicholas@mfe.govt.nz>; [Pamela Ritchie](mailto:Pamela.Ritchie) <Pamela.Ritchie@mfe.govt.nz>
Subject: RE: Contract documents for Jacqui Forbes (Para Kore)

Good afternoon

Can you please send through the fully signed (executed contract) – PDF signed by both Mfe and the supplier.

Thanks,

MfE Procurement team, Legal Directorate

Ministry for the Environment – Manatū Mo Te Taiao

Email: procurement@mfe.govt.nz Website: www.mfe.govt.nz

23 Kate Sheppard Place, Thorndon, Wellington 6011

PO Box 10362, Wellington 6143



Ministry for the
Environment
Manatū Mō Te Taiao



Making Aotearoa New Zealand
the most liveable place in the world
Aotearoa – he whenua mana kura mō te tangata



From: basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>
Sent: Monday, 23 November 2020 1:58 PM
To: Procurement Mailbox <Procurement@mfe.govt.nz>
Cc: Maria Nicholas <Maria.Nicholas@mfe.govt.nz>; Pamela Ritchie <Pamela.Ritchie@mfe.govt.nz>
Subject: Contract documents for Jacqui Forbes (Para Kore)

Hi again

Next contract for the ropu helping us with the waste strategy – this one is Jacqui Forbes, contracting through Para kore.

- Procurement plan signed by Sam attached and at this link: <https://tepuna.mfe.govt.nz/otcs/cs.dll/link/21042415>
- Cover sheet signed by Glenn and contract signed by me: Jacqui Forbes: <https://tepuna.mfe.govt.nz/otcs/cs.dll/open/21046248>
- Pdf of contract signed by Jacqui attached.

Thanks

Nicola

Released under the Official Information Act 1982

From: basswhite.jobshare
To: [Nadia Abdeljaber](mailto:Nadia.Abdeljaber)
Subject: RE: Documents for ropu support contract (Kawai Catalyst Ltd)
Date: Thursday, 26 November 2020 2:31:54 pm

Hard copy of the contract itself please

From: Nadia Abdeljaber <Nadia.Abdeljaber@mfe.govt.nz>
Sent: Thursday, 26 November 2020 2:29 pm
To: basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>
Subject: RE: Documents for ropu support contract (Kawai Catalyst Ltd)

Hey,

Glenn has signed the procurement plan – see attached.

Do you need anything else?

Thanks

Kind regards,

Nadia Abdeljaber

Personal Assistant to:

Shaun Lewis | Director | Waste & Resource Efficiency - Systems Change & Investment

Glenn Wigley | Director | Waste & Resource Efficiency - Policy and Regulatory

Ministry for the Environment – Manatu Mo Te Taiao

Website: www.mfe.govt.nz

Environment House, 23 Kate Sheppard Place, PO Box 10362, Wellington 6143



Making Aotearoa New Zealand
the most liveable place in the world
Aotearoa – he whirima mana kura mō te tangata

From: basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>
Sent: Thursday, 26 November 2020 2:20 pm
To: Nadia Abdeljaber <Nadia.Abdeljaber@mfe.govt.nz>
Subject: RE: Documents for ropu support contract (Kawai Catalyst Ltd)

Ok – he's already signed all these, but procurement have come back and found one missing signature in the plan and are insisting that they have the two signatures on the same pdf for the contract (rather than two separate signed copies) so I am having to get him to re-sign.
Sigh.

The lawyer in me thinks this is completely unnecessary, but I know when I am beat by organisational rules!

N

From: Nadia Abdeljaber <Nadia.Abdeljaber@mfe.govt.nz>
Sent: Thursday, 26 November 2020 2:11 pm
To: basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>
Subject: RE: Documents for ropu support contract (Kawai Catalyst Ltd)

Hey Nicola,

I will put some time in Glenn's calendar to look at this on the train home this eve. I will invite you to this review time.

Thanks

Kind regards,

Nadia Abdeljaber

Personal Assistant to:

Shaun Lewis | Director | Waste & Resource Efficiency - Systems Change & Investment

Glenn Wigley | Director | Waste & Resource Efficiency - Policy and Regulatory

Ministry for the Environment – Manatu Mo Te Taiao

Website: www.mfe.govt.nz

Environment House, 23 Kate Sheppard Place, PO Box 10362, Wellington 6143



**Making Aotearoa New Zealand
the most liveable place in the world**
Aotearoa - Ke whiriwhiri mana kura mo te tangata

From: basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>
Sent: Thursday, 26 November 2020 2:02 pm
To: Nadia Abdeljaber <Nadia.Abdeljaber@mfe.govt.nz>; Glenn Wigley <glenn.wigley@mfe.govt.nz>
Subject: FW: Documents for ropu support contract (Kawai Catalyst Ltd)

Hi Nadia

Just when I thought I had finished with all this! See below and attached.

- Given that we have a signed pdf from Kawai (attached), could you please print it off, get Glenn to sign it in hard copy, then re-scan it and send it back to me?
- We also need an e-signature from him in the procurement plan – sorry I missed that – could you please organise for that as well?

Thanks so much
Nicola

From: Procurement Mailbox <Procurement@mfe.govt.nz>
Sent: Thursday, 26 November 2020 11:40 am

To: basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>
Cc: Maria Nicholas <Maria.Nicholas@mfe.govt.nz>; Pamela Ritchie <Pamela.Ritchie@mfe.govt.nz>
Subject: RE: Documents for ropu support contract (Kawai Catalyst Ltd)

Hi Nicola,

This is the one that we require e-signatures to be within the same file. We cannot accept two separate copies each with signatures from both parties. Please get back to us with this, as well as Glenn's signature on the procurement plan and then we can process this for you.

Cheers,
Dan

From: basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>
Sent: Monday, 23 November 2020 1:47 pm
To: Procurement Mailbox <Procurement@mfe.govt.nz>
Cc: Maria Nicholas <Maria.Nicholas@mfe.govt.nz>; Pamela Ritchie <Pamela.Ritchie@mfe.govt.nz>
Subject: Documents for ropu support contract (Kawai Catalyst Ltd)

Hi procurement

This email has the documents for the contract with Kawai Catalyst to provide support to the ropu working on the waste strategy with us.

- Procurement plan (signed by Sam): ropu support procurement plan: <https://tepuna.mfe.govt.nz/otcs/cs.dll/link/21042415>
- Contract cover sheet and contract signed by Glenn Wigley: Kawai Catalyst Ltd: <https://tepuna.mfe.govt.nz/otcs/cs.dll/link/21040740>.
- Pdf of contract signed by Tamoko for Kawai attached.

I hope that's everything you need. I'll send through the contracts for the ropu members themselves next.

Thanks
Nicola

From: [Marianna Tyler](mailto:Marianna.Tyler@mfe.govt.nz)
To: [Glenn Wigley](mailto:Glenn.Wigley@mfe.govt.nz)
Subject: RE: FOR FORWARDING THROUGH TO VICKY PLEASE: Ropu procurement plan
Date: Tuesday, 20 October 2020 1:50:07 pm

Awesome. Great presentation this morning at WasteMINZ btw 😊

Should I ask Ben to put the text below into a memo for Vicky from Sam? Or is Sam going to brief her directly?

From: Glenn Wigley <glenn.wigley@mfe.govt.nz>
Sent: Tuesday, 20 October 2020 1:47 PM
To: Marianna Tyler <Marianna.Tyler@mfe.govt.nz>
Subject: RE: FOR FORWARDING THROUGH TO VICKY PLEASE: Ropu procurement plan

Thanks for the offer Marianna – I followed up with Sam today and he is comfortable with the people we have selected, and I would take you lead on below – it was more the context that he is trying to get out of detail, but understand your point which is relevant

From: Marianna Tyler <Marianna.Tyler@mfe.govt.nz>
Sent: Tuesday, 20 October 2020 9:10 AM
To: [basswhite.jobshare](mailto:basswhite.jobshare@mfe.govt.nz) <basswhite.jobshare@mfe.govt.nz>; Glenn Wigley <glenn.wigley@mfe.govt.nz>
Subject: RE: FOR FORWARDING THROUGH TO VICKY PLEASE: Ropu procurement plan

Kia ora Glenn,

Happy to catch-up today. if you need more context around my advice for the ropu to meet with senior leadership team including Sam.

Nga mihi,

Marianna Tyler
Principal Advisor, Office of the Chief Executive

Ministry for the Environment – Manatu Mo Te Taiiao
Mobile: s 9(2)(a) Email: Marianna.Tyler@mfe.govt.nz Website: www.mfe.govt.nz
23 Kate Sheppard Place, Thorndon, Wellington 6143



Making Aotearoa New Zealand
the most liveable place in the world
Aotearoa - he whetupa mana kura mo te tangata

From: [basswhite.jobshare](mailto:basswhite.jobshare@mfe.govt.nz) <basswhite.jobshare@mfe.govt.nz>
Sent: Tuesday, 20 October 2020 8:15 AM
To: Glenn Wigley <glenn.wigley@mfe.govt.nz>

Cc: Marianna Tyler <Marianna.Tyler@mfe.govt.nz>

Subject: Re: FOR FORWARDING THROUGH TO VICKY PLEASE: Ropu procurement plan

Marianne says these meetings are deliberate and for Sam to build relationships with senior Maori in the sector. Went through that loop a month ago.

Yep, the redcomments are from procurement.

No strong views on contract owner. Small ones are me, bigger one is Sam under normal systems.

Thanks!

Get [Outlook for Android](#)

From: Glenn Wigley <glenn.wigley@mfe.govt.nz>

Sent: Tuesday, October 20, 2020 8:01:04 AM

To: basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>

Cc: Marianna Tyler <Marianna.Tyler@mfe.govt.nz>

Subject: RE: FOR FORWARDING THROUGH TO VICKY PLEASE: Ropu procurement plan

Thanks Nicola

I will talk through or email Sam to provide him some reassurance prior to the call we have with him.

The key issues are why we didn't go to market, and the perceived conflict of issues matter. I think both of these are manageable (particularly the 2nd one) and not unusual.

On the not going to market the key factor Vicky no doubt will look at is the level of mana and expertise. I read this "pretending" I was her. I think the material covers this off. The other side of the coin is that I am aware that we often don't go to market for iwi advice, but this is often because the advice is coming from a group of advisors mandated by Ministers or Iwi.

A couple of points on the material;

- I am assuming the comments in red on poor planning come from procurement? This is slightly harsh considering the context of gaining advice from iwi, and that contract to be signed prior to work beginning – but whatever...
- Contract owners – would be good to double check with Terri. Normal approval bands are up to 40k for yourself, and 100 for myself. Hence wouldn't expect to be the contract owner for the 25k contracts. However they may be proposing this because the process isn't standard =- but would be worth checkin.
- I would take Sams name out of meeting with Gannion every 6 weeks, he is trying to stay out of the detail of much of our work, as he recognises dips in too much at times.

Glenn

From: basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>

Sent: Monday, 19 October 2020 9:10 PM

To: Glenn Wigley <glenn.wigley@mfe.govt.nz>; Sam Buckle <Sam.Buckle@mfe.govt.nz>;

Marianna Tyler <Marianna.Tyler@mfe.govt.nz>

Cc: Denise Lievore <Denise.Lievore@mfe.govt.nz>

Subject: FOR FORWARDING THROUGH TO VICKY PLEASE: Ropu procurement plan

Hi Glenn and Sam

Could you please forward the message below and the attachments on so that it gets to Vicky asap?

We really need a clear yes/no/need to think steer in the course of tomorrow, if possible. We are holding off finalising the arrangements for the advisory group meeting at the end of next week until we have some comfort that we can get the contracts for the ropu members done and can have them able to attend.

Thanks

n

MESSAGE TO VICKY

Procurement has advised that you should consider the attached procurement plan personally, given the overall value (\$150,000) and the nature of the risk attached to it. If possible, we need a response in the next day or so. If you would like more time, we will need to move to defer a meeting of all those working with us in advisory groups and the like, which is scheduled for next week.

The plan sets out the background and rationale for engaging three organisations (involving the services of 5 individuals) to function as a ropu to work alongside MfE as we develop proposals for the new waste strategy. The proposal is that they will do some substantive work at the start of the process with us to develop a conceptual framework that embraces both matauranga Maori and circular economy concepts, to give the strategy a strong indigenous foundation. After that, they would continue as advisers to help ensure that the detailed strategy proposals sit well within that framework and speak effectively to Maori.

The key issue is that the organisation that is best equipped to carry out most of the work is headed by Gannin Ormsby, who is married to Hon Nanaia Mahuta. The other two consultants working closely with him are also whanau. And we have worked up the proposed relationship and supporting contractual arrangements through a direct procurement process: given the small number of Maori with the necessary level of expertise on waste, resource recovery and circular economy matters, as well as deep knowledge of te ao Maori, there is not really a market to draw on. It is hard to avoid conflicts or connections of some kind or another.

The procurement plan sets out the proposed mitigations, which include regular meetings with ministry managers and senior staff, close working relationships, clear deliverables, standard market rates, and approval in advance of any expenses. If the conclusion is that the risk is not manageable, Gannin has offered to withdraw if that would help the work proceed. Given his expertise and mana in the sector, that would be a loss to the project.

Also attached are the relevant contracts, in case you want to see the detail of the arrangements. The third contract will be identical to that for Para Kore (Jacqui Forbes).

We are happy to answer any questions you may have. Marianna Tyler from your office has also been involved in the development of the proposed ropu from the outset and can provide more background on the relevant organisations and individuals, and why we selected them.

Thanks

Sam/Glenn???

Released under the provision of
the Official Information Act 1982

From: [Sam Buckle](#)
To: [Marianna Tyler](#); [basswhite.jobshare](#); [Glenn Wigley](#)
Cc: [Denise Lievore](#); [Georgia Bishop](#)
Subject: Re: FOR FORWARDING THROUGH TO VICKY PLEASE: Ropu procurement plan
Date: Monday, 19 October 2020 9:46:42 pm

Yes absolutely

Get [Outlook for iOS](#)

From: Marianna Tyler <Marianna.Tyler@mfe.govt.nz>
Sent: Monday, October 19, 2020 9:35:16 PM
To: Sam Buckle <Sam.Buckle@mfe.govt.nz>; basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>; Glenn Wigley <glenn.wigley@mfe.govt.nz>
Cc: Denise Lievore <Denise.Lievore@mfe.govt.nz>; Georgia Bishop <Georgia.Bishop@mfe.govt.nz>
Subject: Re: FOR FORWARDING THROUGH TO VICKY PLEASE: Ropu procurement plan

Kia ora Sam,

Can I also please be included in this call?

Nga mihi
Marianna

Get [Outlook for Android](#)

From: Sam Buckle <Sam.Buckle@mfe.govt.nz>
Sent: Monday, October 19, 2020 9:19:03 PM
To: basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>; Glenn Wigley <glenn.wigley@mfe.govt.nz>; Marianna Tyler <Marianna.Tyler@mfe.govt.nz>
Cc: Denise Lievore <Denise.Lievore@mfe.govt.nz>; Georgia Bishop <Georgia.Bishop@mfe.govt.nz>
Subject: Re: FOR FORWARDING THROUGH TO VICKY PLEASE: Ropu procurement plan

Hi Nicola

Sorry I can't forward this to Vicky until I've discussed with yourself and Glenn. There is information here that is new to me.

Georgia - can you please prioritise a call with Glenn and Nicola to discuss.

Thanks
Sam

Get [Outlook for iOS](#)

From: basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>
Sent: Monday, October 19, 2020 9:09:41 PM
To: Glenn Wigley <glenn.wigley@mfe.govt.nz>; Sam Buckle <Sam.Buckle@mfe.govt.nz>; Marianna Tyler <Marianna.Tyler@mfe.govt.nz>
Cc: Denise Lievore <Denise.Lievore@mfe.govt.nz>
Subject: FOR FORWARDING THROUGH TO VICKY PLEASE: Ropu procurement plan

Hi Glenn and Sam

Could you please forward the message below and the attachments on so that it gets to Vicky asap?

We really need a clear yes/no/need to think steer in the course of tomorrow, if possible. We are holding off finalising the arrangements for the advisory group meeting at the end of next week until we have some comfort that we can get the contracts for the ropu members done and can have them able to attend.

Thanks

n

MESSAGE TO VICKY

Procurement has advised that you should consider the attached procurement plan personally, given the overall value (\$150,000) and the nature of the risk attached to it. If possible, we need a response in the next day or so. If you would like more time, we will need to move to defer a meeting of all those working with us in advisory groups and the like, which is scheduled for next week.

The plan sets out the background and rationale for engaging three organisations (involving the services of 5 individuals) to function as a ropu to work alongside MfE as we develop proposals for the new waste strategy. The proposal is that they will do some substantive work at the start of the process with us to develop a conceptual framework that embraces both matauranga Maori and circular economy concepts, to give the strategy a strong indigenous foundation. After that, they would continue as advisers to help ensure that the detailed strategy proposals sit well within that framework and speak effectively to Maori.

The key issue is that the organisation that is best equipped to carry out most of the work is headed by Gannin Ormsby, who is married to Hon Nanaia Mahuta. The other two consultants working closely with him are also whanau. And we have worked up the proposed relationship and supporting contractual arrangements through a direct procurement process: given the small number of Maori with the necessary level of expertise on waste, resource recovery and circular economy matters, as well as deep knowledge of te ao Maori, there is not really a market to draw on. It is hard to avoid conflicts or connections of some kind or another.

The procurement plan sets out the proposed mitigations, which include regular meetings with ministry managers and senior staff, close working relationships, clear deliverables, standard market rates, and approval in advance of any expenses. If the conclusion is that the risk is not manageable, Gannin has offered to withdraw if that would help the work proceed. Given his expertise and mana in the sector, that would be a loss to the project.

Also attached are the relevant contracts, in case you want to see the detail of the arrangements. The third contract will be identical to that for Para Kore (Jacqui Forbes).

We are happy to answer any questions you may have. Marianna Tyler from your office has also been involved in the development of the proposed ropu from the outset and can provide more background on the relevant organisations and individuals, and why we selected them.

Thanks

Sam/Glenn???

Released under the provision of
the Official Information Act 1982

From: [Benjamin Wynyard-Terry](#)
To: "Teina b-dean"
Subject: RE: FW: ropu contract Teina Boasa-Dean - final for signing
Date: Friday, 18 December 2020 12:16:14 pm
Attachments: [SIGNED contract Teina Boasa-Dean 2020.docx](#)

Kia ora Teina,

Please signed the highlighted yellow parts and check the GST number is correct for you.

Ben

From: Teina b-dean <[REDACTED]>
Sent: Friday, 18 December 2020 11:34 AM
To: Benjamin Wynyard-Terry <Benjamin.Wynyard-Terry@mfe.govt.nz>
Subject: Re: FW: ropu contract Teina Boasa-Dean - final for signing

MFE CYBER SECURITY WARNING
This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

Tena koe - Signed Contract attached here

[Teina Boasa-Dean](#)

Personal Contact Details

Ruatoki, Bay of Plenty.

