



CARDHOLDER STATEMENT

TAX INVOICE
GST NO. 93 259 688

27 January 2024

Ms A L Parker
Ministry for the Environment
P O Box 10362
Wellington Attn: Finance 6143

Westpac Cards Services
53 Galway Street
Auckland 1010
Phone: 0800 888 111
From overseas: +64 9 914 8026



Business Mastercard®

Account summary

Opening Balance	\$1,251.71
Payments & Credits	\$1,251.71 CR
Purchases, Cash Advances, Charges & Interest	\$690.64
Closing Balance	\$690.64

Card number: 9(2)(k)
Account number:
Statement period: 28/12/2023 to 27/01/2024
Credit limit: \$5,000.00

Transactions

DATE	REFERENCE	DETAILS	AMOUNT \$
19 Jan 24	13900152200119999803870	Direct Debit Payment	1,251.71 CR
15 Jan 24	MT240160142000010031514	NZ Assn of Scientists Wellington NZL	95.00
17 Jan 24	MT240170250000010045136	Amazon Au Sydney South NSW 42.10 AUD, Foreign Currency Fee \$1.12 NZD Included	46.44
17 Jan 24	MT240170250000010045162	Amazon Au Sydney South NSW 131.09 AUD, Foreign Currency Fee \$3.50 NZD Included	144.33
24 Jan 24	MT240260140000010428994	Thomas Reuters NZ Wellington NZL	365.47
26 Jan 24	MT240270141000010002435	Booktopia Pty Ltd Rhodes Aus 35.64 AUD, Foreign Currency Fee \$.95 NZD Included	39.40

Mastercard is a registered trademark and the circles design is a trademark of Mastercard International Incorporated.

Transactional information

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Westpac Business Mastercard Conditions of Use and applicable fees apply. See westpac.co.nz/business/products-services/credit-cards/business-mastercard/ for details.



Memo

To: Leon Sullivan, IT Operations Manager

From: Ailsa Parker, Senior Information Centre Adviser **Date:** 14 February 2024

Re: Expense Authorisation – Mastercard – January 2024

Please find below credit card expenditure for your approval. I confirm that this expenditure is in conformance with my delegations and Ministry Policy Standards and Procedures (unless stated):

Format	Item	Ordered by	Supplier	Code	Cost
Membership	NZ Association of Scientist journal	Alison Collins	NZAS	316 07566 2530	\$95
Book	Regeneration	Anna Tarr	Amazon.au	316 07566 3305	AU\$42.10
Books	Navigating sustainability; Teaching at Twilight	David Chittenden	Amazon.au	316 07566 3305	AU\$131.09
Journal + alert	Safeguard	Info Centre	Thomson Reuters	316 07566 3307	\$365.47
Book	Climate capitalism	Josh Finegan	Booktopia	316 07566 3305	AU\$35.64
Book					
Book					

Approved
Leon Sullivan
IT Operations Manager



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Account summary

Opening Balance	\$690.64
Payments & Credits	\$690.64 CR
Purchases, Cash Advances, Charges & Interest	\$1,337.11
Closing Balance	\$1,337.11

Card number: 9(2)(k)
Account number:
Statement period: 28/01/2024 to 27/02/2024
Credit limit: \$5,000.00

Transactions

DATE	REFERENCE	DETAILS	AMOUNT \$
19 Feb 24	13900099000219999824520	Direct Debit Payment	690.64 CR
30 Jan 24	MT240310138000010220943	Taylor and Francis Melbourne Vic 1007.40 AUD, Foreign Currency Fee \$27.22 NZD Included	1,116.72
26 Feb 24	MT240580141000010025639	The Nile ZSHJ-XP6W Auckland NZL	220.39

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Memo

To: Leon Sullivan, IT Operations Manager

From: Ailsa Parker, Senior Information Centre Adviser **Date:** March 2024

Re: Expense Authorisation – Mastercard – February 2024

Please find attached the following expense invoice for your approval. I confirm that this expenditure is in conformance with my delegations and Ministry Policy Standards and Procedures (unless stated):

Format	Item	Ordered by	Supplier	Code	Cost
Book	NZ Journal of Marine and Freshwater Research	Info Centre	Taylor & Francis	316 07566 3307	AU\$1,007.40
Books	Henrietta Lacks; Ultrawide; Resilient Democratic Governance	Simon King; Info Centre; Book Club	The Nile	316 07566 3305	\$220.39

Approved
Leon Sullivan
IT Operations Manager



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27 March 2024

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53 Galway Street
Auckland 1010
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Business Mastercard®

Account summary

Opening Balance	\$1,337.11
Payments & Credits	\$1,337.11 CR
Purchases, Cash Advances, Charges & Interest	\$794.65
Closing Balance	\$794.65

Card number: 9(2)(k)
Account number:
Statement period: 28/02/2024 to 27/03/2024
Credit limit: \$5,000.00

