



# Environment Weekly Update

## Taiao Ahuarangi ā-Wiki

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For the week beginning 9 September 2024

Hon. Penny Simmonds, Minister for the Environment

Copy to:

Hon. Chris Bishop, Minister Responsible for Resource Management Reform

Hon. Andrew Hoggard, Associate Minister for the Environment

# Key Updates

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## Severe Weather Recovery

Share with EPA?: Y

### Regulations Review Committee Report

**Update:** On 13 August, the Regulations Review Committee (RRC) lodged a report with the House on retrospective changes of limitation periods and limiting appeal rights in Orders in Council (OICs) passed under the Severe Weather Emergency Recovery Legislation Act 2023 (SWERLA). Last week, we provided you with advice [BRF-5242]. We are liaising with the Cyclone Recovery Unit to prepare a Government response.

**Next key steps:** At the next officials' meeting on 9 September, we will provide more details about our recommended approach to responding to the RRC Report.

### Potential new Order in Council: Auckland Council Flood Resilience Works

**Progress update:** This Order aims to address the flooding issues in the urban Harania and Te Ararata catchments, located in Māngere (South Auckland), which were among the worst affected areas in Auckland.

This week, we'll provide you with recommendations and advice in response to the feedback received and will seek your agreement to provide the draft Order to the Severe Weather Events Recovery Review Panel and the Regulations Review Committee on 6 September.

**Next key step:** On 9-11 September, the draft Order will be considered by the Severe Weather Events Recovery Review Panel and the Regulations Review Committee.

### Potential new Order in Council: Hawke's Bay Rural Recovery Works

**Progress update:** This Order aims to provide regulatory relief to rural landowners/occupiers in the Hawke's Bay region. Most landowners still have significant recovery-related works to do on their land and the proposed Order will enable these works to occur as a permitted activity under the RMA, subject to environmental standards.

This week we will lodge the finalised Cabinet paper with the finalised draft Order in CabNet.

**Next key step:** On 12 September the finalised Cabinet paper with the finalised draft Order will be considered by the Cabinet Legislation Committee.

**Business Group:** Environmental Management and Adaptation

**Owner:** Katherine Wilson, 021 146 3122

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## Industry trial of kerbside collection of soft plastics starts October

Share with EPA?: Y

In October, an industry-led trial of kerbside soft plastic collection in Nelson, will commence. You may receive questions about how this trial fits with the recent standardisation of council kerbside recycling services. Soft plastics are not a standard material and since 1 February 2024 cannot be accepted in council collections.

This trial is industry funded and managed and falls outside of the standard materials performance standard, which only applies to council managed collections. Its outcomes are likely to be useful to any future evaluation of whether to include soft plastics in the standard kerbside materials. The Packaging Forum, which runs the voluntary Soft Plastic Recycling scheme, is managing the trial. The voluntary scheme currently operates through drop-off locations such as at supermarkets.

The Packaging Forum has reached an agreement with Nelson City Council (NCC) to conduct the trial with 1,000 households from 1 October 2024. The trial is expected to last six months. NCC's only involvement has been to give permission that the trial may use the NCC household glass crate. Using the crate will help prevent bags of soft plastic awaiting collection from blowing away. The soft plastics are likely to go to a new Future Post manufacturing plant in Marlborough.

Because soft plastics are mixed materials they have a negative value. Reprocessors charge the Packaging Forum Soft Plastics Recycling Scheme per tonne of soft plastics recycled into other products. The trial intends to test the weight and cleanliness of soft plastics recovered through kerbside collection. This will inform Packaging Forum about the likely costs if soft plastics were collected through kerbside more widely.


Soft plastics is a potential discussion topic for the Recycling Leadership Forum and at some stage further trials may be required to test what upgrades Material Recovery Facilities would require if soft plastics were to be collected more broadly, as well as to understand any impacts on other kerbside recycling materials.

**Business Group:** Climate Change Mitigation and Resource Efficiency

**Owner:** Liz Butcher, 022 517 3314

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s 9(2)(g)(i)



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## National Adaptation Plan – Climate Risks to Landfills

Share with EPA?: Y

### Background

In March 2024, we informed you of a project to meet National Adaptation Plan (NAP) Action 5.11 – *Encourage and support the evaluation of climate risks to landfills and contaminated sites*. This project builds on a pilot in 2020/21 by local government that developed a tool to evaluate climate risks for landfills that aimed to make it easier for local government to evaluate these risks and support planning to address them.