DDI - [REDACTED] I

Cellular: [REDACTED]

[REDACTED]

On Mon, Dec 7, 2020 at 10:15 AM Benjamin Wynyard-Terry <Benjamin.Wynyard-Terry@mfe.govt.nz> wrote:

Kia ora Teina,

What a forgetful guy I am lol here is your contract.

Ben

Please Note: The information contained in this e-mail message and any attached files may be confidential information, and may also be the subject of legal professional privilege. It is not necessarily the official view of the

Ministry for the Environment. If you are not the intended recipient, any use, disclosure or copying of this e-mail is unauthorised. If you have received this e-mail in error, please notify us immediately by reply e-mail and delete the original. Thank you.

Released under the provision of
the Official Information Act 1982

From: [Benjamin Wynyard-Terry](#)
To: [Therese Anders](#)
Subject: RE: Holding statement - Gannin Ormsby
Date: Thursday, 19 November 2020 2:00:10 pm
Attachments: [Holding statement - Gannin Ormsby.docx](#)

[here](#)

From: Therese Anders <Therese.Anders@mfe.govt.nz>
Sent: Thursday, 19 November 2020 1:55 PM
To: Benjamin Wynyard-Terry <Benjamin.Wynyard-Terry@mfe.govt.nz>
Subject: Holding statement - Gannin Ormsby

Kia ora Ben

Please can you have a look/edit this holding statement.

Many thanks. Nga mihi

Therese

Therese Anders –Communications

Ministry for the Environment – Manatu Mo Te Taiao

Email: therese.anders@mfe.govt.nz Phone: 9(2)(a)

Website: www.mfe.govt.nz

23 Kate Sheppard Place, Thorndon, PO Box 10362, Wellington 6143



Making Aotearoa New Zealand
the most liveable place in the world
Aotearoa – he whenua mana kura mō te tangata

Released under the Official Information Act 1982

From: [Marianna Tyler](#)
To: [Therese Anders](#); [Benjamin Wynyard-Terry](#)
Subject: RE: holding statement
Date: Thursday, 19 November 2020 3:56:13 pm
Attachments: [Holding statement - Gannin Ormsby \(002\).docx](#)

Opps sorry ☺

I was wondering it is would be something we passed by him if we are asked.

Thank you Therese, that sounds good to have these – in any event we need them it would be good to be prepared. There is Teina too – I think we probably already have something on Jacqui as a WAB member, Ben?

Nga mihi,
Marianna

From: Therese Anders <Therese.Anders@mfe.govt.nz>
Sent: Thursday, 19 November 2020 3:44 PM
To: Marianna Tyler <Marianna.Tyler@mfe.govt.nz>; Benjamin Wynyard-Terry <Benjamin.Wynyard-Terry@mfe.govt.nz>
Subject: RE: holding statement

Kia ora Marianna

Many thanks. Nothing attached?

I don't think we need to share with Gannin at this stage. But, if we're asked, of course we would share with him first.

I'm not quite sure about the other two. Do you think I do a separate "holding statement"? Ben has sent me their CVs (very impressive) so perhaps I draft from there, send to you for your thoughts.

Nga mihi nui

Therese

From: Marianna Tyler <Marianna.Tyler@mfe.govt.nz>
Sent: Thursday, 19 November 2020 3:27 PM
To: Therese Anders <Therese.Anders@mfe.govt.nz>; Benjamin Wynyard-Terry <Benjamin.Wynyard-Terry@mfe.govt.nz>
Subject: RE: holding statement

Kia ora korua,

Thank you. Looks good to me just a couple of minor changes. It makes sense to have something prepared. Will we pass by Gannin too?

Ben, do we have bios on the others already written up that can be used?

Nga mihi,
Marianna

From: Therese Anders <Therese.Anders@mfe.govt.nz>

Sent: Thursday, 19 November 2020 2:08 PM

To: Benjamin Wynyard-Terry <Benjamin.Wynyard-Terry@mfe.govt.nz>; Marianna Tyler <Marianna.Tyler@mfe.govt.nz>

Subject: RE: holding statement

Kia ora korua

Thanks Ben for editing this. Marianna – to give context, we haven't been asked. But if we are, want to have an approved holding statement giving the background about Gannin, explaining why he is so qualified and appropriate for this position.

Keen to hear your views.

Nga mihi

Therese

From: Benjamin Wynyard-Terry <Benjamin.Wynyard-Terry@mfe.govt.nz>

Sent: Thursday, 19 November 2020 2:03 PM

To: Marianna Tyler <Marianna.Tyler@mfe.govt.nz>

Cc: Therese Anders <Therese.Anders@mfe.govt.nz>

Subject: holding statement

Hey just your thoughts on this holding statement for Gannin? Also, do you think we should have one for Ta and Wai?

Ben

Released under the provision of
the Official Information Act 1982

From: [Marianna Tyler](mailto:Marianna.Tyler@mfe.govt.nz)
To: [basswhite.jobshare](mailto:basswhite.jobshare@mfe.govt.nz); [Benjamin Wynyard-Terry](mailto:Benjamin.Wynyard-Terry@mfe.govt.nz); [Pamela Ritchie](mailto:Pamela.Ritchie@mfe.govt.nz)
Subject: RE: IMPORTANT !! Contracts for ropu
Date: Thursday, 27 August 2020 12:27:03 pm

Kia ora Nicola,

Just rethinking the request for Gannin's CV before the hui. If it's okay, can we please hold off asking Gannin for a CV tonight until after the hui. I don't think it is appropriate for us to be assuming anything at this stage. We can discuss what we need from them before we leave on the last day – and should by then have a clear steer on next steps and the roles everyone is playing.

Nga mihi,
Marianna

From: basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>
Sent: Thursday, 27 August 2020 12:13 PM
To: Marianna Tyler <Marianna.Tyler@mfe.govt.nz>; Benjamin Wynyard-Terry <Benjamin.Wynyard-Terry@mfe.govt.nz>; Pamela Ritchie <Pamela.Ritchie@mfe.govt.nz>
Subject: RE: IMPORTANT !! Contracts for ropu

Hi – thanks Marianna

Ben – if you are meeting them tonight, just note that we are also still working on the agenda at our end too – working out who is available, what would work etc, so we should talk again before we finally finalise.

I do need a CV please - even if the contract goes through the company, we are still contracting for Gannin's expertise so need a bit more to document that. Still to talk through the nature of any involvement by others from the company, as per previous emails.

Thanks
Nicola

From: Marianna Tyler <Marianna.Tyler@mfe.govt.nz>
Sent: Thursday, 27 August 2020 11:34 am
To: basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>; Benjamin Wynyard-Terry <Benjamin.Wynyard-Terry@mfe.govt.nz>; Pamela Ritchie <Pamela.Ritchie@mfe.govt.nz>
Subject: RE: IMPORTANT !! Contracts for ropu

Kia ora Nicola,

Ben is meeting with the ropu tonight at 6pm to finalise the agenda. So Ben can you ask Gannin for a CV? I think the overview for Ka Awatea Ltd was used because it is likely that the contract will be via this entity.

Cheers,
Marianna

From: basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>
Sent: Thursday, 27 August 2020 11:03 AM
To: Benjamin Wynyard-Terry <Benjamin.Wynyard-Terry@mfe.govt.nz>; Pamela Ritchie <Pamela.Ritchie@mfe.govt.nz>; Marianna Tyler <Marianna.Tyler@mfe.govt.nz>
Subject: RE: IMPORTANT !! Contracts for ropu

Hi Marianna

I'm working on the procurement side of this today/tomorrow, but Ben is on leave.

Do we have (or can we get) a CV for Gannin as well, rather than just the company blurb that Ben included? I have CVs for the other two which should do the job nicely. But need to see one for Gannin as well if at all poss.

Thanks

Nicola

From: Benjamin Wynyard-Terry <Benjamin.Wynyard-Terry@mfe.govt.nz>

Sent: Tuesday, 25 August 2020 9:09 pm

To: basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>; Pamela Ritchie <Pamela.Ritchie@mfe.govt.nz>

Subject: IMPORTANT !! Contracts for ropu

Kia ora korua,

Marianna and I have been in contact with each of the ropu members and they are all happy for this two day wananga to be conducted outside of a formal contract. They understand that this is the planning phase and once they have all the information will be able to put forward a proposal for future contracts. They are happy that we are able to cover expenses like travel, accommodation and kai.

I hope this alleviates any stress around getting things in place before next week.

Also note below and attached is bio information on the ropu please let me know if you require more information.

Nga mihi,

Ben

Rationale for direct procurement

1. All members have technical expertise related to waste minimisation, circular economy and matauranga Maori.
2. They individually and collectively bring a unique set of expertise, skills and attributes required to deliver the objectives of the project which is currently limited within the waste and resource efficiency sector.
3. All members have extensive, iwi, hapu and marae networks and relationships.

Teina Boasa-Dean

Teina works closely with Te Urutaumatua (Tuhoe) and across all its different strata. Teina has 25 years's experience in environmental science , ecological development and waste minimisation. She is currently a Maori Social Science Research Advisor and Te Reo Maori Community Language Commissioner and Advisor to Kate Raworth indigenous adaptation to the doughnut economy. Teina is experienced in governance, climate change, waste and soil.

Currently Teina advocates for the circular economy and was a keynote speaker at the Ellen McArthur and the Ministry's circular economy summit in 2019. She also leads innovation in the Takarangi regenerative cities model for greening of cities and urban centres. In addition, is a leader in Maori innovation for the BERL economist group Green Project focusing on inequality, poverty, water and land use. She was recently contracted by the Ministry to support the National Climate Change Risk Assessment for Aotearoa.

Jacqui Forbes

Jacqui is Nga Ruahinerangi and has been a leader in the community resource recovery sector for many years. She is both one of the founders and general manager of the Para Kore Programme which operates on many marae particularly in the North Island. Jacqui has experience working in community recycling, community enterprise and zero waste education. She has previously worked as a senior manager for Xtreme Zero Waste, an Enviro schools facilitator at the Waikato Regional Council, and kura kaupapa and kohanga reo kaiako. Jacqui was also appointed to the Waste Advisory Board in 2019.

(note I don't have detailed C.V of Jacqui as she was nominated by Minister Nanaia to the Board. However here is a link to her nomination form. Will this be ok?

"Jacqui Forbes.pdf" can be accessed via the following link:

<https://tepuna.mfe.govt.nz/otcs/cs.dll/Overview/12227347>

Ka Awatea/Amio - Gannin Ormsby

Gannin currently works for the Maniapoto Maori Trust Board and has extensive experience in iwi governance and relationship management with local government. Gannin was one of the founders of Para Kore in 2008/9 and through his consultancy Ka Awatea Ltd is involved in developing Amio - a Maori approach to the circular economy.

Ka Awatea is a multi-disciplinary Maori consultancy with a mission to lead the world toward a circular economy that reconnects people and planet. They work with iwi, communities, local & central government and industry partners. Assisting Gannin are Ka Awatea consultants Tamoko Ormsby and Waimirirangi Ormsby.

- Tamoko Ormsby **Project Operations & Marketing** Adept in project and resource management with local government and mana whenua. Background in content creation focusing on narratives around Indigenous knowledge systems.
- Waimirirangi Ormsby **Project Vision & Mission** Experience in Indigenous development and both legislative and grassroots custodianship of our natural resources. Ensures projects are purposeful, impactful and intergenerational.

From: [Benjamin Wynyard-Terry](#)
To: [Pamela Ritchie](#)
Subject: RE: Invoices ropu
Date: Friday, 18 December 2020 6:03:13 pm

Yeap I have. She still hasn't done as I have asked. Don't worry im on it.

Ben

From: Pamela Ritchie <Pamela.Ritchie@mfe.govt.nz>
Sent: Friday, 18 December 2020 3:13 PM
To: [basswhite.jobshare](mailto:basswhite.jobshare@mfe.govt.nz) <basswhite.jobshare@mfe.govt.nz>; Benjamin Wynyard-Terry <Benjamin.Wynyard-Terry@mfe.govt.nz>
Subject: RE: Invoices ropu

Ben – I think you were following up this with Teina?

From: [basswhite.jobshare](mailto:basswhite.jobshare@mfe.govt.nz) <basswhite.jobshare@mfe.govt.nz>
Sent: Friday, 18 December 2020 9:58 am
To: Benjamin Wynyard-Terry <Benjamin.Wynyard-Terry@mfe.govt.nz>; Pamela Ritchie <Pamela.Ritchie@mfe.govt.nz>
Subject: RE: Invoices ropu

I've approved them in all in the system across the last few days. Not sure when the next payment run is though.

NB: still don't have a signed contract from Teina, so she is not in the system yet for receiving and processing invoices...

N

From: Benjamin Wynyard-Terry <Benjamin.Wynyard-Terry@mfe.govt.nz>
Sent: Friday, 18 December 2020 9:56 am
To: Pamela Ritchie <Pamela.Ritchie@mfe.govt.nz>
Cc: [basswhite.jobshare](mailto:basswhite.jobshare@mfe.govt.nz) <basswhite.jobshare@mfe.govt.nz>
Subject: Invoices ropu

Hi Pam,

Do you know if the ropu members invoices have been paid?

Regards

Ben

From: [Denise Lievore](#)
To: [Heather Pearson](#); [Benjamin Wynyard-Terry](#)
Cc: [Marianna Tyler](#); [Taimania Clark](#); [Ella Tisdall](#)
Subject: RE: Iwi/Maori engagement plan for Waste Strategy
Date: Monday, 10 August 2020 2:04:32 pm
Attachments: [image006.jpg](#)
[image007.jpg](#)
[image008.png](#)
[image009.png](#)
[image010.png](#)
[image011.jpg](#)

Kia ora koutou

A quick update. Our timeframes have just been extended, but the process will essentially remain the same. My next step is to draft a paper for the Maori experts group, providing the context and inviting their ideas on how they want to engage with us.

Nga mihi

Denise

Dr Denise Lievore

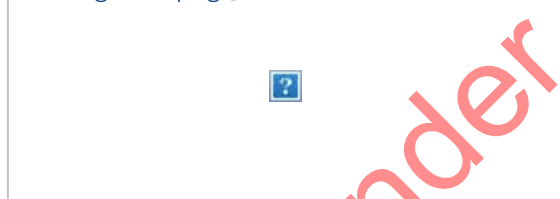
Principal Policy Advisor, Waste and Resource Efficiency

Ministry for the Environment – Manatu Mo Te Taiao

Mobile: s 9(2)(a) Website: www.mfe.govt.nz

Environment House, 23 Kate Sheppard Place, PO Box 10362, Wellington 6143

cid:image005.png@01D26CEF.73ED22B0



From: Heather Pearson <Heather.Pearson@mfe.govt.nz>

Sent: Monday, 10 August 2020 1:52 pm

To: Benjamin Wynyard-Terry <Benjamin.Wynyard-Terry@mfe.govt.nz>

Cc: Denise Lievore <Denise.Lievore@mfe.govt.nz>; Marianna Tyler <Marianna.Tyler@mfe.govt.nz>; Taimania Clark <Taimania.Clark@mfe.govt.nz>; Ella Tisdall <Ella.Tisdall@mfe.govt.nz>

Subject: Iwi/Maori engagement plan for Waste Strategy

Awesome comprehensive plan Ben which picks up on all our korero to date! Ae, and reading it reminded me of how tight the timeframes are! A few of things from me:

Re: Treaty settlement commitments, you may know that Taimania is doing some mahi around developing a template and set of tools to assist teams with looking at commitments in the development and implementation of MfE policy, however, I am sure that they would be useful in terms of strategy development too. Taimania– would you have any whakaaro for Ben as he and the team consider the development of the Waste Strategy? The link the plan is below - thanks!

Engagement plan for iwi Maori engagement on waste strategy

<https://tepuna.mfe.govt.nz/otcs/cs.dll/app/nodes/13922269>

Re: Is the government currently engaging with any of the identified groups? Maybe rather than 'no' in answer to this patai we could say something like: Besides Nicola Douglas, Te Arawa Lakes Trust, our understanding is that the other members of the experts group are engaging only with our Ministry. At this stage because the experts group will decide on who will be part of the wider Maori reference ropu we simply do not know...

I have given Te Arawhiti the heads-up on this plan. Tia is now working at the Covid Centre and she has referred us on to Fraser Robinson Fraser.Robinson@tearawhiti.govt.nz and Paige Bradey Paige.Bradey@tearawhiti.govt.nz as people in their office happy to provide advice on our plans. So you can send the plan across to them (can you please cc me in too) when you are ready.

Ella I have cced you in to this email– not sure what you are thinking about in terms of rangatahi Maori and whether you want to have your whakaaro included in this plan? Apologies if you and Ben are already one step ahead of me!

Ka pai?

Nga mihi

Heather Pearson (she/her), Senior Advisor Regional Relationships Partnerships Directorate

Manatu Mo Te Taiao - Ministry for the Environment

Waea pukoro: § 9(2)(a) Imera: heather.pearson@mfe.govt.nz Pae tukutuku: www.mfe.govt.nz

Wahi mahi: 23 Kate Sheppard Place, Thorndon, Wellington 6143

cid:image001.jpg@01D44390.A7FEEB00



From: Benjamin Wynyard-Terry

Sent: Tuesday, 4 August 2020 10:22 AM

To: Heather Pearson <Heather.Pearson@mfe.govt.nz>; Denise Lievore <Denise.Lievore@mfe.govt.nz>

Subject: RE: Maori engagement - Air Quality example of a completed engt plan FYI

Hi Heather,

I have given the template a go I hope that it stacks up. There were some things I could not answer.

Ben

From: Heather Pearson <Heather.Pearson@mfe.govt.nz>
Sent: Tuesday, 4 August 2020 8:49 AM
To: Denise Lievore <Denise.Lievore@mfe.govt.nz>; Benjamin Wynyard-Terry <Benjamin.Wynyard-Terry@mfe.govt.nz>
Subject: RE: Maori engagement - Air Quality example of a completed engt plan FYI

Air Quality Plan for iwi Māori engagement 2020 (Te Arawhiti comments).docx
<https://tepuna.mfe.govt.nz/otcs/cs.dll/link/13957784>

Apologies Denise and Ben I meant to send an example sooner!

Nga mihi

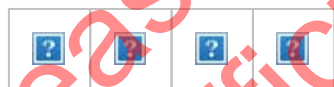
Heather Pearson (she/her), Senior Advisor Regional Relationships Partnerships Directorate

Manatu Mo Te Taiao - Ministry for the Environment

Waea pukoro: s 9(2)(a) Imera: heather.pearson@mfe.govt.nz Pae tukutuku: www.mfe.govt.nz

Wahi mahi: 23 Kate Sheppard Place, Thorndon, Wellington 6143

cid:image001.jpg@01D44390.A7FEEB00



From: Denise Lievore
Sent: Thursday, 30 July 2020 1:03 PM
To: Heather Pearson <Heather.Pearson@mfe.govt.nz>; Marianna Tyler <Marianna.Tyler@mfe.govt.nz>; Therese Anders <Therese.Anders@mfe.govt.nz>; Benjamin Wynyard-Terry <Benjamin.Wynyard-Terry@mfe.govt.nz>
Cc: Ella Tisdall <Ella.Tisdall@mfe.govt.nz>
Subject: RE: Maori engagement

Kia ora koutou

At this next meeting I need to achieve agreement on a clear way forward. The project's timelines are already slipping and I need to get it back on track. Can you please read the following

documents before the meeting.

