



9(2)(a)

Dear 9(2)(a)

Thank you for your email of 28 April 2021 requesting the following under the Official Information Act 1982 (the Act):

*I would like to make an Official Information Act request for all documents, advice, meeting notes or correspondence relating to the following meetings & briefings. I would like to exclude weekly briefings from this request.*

*These four meetings with James Shaw:*

- 29/03/2021 12:00 - 13:00
- 22/03/2021 13:00 - 14:00
- 18/03/2021 09:00 - 10:00
- 25/03/2021 10:00 - 11:00
- 22/03/2021 15:30 - 16:00 meeting with Minister of Agriculture et al:
- 18/03/2021 11:00 - 12:00 with Minister for Primary Industries et al.

Please note that only Weekly Update documents have been identified as related to the meetings 29/03/2021 12:00 - 13:00 and 22/03/2021 13:00 - 14:00. As you have requested these to be excluded, we do not consider them in scope.

Your request for documents relating to the meeting 18/03/2021 11:00 - 12:00 with Minister for Primary Industries et al. has been refused under section 18(e) of the Act, as the information requested either does not exist, or despite reasonable effort, cannot be found. The Ministry for the Environment (the Ministry) is not aware of any documentation provided at this meeting.

The Ministry has identified three documents including appendices in scope of your request.

The document relating to the meeting 22/03/2021 15:30 - 16:00 meeting with Minister of Agriculture et al has been withheld in full under section 9(2)(f)(iv) of the Act, to maintain the confidentiality of advice tendered by Ministers of the Crown and officials.

Two documents including appendices are proposed for release, as listed in the enclosed document schedule. These documents are related to the meetings on 18/03/2021 09:00 - 10:00 and 25/03/2021 10:00 - 11:00. Some information within the two documents has been withheld under the following sections of the Act:

9(2)(g)(i) *to maintain the effective conduct of public affairs through the free and frank expression of opinions by or between or to Ministers of the Crown or members of an organisation or officers and employees of any public service agency or organisation in the course of their duty.*

9(2)(f)(iv) *to maintain the constitutional conventions for the time being which protect the confidentiality of advice tendered by Ministers of the Crown and officials.*

In terms of section 9(1) of the Act, I am satisfied that, in the circumstances, the withholding of this information is not outweighed by other considerations that render it desirable to make the information available in the public interest.

You have the right to seek an investigation and review by the Office of the Ombudsman of my decision to withhold information relating to this request, in accordance with section 28(3) of the Act. The relevant details can be found on their website at: [www.ombudsman.parliament.nz](http://www.ombudsman.parliament.nz).

Please note that due to the public interest in our work the Ministry publishes responses to requests for official information on our [OIA responses page](#) shortly after the response has been sent. If you have any queries about this, please feel free to contact our Ministerial Services team: [ministerials@mfe.govt.nz](mailto:ministerials@mfe.govt.nz).

Yours sincerely

*Electronically approved by Lisa Daniell*

Lisa Daniell  
**Director - Climate Mitigation**

## Document schedule

Document no.	Document date	Content	Decisions	OIA sections applied
1	17 March 2021	2021-B-07711 Material for Adaptation Deep Dive	Released in part	
1.1		Appendix 1. Climate Adaptation Deep Dive – landing enduring change	Released in part	
2	24 March 2021	2021-B-07801 Work programme priorities	Released in part	
2.1		Appendix 1 – Draft climate change work programme prioritisation (for discussion)	Released in part	S9(2)(f)(iv)
2.2		Appendix 2 – Legislative schedule April 2021 – June 2022	Withheld in full	S9(2)(f)(iv)



## Material for Adaptation Deep Dive: Landing Enduring Change

Date Submitted:	17 March 2021	Tracking #: 2021-B-07711	
Security Level	In-confidence	MfE Priority:	Non-Urgent

To Hon James Shaw, Minister of Climate Change	<b>Action sought:</b> Meet with officials to discuss the content of this briefing on 18 March	<b>Response by:</b> 18 March 2021
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Actions for Minister's Office Staff	<b>Return</b> the signed report to MfE.
Number of appendices and attachments #1	Titles of appendices and attachments (ie separate attached documents): 1. <b>Appendix 1.</b> Adaptation Deep Dive: Landing Enduring Change - material for discussion