The project involves a national assessment of landfills exposed to climate-related hazards, refinement of the pilot tool, and development of training resources to facilitate regional councils and unitary authorities in completing their risk assessments. These measures will help facilitate the development of strategies to support remediation and adaptation. We have engaged with regional councils and unitary authorities through the local government's Contaminated Land and Waste Special Interest Group. Tonkin + Taylor is the consultant supporting us in delivering this project.

### Updates

The first phase of the project, a national assessment of landfills exposed to climate-related hazards, is now complete. All regional councils and unitary authorities provided landfill data to support this exposure assessment. Tonkin + Taylor have produced a report detailing the landfills that are exposed to key climate-related hazards. We will send a copy of the report separately to your office.

Three key climate-related hazards were assessed: coastal edge proximity (as proxy for coastal erosion), coastal inundation, and river and surface flooding. A total of 3,233 landfills were incorporated into the national exposure assessment. Of these, 1,797 (56%) are assessed as potentially exposed to one or more of the climate-related hazards assessed, while 176 (5%) are potentially exposed to all three hazards. The hazard of river and surface flooding has the highest number of landfills assessed (52%) potentially exposed to it. The results will contribute to providing us with an overview of the scale of this issue nationally and provide regional councils and unitary authorities with a preliminary basis to conduct more detailed risk assessments.

### Next steps

We are now scoping the next phase of the project, which will focus on the refinement of the pilot tool and development of training resources to support regional councils and unitary authorities in completing their risk assessments. We will also be engaging with regional councils and unitary authorities individually to go through their exposure assessment results and gather feedback on the project. These measures will enable them to complete a detailed climate risk assessment for their landfills, which will help us gain an understanding

of the scale of climate risks to landfills nationally and support the Contaminated Sites and Vulnerable Landfills Fund in the assessment of applications from vulnerable landfills.

**Business Group:** Climate Change Mitigation and Resource Efficiency

**Owner:** Glenn Wigley, 027 491 7806

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## University Advisory Group Phase 2 Submission

Share with EPA?: Y

The University Advisory Group (UAG) has been established to provide the government with advice on New Zealand's university system. The work has high relevance for the Environment portfolio. Improvements to the university sector will strengthen availability and access to environmental science and data and better equip our future policy analysts, scientists, and researchers working across the science/policy interface in central government. It will also raise our environmental research profile and international connections.

The UAG recently opened a second consultation phase covering the core activities of teaching, research and knowledge transfer in New Zealand's universities, and universities' governance and management. We have submitted a response to this phase 2 consultation.

Our key messages centred on continued growth and development in the university sector – with an emphasis on the integration of sustainability and environmental stewardship across academic disciplines, and engagement with key stakeholders. We noted that the university system has a crucial role to play in equipping graduates with the skills and knowledge to straddle the science/policy interface that the Ministry relies on. Finally, we highlighted that cutting edge research in the university sector will be crucial to identifying new technology to reduce emissions as part of the government's Climate Strategy.

**Business Group:** Strategy, Stewardship and Performance

**Owner:** Lauren Long 027 248 2684

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## Update on 2023/24 National Monitoring System data collection

Share with EPA?: Y

The initial deadline for the 2023/24 data collection passed on 31 August 2024. We received submissions from 53 councils, including Auckland, our largest council. However, 23 councils have encountered delays due to staff shortages and system upgrades. To ensure comprehensive national coverage of the NMS data, we have granted these councils an extension to 30 September 2024.

Two councils did not submit their data by the deadline and have not provided any update on their status. We will continue to follow up with these councils, as well as those granted extensions, over the next month to avoid further delays in data processing and publication.

We will keep you updated on our progress.

**Business Group:** Environmental Management and Adaptation

**Owner:** David Falconer, 027 243 3047

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## Towards evidence-informed policy evaluation

Share with EPA?: Y

A Ministry-authored technical report will shortly be published on our website, titled: “Towards evidence-informed policy evaluation: Exploring National Monitoring System [NMS] data to determine effectiveness of the National Policy Statement for Highly Productive Land [NPS-HPL]”.

Using the most recently available NMS data at the time of undertaking, the analysis explores the potential use of 2021/22 NMS data to inform the effectiveness of the NPS-HPL. While the data is prior to the NPS-HPL having legal effect, the overall objective of the analysis is to explore the potential value of NMS data to inform environmental policy, using the NPS-HPL as a workable example at a national scale.