Approach to developing waste strategy one pager 23July2020:

<https://tepuna.mfe.govt.nz/otcs/cs.dll/app/nodes/13922382>

Engagement plan for iwi Maori engagement on waste strategy - Te Arawhiti 24July2020.docx:

<https://tepuna.mfe.govt.nz/otcs/cs.dll/app/nodes/13922269> (Ben is working on this)

Nga mihi

Denise

Dr Denise Lievore

Principal Policy Advisor, Waste and Resource Efficiency

Ministry for the Environment – Manatu Mo Te Taiao

Mobile: s 9(2)(a) Website: www.mfe.govt.nz

Environment House, 23 Kate Sheppard Place, PO Box 10362, Wellington 6143

cid:image005.png@01D26CEF.73ED22B0



-----Original Appointment-----

From: Denise Lievore

Sent: Monday, 27 July 2020 9:08 am

To: Denise Lievore; Heather Pearson; Marianna Tyler; Therese Anders; Benjamin Wynyard-Terry

Cc: Ella Tisdall

Subject: Maori engagement

When: Tuesday, 4 August 2020 1:00 pm-2:00 pm (UTC+12:00) Auckland, Wellington.

Where: Meetingroom EH 5C

Links to the documents we'll discuss at this meeting. NB, I'm just getting started on some of them.

Draft TOR Maori Technical Experts Group.docx:

<https://tepuna.mfe.govt.nz/otcs/cs.dll/app/nodes/13924614>

Approach to developing waste strategy one pager 23July2020:

<https://tepuna.mfe.govt.nz/otcs/cs.dll/app/nodes/13922382>

Engagement plan for iwi Maori engagement on waste strategy - Te Arawhiti 24July2020.docx:

<https://tepuna.mfe.govt.nz/otcs/cs.dll/app/nodes/13922269>

[Join Microsoft Teams Meeting](#)

[Learn more about Teams](#) | [Meeting options](#)

Ministry for the Environment

Released under the provision of
the Official Information Act 1982

From: basswhite.jobshare
To: [Tara Searle](mailto:Tara.Searle@mfe.govt.nz); [Teri Moon](mailto:Teri.Moon@mfe.govt.nz); [Adrienne Ellingham](mailto:Adrienne.Ellingham@mfe.govt.nz)
Subject: RE: Legal review: 4x ropu contracts and procurement plan for signing by Vicky
Date: Thursday, 29 October 2020 9:34:52 am

Thanks so much.

We'll get these finalised, printed and signed in the course of the day.

Phew!

From: Tara Searle <Tara.Searle@mfe.govt.nz>
Sent: Thursday, 29 October 2020 9:32 am
To: [basswhite.jobshare](mailto:basswhite.jobshare@mfe.govt.nz) <basswhite.jobshare@mfe.govt.nz>; [Teri Moon](mailto:Teri.Moon@mfe.govt.nz) <Teri.Moon@mfe.govt.nz>; [Adrienne Ellingham](mailto:Adrienne.Ellingham@mfe.govt.nz) <Adrienne.Ellingham@mfe.govt.nz>
Subject: RE: Legal review: 4x ropu contracts and procurement plan for signing by Vicky

Hi Nicola,

Thank you for stopping by. I'm happy to sign this off with final legal approval, subject to the comments being removed.

As discussed please get the final details of each ropu member to be completed before signature, as well as the confidentiality undertakings and COI (where relevant).

Kind regards

Tara

Tara Searle
Senior Solicitor

Phone: s 9(2)(a)

Ministry for the Environment – Manatu Mo Te Taiao

Note that Wednesday is a non-working day for me

Please note the content of this email may be legally privileged and confidential - please check with the author before forwarding any of this content outside the Ministry for the Environment

From: basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>
Sent: Wednesday, 28 October 2020 3:00 pm
To: [Tara Searle](mailto:Tara.Searle@mfe.govt.nz) <Tara.Searle@mfe.govt.nz>; [Teri Moon](mailto:Teri.Moon@mfe.govt.nz) <Teri.Moon@mfe.govt.nz>; [Adrienne Ellingham](mailto:Adrienne.Ellingham@mfe.govt.nz) <Adrienne.Ellingham@mfe.govt.nz>
Subject: RE: Legal review: 4x ropu contracts and procurement plan for signing by Vicky

Hi all

Well I have two signed procurement plans for the contracts – by Sam in the end after many complicated discussions at Te Purengi level.

I've worked through all the legal comments on the 4 contracts. I was hoping to catch either Tara or Adrienne to talk through/confirm an approach to the last few queries today since I am in the office, but I see from your auto replies that nobody is here.

If one of you could give these a final review in the morning, we would like to print them and get them signed on the spot, seeing as will have all but Teina in the building tomorrow for the meeting.

I'll be in first thing and our meeting does not begin until 10am, so I will be at your disposal to get the last bits sorted out between us.

Thanks for all your efforts – I owe you wine/chocolate/name your poison...

Nicola

From: Tara Searle <Tara.Searle@mfe.govt.nz>

Sent: Tuesday, 27 October 2020 2:20 pm

To: basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>; Teri Moon <Teri.Moon@mfe.govt.nz>

Subject: Legal review: 4x ropu contracts and procurement plan for signing by Vicky

Hi Nicola

I've taken a look at all four contracts today:

- Jacqui Forbes: <https://tepuna.mfe.govt.nz/otcs/cs.dll/open/21046248>
- Teina Boasa-deant: <https://tepuna.mfe.govt.nz/otcs/cs.dll/open/21041393>
- Gannin Ormsby: <https://tepuna.mfe.govt.nz/otcs/cs.dll/link/21044946>
- Kawai Catalyst Ltd: <https://tepuna.mfe.govt.nz/otcs/cs.dll/link/21040740>.

I have also asked my colleague to peer review them as she is more familiar with the templates. We have provided feedback within each contract.

We have also corrected the dates mentioned below. Please triple check all dates and figures that they are correct.

As discussed we recommend that individual confidentiality undertakings are signed by each individual. We also recommend a conflict of interest declaration is done for each individual. The signed COI statement and confidentiality undertakings should be submitted with the signed contract and procurement plan documentation to the Procurement team for processing.

There were several instances where wording from the template contract had been removed or changed. For future reference if you don't think something is appropriate or necessary and want to change or remove it please add a comment explaining why.

Once any changes are made to the contracts I will need to do a final review before they can be finalised for signature.

Please let me know if you have questions

Kind regards
Tara

Tara Searle
Senior Solicitor

Phone: s 9(2)(a)

Ministry for the Environment – Manatu Mo Te Taiao

Note that Wednesday is a non-working day for me

Please note the content of this email may be legally privileged and confidential - please check with the author before forwarding any of this content outside the Ministry for the Environment

From: basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>
Sent: Friday, 23 October 2020 5:04 pm
To: Tara Searle <Tara.Searle@mfe.govt.nz>; Teri Moon <Teri.Moon@mfe.govt.nz>
Cc: Alice King <Alice.King@mfe.govt.nz>
Subject: RE: ropu contracts and procurement plan for signing by Vicky

yep

From: Tara Searle <Tara.Searle@mfe.govt.nz>
Sent: Friday, 23 October 2020 5:04 pm
To: basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>; Teri Moon <Teri.Moon@mfe.govt.nz>
Cc: Alice King <Alice.King@mfe.govt.nz>
Subject: RE: ropu contracts and procurement plan for signing by Vicky

Thanks – I'll take a look on Tuesday for (hopefully) final sign-off. Did you double check the dates? The 4th contract has dates of 2020 when I think you mean 2021.

Thanks
Tara

Tara Searle
Senior Solicitor

Phone: s 9(2)(a)

Ministry for the Environment – Manatu Mo Te Taiao

Note that Wednesday is a non-working day for me

Please note the content of this email may be legally privileged and confidential - please check with the author before forwarding any of this content outside the Ministry for the Environment

From: basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>
Sent: Friday, 23 October 2020 5:01 pm
To: Tara Searle <Tara.Searle@mfe.govt.nz>; Teri Moon <Teri.Moon@mfe.govt.nz>
Cc: Alice King <Alice.King@mfe.govt.nz>
Subject: RE: ropu contracts and procurement plan for signing by Vicky

I've gone back in and responded more fully to your comments. I had made changes in response to them, but clearly a bit too cryptic! Hopefully all good now.
Thanks for sticking with this on a Friday afternoon.

n

From: Tara Searle <Tara.Searle@mfe.govt.nz>
Sent: Friday, 23 October 2020 4:51 pm
To: basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>; Teri Moon <Teri.Moon@mfe.govt.nz>
Cc: Alice King <Alice.King@mfe.govt.nz>
Subject: RE: ropu contracts and procurement plan for signing by Vicky

Hi Nicola,

There are some comments I made that haven't been addressed, simply deleted. I've reinserted for your comment.

Happy to set up a call for Tuesday afternoon to talk through them if you have any questions.

Kind regards
Tara

Tara Searle
Senior Solicitor
Phone: s 9(2)(a)
Ministry for the Environment – Manatu Mo Te Taiao

Note that Wednesday is a non-working day for me

Please note the content of this email may be legally privileged and confidential - please check with the author before forwarding any of this content outside the Ministry for the Environment

From: basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>
Sent: Friday, 23 October 2020 12:50 pm
To: Tara Searle <Tara.Searle@mfe.govt.nz>; Teri Moon <Teri.Moon@mfe.govt.nz>
Cc: Alice King <Alice.King@mfe.govt.nz>
Subject: RE: ropu contracts and procurement plan for signing by Vicky

Thanks Tara – I've addressed those last few points from you in Jacqui and Teina's contracts. I've just put in comments to ask them to fill in GST number, and email address for finance communications when they go through it and sign.

Happy to discuss if you want to talk through what you are inserting re COI for Gannin.

n

From: Tara Searle <Tara.Searle@mfe.govt.nz>
Sent: Friday, 23 October 2020 12:22 pm
To: basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>; Teri Moon <Teri.Moon@mfe.govt.nz>
Cc: Alice King <Alice.King@mfe.govt.nz>
Subject: RE: ropu contracts and procurement plan for signing by Vicky

Hi all,

I managed to finish reviewing the contracts, and made my notes in the versions on Te Puna. In addition to the comments within the document, please can you remove all the highlighting. I am still working on adding a special condition to the contract for Gannin regarding the conflict of interest, so that one is not ready to you to update yet.

For the other two, once you've updated the contract I will need to review again.

I did also note that the date of legal review in the project plan is wrong. Please can you update this.

I will let you know when I have finished Gannin's contract updating.

Kind regards
Tara

Tara Searle
Senior Solicitor
Phone: s 9(2)(a)
Ministry for the Environment – Manatu Mo Te Taiao

Note that Wednesday is a non-working day for me

Please note the content of this email may be legally privileged and confidential - please check with the author before forwarding any of this content outside the Ministry for the Environment

From: Tara Searle
Sent: Friday, 23 October 2020 10:27 am
To: basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>; Teri Moon <Teri.Moon@mfe.govt.nz>
Cc: Alice King <Alice.King@mfe.govt.nz>
Subject: RE: ropu contracts and procurement plan for signing by Vicky

Just an FYI my little one is unwell so I need to go and collect her. I will try and finish my review and get it back to you today. I do have some changes that need to be made.

Thanks
Tara

Tara Searle
Senior Solicitor
Phone: s 9(2)(a)
Ministry for the Environment – Manatu Mo Te Taiao

Note that Wednesday is a non-working day for me

Please note the content of this email may be legally privileged and confidential - please check with the author before forwarding any of this content outside the Ministry for the Environment

From: basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>

Sent: Friday, 23 October 2020 10:14 am
To: Teri Moon <Teri.Moon@mfe.govt.nz>
Cc: Alice King <Alice.King@mfe.govt.nz>; Tara Searle <Tara.Searle@mfe.govt.nz>
Subject: RE: ropu contracts and procurement plan for signing by Vicky

By the way – if we get this plan signed off by Vicky, does she need to sign the contract as well?
Or can we just do that? Just thinking about logistics/timing.

Thanks
n

From: Teri Moon <Teri.Moon@mfe.govt.nz>
Sent: Friday, 23 October 2020 9:25 am
To: basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>
Cc: Alice King <Alice.King@mfe.govt.nz>; Tara Searle <Tara.Searle@mfe.govt.nz>
Subject: RE: ropu contracts and procurement plan for signing by Vicky

Hi Nicola

I don't usually have any problems with Te Puna but it is really annoying when you insist everyone use links and then you can't access them! I've got Robert from the service desk back onto it so hopefully it will be fixed shortly.

In the meantime, thanks for the updates to the plan. I've added my email sign off attached (sorry not in the link!). Could you re-save this version with my approval so it can be provided as a link for the other signatories, thanks.

I'll get onto the other plan when I'm back later this morning.

Cheers
Teri

From: basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>
Sent: Friday, 23 October 2020 9:19 am
To: Teri Moon <Teri.Moon@mfe.govt.nz>
Subject: RE: ropu contracts and procurement plan for signing by Vicky

Should be all public.
You can see why I don't bother when working fast!

From: Teri Moon <Teri.Moon@mfe.govt.nz>
Sent: Friday, 23 October 2020 9:14 am
To: basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>
Subject: RE: ropu contracts and procurement plan for signing by Vicky

Don't worry – it looks like the issue at my end hasn't been fixed argh. I'll work with an attachment for now but it will be the latest version in Te Puna so if you are editing just remember I have current version!

From: basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>
Sent: Friday, 23 October 2020 9:09 am
To: Teri Moon <Teri.Moon@mfe.govt.nz>
Subject: RE: ropu contracts and procurement plan for signing by Vicky

Sorry – not sure how to do that. I haven't done anything particular that would prevent you editing?

n

From: Teri Moon <Teri.Moon@mfe.govt.nz>
Sent: Friday, 23 October 2020 9:00 am
To: basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>
Subject: RE: ropu contracts and procurement plan for signing by Vicky

Hi Nicola

I was having trouble editing docs from Te Puna yesterday grrr but issue fixed now – prob is I don't seem to have permission to edit this doc (I opened to review it yesterday). Can you check you've assigned permission to me? I've got a meeting at 9.30am so will download and edit an attachment if editing access can't be actioned in the next 10 – 15 mins thanks.

From: basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>
Sent: Thursday, 22 October 2020 2:15 pm
To: Teri Moon <Teri.Moon@mfe.govt.nz>; Tara Searle <Tara.Searle@mfe.govt.nz>
Subject: FW: ropu contracts and procurement plan for signing by Vicky

Oops – clicked send too soon.

Call if you need to.

Nicola

From: basswhite.jobshare
Sent: Thursday, 22 October 2020 2:11 pm
To: Sam Buckle <Sam.Buckle@mfe.govt.nz>; Glenn Wigley <glenn.wigley@mfe.govt.nz>; Marianna Tyler <Marianna.Tyler@mfe.govt.nz>; Denise Lievore <Denise.Lievore@mfe.govt.nz>
Cc: Georgia Bishop <Georgia.Bishop@mfe.govt.nz>
Subject: ropu contracts and procurement plan for signing by Vicky

Hi again

Here are Te Puna links (!) to the final procurement plan and the 3 identical contracts for the individual members, ready for Vicky to approve.

The plan is updated to reflect the narrower scope and takes account of latest comments from procurement across the last couple of drafts.

Hopefully that is enough to have these signed? I note that Gannin is in EH for another couple of hours, if we want to get him to sign his on the spot.

Nicola

Procurement plan: <https://tepuna.mfe.govt.nz/otcs/cs.dll/open/21040950>

Jacqui forbes: <https://tepuna.mfe.govt.nz/otcs/cs.dll/open/21046248>

Teina boasa-dean contract: <https://tepuna.mfe.govt.nz/otcs/cs.dll/open/21041393>

ropu contract Gannin Ormsby (<https://tepuna.mfe.govt.nz/otcs/cs.dll/link/21044946>)

Released under the provision of
the Official Information Act 1982

From: [Benjamin Wynyard-Terry](#)
To: [Kylie Brown](#); [Melanie Mark-Shadbolt](#); [Marianna Tyler](#)
Subject: RE: Maori involvement in the development of the revised national waste strategy
Date: Friday, 26 June 2020 12:57:33 pm

Hi Mel,

this is separate to the WMF stuff it is the New Zealand Waste Strategy. Which seems to fall short on a lot of things. They are calling this a project initiation document (PID) but looking more like a cemented strategy. Lots of assumptions are being made in terms for what maori think. Kylie and Marianna given me some direction and where to next.

Ben

From: Kylie Brown <Kylie.Brown@mfe.govt.nz>
Sent: Thursday, 25 June 2020 11:58 PM
To: Melanie Mark-Shadbolt <Melanie.Mark-Shadbolt@mfe.govt.nz>; Marianna Tyler <Marianna.Tyler@mfe.govt.nz>
Cc: Benjamin Wynyard-Terry <Benjamin.Wynyard-Terry@mfe.govt.nz>
Subject: Re: Maori involvement in the development of the revised national waste strategy

They've started putting things on paper. And it's ugh.

<https://tepuna.mfe.govt.nz/otcs/cs.dll/app/nodes/13758044>

From: Melanie Mark-Shadbolt <Melanie.Mark-Shadbolt@mfe.govt.nz>
Date: Thursday, 25 June 2020 at 11:49 PM
To: marianna <Marianna.Tyler@mfe.govt.nz>, Kylie Brown <Kylie.Brown@mfe.govt.nz>
Cc: Benjamin Wynyard-Terry <Benjamin.Wynyard-Terry@mfe.govt.nz>
Subject: RE: Maori involvement in the development of the revised national waste strategy

Couple of questions

Has Denise asked you to help Marianna? What is her role?
Isn't this kind of what Para Kore proposed in their declined bid – or am I completely off on another tangent?

M

From: Marianna Tyler <Marianna.Tyler@mfe.govt.nz>
Sent: Thursday, 25 June 2020 9:15 AM
To: Melanie Mark-Shadbolt <Melanie.Mark-Shadbolt@mfe.govt.nz>; Kylie Brown <Kylie.Brown@mfe.govt.nz>
Cc: Benjamin Wynyard-Terry <Benjamin.Wynyard-Terry@mfe.govt.nz>
Subject: RE: Maori involvement in the development of the revised national waste strategy

Denise said the waste team are setting up reference groups for industry, community sector and council to participate (so will mention the Fire Emergency NZ) – but they want to bring Maori around the table early to help set the vision, values and principles for the strategy – the job will be keeping

the waste team cognisant that this will only be successful if we view this as the start of building a long-term relationship with Maori and not simply extracting information for the purposes of a strategy document.