### Ministry for the Environment contacts

Position	Name	Cell phone	1 <sup>st</sup> contact
Principal Author	Belinda McFadgen		
Responsible Manager	Emma Corbett	022 064 1991	✓
Director	Katherine Wilson	021146 3122	

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## Material for Adaptation Deep Dive: Landing Enduring Change

1. This briefing attaches information for our Adaptation Deep Dive discussion with you on 18 March (Appendix 1).
2. In the session, we will seek your feedback on how we propose to:
  - Create an environment for change and decision making that sticks.
  - Bring our partners and key stakeholders along with us.
  - s9(2)(g)(i)

### Recommendations

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3. We recommend that you:

- a. **Agree** to discuss the contents of this briefing with officials on 18 March 2021.

Yes/No

### Signature

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Katherine Wilson  
Director Climate Change Adaptation  
Climate Change Directorate

17/3/21

Date

Hon James Shaw  
Minister of Climate Change

Date

**Appendix 1. Adaptation Deep Dive: Landing Enduring Change - material for discussion**

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# Adaptation – landing enduring change

18 March 2021



Ministry for the  
Environment  
*Manatū Mō Te Taiao*

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**The purpose of this discussion is to seek your feedback on how we propose to:**

- Create the environment for change and decision making that sticks
- Bring our partners and key stakeholders along with us

s9(2)(g)(i)

# Creating the environment for change and decision making that sticks

## Community Collaboration

*Understanding the place-based issues communities face, particularly the most vulnerable and sharing knowledge*



## Communication

*Providing authoritative, accurate and timely information to:*

- 1. Enable the conversation*
- 2. Improve the understanding of the need for, and relevance of change*
- 3. Empowering decision making and action*

## Champions

*Respected leaders to build social consensus and public support.*

## Landing enduring change

*Establish a clear purpose, set boundaries for participation and manage expectations and risks*

The Climate Change Response Act provides a framework for developing stable policies for New Zealand to prepare for, and adapt to the impacts of climate change. The National Adaptation Plan directly gives effect to the Act while the Climate Adaptation Act addresses key gaps in legislation for managed retreat. While developing the policy we also need to prepare New Zealanders for change and set out a clear decision making process to support action



## Enabling feedback: Consultation

*Committing to the process – following through and using the outcomes of participation in the way we said we would.*

## Ensuring diversity, accessibility + inclusiveness

*Ensure equal and fair access to the participation process for all groups and individuals.*



## Collaborate: Working together in partnership

*Putting our Treaty partnership at the heart of the change*

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## Work programme priorities

Date Submitted:	24 March 2021	Tracking #: 2021-B-07801	
Security Level	In-confidence	MfE Priority:	Urgent

Delete/add Ministers as appropriate	<b>Action sought:</b> match to recommendations	<b>Response by:</b>
To: Hon James Shaw, Minister of Climate Change	For information	25 March 2021

Actions for Minister's Office Staff	<b>Return</b> the signed report to MfE.
Number of appendices and attachments 2	Titles of appendices and attachments (ie separate attached documents): 1. Appendix 1: Draft climate change work programme prioritisation (for discussion) 2. Appendix 2: Legislative schedule April 2021 – June 2022

### Ministry for the Environment contacts

Position	Name	Cell phone	1 <sup>st</sup> contact
Principal Author	Craig Salmon	0204 132 4235	✓
Director	Lisa Daniell	022 124 9568	✓

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## Work programme priorities

### Key Messages

1. The purpose of this briefing is to seek feedback on our current work programme to ensure this aligns with your strategic priorities for this term of government.
2. The Government has an ambitious work programme on climate change, including implementing the Zero Carbon Act and introducing new legislation on climate change adaptation. It is important that we focus our people and resources on policy priorities and initiatives that are going to deliver the most impact for New Zealand.
3. The attached A3s set out a draft set of priorities for your consideration and a legislative schedule showing how key elements of the work programme are currently scheduled to line-up in 2021 and 2022.