The results were encouraging, showing that it is possible to identify the land area associated with each resource consent associated with ‘subdivision’ and ‘other land use’ activity of relevance to the NPS-HPL (noting the intent of the analysis was to explore an approach to test the effectiveness of the policy and not the mapping of HPL itself). The report expands on results specific to HPL, discusses limitations, and makes recommendations to help improve future policy evaluation. The uptake of recommendations can also inform and create opportunities for a wider range of environmental policy so that it is supported by good data and evidence.

The report has gone through independent external peer review and is not anticipated to garner media interest. It is undergoing formatting and proofing and will be published on our website in the coming weeks.

Would you like us to inform you of its publication date once confirmed?

Yes / No

Would you like to be provided with a copy of the report?

Yes / No

**Business Group:** Science and Data Systems

**Owner:** Clare Barton, 027 330 4659

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## Update on Freshwater Farm Plans System

Share with EPA?: Y

We will provide you advice summarising the feedback received from stakeholders on the possible improvements to freshwater farm plans. We would like to meet with Ministers in mid-September to discuss the stakeholder views on this. In the coming weeks we will be testing possible policy options with regional councils and industry groups. We are aiming to bring Ministers advice on options to improve freshwater farm plans in October.

**Responsible Minister:** Hon Andrew Hoggard.

**Business Group:** Partnerships, Investment & Enablement

**Owner:** Ali McHugh, 021 957 215

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## Completion of rapid review into the management of the Wairoa River Bar

Share with EPA?: N

Following the 26 June 2024 Wairoa flood event, Cabinet agreed to an urgent and focused review into Hawke's Bay Regional Councils' management of the Wairoa River bar. We contracted Mike Bush International to complete the independent review. The final report has now been received. You and Ministers Mitchell and Brown may make announcements in respect of the report this week.

The report mainly provides practical recommendations aimed at HBRC to improve management of the Wairoa River bar in the future.

You should be aware that the report contains a recommendation that 'central government clarify the statutory framework related to flood management' and goes on to say that 'an efficient time to do this may be when the new national direction on natural hazards is developed as part of the government's RMA reforms'. The recommendation is largely made in passing, but if questioned Ministers could note that they intend to reflect on the reports' findings when making detailed decisions in respect to Bill 2 and the integrated national direction package.

**Business Group:** System Enablement

**Owner:** Sara Clarke, 021 708 305

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## Upcoming Estimates Debate – Environment and Climate Change

The Climate Change Estimates Debate was rescheduled and will now occur on 17 September, with the Environment Estimates Debate scheduled for 18 September. In both instances, the debates are set down for 60 minutes.

Minister Watts will lead the Climate Debate. You (as Vote Minister) will lead the Environment Debate with Minister Bishop and Minister Hoggard also present.

### Form of the debate

The Chair of the Environment Committee will start the debate by summarising the [Committee's Report on the Vote](#). Lead Ministers will have the first right of reply following the Chair's report and this is an opportunity to address any matters highlighted by the Committee in their report, front foot new or emerging issues, share portfolio announcements and any other messages.

Members from across the House will take calls, stand and share their views and positions in respect of issues within the portfolio. They will also pose questions to the Ministers in attendance. After each call, the relevant Minister will have the right of reply.

### Support from the Ministry

Your office will receive talking points and a series of fact sheets to support your participation in the debate on 9 September. Two preparation sessions with officials have been scheduled. Officials will be present in the chamber to pass you notes, if necessary.

**Business Group:** Office of the Chief Executive

**Owner:** Martin Workman, 022 517 3268

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s 9(2)(h)



# RMA Statutory Notifications to the Minister for the Environment

Type	From	Planning Instrument	Purpose	Date Received	Consultation Period or Statutory Timeframe	Response
[REDACTED]	[REDACTED]	[REDACTED]	s 9(2)(f)(iv) [REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

This information is also included in the RMA Reform Weekly Update in recognition of the correlation between the Environment and RMA Reform portfolios.

