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## **Overall Action Plan Monitoring October 2006**

Welcome to the New Zealand Urban Design Protocol Action Plan Monitoring Survey **Overall Action Plan** questionnaire. This survey is being conducted by schema on behalf of the Ministry for the Environment (MfE).

To complete this questionnaire, simply use the mouse to point to the answer you wish to select, then click the left mouse button to choose answers or to select entry boxes for typing in an answer.

If you **have** submitted an Action Plan to MfE you will be asked to complete questions 1 and 2 of this questionnaire. If you **have not** submitted an Action Plan to MfE, you will see questions 1 and 3.

The questionnaire should take you only 20 minutes to complete. If you wish to pause before you complete the survey, click the Finish Later button, then add the survey page to your bookmarks as instructed.

When you have finished answering the questions, please click on the Send Answers button to automatically save and exit the survey.

Your feedback is important to us and will help develop a collective picture of progress toward achieving the Protocol's vision. We therefore appreciate you taking the time to complete the questionnaire.

If you have any questions about completion of this questionnaire, please email them to **caroline.frost@schema.co.nz**.

Please type the password and then click on the Start button now if you are ready to start completing your questionnaire.

# 1 Organisation details

1.1 Organisation name: .....

1.2 Please indicate below your organisation type:

- Central government     Developer or investor     Professional institute     Iwi or sector organisation  
 Local government     Consultant     Educational institute

1.3 Who should we contact about Urban Design Protocol Action Plan monitoring?

Name: .....

Position in organisation: .....

Email address: .....

Phone number: .....

Postal address: .....

1.4 Please provide information about your organisation's Urban Design Champion so we can confirm our records:

Champion's Name: .....

Position in the organisation: .....

1.5 Has your organisation submitted to the Ministry for the Environment (MfE) an Action Plan to implement the NZ Urban Design Protocol?

- Yes     No

## 2 Overall Action Plan implementation

2.1 How many actions are included in your Action Plan? (e.g. 20) .....

2.2 In what ways is your organisation working with other organisations or individuals to develop or implement your Action Plan?

*Please (i) select the radio button for each of the ways you have worked with others to develop or implement your Action Plan; (ii) add to the list any other ways that your organisation is working with others to develop or implement your Action Plan; and (iii) rank the three most significant ways that your organisation is working with others to develop or implement your Action Plan by putting 1 beside the most significant, 2 beside the second most significant and 3 beside the third most significant.*

	<b>Occurrence</b>			<b>Ranking</b>
	Yes	No	Unsure	
Participation in the Urban Design Champions network .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input style="width: 50px; height: 20px;" type="text"/>
Utilisation of MfE resources .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input style="width: 50px; height: 20px;" type="text"/>
Discussions with MfE staff .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input style="width: 50px; height: 20px;" type="text"/>
Utilisation of resources developed by other signatories .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input style="width: 50px; height: 20px;" type="text"/>
Discussions with other signatories .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input style="width: 50px; height: 20px;" type="text"/>
Utilisation of resources from other sources .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input style="width: 50px; height: 20px;" type="text"/>
Discussions with others (excluding MfE and other signatories) .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input style="width: 50px; height: 20px;" type="text"/>
Other collaborative actions (please describe below) .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input style="width: 50px; height: 20px;" type="text"/>

Other ways of working more closely with others:

*Please list below any other ways your organisation is working more closely with others and if this includes any of the three most significant, please indicate this by putting number 1 after the most significant, number 2 after the second most significant and number 3 after the third most significant. Please use a semi-colon to separate items in the list.*

2.3 How has the development and/or implementation of your Action Plan **already** changed the way that your organisation undertakes urban design related projects?

*Please list all the changes below and indicate the three most significant changes by putting number 1 after the most significant, number 2 after the second most significant and number 3 after the third most significant. Please use a semi-colon to separate items in the list.*

2.4 How do you expect the development and/or implementation of your Action Plan to change the way that your organisation undertakes urban design related projects **in the future**?

