

Supplementary guidance to disposal facility operators

Diverted Tonnage and Cover Material

From April 2010, the Returns screens in the Online Waste Levy System (OWLS) are changing to include new labels for Diverted Tonnage, and a new Cover Material screen.

Diverted tonnage

To improve clarity around reporting of data, labels on the **Return submission** screen in OWLS are changing from **Diverted material** to **Diverted tonnage**.

It is important that any material entered as **Diverted tonnage** has previously been recorded in OWLS as **Gross tonnage**.



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Waste Operations Limited
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Return submission - Central Landfill

Reporting period: Mar 2010
Please tick box if no gross tonnage or diverted tonnage

| Gross Tonnage | | Diverted tonnage | |
|---------------------|-----------|------------------------|---------|
| Type | Tonnage | Type | Tonnage |
| General | 16,000.00 | General | 60.00 |
| Total gross tonnage | | Total diverted tonnage | |
| 16,000.00 | | 60.00 | |

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The following table describes the fields to complete when submitting your return:

| Field | Description |
|--|---|
| Gross tonnage | Tonnage of waste or diverted material that enters your facility. Note: This includes any cover material that is liable for the levy. |
| Diverted tonnage | Tonnage diverted for reuse, recycling and other purposes, where the material has been on your facility for six months or less, AND that material has previously been recorded in OWLS as 'Gross tonnage'. |
| Diverted tonnage (older than 6 months) | If an extension of storage time has been granted, a third column displays. Tonnage diverted for reuse, recycling and other purposes, where the material has been on your facility for more than six months, you have a valid storage extension, AND that material has previously been recorded in OWLS as 'Gross tonnage'. |

Cover material

A new OWLS screen has been introduced to enable the voluntary reporting of cover material. This will help us better understand the usage and source of cover material at disposal facilities.

Please note that if any of the cover material used at your facility is liable for the Waste Levy, then you will still need to include that cover material as 'gross tonnage' in your return. For further information on the application of the Waste Levy to cover material, please refer to *Supplementary guidance note on the waste levy and cover material* dated June 2009.

Recording cover material

When you press the **Submit** button on the **Summary information** screen (page two) of your return, a new **Cover Material** screen will display.

The following table describes how to use the fields on the **Cover Material** screen:

| Field | Description |
|---|---|
| Cover sourced onsite (tonnes) | Quantity of cover material sourced on site (eg, from quarrying activities). |
| Cover sourced offsite (tonnes) | Quantity of cover material sourced off site (eg, from customers, other sites). |
| Description of cover sourced offsite (material type and tonnes) | Type and quantity of cover material sourced off site (eg, clay – 10 tonnes; crushed rock – 5 tonnes). |

Viewing cover material on a return

Once you have entered and saved details of the cover material, when you **View** your return, a new **Cover Material** button will display on the **Summary information** screen.

| Type | Net tonnage | Rate per tonne | Provisional levy (GST exclusive) |
|--------------|------------------|-----------------|----------------------------------|
| General | 19,650.00 | 10.00 | 196,500.00 |
| Total | 19,650.00 | Levy due | 196,500.00 |

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