# Upcoming Briefings for Minister Simmonds

Papers sent to the Minister in the last seven days and due to the Minister in the following 3 weeks  
As at 1pm, 5 September 2024

Tracking Number	Title	Purpose	Responsible General Manager / Chief Advisor	Title Suitable for Proactive Release?	Date due to Minister
BRF-5207	Meeting with Fiordland Marine Guardians	Provides background information about the Fiordland Marine Guardians, including topics they wish to discuss.	Hayden Johnston	Y/N	Sent 26 August
BRF-5191	Plastic Pollution Treaty Negotiations: New Zealand engagement in High Ambition Coalition to End Plastic Pollution	MFAT led Ministerial briefing.	Shaun Lewis	Y/N	Sent 28 August
BRF-5242	Regulations Review Committee report on retrospective changes and limiting appeal rights in Orders in Council passed under SWERLA	Provides advice on a report lodged with the House by the Regulations Review Committee. It outlines why officials consider it is appropriate to continue progressing an Order in Council to enable flood resilience works in Auckland.	Katherine Wilson	Y/N	Sent 29 August
BRF-5229	Review of the Management of the Wairoa River Bar – Final Report	Final report for the review of the management of the Wairoa River.	Sara Clarke	Y/N	Sent 2 September
BRF-5056	Waste legislation reform: overview of series of briefings on draft consultation material	The first in a series of briefings seeking agreement on content to be included in future consultation on waste legislation reform.	Glenn Wigley	Y/N	Sent 4 September
BRF-5244	Draft Order in Council Severe Weather Emergency Recovery Legislation (Auckland Flood Resilience Works) Order	Provides advice on feedback received during public engagement and seeks approval to send the draft Order to the Severe Weather Events Recovery Review Panel and the Regulations Review Committee.	Katherine Wilson	Y/N	Sent 4 September

BRF-5248	Publication of the 'Review of the effectiveness of the waste disposal levy.'	Provides an updated report which incorporates advice from the Waste Advisory Board, for final approval to publish.	Glenn Wigley	Y/N	Sent 4 September
BRF-5284	Vote Environment Performance Plan	Provides information to support conversations around the development of the Vote Environment Performance Plan	Arun Patel and Kathleen Mackie	Y	Sent 5 September
BRF-5243	Update on reopening waste investment funding programmes	Provides an update on opening dates for CSVLF and WMF and seeks approval for a number of related matters.	Conrad Lendrum	Y/N	Sent 5 September
BRF-5257	Initiating an RMA Investigation into Otago Regional Council's Land and Water Plan process	Seeks approval to initiate an RMA Investigation into Otago Regional Council's Land and Water Plan prenotification process	Sara Clarke	Y/N	Sent 5 September
BRF-4969	Improving the environmental data system	Provides the next iteration of the improving environmental data work programme.	Jonathan Ryan	Y/N	5 September
BRF-5259	Meeting with Mayor Tania Gibson, Grey District Council	Provides background and talking points to support meeting with Grey District Council Mayor	Sara Clarke	Y//N	5 September
BRF-5263	Minister Simmonds meeting with Otago Regional Council	Provides information about your meeting with Otago Regional Council on 12 September 2024.	Sarah Clarke	Y/N	6 September
BRF-5240	Response to the Environment Committee's report on the Forest & Bird wetland petition	Seeks a decision on a response to the Environment Select Committee's report and recommendations on the 2022 wetland petition from Forest & Bird.	Hayden Johnston	Y/N	6 September
BRF-5271	Environmental Protection Authority: Documentation to confirm new appointment	Provides APH documentation to confirm one new appointment to the EPA Board	Martin Workman	Y/N	6 September
BRF-5245	Update on stakeholder engagement - improvements to the FW-FP system	Updates joint Ministers on the outcomes and key themes of the second round of stakeholder engagement on improvements to the freshwater farm plan system.	Sara Clarke	Y/N	9 September