The wider consultation will occur after the paper has been to Cabinet in November – not sure what their plan is i.e., regional hui - but we can support that thinking too. My understanding is this engagement is before they even start putting anything on paper. The strategy is a non-statutory document but has the potential to guide investment (targeted investment for Maori) and set long-term outcomes etc.

MT

From: Melanie Mark-Shadbolt <Melanie.Mark-Shadbolt@mfe.govt.nz>

Sent: Wednesday, 24 June 2020 10:48 PM

To: Marianna Tyler <Marianna.Tyler@mfe.govt.nz>; Kylie Brown <Kylie.Brown@mfe.govt.nz>

Cc: Benjamin Wynyard-Terry <Benjamin.Wynyard-Terry@mfe.govt.nz>

Subject: Re: Maori involvement in the development of the revised national waste strategy

I like Kiri.

Is there a waste programme in Parihaka? For some reason I thought there was? Fire Emergency NZ Maori rep might be useful, they have interesting waste issues / investment because domestic waste is a large contributor to fires. Just a thought.

When they say Maori engagement do they mean like consulting on their behalf (like regional hui)?

Mel

Get [Outlook for Android](#)

From: Kylie Brown <Kylie.Brown@mfe.govt.nz>

Sent: Wednesday, June 24, 2020 5:27:45 PM

To: Marianna Tyler <Marianna.Tyler@mfe.govt.nz>; Melanie Mark-Shadbolt <Melanie.Mark-Shadbolt@mfe.govt.nz>

Cc: Benjamin Wynyard-Terry <Benjamin.Wynyard-Terry@mfe.govt.nz>

Subject: Re: Maori involvement in the development of the revised national waste strategy

Kiri Reihana is the person I proposed – she participated in the Ohanga Amiomio Pacific Summit – if you guys agree.

From: marianna <Marianna.Tyler@mfe.govt.nz>

Date: Wednesday, 24 June 2020 at 3:42 PM

To: Melanie Mark-Shadbolt <Melanie.Mark-Shadbolt@mfe.govt.nz>

Cc: Benjamin Wynyard-Terry <Benjamin.Wynyard-Terry@mfe.govt.nz>, Kylie Brown <Kylie.Brown@mfe.govt.nz>

Subject: Maori involvement in the development of the revised national waste strategy

Kia ora Mel,

We met with Denise a contractor who is leading the revision of the National Waste Strategy. Timeframes are pretty tight with a draft strategy going to Cabinet in November 2020.

Denise has asked if we can support Maori engagement for the strategy as the team want to frame the strategy within Te Ao Maori – thanks to Ben’s influence. ☺

Sukie and Ben have already started conversations with Gannin Ormsby and Amio (Tamoko and Waimirirangi) and Teina with the Takarangi frameworks. We discussed as a first step testing their interest in being involved, what approach they think is best, who else should be involved etc

Others that we thought might be interested in being involved include:

- Nicki Douglas
- Gina Mohi
- Jacqui Forbes
- Lelani Unasa
- Rawiri Bhana

Mel anyone else you think would be interested? Kylie there was another person you mention in addition to Gina?

We can have some informal conversations now but nothing will be formalised until this approach has been sign-out by the governance board on 8 July.

Nga mihi,

Marianna Tyler
Principal Advisor, Office of the Chief Executive

Ministry for the Environment – Manatu Mo Te Taiao
Mobile: s 9(2)(a) Email: Marianna.Tyler@mfe.govt.nz Website: www.mfe.govt.nz
23 Kate Sheppard Place, Thorndon, Wellington 6143



Making Aotearoa New Zealand
the most liveable place in the world
Aotearoa - he whenua maia kura mo te tangata

Released under the provision of the Official Information Act 1982

From: basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>

Sent: Monday, 19 October 2020 9:36 AM

To: Glenn Wigley <glenn.wigley@mfe.govt.nz>; basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>

Subject: Need to talk with you today please - some urgent decisions needed

Hi

Kathy and I need 10-15 minutes with you today if we can please.

1. Ropu contracting not looking simple – procurement now ready to help, but clear that level of risk and spend means that Vicky will need to approve personally. Best guess is that it will take at least all this week to get something in shape to go to her, but probably longer given complexity, number of parties involved, and two days out for wasteminz. Which means, we think it is time to decide to defer the Advisory group meeting by 2-3 weeks. It's just too scrambly. Given the cost (\$\$ and people's time) it won't be good value. A bit awkward, but we can come up with a reasonable couple of sentences to explain and apologise. Needs a decision today, before we book airfares etc.

Out of Scope

That will do for now – let us know when you can talk.

Nicola

Released under the provision of
the Official Information Act 1982

From: [Marianna Tyler](#)
To: [basswhite.jobshare](#); [Nicola White](#)
Cc: [Benjamin Wynyard-Terry](#)
Subject: RE: Notes on next steps for ropu Maori waste strategy
Date: Monday, 19 October 2020 12:44:12 pm

Great, can you please send through the original text that was there so I know what 'isn't enough' from a procurement point of view.

Thanks – just need to know what we had in there and I'll build on this.

From: basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>
Sent: Monday, 19 October 2020 12:36 PM
To: Marianna Tyler <Marianna.Tyler@mfe.govt.nz>; Nicola White <Nicola.White@mfe.govt.nz>
Cc: Benjamin Wynyard-Terry <Benjamin.Wynyard-Terry@mfe.govt.nz>
Subject: RE: Notes on next steps for ropu Maori waste strategy

Hi

I'm just working on it now – starting over effectively. I'll send something through later today which explains the approach in more detail.

What I need from you though is essentially the bio information for the individuals – the “why them” as our group of wise heads that I can drop into it, either in the text or as an attachment.
n

From: Marianna Tyler <Marianna.Tyler@mfe.govt.nz>
Sent: Monday, 19 October 2020 12:31 pm
To: Nicola White <Nicola.White@mfe.govt.nz>; basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>
Cc: Benjamin Wynyard-Terry <Benjamin.Wynyard-Terry@mfe.govt.nz>
Subject: FW: Notes on next steps for ropu Maori waste strategy

Kia ora Nicola,

Following on from my email below, can you please send through the procurement plan so I can start working on the rationale, if this is still required?

Many thanks,
Marianna

From: Marianna Tyler
Sent: Saturday, 17 October 2020 3:41 PM
To: basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>
Cc: Benjamin Wynyard-Terry <Benjamin.Wynyard-Terry@mfe.govt.nz>; Denise Lievore <Denise.Lievore@mfe.govt.nz>
Subject: Notes on next steps for ropu Maori waste strategy

Kia ora Nicola,

Following our catch-up on Friday, I just wanted to confirm actions and next steps:

1. You are working on finalising the procurement plan following advice from Teri Moon (next week?)
2. You will send through the current procurement plan to Marianna and Ben (ASAP)

3. Marianna and Ben will rework the rationale for direct procurement of Gannin and send back to you (COP Tues 20 Oct)
4. Nicola to make a decision about extending the date of the first AG and Ropu meeting (confirm via email COP Mon 19 Oct)

A few points I'm not clear on that would be good to confirm. You mentioned that Vicky would need to sign-out this procurement because of perceived COI with Gannin. Can you please let me know at what stage she is signing off? Mel can brief her verbally about the situation – but if you are requiring sign-out, what is she signing out (memo, contract?) and any idea around when this is likely to come to her would be useful. Teri or legal may have an idea of what this looks like.

Nga mihi,

Marianna Tyler
Principal Advisor, Office of the Chief Executive

Ministry for the Environment – Manatu Mo Te Taiao

Mobile: s 9(2)(a) Email: Marianna.Tyler@mfe.govt.nz Website: www.mfe.govt.nz

23 Kate Sheppard Place, Thorndon, Wellington 6143



Making Aotearoa New Zealand
the most liveable place in the world
Aotearoa - he whenua mana kura mo te tangata

Released under the Official Information Act 1982

From: [Marianna Tyler](#)
To: [basswhite.jobshare](#); [Denise Lievore](#)
Cc: [Charlie Hanna](#); [Benjamin Wynyard-Terry](#)
Subject: RE: Paper for discussion with Maori experts group
Date: Friday, 14 August 2020 11:15:35 am

Happy to wait until Monday. Yes, we raised the perceived COI early on (I think Ben noted it somewhere?) and so it would be great to get some legal advice on how we manage this – especially if we enter into a contract for services. I think in the procurement plan process we would need to provide a rationale for each of them (why are we not going out to market – I can't recall if this is also triggered by the value of the contract). During this process we would also note any conflicts, perceived or otherwise in the procurement plan.

Thanks,
Marianna

From: basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>
Sent: Friday, 14 August 2020 10:44 AM
To: Marianna Tyler <Marianna.Tyler@mfe.govt.nz>; Denise Lievore <Denise.Lievore@mfe.govt.nz>
Cc: Charlie Hanna <Charlie.Hanna@mfe.govt.nz>; Benjamin Wynyard-Terry <Benjamin.Wynyard-Terry@mfe.govt.nz>
Subject: RE: Paper for discussion with Maori experts group

Hi

Thanks Marianna. Two thoughts:

- Could you wait until Monday to send this off please? I need to work through with Denise the detail of the process and exactly what we are going to ask them to do and it would be better to have that straight before we engage with them again probably. I promise not to hold things up any later than Monday!
- Separately – heightened risk antennae given the season: what do we need to do or think about from a risk perspective with Gannin, given his political links? It's always better to acknowledge and manage this type of thing up front. Others will know the context much better than me, but we probably need something in any contract we have with him that sets out expectations, given his wife is both a candidate in the current election and also one of our current Ministers. At the very least, we will need something documenting the fact that we have approached him because of his expertise not his connections.

Happy to discuss, especially the last point. Just trying to keep us safe.

Nicola

From: Marianna Tyler <Marianna.Tyler@mfe.govt.nz>
Sent: Friday, 14 August 2020 9:48 am
To: Denise Lievore <Denise.Lievore@mfe.govt.nz>
Cc: basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>; Charlie Hanna <Charlie.Hanna@mfe.govt.nz>; Benjamin Wynyard-Terry <Benjamin.Wynyard-Terry@mfe.govt.nz>
Subject: RE: Paper for discussion with Maori experts group

Kia ora tatou,

I'll take a look at this later today and if I have any changes of significance I'll come back – otherwise I'll send through to Jacqui, Gannin and Teina.

Many thanks,
Marianna

From: Denise Lievore <Denise.Lievore@mfe.govt.nz>
Sent: Friday, 14 August 2020 7:34 AM
To: Marianna Tyler <Marianna.Tyler@mfe.govt.nz>
Cc: basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>; Charlie Hanna <Charlie.Hanna@mfe.govt.nz>; Benjamin Wynyard-Terry <Benjamin.Wynyard-Terry@mfe.govt.nz>
Subject: Paper for discussion with Maori experts group

Morena Marianna

Nicola has reviewed, refined and approved the paper to underpin further discussions with Gannin, Teina and Jacquie (and the advisory group).

DRAFT Proposal_Maori experts group_waste strategy_12August2020.docx:
<https://tepuna.mfe.govt.nz/otcs/cs.dll/app/nodes/14804583>

A couple of points:

- Nicola has confirmed that the experts group and the advisory group will provide guidance on both the strategy development and the legislation review, given the two projects and initial timelines are very closely linked. I've cc'd Charlie as he's leading the leg review.
- Can you please check the wording in para 14, line 2, where it says 'experts in waste and tikanga'. Is this correct wording? Please change it if not.

Happy to discuss and attend meetings along with Nicola/Kathy as required.

Nga mihi
Denise

Released under the Provision of
the Official Information Act 1982

From: basswhite.jobshare
To: [Procurement Mailbox](mailto:Procurement@mf.govt.nz)
Cc: [Pamela Ritchie](mailto:Pamela.Ritchie@mf.govt.nz); [Glenn Wigley](mailto:Glenn.Wigley@mf.govt.nz)
Subject: RE: Procurement Plan Standard - waste ropu
Date: Tuesday, 13 October 2020 3:56:00 pm
Attachments: [image001.png](#)

Hi again

Further to the message below, Ka Awatea Services have just confirmed they are happy with this contract, and are ready to sign and start work.

So I'll generate the other two contracts now based on this one.

Please let me know in the course of tomorrow if there are any big issues from your end, otherwise we are ready to sign. Glenn will sign the big contract; the smaller ones are within my delegation.

Sorry for the rush, but we are wanting to get them properly signed up in time to prepare for and come to a meeting in Wellington on 29-30 October, and have an initial relationship meeting with Sam and other MfE leaders off the back of that trip.

Thanks in advance

Nicola

From: Nicola White **On Behalf Of** basswhite.jobshare
Sent: Tuesday, 13 October 2020 10:06 am
To: Procurement Mailbox <Procurement@mf.govt.nz>
Cc: Pamela Ritchie <Pamela.Ritchie@mf.govt.nz>; Glenn Wigley <glenn.wigley@mf.govt.nz>
Subject: Procurement Plan Standard - waste ropu

Hi procurement people

Here is a draft procurement plan that covers 3 contracts we are trying to finalise this week (always last minute I know), along with the first draft contract. The other two contracts will have the same text, but the amounts will be a lot lower (around 20K each). That is because these will each cover just one person acting in more of a reviewer role, not holding the pen on the work. You will want to note the risk section, which draws attention to the fact that the Ka Awatea company is run by Hon Nanaia Mahuta's husband. We are satisfied that the company has special expertise, mana and access to critical networks, and we have had no interaction with Minister Mahuta in relation to the proposed contract. (Other than her joining us briefly for breakfast one day at a two day meeting at the Tainui Endowment College (which was created by her father). The fees they are proposing are standard market rates, and we are currently negotiating the total hours with them and trying to keep it as tight as possible.

This ropu has been a long time in gestation as it is an experiment on close collaboration and early engagement with Maori. Marianna Tyler in OCE has been our adviser throughout the process, including helping identifying who were the appropriate experts to work with and building the relationship with them.

If you've got any questions or want to discuss this, please just give me a call. I know this is another one that is a bit complex – and we always want things done yesterday...

Thanks in advance

Nicola

I am in a jobshare with Kathy Bass.

Kathy works Mon-Wed in Wellington and I work Mon-Friday in Auckland.

Nicola White – Manager – Waste and Resource Efficiency

Ministry for the Environment – Manatu Mo Te Taiao

Phone: Nicola s 9(2)(a) ; Kathy s 9(2)(a)

Email: basswhite.jobshare@mfe.govt.nz

Website: www.mfe.govt.nz

Environment House, 23 Kate Sheppard Place, PO Box 10362, Wellington 6143

<http://intranet/sites/all/files/Lockup-8pt.png>



Released under the provision of
the Official Information Act 1982

From: [Alice King](#)
To: [basswhite.jobshare](#); [Teri Moon](#); [Glenn Wigley](#); [Marianna Tyler](#)
Cc: [Kirsty Millard](#)
Subject: Re: Procurement Plan WRE ropu Draft 19 October
Date: Monday, 19 October 2020 8:48:06 pm

Hi Nicola,

That is something you/Glenn will need to do. We are happy to help with any procurement questions VR may raise.

Alice

Get [Outlook for Android](#)

From: [basswhite.jobshare](#) <basswhite.jobshare@mfe.govt.nz>
Sent: Monday, 19 October 2020, 20:22
To: Alice King; Teri Moon; Glenn Wigley; Marianna Tyler
Cc: Kirsty Millard
Subject: RE: Procurement Plan WRE ropu Draft 19 October

Thanks all for looking at this so quickly.

Apologies again for not getting in touch with you sooner to let you know this was coming.

Is there anything else I need to do to get this in front of Vicky or is that something you will do?

I'm out of the office for the next couple of days but will keep an eye on my emails to keep this moving through the system.

Cheers

Nicola

From: Alice King <Alice.King@mfe.govt.nz>
Sent: Monday, 19 October 2020 8:04 pm
To: Teri Moon <Teri.Moon@mfe.govt.nz>
Cc: [basswhite.jobshare](#) <basswhite.jobshare@mfe.govt.nz>; Kirsty Millard <Kirsty.Millard@mfe.govt.nz>
Subject: Re: Procurement Plan WRE ropu Draft 19 October

Hi Teri,

Yes, I agree that VR needs to sign this off given the nature of the conflict and the fact it is a direct source. My view on that might have been different if proper procurement processes were followed. Kirsty is also aware of this one FYI.

Happy to discuss,

Alice

Get [Outlook for Android](#)

From: Teri Moon <Teri.Moon@mfe.govt.nz>
Sent: Monday, October 19, 2020 5:57:23 PM

To: Alice King <Alice.King@mfe.govt.nz>
Cc: basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>
Subject: FW: Procurement Plan WRE ropu Draft 19 October

Hi Alice

I've made some changes to the plan to reflect the lack of planning in terms of this process (where risks associated with the delay in contracting were noted), and I have also requested VR approval to this plan and contract (see the comments section of the signing panel) rather than just to the contract (as set out in the draft plan).

Please confirm you agree for the need to have VR sign off on this plan (or happy for you to advise otherwise). Nicola is seeking an urgent turnaround on this one ☺

Happy to chat ☺

Cheers
Teri

From: basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>
Sent: Monday, 19 October 2020 4:51 pm
To: Marianna Tyler <Marianna.Tyler@mfe.govt.nz>; Teri Moon <Teri.Moon@mfe.govt.nz>
Cc: Glenn Wigley <glenn.wigley@mfe.govt.nz>
Subject: RE: Procurement Plan WRE ropu Draft 19 October

Thanks Marianna, that's great.
n

From: Marianna Tyler <Marianna.Tyler@mfe.govt.nz>
Sent: Monday, 19 October 2020 4:45 pm
To: basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>; Teri Moon <Teri.Moon@mfe.govt.nz>
Cc: Glenn Wigley <glenn.wigley@mfe.govt.nz>
Subject: RE: Procurement Plan WRE ropu Draft 19 October

Kia ora,

I have added to the document attached in racked changes – let me know if you required more information.

MT

From: basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>
Sent: Monday, 19 October 2020 4:37 PM
To: Marianna Tyler <Marianna.Tyler@mfe.govt.nz>; Teri Moon <Teri.Moon@mfe.govt.nz>
Cc: Glenn Wigley <glenn.wigley@mfe.govt.nz>
Subject: RE: Procurement Plan WRE ropu Draft 19 October

Grrr – attachments!

From: basswhite.jobshare
Sent: Monday, 19 October 2020 4:36 pm
To: Marianna Tyler <Marianna.Tyler@mfe.govt.nz>; Teri Moon <Teri.Moon@mfe.govt.nz>
Cc: Glenn Wigley <glenn.wigley@mfe.govt.nz>
Subject: RE: Procurement Plan WRE ropu Draft 19 October

And here are two draft contracts to accompany it: one for Ka Awatea (the big contract), and one smaller one for Para Kore (Jacqui Forbes). The one for Teina would be exactly the same as Jacqui's.