#### *Where have we come from?*

4. The last term of government was heavily focused on establishing the architecture for addressing climate change. This included establishing the 2050 target, the Climate Change Commission, important changes to the ETS and completing the National Risk Assessment.
5. Outstanding architecture questions that need to be resolved and are a part of our current work programme include:
  - a. Integrating climate change into the planning system (both adaptation and mitigation);
  - b. Establishing the policy mechanism to support effective climate adaptation funding and financing;
  - c. Agreeing the mechanism the Government will put in place to incentivise emission reductions of biological emissions from agriculture;
  - d. Improvements to the NZ ETS, including changes to industrial allocation and market governance;
  - e. Mandating Climate Related Financial Disclosures for listed companies
6. These work programmes are well underway and underpin the majority of the legislative programme set out in appendix 2.

#### *Where are we going?*

7. To the extent possible we want to prioritise time and resources in getting New Zealand on track to meet emission budgets and prepare for the impacts of climate change. We know that there is a lag time between government policy and realising emission reductions and local government planning processes, and we want to bring more urgency to this task in this term of government.
8. The attached A3 sets out a proposed set of priorities for the climate change work programme. This identifies a 'Top 5' set of critical deliverables for this term of government. These are ranked as:

i.

s9(2)(f)(iv)

ii.

iii.

iv.

v.

9. All of these priorities involve significant programmes of work and are central to driving the change we need to see to deliver on the ambition of the Zero Carbon Act.
10. Alongside this we have identified a set of 'key policy initiatives', which represent areas of policy that need attention in the short to medium term. These include a number of the outstanding architecture issues outlined above. These are the areas of work we may need to slow or scale in order to ensure delivery of the top priorities.
11. These sit alongside our core business functions, such as emissions reporting and operation of the NZ ETS which we cannot slow nor scale.

*New policy areas*

12. 'New policy areas' comprise new work which is at the initial scoping stage and does not yet have dedicated resources to deliver.
13. A key issue for us is ensuring we have the people and capability deliver on the Top 5 and key policy initiatives. Currently we need to call on resources focused on those priorities in order to provide advice on new or emerging areas of work.

*Next steps*

14. Given this, we are keen to discuss at our meeting on 25 March, the phasing of new policy areas and ensure we are clear on your priorities and the critical areas of focus for this term of government.
15. The attached A3s set out our view of the current work programme and the legislative schedule. The key questions we would like to explore include:
  - a. Do you agree with the proposed priorities (including ranking and level)?
  - b. Do you have any feedback on the legislative schedule for 2021/2022?
  - c. Is there work that we can scale or slow in order to ensure your priorities are delivered?

*Improving visibility, progress reporting and prioritisation within the climate change work programme*

16. This paper supports one of the quarterly discussions on overall progress of the climate change work programme. The purpose of these sessions is to give you better visibility of progress on key priorities and opportunities to re-prioritise as required. This will continue in addition to regular updates in the weekly report and deep dives on specific work across our mitigation and adaptation programmes.

**Recommendations**

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17. We recommend that you:

- a. **Meet** with officials to discuss work programme priorities

Yes/No

**Signature**

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pp. 

Lisa Daniell  
Director  
**Climate Change**

Hon James Shaw  
**Minister of Climate Change**

Date

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# Appendix 1: Draft climate change work programme prioritisation (for discussion)

*Objective: New Zealand has an innovative and productive economy with less waste and fewer greenhouse gas emissions, that is resilient to the physical and economic impacts of climate change*

From the  
Ministry's new  
Statement of  
Intent

Success  
measures



1

*New Zealand has a suite of policies and measures that reduce our emissions in line with our 2050 target*

2

*Central and local government is taking an active role in planning for the impacts of climate change*

Top five priorities

s9(2)(f)(iv)

Key policy initiatives

s9(2)(f)(iv)

'Keeping the lights on'

s9(2)(f)(iv)

New policy areas

s9(2)(f)(iv)

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