BRF-5106	Options on the future relationship between the Government and Eco Choice Aotearoa	Seeks a decision on the Government's relationship with Eco Choice Aotearoa.	Shaun Lewis	Y/N	9 September
BRF-5202	Hastings District Council Plan Change 6 Severe Weather Emergency Recovery Streamlined Planning Process Decisions	Provides recommendations to support decisions on Hastings District Council's Plan Change 6 assisting property owners displaced by Cyclone Gabrielle	Liz Moncrieff	Y/N	12 September
BRF-5156	Waste in the second emissions reduction plan: consultation summary and final policies	Provides (a) a summary of waste sector feedback from the second emissions reduction plan (ERP2) consultation process; and (b) seeks agreement to the final waste sector policies to be included into ERP2.	Glenn Wigley	Y/N	13 September
BRF-4797	Natural Resource Negotiations and Resource Management Reforms	Seeks a decision about the approach to take during RM reforms to natural resource negotiations as part of Treaty settlements.	Clare Maihi	Y/N	13 September
BRF-4924	Application by Connexa Limited for approval as a requiring authority	Seeks approval on an application by Connexa Limited for approval as a requiring authority under section 167 of the RMA.	Liz Moncrieff	Y/N	16 September
		s 9(2)(f)(iv)			
BRF-5169	Clause 10A timeframe extension from Timaru District Council on its Proposed District Plan	Seeks decision on the Council's request to extend the process by 18-months.	Liz Moncrieff	Y/N	19 September
		s 9(2)(f)(iv)			
BRF-5091	Regulation of non-GM new organisms	Seeks approval for decisions on potential consequential changes to the HSNO Act and a way forward to	Glenn Wigley	Y/N	20 September

		progress potential non-consequential changes			
BRF-5262	Air Quality Advice Reports	Provides information on recently completed air quality reports.	Sara Clarke	Y/N	20 September

# Upcoming Briefings for Minister Hoggard

Papers sent to the Minister in the last seven days and due to the Minister in the following 3 weeks  
As at 1pm, 4 September 2024

Tracking Number	Title	Purpose	Responsible General Manager / Chief Advisor	Title Suitable for Proactive Release?	Date due to Minister
BRF-5179	Biodiversity credits workstream: proposed next steps	Proposes next steps for developing an approach to unlock private financing for nature.	Hayden Johnston	Y/N	Sent 26 August
BRF-5284	Vote Environment Performance Plan	Provides information to support conversations around the development of the Vote Environment Performance Plan	Arun Patel and Kathleen Mackie	Y	Sent 5 September
BRF-4969	Improving the environmental data system	Provides the next iteration of the improving environmental data work programme.	Jonathan Ryan	Y/N	5 September
BRF-5260	Jobs for Nature progress update	Provides Quarter 4 update for 2023/24	Ilana Miller	Y/N	5 September
BRF-5245	Update on stakeholder engagement - improvements to the FW-FP system	Updates joint Ministers on the outcomes and key themes of the second round of stakeholder engagement on improvements to the freshwater farm plan system.	Sara Clarke	Y/N	9 September
	s 9(2)(f)(iv)				
BRF-5268	Meeting with Horticulture New Zealand on 26 September 2024	Inform meeting with HortNZ, reaffirm Government's support for growers, acknowledge challenges	Hayden Johnston	Y/N	19 September

		and note Ministers are working through the issues.			
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# Cabinet Papers

As at 1pm, 4 September 2024

Tracking Number	Title	Description	Committee	Responsible General Manager	Date due to Minister's Office	Lodgement Date	Date of Committee Meeting	Date of Cabinet Meeting
CAB-465	Environmental Protection Authority: Documentation to confirm appointments	Provides APH documentation to confirm appointments.	CBC	Martin Workman	8 August	29 August	2 September	9 September
CAB-466	Severe Weather Emergency Recovery (Resource Management - Hawke's Bay Rural Recovery Works) Order 2024	Seeks Cabinet's agreement to submit the Severe Weather Emergency Recovery Legislation (Resource Management - Hawke's Bay Rural Recovery Works) Order 2024 (the Order) to the Executive Council and Governor-General for enactment.	LEG	Katherine Wilson	4 September	5 September	12 September	16 September
CAB-475	APH - Cabinet Appointments and Honours Committee	Seeks Cabinet approval of a new appointment to the EPA Board	APH	Martin Workman	6 September	19 September	24 September	30 September
CAB-451	Final report on the Ministerial Inquiry into Land Use in Tairāwhiti-Gisborne and Wairoa	Asks Cabinet to note the final report on the Ministerial Inquiry into Land Use in Tairāwhiti-Gisborne and Wairoa.	ECO	Sara Clarke	6 September	12 September	18 September	23 September

	s 9(2)(f)(iv)							
CAB-425	Waste work programme	Provides Cabinet with an overview of the waste work programme.	ECO	Glenn Wigley	TBC	TBC	TBC	TBC
CAB-474	Government response to the final report of the Environment Committee: Petition of Royal Forest & Bird Protection Society	Seeks Cabinet's agreement to table in the House a Government response to the final report of the Environment Committee: Petition of Royal Forest & Bird Protection Society	LEG	Hayden Johnston	13 September	19 September	26 September	30 September
CAB-472	Proposed product stewardship regulation for synthetic refrigerants	Seeks Cabinet's agreement to policy decisions on proposed regulations to reduce risk of environmental harm from release of synthetic refrigerant gases and agreement to publish the summary of submissions from public consultation	ECO	Shaun Lewis	26 September	TBC	TBC	TBC
		s 9(2)(f)(iv)						