Nicola

From: Nicola White **On Behalf Of** basswhite.jobshare
Sent: Monday, 19 October 2020 3:04 pm
To: Marianna Tyler <Marianna.Tyler@mfe.govt.nz>; Teri Moon <Teri.Moon@mfe.govt.nz>
Cc: Glenn Wigley <glenn.wigley@mfe.govt.nz>
Subject: Procurement Plan WRE ropu Draft 19 October

Hi Marianna and Teri

Marianna – here is the draft procurement plan with my revisions in light of the discussion with Teri last week. Could you please add in your bits (see highlighted areas) and the full bios, as well as any other comments you want to make.

Teri – grateful for any feedback – is this a bit more plausible than the last version you saw?

I haven't yet gone back to the draft contract to revise that, and to produce the other two, but will do so and send those through shortly.

Happy to discuss – call if you want. This is my priority today.

Glenn and we have agreed that if by tomorrow it doesn't look like we can get this contract through the system and approved this week, then we should look seriously at postponing the advisory group meeting. He is very reluctant to do that, given the embarrassment factor, but if we are not confident by tomorrow then it is probably too risky to carry on.

Thanks all

Nicola

Released under the Official Information Act 1982

From: [Benjamin Wynyard-Terry](#)
To: [Waimirirangi Ormsby](#)
Cc: s 9(2)(a); s 9(2)(a); s 9(2)(a); s 9(2)(a); [Marianna Tyler](#)
Subject: RE: Roopu Maori - Waste Strategy Hui Calendar - Invitation to edit
Date: Wednesday, 9 September 2020 5:17:57 pm

Kia ora everyone,

Just wanting to confirm next steps that we will send you a draft deliverables for your review as Nicola offered.

Just to confirm did the ropu discuss bringing in additional members to a reference group? i.e Tina Ngata... If so, I will go back to team so we can factor that all in.

Also, if you have your C.V available could you please send it through. This will help speed up the process. Any questions for us please let me know.

Jacqui and Teina are you ok with the C.V's we have on file for you?

Ngaa mihi

Benjamin

From: Waimirirangi Ormsby (via Google Docs) <drive-shares-noreply@google.com>
Sent: Tuesday, 8 September 2020 9:40 PM
To: Benjamin Wynyard-Terry <Benjamin.Wynyard-Terry@mfe.govt.nz>
Cc: s 9(2)(a); s 9(2)(a); s 9(2)(a); s 9(2)(a)
Subject: Roopu Maori - Waste Strategy Hui Calendar - Invitation to edit

MFE CYBER SECURITY WARNING

This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

s 9(2)(a) has invited you to edit the following document:

[Roopu Maori - Waste Strategy Hui Calendar](#)

_____ Kia ora tatou,

Have done up a budget version of a calendar for us to populate with potential dates to huitahi. Have cc'd you in Ben so you can also see updates as they progress. Will figure out Doodle later - what a useless Millennial lol.

Mauri ora

[Open in Docs](#)

This email grants access to this item without logging in. Only forward it to people you trust.

Google Docs: Create and edit documents online.

Google LLC, 1600 Amphitheatre Parkway, Mountain View, CA 94043, USA

You have received this email because s 9(2)(a) shared a document with you from Google Docs.

Released under the provision of
the Official Information Act 1982

From: basswhite.jobshare
To: [Jacqui Forbes](mailto:Jacqui.Forbes)
Subject: RE: Ropu contract Para Kore Jacqui Forbes - final for signing
Date: Tuesday, 10 November 2020 4:06:14 pm

Hi Jacqui

Nicola is off sick today, so I'll ask her to follow up with you tomorrow.

Best Wishes
Kathy

From: Jacqui Forbes <[REDACTED]>
Sent: Monday, 9 November 2020 3:41 PM
To: basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>
Subject: Re: Ropu contract Para Kore Jacqui Forbes - final for signing

MFE CYBER SECURITY WARNING
This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

Nicola, I'm just wondering a couple of things:

1. I saw a table which had us at \$2k a day and \$200 per hour
2. do we get paid for those days at Hopuhopu ..., or consider those days as part of getting this contract so to speak

\$1k a day is fine with me, would be great to be paid for the Hopuhopu days though for Para Kore (although Marianna did ring me and I said, kei te pai!)

Is it poss to put in an invoice for 4 days at \$1k?
Thanks Jacqui

On Mon, Nov 9, 2020 at 3:12 PM basswhite.jobshare <basswhite.jobshare@mfe.govt.nz> wrote:

Hi Jacqui

I gave you the hard copy of this contract when you came to the meeting in Wellington the other day. We need you to sign it please, along with the declaration at the end, and return it to me (scanned is fine) so that we can get it into our system.

Thanks very much and talk soon

Nicola

information, and may also be the subject of legal professional privilege. It is not necessarily the official view of the Ministry for the Environment. If you are not the intended recipient, any use, disclosure or copying of this e-mail is unauthorised. If you have received this e-mail in error, please notify us immediately by reply e-mail and delete the original. Thank you.

--

Jacqui Forbes | Kaihautu Matua

Para Kore Marae Incorporated

M s 9(2)(a)

E s 9(2)(a)

W parakore.maori.nz

F facebook.com/parakore



Released under the provision of
the Official Information Act 1982

From: [Marianna Tyler](#)
To: [basswhite.jobshare](#); [Denise Lievore](#); [Benjamin Wynyard-Terry](#)
Subject: RE: Ropu contracts – clean draft - core terms
Date: Wednesday, 30 September 2020 7:12:51 pm

Out of Scope - Final contracts are available here: environment.govt.nz/oa-releases/

Released under the provision of
the Official Information Act 1982

Released under the provision of
the Official Information Act 1982

Released under the provision of
the Official Information Act 1982

Out of Scope - Final contracts are available here: environment.govt.nz/oia-releases/

Released under the provision of
the Official Information Act 1982

Released under the provision of
the Official Information Act 1982

From: [Benjamin Wynyard-Terry](#)
To: [basswhite.jobshare](#); [Marianna Tyler](#); [Denise Lievore](#)
Subject: RE: Ropu contracts – clean draft - core terms
Date: Wednesday, 30 September 2020 5:45:48 pm

Out of Scope - Final contracts are available here: environment.govt.nz/oia-releases/

Released under the provision of
the Official Information Act 1982

Released under the provision of
the Official Information Act 1982

Released under the provision of
the Official Information Act 1982

Released under the provision of
the Official Information Act 1982

From: [Benjamin Wynyard-Terry](#)
To: [Marianna Tyler](#); [basswhite.jobshare](#)
Subject: RE: Ropu contracts – clean draft - core terms
Date: Wednesday, 30 September 2020 8:35:11 pm

Out of Scope - Final contracts are available here: environment.govt.nz/oia-releases/

From: basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>
Sent: Wednesday, 30 September 2020 3:31 PM
To: Marianna Tyler <Marianna.Tyler@mfe.govt.nz>; Denise Lievore <Denise.Lievore@mfe.govt.nz>; Benjamin Wynyard-Terry <Benjamin.Wynyard-Terry@mfe.govt.nz>
Subject: Ropu contracts – clean draft - core terms

Hi all

Thanks for all your work on this. I've had a go at bringing it all together and making it fit how I think we will work things in the division across the year.

This is now looking pretty fully developed to me. I'd be grateful if you all could take a look at the draft below, and let me know any final thoughts, before I send it off to the ropu members for response. I'd like to do this tomorrow.

If they are happy with it, we can take it into the full template and work to get it signed off asap.

Cheers all

Nicola

Out of Scope - Final contracts are available here: environment.govt.nz/oia-releases/

Released under the provision of
the Official Information Act 1982

Released under the provision of
the Official Information Act 1982

Released under the provision of
the Official Information Act 1982

From: [Benjamin Wynyard-Terry](#)
To: [basswhite.jobshare](#)
Subject: Re: ropu contracts
Date: Friday, 18 September 2020 11:18:30 am

Sounds good, thanks! Nicola

Get [Outlook for Android](#)

From: basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>
Sent: Thursday, September 17, 2020 1:36:35 PM
To: Benjamin Wynyard-Terry <Benjamin.Wynyard-Terry@mfe.govt.nz>
Subject: RE: ropu contracts

I'm in interviews for most of the rest of the day, but will get a draft email with key contract terms out to you and Marianna for comment tonight so that we can send out to them as well.

Ta
n

From: Benjamin Wynyard-Terry <Benjamin.Wynyard-Terry@mfe.govt.nz>
Sent: Thursday, 17 September 2020 1:08 pm
To: basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>
Subject: ropu contracts

Kia ora Nicola,

I know you might be under the pump at the moment, but I would like to send the ropu an email just providing them with the below text. Did you get the C.V? and I will also call Wai just to provide a verbal update as well. Also I have sent through the memo for Glen but won't attach the minutes until the ropu have agreed to what has been said in the minutes so we can just send through the memo to Glen and Sam (not that it matters now because they are probably already updated with the meeting. But I would like to say the following.

" Kia ora Whanau,

Apologies for the delay in getting back to you. Just to let you know we hope to get a contract to you by COP tomorrow. From here, you can return to us your feedback on the proposal and it underway. Again, apologies for the delay and any issues please feel free to contact me on s 9(2)(a) .

Regards

Ben

Are you ok with that text

Ben

Released under the provision of
the Official Information Act 1982

From: [Glenn O'Ormsby](#)
To: [basswhite.jobshare](#)
Cc: [Waimirangi Ormsby](#); [Tamoko Ormsby](#); [Denise Lievore](#); [Benjamin Wynyard-Terry](#); [Teina b-dean](#); [Jacqui Forbes](#)
Subject: Re: Ropu Maori - draft contract for Ka Awatea
Date: Wednesday, 14 October 2020 10:13:27 am
Attachments: [image001.jpg](#)

Agree Nicola,

Thank you that makes sense.

This will give us sometime in the interim to identify dates to meet etc.

Nga mihi,

Gannin

On Wed, 14 Oct 2020, 09 04 basswhite.jobshare, <basswhite.jobshare@mfe.govt.nz> wrote

Hi again

Thanks for the discussion yesterday – it's great that we are now all agreed and ready to go.

I've just had an email from our procurement and legal teams asking that we do not sign and get started just yet – given the political risk/connection that I flagged in the paperwork that I've sent through to them they want a chance to think it through and make sure all is safe and they are all out of the office today.

So let's assume we may be able to start formally next week? I'll let you know as soon as there is progress.

Sorry but better to make sure everyone is happy now than get into trouble later.

Nicola

From: Gannin Ormsby <[s 9\(2\)\(a\)](#)>
Sent: Monday, 12 October 2020 6:02 pm
To: basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>
Cc: Waimirangi Ormsby <[s 9\(2\)\(a\)](#)>; Tamoko Ormsby <[s 9\(2\)\(a\)](#)>; Denise Lievore <Denise.Lievore@mfe.govt.nz>; Benjamin Wynyard-Terry <Benjamin.Wynyard-Terry@mfe.govt.nz>; Teina b-dean <[s 9\(2\)\(a\)](#)>; Jacqui Forbes <[s 9\(2\)\(a\)](#)>
Subject: Re: Ropu Maori - draft contract for Ka Awatea

Kia ora Nicola,

Thank-you for the update. We will discuss this as a team tonight. Just want to reiterate we only speak for ourselves. Teina and Jacqui have not had time to comment on the draft.

We already have retrospective time that we have committed since our hui at Hopuhopu. I believe we are close to finalising this part.

I agree we should have a zoom hui tomorrow at 2pm with everyone, That will be ideal.

Nga mihi,

Gannin

On Mon, 12 Oct 2020 at 16:49, basswhite.jobshare <basswhite.jobshare@mfe.govt.nz> wrote

Hi again

Glenn ok'ed the draft instantly so here it is.

The key parts are the sections on description of services and the fees.

I've put in most of the text that I sent to you last week on process, meetings etc. But on the timing and content, I've tried to set out something that summarises the essence of what we discussed on Thursday. Namely a few key references to the ideas in your proposal (mainly sections 1-4) along with some timing/staging that hopefully gives us enough flexibility to make it all work and come together as a coherent product over the next 6 months.

The total fees through to end June are capped at just over 90K for all three of you. I've allocated time to the different steps/deliverables but there is always scope to move around between them if some things end up taking more or less time. And we can always extend if we agree that more is needed. But for now this feels about right from our end when compared to similar exercises in other parts of the ministry.

For Jacqui and Teina I'd use the same base wording but change the time/amounts to recognise that they are more likely to be commenting and reacting to drafts rather than writing things. I'd estimate that their contracts would each be somewhere around 20K (which matches what was in your draft proposal).

Let me know what you think – feel free to set up a call if it's easier. I'm hoping we are nearly there?

Thanks

Nicola

From: Gannin Ormsby <[s 9\(2\)\(a\)](#)>
Sent: Monday, 12 October 2020 4:26 pm
To: basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>
Cc: Waimirangi Ormsby <[s 9\(2\)\(a\)](#)>; Tamoko Ormsby <[s 9\(2\)\(a\)](#)>; Teina b-dean <[s 9\(2\)\(a\)](#)>; Jacqui Forbes <[s 9\(2\)\(a\)](#)>
Subject: Re: Ropu Maori

That's great, thanks for the update.

Gannin

On Mon, 12 Oct 2020, 16:23 basswhite.jobshare, <basswhite.jobshare@mfe.govt.nz> wrote

Hi again Gannin

Just to let you know that I have turned our discussion based on this note from you into a draft contract that I hope will fit the bill. It is currently sitting with my boss (Glenn Wigley) who will need to approve it. As soon as I've got feedback from him I'll send out the drafts to each of you for your review and comment.

Hopefully we are nearly there.

Nicola

From: Gannin Ormsby <§ 9(2)(a)>
Sent: Monday 5 October 2020 4:11 pm
To: basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>
Cc: Waimirirangi Ormsby <§ 9(2)(a)>; Tamoko Ormsby <§ 9(2)(a)>; Teina b-dean <§ 9(2)(a)>; Jacqui Forbes <§ 9(2)(a)>
Subject: Fwd: Ropu Maori

MFE CYBER SECURITY WARNING

This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

9(2)(b)(ii)

Released under the provision of
the Official Information Act 1982

From: [ass_hfle_job_share](#)
To: [Gannin Ormsby](#)
Cc: [Waimirirangi Ormsby](#); [Tamoko Ormsby](#); [Teina b-dean](#); [Jacqui Forbes](#)
Subject: RE: Ropu Maori
Date: Wednesday 7 October 2020 5:10:00 pm
Attachments: [maja001.jpg](#)

Hi Gannin

Thanks again for this. The detail of your proposal looks really impressive and exciting – much more interesting than prosaic process-based few words we had come up with for contracting purposes. We're keen to get going with something along these lines but I'd like to talk through with you some possible adjustments to make it fit with the overall process (which we will also change to fit alongside this). It would be great to have a call tomorrow but here are the key things to talk about from the MfE end

- Generally we are happy with the broad intention that we work together on this strategy through the whole process and that we pause and figure out at each new stage of work what that might involve. Obviously this first stage is the most intensive.
- We acknowledge that the delays in getting started mean we need to look again at timing & sequencing of the various strands of work.
- We'd still like to have our first meeting with the general advisory group on 29/30 October to get that side of things started. On the assumption that we can have a contract in place by the start of next week what do you think it would be possible for the ropu to bring to that meeting? Obviously not a working draft of something substantive but what about introducing your work by presenting essentially the framework that you have put to us and we use it to open up a general conversation on the points that will need to be canvassed in their work and yours (essentially the Te Anga topics in your note). I'd welcome your thoughts on what would be possible.
- After that our thinking is that it might work quite well to have you working on your 1.1 to 1.5 alongside the advisory group working on more specific/practical topics for the next few months with some joint work to weave it together early in 2021 (essentially your 1.6). Doing it this way around item 2 probably disappears?
- We've also got some questions about your 1.5 (te mana) – all interesting and good questions but is this more part of our analysis of potential impacts and comm s/engagement planning rather than the conceptual framework? We're not quite sure what you are thinking of here and where it fits in this first stage of work.
- The rates are fine but it would help my management of (finite) resources if we could between us find a way to do this a bit more efficiently so that we shave a bit off the cost. It's not a perfect world...

I hope that makes sense. Let's try and find a time to talk tomorrow. It might be easiest to talk on zoom and have Ta/Wai involved as well?

Thanks again

Nicola

From: Gannin Ormsby <[s 9\(2\)\(a\)](#)>
Sent: Monday 5 October 2020 4:11 pm
To: [basswhite.jobshare](#) <[basswhite.jobshare@mfe.govt.nz](#)>
Cc: [Waimirirangi Ormsby](#) <[s 9\(2\)\(a\)](#)>; [Tamoko Ormsby](#) <[s 9\(2\)\(a\)](#)>; [Teina b-dean](#) <[s 9\(2\)\(a\)](#)>; [Jacqui Forbes](#) <[s 9\(2\)\(a\)](#)>
Subject: Fwd: Ropu Maori

9(2)(b)(ii)

Released under the provision of the Official Information Act 1982

9(2)(b)(ii)



Released under the provision of
the Official Information Act 1982

From: [Marianna Tyler](#)
To: [Teri Moon](#)
Subject: Re: ropu support draft contract and plan (Kawai Catalyst Ltd) - reviewed
Date: Friday, 23 October 2020 4:12:39 pm
Attachments: [image001.png](#)

Thanks Teri. Have a great weekend and thanks again for working so swiftly on these.

Get [Outlook for Android](#)

From: Teri Moon <Teri.Moon@mfe.govt.nz>
Sent: Friday, October 23, 2020 4:06:12 PM
To: Marianna Tyler <Marianna.Tyler@mfe.govt.nz>
Subject: RE: ropu support draft contract and plan (Kawai Catalyst Ltd) - reviewed

Kia ora Marianna

The procurement plans will need Vicky's signature but as the plans are effectively the approval to contract with the selected suppliers (with the risks understood and agreed), the contracts can be signed by the usual financial delegation.

Nga mihi
Teri

From: Marianna Tyler <Marianna.Tyler@mfe.govt.nz>
Sent: Friday, 23 October 2020 3:50 pm
To: Teri Moon <Teri.Moon@mfe.govt.nz>
Subject: RE: ropu support draft contract and plan (Kawai Catalyst Ltd) - reviewed

Kia ora Teri,

Just a quick question, do the contracts /procurement plans still require Vicky R sign-out because of the perceived COI - or can Sam Buckle sign them out with Vicky's approval?

Many thanks,
Marianna

From: Teri Moon <Teri.Moon@mfe.govt.nz>
Sent: Friday, 23 October 2020 3:07 PM
To: basswhite.jobshare@mfe.govt.nz; Tara Searle <Tara.Searle@mfe.govt.nz>; Marianna Tyler <Marianna.Tyler@mfe.govt.nz>
Cc: Denise Lievore <Denise.Lievore@mfe.govt.nz>; Sam Buckle <Sam.Buckle@mfe.govt.nz>; Glenn Wigley <glenn.wigley@mfe.govt.nz>
Subject: RE: ropu support draft contract and plan (Kawai Catalyst Ltd) - reviewed

Hi Nicola

I've finally reviewed the plan (sorry I have been plagued with system issues today). I've edited in tracked changes in the link (yes, access restored) so if you are happy with these, please accept

them and I can sign off final version by email today.