*Please list all the changes below and indicate the three most significant changes by putting number 1 after the most significant, number 2 after the second most significant and number 3 after the third most significant. Please use a semi-colon to separate items in the list.*

2.5 What has the Design Champion role helped to achieve?

*Please (i) select the radio button for any achievements listed below for which the Design Champion role has been helpful; (ii) add to the list any other achievements for which the Design Champion role has been helpful and (iii) rank the three achievements for which the Design Champion role has been most helpful by putting number 1 beside the most helpful, number 2 beside the second most helpful and number 3 beside the third most helpful.*

	Yes	No	Unsure	Ranking
Promoting urban design within your organisation .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input style="width: 50px; height: 20px;" type="text"/>
Promoting urban design beyond your organisation .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input style="width: 50px; height: 20px;" type="text"/>
Challenging existing approaches to urban design throughout your organisation .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input style="width: 50px; height: 20px;" type="text"/>
Networking with others in the same role in other organisations (i.e. participating in the urban design champions network) .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input style="width: 50px; height: 20px;" type="text"/>

Other achievements helped by the Design Champion Role:

*Please list below any other achievements for which the Design Champion role has been helpful, and if this includes any of the three achievements for which the Design Champion role has been most helpful, please indicate this by putting number 1 after the most helpful, number 2 after the second most helpful, and number 3 after the third most helpful. Please use a semi-colon to separate items in the list.*

2.6 How has development and/or implementation of your Action Plan **already** changed the quality of the built environment?

*Please list all changes below and indicate the three most significant changes by putting number 1 after the most significant, number 2 after the second most significant and number 3 after the third most significant. Please use a semi-colon to separate items in the list.*

2.7 In what ways do you **anticipate** that development and/or implementation of your Action Plan will change the **future** quality of the built environment?

*Please list all changes below and indicate the three most significant changes by putting number 1 after the most significant, number 2 after the second most significant and number 3 after the third most significant. Please use a semi-colon to separate items in the list.*

2.8 In what ways has development and/or implementation of your Action Plan **already increased** awareness of urban design principles and benefits?

2.8 (i) Within your organisation?

*Please list the ways, using a semi-colon to separate items in the list.*

2.8 (ii) Amongst other specific stakeholders?

*Please describe each stakeholder (e.g.customer) and the way in which their awareness has increased, using a semi-colon to separate items in the list.*

2.8 (iii) Amongst the wider public?

*Please list the ways, using a semi-colon to separate items in the list.*

2.8 (iv) Please consider all the ways in which awareness of urban design benefits and principles has already increased as a result of development and/or implementation of your Action Plan (i.e. your responses to questions 2.8(i) - 2.8(iii)).

*Please identify the three most significant ways in which awareness has increased overall and list these below, then rank the changes by putting number 1 after the most significant, number 2 after the second most significant and number 3 after the third most significant. Please use a semi-colon to separate the items in the list.*

2.9 In what ways do you **expect** development and/or implementation of your Action Plan to increase awareness of urban design principles and benefits **in the future**?

2.9 (i) Within your organisation?

*Please list the ways, using a semi-colon to separate items in the list.*

2.9 (ii) Amongst other specific stakeholders?

*Please describe each stakeholder and the way in which awareness has increased and use a semi-colon to separate items in the list.*

2.9 (iii) Amongst the wider public?

*Please list the ways, using a semi-colon to separate items in the list.*

2.9 (iv) Please consider all the ways in which awareness of urban design benefits and principles is expected to occur as a result of development and/or implementation of your Action Plan (i.e. your responses to questions 2.9(i) - 2.9(iii)).

*Please identify the three most significant ways in which awareness is expected to occur overall and list these below, then rank the changes by putting number 1 after the most significant, number 2 after the second most significant and number 3 after the third most significant. Please use a semi colon to separate the items in the list.*



2.10 What MfE tools or resources has your organisation used to develop and/or implement your Action Plan (e.g. Urban Design Toolkit, Action Pack)?