CAB-432	Kerbside service provision policies	Seeks Cabinet's agreement on whether to go ahead with further kerbside improvement policies.	ECO	Shaun Lewis	21 October	31 October	4 November	6 November
CAB-459	Proposals to reform the ERA 2015	Seeks Cabinet's agreement to reform the ERA.	ECO	Aaron Napier	24 October	7 November	13 November	18 November
CAB-471	Report-back on investment of the waste disposal levy	Provides a report-back requested by Cabinet on matters related to investment of the waste disposal levy, including an independent review.	ECO	Glenn Wigley	1 November	14 November	20 November	25 November

*Note: CAB-432 did not go ahead*

# Draft Cabinet Papers with the Ministry for Agency Consultation

Date consultation request received	Draft title of paper	Subject of paper	Our comments	Responsible Manager	General Intended date to Cabinet Committee
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s 9(2)(f)(iv)



Below is a list of draft Cabinet papers being prepared by other agencies, which we are being consulted on due to the subject matter's connection with the Environment portfolio as at 1pm, 4 September 2024.

# Official Information Act Requests for Minister Simmonds

As at 1pm, 4 September 2024

Tracking Number	MO Tracking Number	Request	Correspondent	Organisation	Date due to Minister's Office	Date due to Requestor
OIAM-605	PSME-OI-24-025	Advice on the plastic treaty.	s 9(2)(a)	N/A	5 September	12 September
OIAM-611	PSME-OI-24-027	Request for BRF-4920 Update on Ngāi Tahu Litigation.		The Press	6 September	13 September
OIAM-614	PSME-OI-24-02	Request for briefing titles.		Newsroom	11 September	18 September
OIAM-617	PSME-OI-24-029	Information and advice provided to the minister on the protection of source water.		University of Otago	12 September	19 September
OIAM-621	PSME-OI-093-24	Information on programmes for improving freshwater.		University of Otago	23 September	30 September

# Official Information Act Requests for Minister Hoggard

As at 1pm, 4 September 2024

Tracking Number	MO Tracking Number	Request	Correspondent	Organisation	Date due to Minister's Office	Date due to Requestor
OIAM-626	OIA-065	Establishment of the review of significant natural areas.	s 9(2)(a)	Green Party	24 September	1 October
OIAM-627	OIA-066	Correspondence regarding international travel opportunities for Min Hoggard.		Opposition	24 September	1 October

# Ministerial Correspondence Update

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**As at 10am, 4 September 2024**

## **Minister Simmonds**

We are preparing responses to 28 pieces of correspondence on a wide range of topics including opposition to the Otago Regional Council's Land and Water Regional Plan, requests for extensions of time for plan change decisions under section 10A of the Resource Management Act 1991, recommendations for product stewardship schemes, concerns about late invoice payments by the Ministry for the Environment, and requests for support for various environmental and resource efficiency concerns and initiatives.

## **Minister Hoggard**

We are preparing responses to 6 pieces of correspondence opposing the Otago Regional Council's Land and Water Regional Plan and seeking information about suspending the requirements for councils to identify Significant Natural Areas.

# Written Parliamentary Questions Update

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**As at 10am, 4 September 2024**

## **Minister Simmonds**

We are preparing responses to written parliamentary questions about soil carbon and peatland, and advice received, and papers taken to Cabinet and Cabinet committees in August.

## **Minister Hoggard**

We are preparing responses to written parliamentary questions about advice received, and papers taken to Cabinet and Cabinet committees in August.

# Key Dates

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## Upcoming Chief Executive and Deputy Secretary Acting Responsibilities

Staff member	First day of absence	Last day of absence	Acting arrangements
Anne Haira	9 September	4 October	Sara Clarke
Gina Rangi	9 September	16 September	Hakarangi Tichborne
Laura Dixon	6 September	20 September	Arun Patel