Nga mihi
Teri

Teri Moon, Senior Procurement Advisor, Procurement and Contracting
Ministry for the Environment – Manatu Mo Te Taiao
Mobile: § 9(2)(a) Email: teri.moon@mfe.govt.nz Website: www.mfe.govt.nz
23 Kate Sheppard Place, Thorndon, Wellington 6143



**Making Aotearoa New Zealand
the most liveable place in the world**
Aotearoa – he whenua mana kura mō te tangata

From: basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>
Sent: Thursday, 22 October 2020 4:00 pm
To: Teri Moon <Teri.Moon@mfe.govt.nz>; Tara Searle <Tara.Searle@mfe.govt.nz>; Marianna Tyler <Marianna.Tyler@mfe.govt.nz>
Cc: Denise Lievore <Denise.Lievore@mfe.govt.nz>; Sam Buckle <Sam.Buckle@mfe.govt.nz>; Glenn Wigley <glenn.wigley@mfe.govt.nz>
Subject: ropu support draft contract and plan for comment (Kawai Catalyst Ltd)

Hi Teri and Tara

Thanks for the chat earlier this afternoon. As discussed, here is a draft procurement plan and contract for the support work that will be needed alongside the ropu itself.

Hopefully this is starting to be familiar territory now. Comments welcome. I've suggested a start date of Wed 4 November – ever optimistic!

Thanks

Nicola

ropu support contract Kawai Catalyst Ltd
(<https://tepuna.mfe.govt.nz/otcs/cs.dll/link/21040740>)

ropu support procurement plan: <https://tepuna.mfe.govt.nz/otcs/cs.dll/link/21042415>

From: basswhite.jobshare
To: [Teri Moon](mailto:Teri.Moon)
Subject: RE: ropu support procurement plan Kawai Catalyst Ltd - try this link
Date: Friday, 23 October 2020 4:24:31 pm

Thanks so much – really appreciate it. G&T time?...

n

From: Teri Moon <Teri.Moon@mfe.govt.nz>
Sent: Friday, 23 October 2020 4:19 pm
To: basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>
Subject: RE: ropu support procurement plan Kawai Catalyst Ltd - try this link

Oh dear – this was the same file still with the tracked changes and comments! I've just gone through and deleted user notes, accepted all tracked changes, removed the timeline comment and added the following wording to the first milestone re attendance at hui "subject to contract execution"

I've signed it out but there is one piece of missing info that is needed – please can you provide the account code. Dan will need that to process the contract into the system, otherwise there will be a hold up at that end just when you think you've finally jumped through every hoop!

I think you're good to go and may even get them there (if not in person at least VC) for Thursday.

Have a great weekend if I don't hear from you before.

Nga mihi
Teri

From: basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>
Sent: Friday, 23 October 2020 4:05 pm
To: Teri Moon <Teri.Moon@mfe.govt.nz>
Subject: ropu support procurement plan Kawai Catalyst Ltd - try this link

It made me re-save it as it wouldn't save to the previous file, so it is probably a different file now. Sorry – forgot to mention that detail...

n

"ropu support procurement plan Kawai Catalyst Ltd" can be accessed via the following link:
<https://tepuna.mfe.govt.nz/otcs/cs.dll/open/21042415>

From: [Sam Buckle](#)
To: [Kirsty Millard](#); [Amanda Moran](#); [Glenn Wigley](#)
Cc: [Caitlin Hanson](#); [Georgia Bishop](#)
Subject: Re: Ropu support work - proposed contract
Date: Wednesday, 28 October 2020 10:10:55 am

Thanks Kirsty
I am happy to sign out then
Georgia - can you please help with that.
Sam

Get [Outlook for iOS](#)

From: Kirsty Millard <Kirsty.Millard@mfe.govt.nz>
Sent: Wednesday, October 28, 2020 9:02:53 AM
To: Sam Buckle <Sam.Buckle@mfe.govt.nz>; Amanda Moran <amanda.moran@mfe.govt.nz>; Glenn Wigley <glenn.wigley@mfe.govt.nz>
Cc: Caitlin Hanson <Caitlin.Hanson@mfe.govt.nz>
Subject: RE: Ropu support work - proposed contract

Hi There

I have checked in with the team to ensure I am not giving contradictory advice to them. They are ok with the proposed suggestion that you (Sam) sign it out given Amanda has visibility and there has been opportunity for all to consider the risks.

Kirsty

Kirsty Millard
Director Legal, Procurement and Ministerial Services/Chief Legal Advisor
(She/Her)
Ministry for the Environment – Manatu Mo Te Taiao
Mobile: s 9(2)(a) Website: www.mfe.govt.nz
23 Kate Sheppard Place, Wellington, PO Box 10362, Wellington 6143



**Making Aotearoa New Zealand
the most liveable place in the world**
Aotearoa – he whenua maia kura mō te tangata

From: Sam Buckle <Sam.Buckle@mfe.govt.nz>
Sent: Wednesday, 28 October 2020 7:59 AM
To: Amanda Moran <amanda.moran@mfe.govt.nz>; Kirsty Millard <Kirsty.Millard@mfe.govt.nz>; Glenn Wigley <glenn.wigley@mfe.govt.nz>
Cc: Caitlin Hanson <Caitlin.Hanson@mfe.govt.nz>
Subject: Re: Ropu support work - proposed contract

Given plans signed off by procurement and Amanda has visibility I am happy to sign them out if that helps/satisfies.

Sam

Get [Outlook for iOS](#)

From: Amanda Moran <amanda.moran@mfe.govt.nz>
Sent: Wednesday, October 28, 2020 6:31:07 AM
To: Kirsty Millard <Kirsty.Millard@mfe.govt.nz>; Sam Buckle <Sam.Buckle@mfe.govt.nz>
Cc: Caitlin Hanson <Caitlin.Hanson@mfe.govt.nz>
Subject: Fwd: Ropu support work - proposed contract

Same questions apply :)

Get [Outlook for iOS](#)

From: Caitlin Hanson <Caitlin.Hanson@mfe.govt.nz>
Sent: Tuesday, October 27, 2020 1:45:38 PM
To: Amanda Moran <amanda.moran@mfe.govt.nz>
Subject: FW: Ropu support work - proposed contract

FYI-this is to go with the procurement plan from Kirsty I can see in your inbox...(that's if you are the one singing it out and not Vicky)

From: Glenn Wigley <glenn.wigley@mfe.govt.nz>
Sent: Tuesday, 27 October 2020 12:00 PM
To: Georgia Bishop <Georgia.Bishop@mfe.govt.nz>; Caitlin Hanson <Caitlin.Hanson@mfe.govt.nz>
Subject: FW: Ropu support work - proposed contract

Hi both

Below is the 2nd procurement plan that I understand that Amanda will now be signing (delegate by Vicky). This goes alongside the other one you have.

Glenn

ropu support contract Kawai Catalyst ltd
(<https://tepuna.mfe.govt.nz/otcs/cs.dll/link/21040740>)

ropu support procurement plan: <https://tepuna.mfe.govt.nz/otcs/cs.dll/link/21042415>

From: Gannin Ormsby <[s9\(2\)\(a\)@mfe.govt.nz](mailto:s9(2)(a)@mfe.govt.nz)>
Sent: Friday, 23 October 2020 4:29 pm
To: basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>

Cc: Jacqui Forbes <[REDACTED]>; Teina b-dean <[REDACTED]>; Tamoko Ormsby <[REDACTED]>; Denise Lievore <Denise.Lievore@mfe.govt.nz>; Benjamin Wynyard-Terry <Benjamin.Wynyard-Terry@mfe.govt.nz>; Waimirirangi Ormsby <[REDACTED]>; Marianna Tyler <Marianna.Tyler@mfe.govt.nz>; Maria Nicholas <Maria.Nicholas@mfe.govt.nz>

Subject: Re: WRE Ropu Maori - contracts and travel arrangements for next week

MFE CYBER SECURITY WARNING

This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

Kia ora Nicola,

Thank you for your email.

It would be better for Te Rōpu Maori, if Waimirirangi and Tamoko contracts are ready to sign next week so they can also attend this important meeting with the Board.

As you are aware they have been working on a framework on behalf of Te Rōpu Maori, since our hui at Hopuhopu whilst the details of the contracts have been negotiated.

Introductions are very important and first impressions more so. I would like to use this opportunity to position ourselves in way that the Board understands the importance of having Matauranga Maori guiding the strategy.

Another option is that we zoom in as a Te Rōpu Maori and provide the overview to the Board. Not ideal. I look forward to your response. Feel free to contact me.

Naku noa na,

Gannin

On Fri, 23 Oct 2020, 13:48 basswhite.jobshare, <basswhite.jobshare@mfe.govt.nz> wrote:

Dear all

After many, many twists and turns of process and procedure, we have had to revert to separate contracts to cover Gannin, Jacqui and Teina individually, and a separate process and contract for Wai and Ta's involvement. Thank you Gannin for being so understanding about this, and the need to manage the risk of a perception of conflict of interest over your family connections.

It finally looks like I should be able to send out contracts on Tuesday for Gannin, Jacqui and Teina, for your approval & signature.

Which means we can get on with arranging for you to travel to Wellington for the advisory group meeting next Thursday and Friday. We are happy to arrange your travel for you, or if you prefer you can organise it and include it your invoice. Just let us know which. (ASAP!) I'll hand over to Maria, our new project coordinator, for all those practical things.

For Wai and Ta, I am working on getting approval for a separate contract to cover your work but I am not confident that we will be able to have that resolved in time for the meeting next week. Which means we may be better to assume you will not attend this initial session. That's a real shame, but I am settling for what I can achieve at this late stage. On the plus side, because we have taken so much more time than we expected to get up and running, the meeting next week will now be much more of an introductory and initial session rather than the "meaty" workshop we had initially aimed to hold. So there will be more discussions and opportunities to contribute down the track.

Thank you all – again – for your patience and flexibility as we have worked through our internal processes. I appreciate it has been very frustrating. Hopefully we are through the worst now and can get into the actual work soon.

It would be good to have an exchange or discussion on Tuesday on what role you want to have in the meeting next week. Obviously you have no time to prepare, but it would be great if we could ask you to introduce the work you are going to do with us, alongside the advisory group.

Please feel free to give me a ring if you want to discuss anything.

Hope you all enjoy a warm and covid-free long weekend, and I look forward to seeing you next week.

Nicola

I am in a jobshare with Kathy Bass.

Kathy works Mon-Wed in Wellington and I work Mon-Friday in Auckland (mostly).

Nicola White – Manager – Waste and Resource Efficiency

Ministry for the Environment – Manatu Mo Te Taiao

Phone: Nicola s 9(2)(a) ; Kathy s 9(2)(a)

Email: basswhite.jobshare@mfe.govt.nz

Website: www.mfe.govt.nz

Environment House, 23 Kate Sheppard Place, PO Box 10362, Wellington 6143

<http://intranet/sites/all/files/Lockup-8pt.png>

Please Note: The information contained in this e-mail message and any attached files may be confidential information, and may also be the subject of legal professional privilege. It is not necessarily the official view of the Ministry for the Environment. If you are not the intended recipient, any use, disclosure or copying of this e-mail is unauthorised. If you have received this e-mail in error, please notify us immediately by reply e-mail and delete the original. Thank you.

Released under the Provision of
the Official Information Act 1982

From: basswhite.jobshare
To: [Georgia Bishop](mailto:Georgia.Bishop@mfe.govt.nz)
Cc: [Sam Buckle](mailto:Sam.Buckle@mfe.govt.nz); [Glenn Wigley](mailto:Glenn.Wigley@mfe.govt.nz)
Subject: RE: Ropu support work - proposed contract
Date: Wednesday, 28 October 2020 12:40:13 pm

Thanks.

Sam just needs to sign the two procurement plans: the one for the ropu members themselves, and this one for the supporting arrangements.

Let me know if you need a hand to track down the first one.

Nicola

From: Georgia Bishop <Georgia.Bishop@mfe.govt.nz>
Sent: Wednesday, 28 October 2020 10:54 am
To: [basswhite.jobshare](mailto:basswhite.jobshare@mfe.govt.nz) <basswhite.jobshare@mfe.govt.nz>
Cc: [Sam Buckle](mailto:Sam.Buckle@mfe.govt.nz) <Sam.Buckle@mfe.govt.nz>; [Glenn Wigley](mailto:Glenn.Wigley@mfe.govt.nz) <Glenn.Wigley@mfe.govt.nz>
Subject: RE: Ropu support work - proposed contract

Hi Nicola,

I hope you're well today.

I've added Sam's e-signature to the procurement plan: ropu support procurement plan:
<https://tepuna.mfe.govt.nz/otcs/cs.dll/link/21042415>

Is Sam's e-signature also required on this doc? If so could you advise where?: ropu support contract Kawai Catalyst Ltd (<https://tepuna.mfe.govt.nz/otcs/cs.dll/link/21040740>)

Many thanks,
Georgia

From: Sam Buckle <Sam.Buckle@mfe.govt.nz>
Sent: Wednesday, 28 October 2020 10:11 AM
To: [Kirsty Millard](mailto:Kirsty.Millard@mfe.govt.nz) <Kirsty.Millard@mfe.govt.nz>; [Amanda Moran](mailto:Amanda.Moran@mfe.govt.nz) <Amanda.Moran@mfe.govt.nz>; [Glenn Wigley](mailto:Glenn.Wigley@mfe.govt.nz) <Glenn.Wigley@mfe.govt.nz>
Cc: [Caitlin Hanson](mailto:Caitlin.Hanson@mfe.govt.nz) <Caitlin.Hanson@mfe.govt.nz>; [Georgia Bishop](mailto:Georgia.Bishop@mfe.govt.nz) <Georgia.Bishop@mfe.govt.nz>
Subject: Re: Ropu support work - proposed contract

Thanks Kirsty
I am happy to sign out then
Georgia - can you please help with that.
Sam

Get [Outlook for iOS](#)

From: [Kirsty Millard](mailto:Kirsty.Millard@mfe.govt.nz) <Kirsty.Millard@mfe.govt.nz>
Sent: Wednesday, October 28, 2020 9:02:53 AM

To: Sam Buckle <Sam.Buckle@mfe.govt.nz>; Amanda Moran <amanda.moran@mfe.govt.nz>; Glenn Wigley <glenn.wigley@mfe.govt.nz>
Cc: Caitlin Hanson <Caitlin.Hanson@mfe.govt.nz>
Subject: RE: Ropu support work - proposed contract

Hi There

I have checked in with the team to ensure I am not giving contradictory advice to them. They are ok with the proposed suggestion that you (Sam) sign it out given Amanda has visibility and there has been opportunity for all to consider the risks.

Kirsty

Kirsty Millard

Director Legal, Procurement and Ministerial Services/Chief Legal Advisor

(She/Her)

Ministry for the Environment – Manatu Mo Te Taiao

Mobile: s 9(2)(a) Website: www.mfe.govt.nz

23 Kate Sheppard Place, Wellington, PO Box 10362, Wellington 6143



Making Aotearoa New Zealand
the most liveable place in the world
Aotearoa – he wānanga nui mā te tangata

From: Sam Buckle <Sam.Buckle@mfe.govt.nz>
Sent: Wednesday, 28 October 2020 7:59 AM
To: Amanda Moran <amanda.moran@mfe.govt.nz>; Kirsty Millard <Kirsty.Millard@mfe.govt.nz>; Glenn Wigley <glenn.wigley@mfe.govt.nz>
Cc: Caitlin Hanson <Caitlin.Hanson@mfe.govt.nz>
Subject: Re: Ropu support work - proposed contract

Given plans signed off by procurement and Amanda has visibility I am happy to sign them out if that helps/satisfies.

Sam

Get [Outlook for iOS](#)

From: Amanda Moran <amanda.moran@mfe.govt.nz>
Sent: Wednesday, October 28, 2020 6:31:07 AM
To: Kirsty Millard <Kirsty.Millard@mfe.govt.nz>; Sam Buckle <Sam.Buckle@mfe.govt.nz>
Cc: Caitlin Hanson <Caitlin.Hanson@mfe.govt.nz>
Subject: Fwd: Ropu support work - proposed contract

Same questions apply :)

Get [Outlook for iOS](#)

From: Caitlin Hanson <Caitlin.Hanson@mfe.govt.nz>
Sent: Tuesday, October 27, 2020 1:45:38 PM
To: Amanda Moran <amanda.moran@mfe.govt.nz>
Subject: FW: Ropu support work - proposed contract

FYI-this is to go with the procurement plan from Kirsty I can see in your inbox...(that's if you are the one singing it out and not Vicky)

From: Glenn Wigley <glenn.wigley@mfe.govt.nz>
Sent: Tuesday, 27 October 2020 12:00 PM
To: Georgia Bishop <Georgia.Bishop@mfe.govt.nz>; Caitlin Hanson <Caitlin.Hanson@mfe.govt.nz>
Subject: FW: Ropu support work - proposed contract

Hi both

Below is the 2nd procurement plan that I understand that Amanda will now be signing (delegate by Vicky). This goes alongside the other one you have.

Glenn

ropu support contract Kawai Catalyst Ltd
(<https://tepuna.mfe.govt.nz/otcs/cs.dll/link/21040740>)

ropu support procurement plan: <https://tepuna.mfe.govt.nz/otcs/cs.dll/link/21042415>

From: Gannin Ormsby <§ 9(2)(a)>
Sent: Friday, 23 October 2020 4:29 pm
To: basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>
Cc: Jacqui Forbes <§ 9(2)(a)>; Teina b-dean <§ 9(2)(a)>; Tamoko Ormsby <§ 9(2)(a)>; Denise Lievore <Denise.Lievore@mfe.govt.nz>; Benjamin Wynyard-Terry <Benjamin.Wynyard-Terry@mfe.govt.nz>; Waimirangi Ormsby <§ 9(2)(a)>; Marianna Tyler <Marianna.Tyler@mfe.govt.nz>; Maria Nicholas <Maria.Nicholas@mfe.govt.nz>
Subject: Re: WRE Ropu Maori - contracts and travel arrangements for next week

MFE CYBER SECURITY WARNING

This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

Kia ora Nicola,

Thank you for your email.

It would be better for Te Rōpu Maori, if Waimirirangi and Tamoko contracts are ready to sign next week so they can also attend this important meeting with the Board.

As you are aware they have been working on a framework on behalf of Te Rōpu Maori, since our hui at Hopuhopu whilst the details of the contracts have been negotiated.

Introductions are very important and first impressions more so. I would like to use this opportunity to position ourselves in way that the Board understands the importance of having Matauranga Maori guiding the strategy.

Another option is that we zoom in as a Te Rōpu Maori and provide the overview to the Board. Not ideal. I look forward to your response. Feel free to contact me.

