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## **Individual Actions Monitoring October 2006**

Welcome to the Individual Actions questionnaire for the New Zealand Urban Design Protocol Action Plan Monitoring Survey. **Your organisation should complete a copy of this short questionnaire for every action in your Action Plan** (i.e. if you have five actions, you will need to complete this questionnaire five times). This survey is being conducted by schema on behalf of the Ministry for the Environment (MfE).

To complete this questionnaire use the mouse to point to the answer you wish to select, then click the left mouse button to choose answers or to select entry boxes for typing in an answer.

When you have finished answering the questions for one action, please click on the Send Answers button to automatically save the survey. Click the link on the final page to restart the survey for another action, if necessary.

The questionnaire should take you approximately ten minutes to complete. If you are interrupted while completing the survey, click the Finish Later button and bookmark the page as instructed, and you can use the bookmark to return to your survey later.

Your feedback is important to us and will help develop a collective picture of progress toward achieving the Protocol's vision. We therefore appreciate you taking the time to complete the questionnaire.

Should you have any questions about completion of this questionnaire, please email **caroline.frost@schema.co.nz**.

Please type the password and then click on the **Start** button now if you are ready to start completing your questionnaire.

## Individual Actions Monitoring

***You must specify the name of your organisation and its type, then the name of the action before proceeding to answer the questions about each action.***

Name of Organisation:

Please indicate below your organisation type:

- |   |  |   |   |
|---|--|---|---|
| <input type="checkbox"/> Central government | <input type="checkbox"/> Developer or investor | <input type="checkbox"/> Professional institute | <input type="checkbox"/> Iwi or sector organisation |
| <input type="checkbox"/> Local government   | <input type="checkbox"/> Consultant            | <input type="checkbox"/> Educational institute  |   |

Action name (as specified in your Action Plan):

1 Please describe what this action includes:

2 Please indicate below all category type(s) this action falls into:

*Descriptions of the action types are included in the Action Pack (<http://www.mfe.govt.nz/issues/urban/design-protocol/action-pack.html>)*

- |   |  |
|---|--|
| <input type="checkbox"/> Championing urban design and raising awareness | <input type="checkbox"/> Making decisions                    |
| <input type="checkbox"/> Developing strategy and policy                 | <input type="checkbox"/> Exchanging information and research |
| <input type="checkbox"/> Planning futures                               | <input type="checkbox"/> Integrating management              |
| <input type="checkbox"/> Being a good client                            | <input type="checkbox"/> Building capacity                   |

3 Please indicate below how close to complete the implementation of this action is:

- Not yet commenced    A lot still to be done    Mostly done    Complete

4 If the action is not yet completed, please indicate the anticipated action completion date (month, year)

5. Please complete the table below to indicate the intended and actual contribution of this action toward the achievement of essential urban design qualities:

*Descriptions of the "7cs" comprising essential urban design qualities are included in the Protocol (<http://www.mfe.govt.nz/publications/urban/design-protocol-mar05/index.html>).*

	Planned level of contribution					Level of contribution achieved				
	Low		High			Low		High		
	1	2	3	4	5	1	2	3	4	5
Context	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Character	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Choice	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Connections	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Custodianship	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Collaboration	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Creativity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

6 What additional benefits do you believe have, or are likely to, result from planning and implementing this action?

*Please select the box(es) to indicate actual and expected benefits, listing any further benefits below.*

	Benefit occurred	Benefit likely to occur
Increased awareness of urban design principles, methods or benefits	<input type="checkbox"/>	<input type="checkbox"/>
Improved decision making with respect to urban design issues	<input type="checkbox"/>	<input type="checkbox"/>
Enhanced urban design related skills and/or knowledge	<input type="checkbox"/>	<input type="checkbox"/>
Other (please list below)	<input type="checkbox"/>	<input type="checkbox"/>

Other benefits that have, or are likely to result from planning and implementing this action (*please list below, using a semi-colon to separate different benefits in the list*):

7 What factors have contributed to the achievement of this action?

Please (i) click the checkbox for each of the factors below that have contributed to the achievement of the action; (ii) add to the list any other factors that have contributed to the achievement of the action; and (iii) rank the three most important contributing factors by putting 1 beside the most important, 2 beside the second most important and 3 beside the third most important factor.

If you have not yet commenced this action, please go directly to Question 8.

	Yes	Ranking
Inclusion of appropriate resources in organisational budget	<input type="checkbox"/>	<input type="text"/>
Political support	<input type="checkbox"/>	<input type="text"/>
Managerial support	<input type="checkbox"/>	<input type="text"/>
Support from MfE	<input type="checkbox"/>	<input type="text"/>
Access to appropriate / required skills from within the organisation	<input type="checkbox"/>	<input type="text"/>
Access to appropriate / required skills from outside the organisation (excluding support from MfE)	<input type="checkbox"/>	<input type="text"/>

Other factors (please list these, putting any ranking number immediately after the additional factors and using a semi-colon to separate items in the list):

8 What factors have hindered the achievement of this action?

Please (i) click the checkbox for each of the factors below that have hindered the achievement of the action; (ii) add to the list any other factors that have hindered the achievement of the action; and (iii) rank the three factors that have most hindered the achievement of the action by putting 1 beside the most significant, 2 beside the second most significant and 3 beside the third most significant factor.

	Yes	Ranking
Insufficient time to spend on action given other work priorities	<input type="checkbox"/>	<input type="text"/>
Insufficient resources included in the organisation budget	<input type="checkbox"/>	<input type="text"/>
Lack of political support	<input type="checkbox"/>	<input type="text"/>
Lack of management support	<input type="checkbox"/>	<input type="text"/>
Lack of support from MfE	<input type="checkbox"/>	<input type="text"/>
Not able to access appropriate / required resources although included in budget	<input type="checkbox"/>	<input type="text"/>
Not able to access appropriate / required skills	<input type="checkbox"/>	<input type="text"/>
Uncertain where to obtain help from	<input type="checkbox"/>	<input type="text"/>

Other factors (please list these, putting any ranking number immediately after the additional factors and using a semi-colon to separate items in the list):

9 If you have commenced this action, please indicate below how successful you believe this action has been overall:

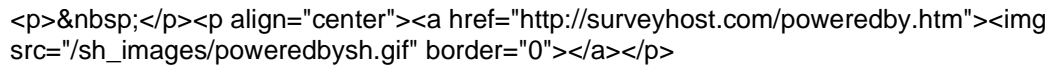
- Excellent  Good  Fair  Poor

10 If there are any other comments that you have not already made, but would like to include about development and/or implementation of this action, please include these below.

### **Questionnaire complete for this action.**

Thank you for completing this questionnaire about Individual Actions. Your feedback is important to us and will help develop a collective picture of progress toward achieving the Protocol's vision.

**[Click here to restart the survey for another action](http://surveyhost.com/individualactions/)**

The logo for the survey host, featuring the text "powered by sh" in a stylized font, with "sh" in a larger, bold font.