Transactions

DATE	REFERENCE	DETAILS	AMOUNT \$
19 Mar 24	13900152200319999821020	Direct Debit Payment	1,337.11 CR
04 Mar 24	MT240660140000010375763	Thomas Reuters NZ Wellington NZL	187.45
05 Mar 24	MT240670138000010405832	Thomas Reuters NZ Wellington NZL	155.25
18 Mar 24	MT240800141000010008187	Blackwell's Oxford Eng	35.24
20 Mar 24	MT240820246000010041925	New Scientist London GBR	380.00
22 Mar 24	MT240840138000010005127	Blackwell's Oxford Eng	36.71

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Memo

To: Leon Sullivan, IT Operations Manager

From: Ailsa Parker, Senior Information Centre Adviser **Date:** April 24 2024

Re: Expense Authorisation – Mastercard – March 2024

Please find attached the following expense invoice for your approval. I confirm that this expenditure is in conformance with my delegations and Ministry Policy Standards and Procedures (unless stated):

Format	Item	Ordered by	Supplier	Code	Cost
Book/e-book	Treaty Law	Info Centre	Thomson Reuters	316 07566 3305	\$187.45
Book	Treaty Law	Legal Team	Legal	319 075267 3305	\$155.25
Book	The Great Displacement	Info Centre	Blackwells	316 07566 3305	\$35.24
e-journal	New Scientist	Info Centre	New Scientist	316 07566 3307	\$380.00
Book	The Friction Project	Linden MacManus	Blackwells	316 07566 3305	\$36.71

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Leon Sullivan
IT Operations Manager



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53 Galway Street
Auckland 1010
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Account summary

Opening Balance	\$794.65
Payments & Credits	\$794.65 CR
Purchases, Cash Advances, Charges & Interest	\$426.26
Closing Balance	\$426.26

Card number: 9(2)(k)
Account number: 9(2)(k)
Statement period: 28/03/2024 to 27/04/2024
Credit limit: \$5,000.00

Transactions

DATE	REFERENCE	DETAILS	AMOUNT \$
19 Apr 24	13900152200419999804050	Direct Debit Payment	794.65 CR
02 Apr 24	MT240950141000010008510	www.Ciria.Org London GBR 160.00 GBP, Foreign Currency Fee \$8.50 NZD Included	349.27
11 Apr 24	MT241030140000010481622	Unity Books Wellington NZL	37.00
11 Apr 24	MT241040140000010403010	Ubs Canterbury Christchurch NZL	39.99

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Memo

To: Leon Sullivan, IT Operations Manager

From: Ailsa Parker, Senior Information Centre Adviser **Date:** 8 May 2024

Re: Expense Authorisation – Mastercard – April 2024

Please find attached the following expense invoice for your approval. I confirm that this expenditure is in conformance with my delegations and Ministry Policy Standards and Procedures (unless stated):

Format	Item	Ordered by	Supplier	Code	Cost
e-book	Sustainable management of surplus soil	Bruce Croucher	CIRIA	316 07566 3307	£160
Book	I am autistic	Neuro Network	Unity Books	316 07566 3305	\$37
Book	This is ADHD	Neuro Network	UBSCan	316 07566 3305	\$39.99

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Leon Sullivan
IT Operations Manager



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27 May 2024

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Wellington Attn: Finance 6143

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53 Galway Street
Auckland 1010
Phone: 0800 888 111
From overseas: +64 9 914 8026



Business Mastercard®

Account summary

Opening Balance	\$426.26
Payments & Credits	\$426.26 CR
Purchases, Cash Advances, Charges & Interest	\$767.55
Closing Balance	\$767.55

Card number: 9(2)(k)
Account number:
Statement period: 28/04/2024 to 27/05/2024
Credit limit: \$5,000.00

Transactions

DATE	REFERENCE	DETAILS	AMOUNT \$
19 May 24	13900099000519999829240	Direct Debit Payment	426.26 CR
29 Apr 24	MT241200254000010020603	The Nile Z7W1-SLK8 Auckland NZL	58.50
02 May 24	MT241240140000010486673	Unity Books Wellington NZL	80.00
07 May 24	MT241280267000010026486	Thekaka.substack.com Waiheke Islan NZL	97.80
08 May 24	MT241310140000010498962	Standards NZ Wellington NZL	342.47
14 May 24	MT241380245000010029019	www.springer.com Heidelberg Deu 53.49 EUR, Foreign Currency Fee \$2.40 NZD Included	98.79
15 May 24	MT241380140000010523790	Informa Australia 02070175000 GBR	89.99

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Memo

To: Leon Sullivan, IT Operations Manager

From: Ailsa Parker, Senior Information Centre Adviser **Date:** 10 June 2024

Re: Expense Authorisation – Mastercard – May 2024

Please find attached the following expense invoice for your approval. I confirm that this expenditure is in conformance with my delegations and Ministry Policy Standards and Procedures (unless stated):