Naku noa na,

Gannin

On Fri, 23 Oct 2020, 13:48 basswhite.jobshare, <basswhite.jobshare@mfe.govt.nz> wrote:

Dear all

After many, many twists and turns of process and procedure, we have had to revert to separate contracts to cover Gannin, Jacqui and Teina individually, and a separate process and contract for Wai and Ta's involvement. Thank you Gannin for being so understanding about this, and the need to manage the risk of a perception of conflict of interest over your family connections.

It finally looks like I should be able to send out contracts on Tuesday for Gannin, Jacqui and Teina, for your approval & signature.

Which means we can get on with arranging for you to travel to Wellington for the advisory group meeting next Thursday and Friday. We are happy to arrange your travel for you, or if you prefer you can organise it and include it your invoice. Just let us know which. (ASAP!) I'll hand over to Maria, our new project coordinator, for all those practical things.

For Wai and Ta, I am working on getting approval for a separate contract to cover your work but I am not confident that we will be able to have that resolved in time for the meeting next week. Which means we may be better to assume you will not attend this initial session. That's a real shame, but I am settling for what I can achieve at this late stage. On the plus side, because we have taken so much more time than we expected to get up and running, the meeting next week will now be much more of an introductory and initial session rather than the "meaty" workshop we had initially aimed to hold. So there will be more discussions and

opportunities to contribute down the track.

Thank you all – again – for your patience and flexibility as we have worked through our internal processes. I appreciate it has been very frustrating. Hopefully we are through the worst now and can get into the actual work soon.

It would be good to have an exchange or discussion on Tuesday on what role you want to have in the meeting next week. Obviously you have no time to prepare, but it would be great if we could ask you to introduce the work you are going to do with us, alongside the advisory group.

Please feel free to give me a ring if you want to discuss anything.

Hope you all enjoy a warm and covid-free long weekend, and I look forward to seeing you next week.

Nicola

I am in a jobshare with Kathy Bass.

Kathy works Mon-Wed in Wellington and I work Mon-Friday in Auckland (mostly).

Nicola White – Manager – Waste and Resource Efficiency

Ministry for the Environment – Manatū Mo Te Taiao

Phone: Nicola s 9(2)(a) ; Kathy s 9(2)(a)

Email: basswhite.jobshare@mfe.govt.nz

Website: www.mfe.govt.nz

Environment House, 23 Kate Sheppard Place, PO Box 10362, Wellington 6143

<http://intranet/sites/all/files/Lockup-8pt.png>



Please Note: The information contained in this e-mail message and any attached files may be confidential information, and may also be the subject of legal professional privilege. It is not necessarily the official view of the

Ministry for the Environment. If you are not the intended recipient, any use, disclosure or copying of this e-mail is unauthorised. If you have received this e-mail in error, please notify us immediately by reply e-mail and delete the original. Thank you.

Released under the provision of
the Official Information Act 1982

From: [Sam Buckle](#)
To: [Amanda Moran](#); [Kirsty Millard](#); [Glenn Wigley](#)
Cc: [Caitlin Hanson](#)
Subject: Re: Ropu support work - proposed contract
Date: Wednesday, 28 October 2020 7:58:48 am

Given plans signed off by procurement and Amanda has visibility I am happy to sign them out if that helps/satisfies.

Sam

Get [Outlook for iOS](#)

From: Amanda Moran <amanda.moran@mfe.govt.nz>
Sent: Wednesday, October 28, 2020 6:31:07 AM
To: Kirsty Millard <Kirsty.Millard@mfe.govt.nz>; Sam Buckle <Sam.Buckle@mfe.govt.nz>
Cc: Caitlin Hanson <Caitlin.Hanson@mfe.govt.nz>
Subject: Fwd: Ropu support work - proposed contract

Same questions apply :)

Get [Outlook for iOS](#)

From: Caitlin Hanson <Caitlin.Hanson@mfe.govt.nz>
Sent: Tuesday, October 27, 2020 1:45:38 PM
To: Amanda Moran <amanda.moran@mfe.govt.nz>
Subject: FW: Ropu support work - proposed contract

FYI-this is to go with the procurement plan from Kirsty I can see in your inbox...(that's if you are the one singing it out and not Vicky)

From: Glenn Wigley <glenn.wigley@mfe.govt.nz>
Sent: Tuesday, 27 October 2020 12:00 PM
To: Georgia Bishop <Georgia.Bishop@mfe.govt.nz>; Caitlin Hanson <Caitlin.Hanson@mfe.govt.nz>
Subject: FW: Ropu support work - proposed contract

Hi both

Below is the 2nd procurement plan that I understand that Amanda will now be signing (delegate by Vicky). This goes alongside the other one you have.

Glenn

ropu support contract Kawai Catalyst Ltd
(<https://tepuna.mfe.govt.nz/otcs/cs.dll/link/21040740>)

ropu support procurement plan: <https://tepuna.mfe.govt.nz/otcs/cs.dll/link/21042415>

From: Gannin Ormsby <§ 9(2)(a)>

Sent: Friday, 23 October 2020 4:29 pm

To: basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>

Cc: Jacqui Forbes <§ 9(2)(a)>; Teina b-dean <§ 9(2)(a)>; Tamoko Ormsby <§ 9(2)(a)>; Denise Lievore <Denise.Lievore@mfe.govt.nz>; Benjamin Wynyard-Terry <Benjamin.Wynyard-Terry@mfe.govt.nz>; Waimirirangi Ormsby <§ 9(2)(a)>; Marianna Tyler <Marianna.Tyler@mfe.govt.nz>; Maria Nicholas <Maria.Nicholas@mfe.govt.nz>

Subject: Re: WRE Ropu Maori - contracts and travel arrangements for next week

MFE CYBER SECURITY WARNING

This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

Kia ora Nicola,

Thank you for your email.

It would be better for Te Rōpu Maori, if Waimirirangi and Tamoko contracts are ready to sign next week so they can also attend this important meeting with the Board.

As you are aware they have been working on a framework on behalf of Te Rōpu Maori, since our hui at Hopuhopu whilst the details of the contracts have been negotiated.

Introductions are very important and first impressions more so. I would like to use this opportunity to position ourselves in way that the Board understands the importance of having Matauranga Maori guiding the strategy.

Another option is that we zoom in as a Te Rōpu Maori and provide the overview to the Board. Not ideal. I look forward to your response. Feel free to contact me.

Naku noa na,

Gannin

On Fri, 23 Oct 2020, 13:48 basswhite.jobshare, <basswhite.jobshare@mfe.govt.nz> wrote:

Dear all

After many, many twists and turns of process and procedure, we have had to revert to separate contracts to cover Gannin, Jacqui and Teina individually, and a separate process and contract for Wai and Ta's involvement. Thank you Gannin for being so understanding about

this, and the need to manage the risk of a perception of conflict of interest over your family connections.

It finally looks like I should be able to send out contracts on Tuesday for Gannin, Jacqui and Teina, for your approval & signature.

Which means we can get on with arranging for you to travel to Wellington for the advisory group meeting next Thursday and Friday. We are happy to arrange your travel for you, or if you prefer you can organise it and include it your invoice. Just let us know which. (ASAP!) I'll hand over to Maria, our new project coordinator, for all those practical things.

For Wai and Ta, I am working on getting approval for a separate contract to cover your work but I am not confident that we will be able to have that resolved in time for the meeting next week. Which means we may be better to assume you will not attend this initial session. That's a real shame, but I am settling for what I can achieve at this late stage. On the plus side, because we have taken so much more time than we expected to get up and running, the meeting next week will now be much more of an introductory and initial session rather than the "meaty" workshop we had initially aimed to hold. So there will be more discussions and opportunities to contribute down the track.

Thank you all – again – for your patience and flexibility as we have worked through our internal processes. I appreciate it has been very frustrating. Hopefully we are through the worst now and can get into the actual work soon.

It would be good to have an exchange or discussion on Tuesday on what role you want to have in the meeting next week. Obviously you have no time to prepare, but it would be great if we could ask you to introduce the work you are going to do with us, alongside the advisory group.

Please feel free to give me a ring if you want to discuss anything.

Hope you all enjoy a warm and covid-free long weekend, and I look forward to seeing you next week.

Nicola

I am in a jobshare with Kathy Bass.

Kathy works Mon-Wed in Wellington and I work Mon-Friday in Auckland (mostly).

Nicola White – Manager – Waste and Resource Efficiency

Ministry for the Environment – Manatu Mo Te Taiao

Phone: Nicola s 9(2)(a) ; Kathy s 9(2)(a)

Email: basswhite.jobshare@mfe.govt.nz

Website: www.mfe.govt.nz

Environment House, 23 Kate Sheppard Place, PO Box 10362, Wellington 6143

<http://intranet/sites/all/files/Lockup-8pt.png>



Please Note: The information contained in this e-mail message and any attached files may be confidential information, and may also be the subject of legal professional privilege. It is not necessarily the official view of the Ministry for the Environment. If you are not the intended recipient, any use, disclosure or copying of this e-mail is unauthorised. If you have received this e-mail in error, please notify us immediately by reply e-mail and delete the original. Thank you.

Released under the Provision of
the Official Information Act 1982

From: Marianna Tyler <Marianna.Tyler@mfe.govt.nz>

Sent: Wednesday, 30 September 2020 9:08 am

To: Denise Lievore <Denise.Lievore@mfe.govt.nz>

Subject: RE: Updated wording for ropu contract

Thanks for following this up Denise.

From: Denise Lievore <Denise.Lievore@mfe.govt.nz>

Sent: Wednesday, 30 September 2020 7:53 AM

To: Marianna Tyler <Marianna.Tyler@mfe.govt.nz>; basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>

Subject: RE: Updated wording for ropu contract

Kia ora Marianna

Out of Scope

Nicola, I know how busy you are, but did you manage to speak to Gannin last week? The delay in signing a contract (potentially compounded by any absence of communications from MfE) is the greatest risk to the project at this point. If the ropu feel we're not keeping up our end and/or not communicating with them, but still expecting them to deliver in ever-shorter timeframes, then they could walk away from the work. This would harm both the relationship and MfE's reputation amongst stakeholders who have an expectation that the strategy will be grounded in te ao Maori.

If you have spoken to Gannin, thanks for prioritising this and reaching out to him. In that case the risk will have been mitigated to some extent and I'll reflect that in the risk register. If you weren't able to call him last week, can I ask that you prioritise it today, even if it's a quick call to explain what's happening, reassure him that the wheels are turning at our end, and clarify any questions either of you might have.

Nga mihi
Denise

Dr Denise Lievore

Principal Policy Advisor, Waste and Resource Efficiency

Ministry for the Environment – Manatu Mo Te Taiao

Mobile: s 9(2)(a) Website: www.mfe.govt.nz

Environment House, 23 Kate Sheppard Place, PO Box 10362, Wellington 6143



Ministry for the
Environment
Manatu Mo Te Taiao



**Making Aotearoa New Zealand
the most liveable place in the world**
Aotearoa - he whenua mana kura nō te tangata

From: Marianna Tyler <Marianna.Tyler@mfe.govt.nz>

Sent: Tuesday, 29 September 2020 5:56 pm

To: Denise Lievore <Denise.Lievore@mfe.govt.nz>; basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>

Subject: RE: Updated wording for ropu contract

Out of Scope - Final contracts are available here: environment.govt.nz/oia-releases/

Released under the provision of
the Official Information Act 1982

Released under the provision of
the Official Information Act 1982

Out of Scope - Final contracts are available here: environment.govt.nz/oia-releases/

Released under the provision of
the Official Information Act 1982

From: [Benjamin Wynyard-Terry](#)
To: [basswhite.jobshare](#); [Denise Lievore](#); [Marianna Tyler](#)
Cc: [Stephen Goodman](#); [Glenn Wigley](#); [Shaun Lewis](#); [Sam Buckle](#)
Subject: RE: Waste Strategy Draft Agenda for Maori experts groups hui 3rd Sept - 4th Sept
Date: Monday, 24 August 2020 11:07:44 am

Kia ora Nicola/Kathy

Thanks for getting back to me.

Waimirangi and Tamako work closely with Gannin as part of his consultancy Awatea. The ropu agreed on the importance to have rangatahi part of this journey. Waimirangi is the first point of contact for the ropu and these are the parameters in how they wish to work together. Rangatahi play an important role in everything and for the ropu it is vital the voices of tamariki and rangatahi Maori are heard at all levels.

In terms of contracting, all three members are likely to contract through their organisation as Jacqui does with the WAB through Para Kore. It may be that Gannin, Tamoko and Waimirangi will be under the one contract of (Gannin) through Awatea (this is not clear yet). Placing Waimirangi as Chair and the suggested agenda is only pre-emptive and the group may not wish to operate this way. My thoughts are to provide the group with contextual background and a selection of discussions, then they will finalise the agenda.

When I send through the C.V's and profiles of the members I will be sure to add Waimirangi and Tamoko in their as well. I will have a play around with the agenda as per your suggestions and then send it out to them tomorrow.

My questions are:

- Why is the administrative, kawa and operations discussions last in part 1? Or could this be something for the next day?
- Should we add 10 minutes on the end of each presentation so they ropu can ask questions?

Please let me know your further thoughts by Tuesday if you can.

Ngaa mihi,

Benjamin

From: basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>

Sent: Sunday, 23 August 2020 8:37 PM

To: Benjamin Wynyard-Terry <Benjamin.Wynyard-Terry@mfe.govt.nz>; Denise Lievore <Denise.Lievore@mfe.govt.nz>; Marianna Tyler <Marianna.Tyler@mfe.govt.nz>

Cc: Stephen Goodman <Stephen.Goodman@mfe.govt.nz>; Glenn Wigley <glenn.wigley@mfe.govt.nz>; Shaun Lewis <Shaun.Lewis@mfe.govt.nz>; Sam Buckle <Sam.Buckle@mfe.govt.nz>; Nadia Abdeljaber <Nadia.Abdeljaber@mfe.govt.nz>; Georgia Bishop <Georgia.Bishop@mfe.govt.nz>

Subject: RE: Waste Strategy Draft Agenda for Maori experts groups hui 3rd Sept - 4th Sept

Thanks Ben, for getting this moving

A few thoughts from me on the agenda for this hui – no doubt others will have thoughts too:

First up – the people who are coming. We are contracting three people as our expert advisers – Gannin, Jacqui and Teina. So who is the 4th person you have on the list as a member of the advisory group? Also, having someone as a chair in addition to us and the group is a surprise to me. If there are others beyond our three advisers who you think need to be part of the hui, it would be good to talk that through: who, why, in what capacity, would we be paying them etc. Just needing a bit more explanation and clarity from you on this please.

Also, we've already talked through the importance of documenting up front why we are contracting Gannin, given his relationship with one of our Ministers. We would need to be very clear on the reasons if we are to pay more members of the family for services, otherwise the political risks just increase.

Out of Scope

Released under the provision of
the Official Information Act 1982

Out of Scope

From: Benjamin Wynyard-Terry <Benjamin.Wynyard-Terry@mfe.govt.nz>
Sent: Saturday, 22 August 2020 12:24 am
To: basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>; Denise Lievore <Denise.Lievore@mfe.govt.nz>; Marianna Tyler <Marianna.Tyler@mfe.govt.nz>
Cc: Stephen Goodman <Stephen.Goodman@mfe.govt.nz>; Glenn Wigley <glenn.wigley@mfe.govt.nz>; Shaun Lewis <Shaun.Lewis@mfe.govt.nz>; Sam Buckle <Sam.Buckle@mfe.govt.nz>; Nadia Abdeljaber <Nadia.Abdeljaber@mfe.govt.nz>; Georgia Bishop <Georgia.Bishop@mfe.govt.nz>
Subject: Waste Strategy Draft Agenda for Maori experts groups hui 3rd Sept - 4th Sept

Kia ora Team,

Please find below the link to the **draft agenda** for the Aotearoa Waste Strategy hui in September with the Maori experts group. Please make your recommended changes to the agenda by **Tuesday 25th August**.

Once confirmed I will then seek agreeance by the Maori ropu to finalise this agenda.

Maori Experts Advisory group Wananga Sept 2020.docx
<https://tepuna.mfe.govt.nz/otcs/cs.dll/link/17258561>

Nga mihi

Benjamin

Released under the provision of
the Official Information Act 1982

From: basswhite.jobshare
To: [Glenn Wigley](mailto:Glenn.Wigley@mfe.govt.nz); [Maria Nicholas](mailto:Maria.Nicholas@mfe.govt.nz); [Denise Lievore](mailto:Denise.Lievore@mfe.govt.nz); [Marianna Tyler](mailto:Marianna.Tyler@mfe.govt.nz); [Sam Buckle](mailto:Sam.Buckle@mfe.govt.nz)
Cc: [Teri Moon](mailto:Teri.Moon@mfe.govt.nz); [Adrienne Ellingham](mailto:Adrienne.Ellingham@mfe.govt.nz)
Subject: RE: Waste strategy ropu contracts
Date: Wednesday, 21 October 2020 1:35:00 pm
Attachments: [image001.png](#)

Understood – I'm assuming we can do the first 3 tomorrow, but the other will need a bit more work. Just going too fast when typing the last message and left that bit out.

n

From: Glenn Wigley <glenn.wigley@mfe.govt.nz>
Sent: Wednesday, 21 October 2020 1:32 pm
To: [basswhite.jobshare](mailto:basswhite.jobshare@mfe.govt.nz) <basswhite.jobshare@mfe.govt.nz>; [Maria Nicholas](mailto:Maria.Nicholas@mfe.govt.nz) <Maria.Nicholas@mfe.govt.nz>; [Denise Lievore](mailto:Denise.Lievore@mfe.govt.nz) <Denise.Lievore@mfe.govt.nz>; [Marianna Tyler](mailto:Marianna.Tyler@mfe.govt.nz) <Marianna.Tyler@mfe.govt.nz>; [Sam Buckle](mailto:Sam.Buckle@mfe.govt.nz) <Sam.Buckle@mfe.govt.nz>
Cc: [Teri Moon](mailto:Teri.Moon@mfe.govt.nz) <Teri.Moon@mfe.govt.nz>; [Adrienne Ellingham](mailto:Adrienne.Ellingham@mfe.govt.nz) <Adrienne.Ellingham@mfe.govt.nz>
Subject: Re: Waste strategy ropu contracts

Hi Nicola

Thanks for below.

Yes will be on alert for emails. Glad to hear they are OK.

Below almost captures our conversation. However, Sam wants us to consider options for the 2nd part - the delivery side and come back with an approach that addresses why this part isnt required to go to market. So this 2nd part wont be ready for Vicky tomorrow - form us to come back to him later.

Give me a call if you need.