*Please list all MfE tools or resources your organisation has used below, then rank these by putting number 1 after the most useful, number 2 after the second most useful and number 3 after the third most useful. Please use a semi colon to separate the items in the list.*

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2.11 Are there any other ways that MfE could have helped with the development and/or implementation of your organisation's Action Plan?

Yes  No  Unsure

If there are any other ways that MfE could have helped, please list these below (*please use a semi-colon to separate items in the list.*):

2.12 Are there any lessons that your organisation has learned from developing and/or implementing your Action Plan?

Yes  No  Unsure

If your organisation has learned any lessons from developing and/or implementing your Action Plan, please list the key lessons below (*please use a semi-colon to separate items in the list.*):

2.13 Do you believe any aspects of your Action Plan development and/or implementation (including specific actions), could be used for an urban design case study or other publicity purposes?

Yes  No  Unsure

Please describe below the Action Plan aspect(s) and possible case study or publicity use:

2.14 If there are any other comments you would like to make about Urban Design Protocol Action Plan development and/or implementation, please include these below.

**3 Action Plan yet to be submitted**

3.1 What status does your Action Plan currently have?

- Not yet started     
  A lot still to be developed     
  Mostly developed     
  Finished, just not submitted to MfE  
 Just started     
  Just needs sign-off

3.2 When does your organisation expect to submit its Action Plan to MfE? (month, year) .....

3.3 What factors have made it difficult to develop and submit an Action Plan to MfE?

*Please (i) select the radio button for each of the factors below that have hindered Action Plan completion; (ii) add to the list any other factors that have hindered Action Plan completion; and (iii) rank the three factors that have most hindered Action Plan completion by putting 1 beside the most significant, 2 beside the second most significant and 3 beside the third most significant factor.*

	Yes	No	Unsure	Ranking
Insufficient time to spend on this given other work priorities .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input style="width: 50px; height: 15px;" type="text"/>
Insufficient resources included in the organisation budget .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input style="width: 50px; height: 15px;" type="text"/>
Lack of political support .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input style="width: 50px; height: 15px;" type="text"/>
Lack of management support .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input style="width: 50px; height: 15px;" type="text"/>
Lack of support from MfE .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input style="width: 50px; height: 15px;" type="text"/>
Not able to access appropriate / required resources although included in budget .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input style="width: 50px; height: 15px;" type="text"/>

*Other factors (please put any ranking number immediately after each additional factor and use a semi-colon to separate items in the list):*

3.4 Are there any ways that MfE could have helped with the development and/or submission of your organisation's Action Plan?

Yes  No  Unsure

If there are any ways that MfE could have helped, please list these below (*please use a semi-colon to separate items in the list.*):

3.5 Could your organisation have done anything differently to help achieve development and/or submission of your Action Plan?

Yes  No  Unsure

If your organisation could have done anything differently, please describe this below (*please use a semi-colon to separate items*):

3.6 Are there any lessons that your organisation has learned from being a signatory to the New Zealand Urban Design Protocol?

Yes  No  Unsure

If your organisation has learned any lessons from being a signatory to the New Zealand Urban Design Protocol, please list the key lessons below (*please use a semi-colon to separate items in the list*):

3.7 If there are any other comments you would like to make about the NZ Urban Design Protocol Action Plan development and/or implementation, please include these below.

## **Questionnaire complete.**

Thank you for completing this questionnaire about overall Action Plan monitoring. Your feedback is important to us and will help develop a collective picture of progress toward achieving the Protocol's vision.

If you have completed and submitted to the Ministry for the Environment an Action Plan, please also complete a separate short questionnaire for each of the actions included in the Action Plan at <http://surveyhost.com/individualactions/>.

It is possible that you may be contacted to seek more information about some of your responses.

We appreciate your time and assistance.

<http://surveyhost.com/poweredby.htm> 