Format	Item	Ordered by	Supplier	Code	Cost
Book	Science is Power	Carl Howarth	The Nile	316 07566 3305	\$58.50
Book	Environmental Defenders	Info Centre	Unity Books	316 07566 3305	\$80.00
e-journal	Kaka	Info Centre	The Kaka	316 07566 3307	\$97.80
Book	AS/NZS 5478:2015	Claire Benson	Standards NZ	316 07566 3305	\$342.47
Book	Failure or reform?	Logan Samuelson	Informa	316 07566 3305	\$89.99
e-Book	Environmental and Natural Resource Economics	Logan Samuelson	Springer	316 07566 3307	53,49 €

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IT Operations Manager



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Auckland 1010
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From overseas: +64 9 914 8026



Business Mastercard®

Account summary

Opening Balance	\$767.55
Payments & Credits	\$767.55 CR
Purchases, Cash Advances, Charges & Interest	\$4,723.99
Closing Balance	\$4,723.99

Card number: 9(2)(k)
Account number:
Statement period: 28/05/2024 to 27/06/2024
Credit limit: \$5,000.00

Transactions

DATE	REFERENCE	DETAILS	AMOUNT \$
19 Jun 24	13900152200619999810740	Direct Debit Payment	767.55 CR
07 Jun 24	MT241590244000010058914	FFWD.NZ* Fast Forward Christchurch NZL	84.00
17 Jun 24	MT241700142000010207648	Domainz Auckland NZL	70.95
21 Jun 24	MT241730244000010057320	Lianza Wellington NZL	385.00
23 Jun 24	MT241760136000010501777	Thekaka.substack.com Waiheke Islan NZL	1,520.00
25 Jun 24	MT241780270000010058223	2U Getsmarter (US) LLC Lanham MD 1587.00 USD, Foreign Currency Fee \$64.96 NZD Included	2,664.04

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Memo

To: Elias Wyber, Programme Director

From: Ailsa Parker, Senior Information Centre Advisor **Date:** 08/07/2024

Re: Expense Authorisation – Mastercard – June 2024

Please find attached the following expense invoice for your approval. I confirm that this expenditure is in conformance with my delegations and Ministry Policy Standards and Procedures (unless stated):

Format	Item	Ordered by	Supplier	Code	Cost
Book	Fast forward Aotearoa	Martin Workman	Fast forward Aotearoa	316 07566 3305	\$84
Domain	Domain Renewal	IT Operations	DOMAINZ	316.07602.3920	\$70.95
Membership	LIANZA membership	Info Centre	LIANZA New Zealand Library and Information Association	316 07566 2530	\$385.00
e-journal	The Kaka	Info Centre	The Kaka	316 07566 3307	\$1,520.00
Training	Oxford Executive Leadership Programme	Biswanath Swain/Leon Sullivan	Get Smarter	316-7600-4110	USD1,587.00

Approved
Elias Wyber
Programme Manager



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Auckland 1010
Phone: 0800 888 111
From overseas: +64 9 914 8026



Business Mastercard®

Account summary

Opening Balance	\$4,723.99
Payments & Credits	\$4,723.99 CR
Purchases, Cash Advances, Charges & Interest	\$176.27
Closing Balance	\$176.27

Card number: 9(2)(k)
Account number:
Statement period: 28/06/2024 to 27/07/2024
Credit limit: \$5,000.00

Transactions

DATE	REFERENCE	DETAILS	AMOUNT \$
19 Jul 24	13900099000719999812460	Direct Debit Payment	4,723.99 CR
02 Jul 24	MT241850140000010425555	Unity Books Wellington NZL	40.00
02 Jul 24	MT241850140000010425556	Unity Books Wellington NZL	18.00
09 Jul 24	MT241920140000010433222	Unity Books Wellington NZL	58.00
12 Jul 24	MT241940245000010055105	Amazon Au Sydney South NSW 53.36 AUD, Foreign Currency Fee \$1.45 NZD Included	60.27

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Memo

To: Leon Sullivan, IT Operations Manager

From: Ailsa Parker, Senior Information Centre Adviser Date: 08/08/2024

Re: Expense Authorisation – Mastercard – July 2024

Please find attached the following expense invoice for your approval. I confirm that this expenditure is in conformance with my delegations and Ministry Policy Standards and Procedures (unless stated):

Format	Item	Ordered by	Supplier	Code	Cost
Book	Fight for freshwater	Info Centre	Unity Books	316 07566 3305	\$40
Book	Matariki	Info Centre	Unity Books	316 07566 3305	\$18
Books	Fight for freshwater + Urban Aotearoa	Info Centre + Rebecca Scannell	Unity Books	316 07566 3305	\$58
Book	The Future Embraced	Rebecca Scannell	Amazon.au	316 07566 3305	AU\$53.36

Approved
Leon Sullivan
IT Operations Manager