Get [Outlook for Android](#)

From: [basswhite.jobshare](mailto:basswhite.jobshare@mfe.govt.nz) <basswhite.jobshare@mfe.govt.nz>
Sent: Wednesday, October 21, 2020 1:20:47 PM
To: [Maria Nicholas](mailto:Maria.Nicholas@mfe.govt.nz) <Maria.Nicholas@mfe.govt.nz>; [Denise Lievore](mailto:Denise.Lievore@mfe.govt.nz) <Denise.Lievore@mfe.govt.nz>; [Marianna Tyler](mailto:Marianna.Tyler@mfe.govt.nz) <Marianna.Tyler@mfe.govt.nz>; [Glenn Wigley](mailto:Glenn.Wigley@mfe.govt.nz) <[glenn.wigley@mfe.govt.nz](mailto:Glenn.Wigley@mfe.govt.nz)>; [Sam Buckle](mailto:Sam.Buckle@mfe.govt.nz) <Sam.Buckle@mfe.govt.nz>
Cc: [Teri Moon](mailto:Teri.Moon@mfe.govt.nz) <Teri.Moon@mfe.govt.nz>; [Adrienne Ellingham](mailto:Adrienne.Ellingham@mfe.govt.nz) <Adrienne.Ellingham@mfe.govt.nz>
Subject: Waste strategy ropu contracts

Hi all

Maria – please go ahead and seek the approvals you need to get on and book flights, accommodation, venue etc for the AG meeting next week. Glenn/sam ready to approve whatever you need – thunderbirds are go.

Everybody else – I have spoken with Gannin just now, explained the complexities of the last few days, and checked if he is ok with restructuring the contracts in the way we have discussed. That is, we would do:

- 3 x 20K contracts for him, Jacqui and Teina, to be our “wise heads” ropu
- 1 x separate contract with Wai and Tamoko for the more substantial “doing/creative” part of the work, which we can work up separately.

The suggestion is that doing it this way removes some of the heat, by reducing the contract amounts and having him personally working in a more acceptable role.

He is ok with this. He understands the concern and repeated his offer to withdraw if it is too hard. I responded that we did not think that was necessary at this stage, but if for example his wife became our Minister then it probably would be too awkward. He agreed with that.

In terms of documents and next steps, I'll revise the procurement plan to reflect this latest thinking and produce 4 contracts: 3 small ones (same as the 20K ones already circulated) and one separate one for the other work.

Vicky was not in today so this will all go to her tomorrow for consideration and hopefully approval.

Meantime, the view is that we are now stable enough to be able to proceed with confirming the AG meeting next week.

Thanks all – call or message if anyone has any questions.

Nicola

I am in a jobshare with Kathy Bass.

Kathy works Mon-Wed in Wellington and I work Wed-Friday in Auckland.

Nicola White – Manager – Waste and Resource Efficiency

Ministry for the Environment – Manatu Mo Te Taiao

Phone: Nicola s 9(2)(a); Kathy s 9(2)(a)

Email: basswhite.jobshare@mfe.govt.nz

Website: www.mfe.govt.nz

Environment House, 23 Kate Sheppard Place, PO Box 10362, Wellington 6143



Ministry for the
Environment
Manatū Mō Te Taiao



***Making Aotearoa New Zealand
the most liveable place in the world***
Aotearoa - he whenua mana kura mō te tangata

Released under the provision of
the Official Information Act 1982

From: basswhite.jobshare
To: [Glenn Wigley](#); [Denise Lievore](#); [Pamela Ritchie](#); basswhite.jobshare
Subject: Ropu - progress
Date: Tuesday, 13 October 2020 3:48:59 pm

Gannin and his people are happy with the contract and are ready to sign and start.
So I'll generate the equivalent contracts for Jacqui and Teina now and get them off.

Hooray!

Now just have to get it through procurement and legal at our end.

n

Released under the provision of
the Official Information Act 1982

From: basswhite.jobshare
To: s 9(2)(a)
Subject: ropu contract Gannin Ormsby - final for signing
Date: Monday, 9 November 2020 3:09:19 pm
Attachments: [ropu contract Gannin Ormsby.docx](#)

Hi Gannin

Just following up – I gave you the hard copy of this contract when you came to the Wellington meeting. Could you please sign and return it, along with the completed declarations at the end.

Thanks so much, and talk soon

Nicola

Released under the provision of
the Official Information Act 1982

From: basswhite.jobshare
To: s 9(2)(a)
Subject: Ropu contract Para Kore Jacqui Forbes - final for signing
Date: Monday, 9 November 2020 3:12:52 pm
Attachments: [Ropu contract Para Kore Jacqui Forbes.docx](#)

Hi Jacqui

I gave you the hard copy of this contract when you came to the meeting in Wellington the other day. We need you to sign it please, along with the declaration at the end, and return it to me (scanned is fine) so that we can get it into our system.

Thanks very much and talk soon

Nicola

Released under the provision of
the Official Information Act 1982

From: [Nicola White](#) on behalf of [basswhite.jobshare](#)
To: s 9(2)(a)
Subject: ropu contract Teina Boasa-Dean - final for signing
Date: Monday, 9 November 2020 3:18:00 pm
Attachments: [ropu contract Teina Boasa-Dean.docx](#)

Hi Teina

I'm sorry you weren't able to make it to the meetin in Wellington in the end – no doubt you have heard that it was a very constructive beginning.

I gave hard copies of the contracts to the others at the meeting for them to sign and return, but obviously couldn't do the same with you.

I attach the contract for you (exactly the same as that for Gannin and Jacqui). If you could please sign it, complete the form at the back, then scan and return it, that would be great. I need to get it into the system here for paying invoices.

Look forward to talking again soon

Cheers

Nicola

Released under the provision of
the Official Information Act 1982

From: basswhite.jobshare
To: [Marianna Tyler](#); [Denise Lievore](#); [Benjamin Wynyard-Terry](#)
Subject: Ropu contracts – clean draft - core terms
Date: Wednesday, 30 September 2020 3:30:53 pm

Hi all

Thanks for all your work on this. I've had a go at bringing it all together and making it fit how I think we will work things in the division across the year.

This is now looking pretty fully developed to me. I'd be grateful if you all could take a look at the draft below, and let me know any final thoughts, before I send it off to the ropu members for response. I'd like to do this tomorrow.

If they are happy with it, we can take it into the full template and work to get it signed off asap.

Cheers all

Nicola

Out of Scope - Final contracts are available here: environment.govt.nz/oia-releases/

Released under the provision of
the Official Information Act 1982

Released under the provision of
the Official Information Act 1982

Released under the provision of
the Official Information Act 1982

From: basswhite.jobshare
To: [Glenn Wigley](#)
Subject: Ropu contracts - signatures please
Date: Thursday, 19 November 2020 4:12:17 pm

Hi

I've at last got the documentation all organised for sending on through to procurement.

To recap:

1. the two procurement plans were signed by Sam and I have those.
2. The three ropu member contracts: I have signed these contracts as within my delegation, but **the cover sheets needs to be signed by you as contract owner**. I've put my electronic approval in the attached links, but it needs you as well on the front page please. I have separate signed pdf copies back from Gannin and Jacqui but still chasing Teina.
 - o Jacqui Forbes: <https://tepuna.mfe.govt.nz/otcs/cs.dll/open/21046248>
 - o Teina Boasa-dean: <https://tepuna.mfe.govt.nz/otcs/cs.dll/open/21041393>
 - o Gannin Ormsby: <https://tepuna.mfe.govt.nz/otcs/cs.dll/link/21044946>
3. The ropu support contract is within your financial delegation so **you need to both sign the contract itself and sign the cover sheet as contract owner**. I am contract manager again. Again, I have a separate pdf signed copy from Tamoko.
 - Kawai Catalyst Ltd: <https://tepuna.mfe.govt.nz/otcs/cs.dll/link/21040740>).

So once I have your signatures in these 4 doc's, I can submit it all to procurement for lodging in the system, and we can start paying invoices and expenses.

Thanks
Nicola

Released under the Official Information Act 1982

From: basswhite.jobshare
To: s 9(2)(a)
Cc: [Glenn Wigley](#)
Subject: ropu support contract Kawai Catalyst ltd - final for signing please
Date: Monday, 9 November 2020 2:44:05 pm
Attachments: Out of Scope - Final contracts are

Hi Tamoko

Here is the contract with the adjusted contact details – sorry it took me a few days to get that change done. If you could please sign, complete the declarations at the back for you and Wai, and then scan and send back, that would be great thanks.

Glenn: if you could also sign where you need to, that would be great thanks. We meant to sign all this up on the spot at the workshop, but time got away from us.

Thanks
Nicola

Released under the provision of
the Official Information Act 1982

From: [Nicola White](#) on behalf of [basswhite.jobshare](#)
To: s 9(2)(a)
Cc: [Glenn Wigley](#)
Subject: ropu support contract Kawai Catalyst ltd - final for signing please
Date: Monday, 9 November 2020 2:43:00 pm
Attachments: Out of Scope - Final contracts are

Hi Tamoko

Here is the contract with the adjusted contact details – sorry it took me a few days to get that change done. If you could please sign, complete the declarations at the back for you and Wai, and then scan and send back, that would be great thanks.

Glenn: if you could also sign where you need to, that would be great thanks. We meant to sign all this up on the spot at the workshop, but time got away from us.

Thanks
Nicola

Released under the provision of
the Official Information Act 1982

From: basswhite.jobshare
To: [Teri Moon](#)
Subject: ropu support procurement plan Kawai Catalyst Ltd - try this link
Date: Friday, 23 October 2020 4:05:00 pm

It made me re-save it as it wouldn't save to the previous file, so it is probably a different file now.
Sorry – forgot to mention that detail...

n

"ropu support procurement plan Kawai Catalyst Ltd" can be accessed via the following link:
<https://tepuna.mfe.govt.nz/otcs/cs.dll/open/21042415>

Released under the provision of
the Official Information Act 1982

From: basswhite.jobshare
To: [Sam Buckle](#); [Glenn Wigley](#)
Cc: [Marianna Tyler](#)
Subject: Ropu support work - proposed contract
Date: Friday, 23 October 2020 5:27:51 pm
Attachments: [image001.png](#)

Hi Sam and Glenn

Last gasp on a Friday afternoon, after a bit of a week for all of us. Sorry to be adding yet another urgent thing to your list, but needs must.

Thanks Sam for agreeing to look at this second procurement plan over the weekend. You should also take a look at the response (below) that I got from Gannin this afternoon after I broke it to them that we might not get the other contract done in time for the meeting next week. As you will see, they are not particularly happy – it doesn't get us off to a good start.

I want to be clear that just because we broke the work into separate contracts, so that the different roles and work were not all bundled together in one big contract, doesn't mean that we do not need the services covered by the second contract. It just enables us to be much clearer in the background documentation (the procurement plans) about what we are contracting for, with whom, and why we are satisfied it is appropriate. That was how I put it to Gannin on Tuesday, after we discussed the issues and agreed on the approach. There is substantive work to be done to support the ropu and help translate their thoughts and advice into tangible products, and we do not have the capacity or capability to support that from within MfE. And the combination of skills that Tamoko and Wai offer is pretty extraordinary. This is all set out in the procurement plan.

As discussed on the phone earlier this afternoon, the procurement position is that any contract involving the whanau of a Minister will need to be signed off by Vicky, just to ensure "no surprises". It does not mean that the risks are large or not adequately managed. Procurement have not raised any significant concerns about the risks here, now that we have explained everything so fully.

I am concerned that it will get us off on the wrong foot, in relationship terms, if we cannot sort this out at our end in time to have everyone there at the first major meeting. We risk creating distrust and cynicism, which would be really unfortunate given the amount of goodwill and excitement created earlier.

So this is a plea, really, to see if we can make a last push and try to get this one through the approval process with Vicky as well on Tuesday. That will give us enough time to get them there. I've included the te puna links again below, for convenience.

Feel free to give me a ring or set up a teams chat if you want to talk about anything. I'll be at my computer for a chunk of the weekend anyway.

Thanks

nicola

ropu support contract Kawai Catalyst Ltd
(<https://tepuna.mfe.govt.nz/otcs/cs.dll/link/21040740>)

ropu support procurement plan: <https://tepuna.mfe.govt.nz/otcs/cs.dll/link/21042415>

From: Gannin Ormsby <s 9(2)(a)>
Sent: Friday, 23 October 2020 4:29 pm
To: basswhite.jobshare <basswhite.jobshare@mfe.govt.nz>
Cc: Jacqui Forbes <s 9(2)(a)>; Teina b-dean <s 9(2)(a)>; Tamoko Ormsby <s 9(2)(a)>; Denise Lievore <Denise.Lievore@mfe.govt.nz>; Benjamin Wynyard-Terry <Benjamin.Wynyard-Terry@mfe.govt.nz>; Waimirirangi Ormsby <s 9(2)(a)>; Marianna Tyler <Marianna.Tyler@mfe.govt.nz>; Maria Nicholas <Maria.Nicholas@mfe.govt.nz>
Subject: Re: WRE Ropu Maori - contracts and travel arrangements for next week

MFE CYBER SECURITY WARNING

This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

Kia ora Nicola,

Thank you for your email.

It would be better for Te Rōpu Maori, if Waimirirangi and Tamoko contracts are ready to sign next week so they can also attend this important meeting with the Board.

As you are aware they have been working on a framework on behalf of Te Rōpu Maori, since our hui at Hopuhopu whilst the details of the contracts have been negotiated.

Introductions are very important and first impressions more so. I would like to use this opportunity to position ourselves in way that the Board understands the importance of having Matauranga Maori guiding the strategy.

Another option is that we zoom in as a Te Rōpu Maori and provide the overview to the Board. Not ideal. I look forward to your response. Feel free to contact me.

Naku noa na,

Gannin

On Fri, 23 Oct 2020, 13:48 basswhite.jobshare, <basswhite.jobshare@mfe.govt.nz> wrote:

Dear all

After many, many twists and turns of process and procedure, we have had to revert to separate contracts to cover Gannin, Jacqui and Teina individually, and a separate process and contract for Wai and Ta's involvement. Thank you Gannin for being so understanding about this, and the need to manage the risk of a perception of conflict of interest over your family connections.

It finally looks like I should be able to send out contracts on Tuesday for Gannin, Jacqui and Teina, for your approval & signature.

Which means we can get on with arranging for you to travel to Wellington for the advisory group meeting next Thursday and Friday. We are happy to arrange your travel for you, or if you prefer you can organise it and include it your invoice. Just let us know which. (ASAP!) I'll hand over to Maria, our new project coordinator, for all those practical things.

For Wai and Ta, I am working on getting approval for a separate contract to cover your work but I am not confident that we will be able to have that resolved in time for the meeting next week. Which means we may be better to assume you will not attend this initial session. That's a real shame, but I am settling for what I can achieve at this late stage. On the plus side, because we have taken so much more time than we expected to get up and running, the meeting next week will now be much more of an introductory and initial session rather than the "meaty" workshop we had initially aimed to hold. So there will be more discussions and opportunities to contribute down the track.

Thank you all – again – for your patience and flexibility as we have worked through our internal processes. I appreciate it has been very frustrating. Hopefully we are through the worst now and can get into the actual work soon.

It would be good to have an exchange or discussion on Tuesday on what role you want to have in the meeting next week. Obviously you have no time to prepare, but it would be great if we could ask you to introduce the work you are going to do with us, alongside the advisory group.

Please feel free to give me a ring if you want to discuss anything.

Hope you all enjoy a warm and covid-free long weekend, and I look forward to seeing you next week.

Nicola

I am in a jobshare with Kathy Bass.

Kathy works Mon-Wed in Wellington and I work Mon-Friday in Auckland (mostly).

Nicola White – Manager – Waste and Resource Efficiency

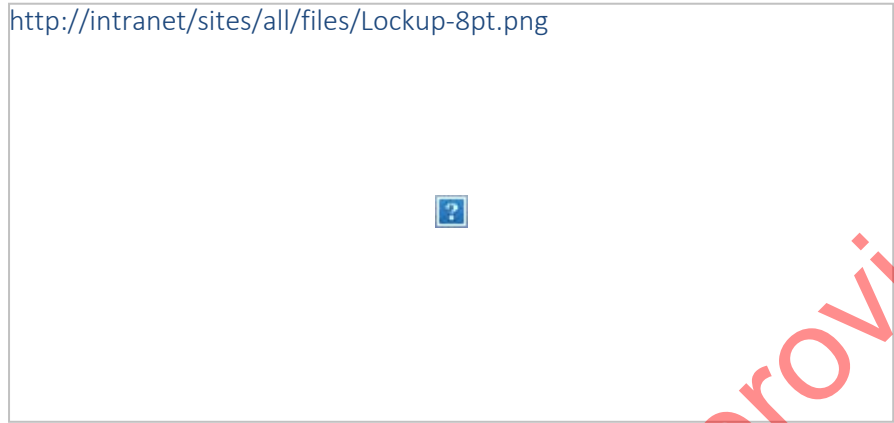
Ministry for the Environment – Manatu Mo Te Taiao

Phone: Nicola s 9(2)(a) ; Kathy s 9(2)(a)

Email: basswhite.jobshare@mfe.govt.nz

Website: www.mfe.govt.nz

Environment House, 23 Kate Sheppard Place, PO Box 10362, Wellington 6143



Please Note: The information contained in this e-mail message and any attached files may be confidential information, and may also be the subject of legal professional privilege. It is not necessarily the official view of the Ministry for the Environment. If you are not the intended recipient, any use, disclosure or copying of this e-mail is unauthorised. If you have received this e-mail in error, please notify us immediately by reply e-mail and delete the original. Thank you.

Released under the provision of the Official Information Act 1982

From: [Glenn Wigley](#)
To: [Sam Buckle](#)
Cc: [basswhite.jobshare](#)
Subject: updated procurement plan for ropu for VR approval 22 October TM approved 23 10 2020
Date: Friday, 23 October 2020 12:16:50 pm
Attachments: [updated procurement plan for ropu for VR approval 22 October TM approved 23 10 2020.docx](#)

Hi Sam

Following from Nicola's email earlier this morning, the attached procurement plan is ready for signing by Vicky. It relates to the \$75k for the 3 separate contracts in an advisory role as we discussed over the last few days.

Procurement has confirmed that Vicky still needs to sign the procurement plan, but that Vicky doesn't need to sign the 3 individual contracts – these can be signed by Nicola.

We are both aware that Vicky is on leave today, and we are unlikely to get approval today. I have indicated to Nicola that I am OK with her booking flights for the ropu to attend the meeting next Thu and Fri on the basis of the work we have done to date with talking through with yourself, Vicky and PSC.

Give me a call if needed.

Regards

Glenn

Released under the provision of
the Official Information Act 1982

From: basswhite.jobshare
To: [Sam Buckle](#); [Glenn Wigley](#); [Marianna Tyler](#); [Denise Lievore](#); [Georgia Bishop](#)
Cc: [Teri Moon](#)
Subject: updated procurement plan for ropu for VR approval 22 October
Date: Thursday, 22 October 2020 8:44:57 am
Attachments: Out of Scope - Final contracts are available here:

Hi all

Following the discussions yesterday, here is a revised procurement plan for Sam to discuss with Vicky and seek her approval today.

It still proposes direct procurement for the "support work", because some solid searching yesterday found nothing remotely comparable, and I think the arguments for it are strong. But I have broken the contracts up so that the work is separated out and the different roles will be clearer.

I'll send through the full set of associated contracts shortly.

Please call if anyone has any questions. I'm in a finance meeting at 9, but just at my keyboard most of the rest of the morning.

Nicola

Released under the provision of
the Official Information Act 1982