



CARDHOLDER STATEMENT

TAX INVOICE
GST NO. 93 259 688

27 January 2024

9(2)(g)(ii)

Ministry for the Environment
PO Box 10362
Wellington 6143

Westpac Cards Services
53 Galway Street

Auckland 1010

Phone: 0800 888 111

From overseas: +64 9 914 8026



Business Mastercard®

Account summary

Opening Balance	\$167.27
Payments & Credits	\$167.27 CR
Purchases, Cash Advances, Charges & Interest	\$94.04
Closing Balance	\$94.04

Card number: 9(2)(k)
Account number: 9(2)(k)
Statement period: 28/12/2023 to 27/01/2024
Credit limit: \$2,000.00

Transactions

DATE	REFERENCE	DETAILS	AMOUNT \$
19 Jan 24	13900099000119994324630	Direct Debit Payment	167.27 CR
24 Jan 24	MT240250140000010379053	That Sandwich Place Napier South NZL	19.50
24 Jan 24	MT240260140000010115739	Vinci's Pizza Napier NZL	19.50
24 Jan 24	MT240260140000010212911	Mojo Airport Wellington NZL	15.54
25 Jan 24	MT240260140000010386665	That Sandwich Place Napier South NZL	20.00
25 Jan 24	MT240260140000010475368	Poppy's Cafe Napier NZL	19.50

Mastercard is a registered trademark and the circles design is a trademark of Mastercard International Incorporated.

Transactional information

Please retain copies of your receipts and proof of purchases to verify them against this statement, and retain your statement as a permanent record of transactions. If you would like to dispute a transaction, please contact us.

Westpac Business Mastercard Conditions of Use and applicable fees apply. See westpac.co.nz/business/products-services/credit-cards/business-mastercard/ for details.



Memo

To: Darrin Mitchell

From: 9(2)(g)(ii)

Date: 20/2/24

Re: 9(2)(g)(ii) Mastercard Reconciliation

MasterCard –5206

Please find attached the following expense invoice for your approval. I confirm that this expenditure is in conformance with my delegations and Ministry Policies and Procedures (unless stated):

Summary of attachments:

Description <i>e.g. mobile phone, taxi</i>	Amount \$	Programme number/project code/account code	Trip number (only for international travel)	Notes (i.e. Exception to policy requested, any personal expenditure claimed, hospitality)
1. Meal Allowance – DFO Audit – That Sandwich Place Napier	19.50	428 – 20402 - 3820		
2. Meal Allowance – DFO Audit – Vincis Pizza Napier	19.50	428 – 20402 - 3820		
3. Meal Allowance – DFO Audit – Mojo WLG	15.54	428 – 20402 - 3820		
4. Meal Allowance – DFO Audit – That Sandwich Place Napier	20.00	428 – 20402 - 3820		
5. Meal Allowance – DFO Audit – Poppys Cafe	19.50	428 – 20402 - 3820		
6.				
7.				
8.				
9.				
10.				

Sincerely,

9(2)(g)(ii)

Approved

A handwritten signature in blue ink, consisting of a large, loopy initial 'D' followed by a series of overlapping loops and a final flourish.

Darrin Mitchell
Waste Operations Manager



CARDHOLDER STATEMENT

TAX INVOICE
GST NO. 93 259 688

27 March 2024

9(2)(g)(ii)

Ministry for the Environment
PO Box 10362
Wellington 6143

Westpac Cards Services
53 Galway Street
Auckland 1010
Phone: 0800 888 111
From overseas: +64 9 914 8026



Business Mastercard®

Account summary

Opening Balance	\$0.00
Payments & Credits	\$0.00
Purchases, Cash Advances, Charges & Interest	\$22.48
Closing Balance	\$22.48

Card number: 9(2)(k)
Account number:
Statement period: 28/02/2024 to 27/03/2024
Credit limit: \$2,000.00

Transactions

DATE	REFERENCE	DETAILS	AMOUNT \$
26 Mar 24	MT240870140000010070969	Bee Keepers Wife Auckland NZL	15.58
26 Mar 24	MT240870140000010086299	Three Quarter Society Wellington NZL	6.90

Mastercard is a registered trademark and the circles design is a trademark of Mastercard International Incorporated.

Transactional information

Please retain copies of your receipts and proof of purchases to verify them against this statement, and retain your statement as a permanent record of transactions. If you would like to dispute a transaction, please contact us.

Westpac Business Mastercard Conditions of Use and applicable fees apply. See westpac.co.nz/business/products-services/credit-cards/business-mastercard/ for details.



Memo

To: Darrin Mitchel
From: 9(2)(g)(ii) Date: 18/04/2024
Re: MasterCard – March 2024

Dear Darrin

Please find attached the following expense invoice for your approval. I confirm that this expenditure is in conformance with my delegations and Ministry Policies and Procedures (unless stated):

Summary of attachments:

Description <i>e.g. mobile phone, taxi</i>	Amount (\$)	Programme number / project code / account code	Trip number (only for international travel)	Notes (i.e. exception to policy requested, any personal expenditure claimed, hospitality)
1. Lunch	15.30	428/3820		
2. Breakfast	6.90	428/3820		
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				

Sincerely,

9(2)(g)(ii) – Senior Compliance Officer
approved

Darrin Mitchell Manager Waste Operations Date: 18/04/2024



CARDHOLDER STATEMENT

TAX INVOICE
GST NO. 93 259 688

27 April 2024

9(2)(g)(ii)

Ministry for the Environment
PO Box 10362
Wellington 6143

Westpac Cards Services
53 Galway Street
Auckland 1010

Phone: 0800 888 111
From overseas: +64 9 914 8026



Business Mastercard®

Account summary

Opening Balance	\$22.48
Payments & Credits	\$22.48 CR
Purchases, Cash Advances, Charges & Interest	\$163.73
Closing Balance	\$163.73

Card number: 9(2)(k)
Account number: 9(2)(k)
Statement period: 28/03/2024 to 27/04/2024
Credit limit: \$2,000.00

Transactions

DATE	REFERENCE	DETAILS	AMOUNT \$
19 Apr 24	13900137040419994491880	Direct Debit Payment	22.48 CR
22 Apr 24	MT241140140000010078324	Three Quarter Society Wellington NZL	17.80
22 Apr 24	MT241140140000010082824	CPR Airshop Blenheim NZL	5.36
22 Apr 24	MT241140248000010012774	Cortado Restaurant & B Picton Pic	23.98
23 Apr 24	MT241150140000010427386	Dolce Cafe, Restaurant & Blenheim NZL	44.50
23 Apr 24	MT241150140000010428468	Herb and Olive Blenheim NZL	31.62
24 Apr 24	MT241160138000010104591	CPR Airshop Blenheim NZL	18.03
24 Apr 24	MT241160138000010480942	Herb and Olive Blenheim NZL	22.44

Mastercard is a registered trademark and the circles design is a trademark of Mastercard International Incorporated.

Transactional information

Please retain copies of your receipts and proof of purchases to verify them against this statement, and retain your statement as a permanent record of transactions. If you would like to dispute a transaction, please contact us.

Westpac Business Mastercard Conditions of Use and applicable fees apply. See westpac.co.nz/business/products-services/credit-cards/business-mastercard/ for details.



Memo

To: Darrin Mitchel
28From: 9(2)(g)(ii) Date: 28/05/2024
Re: MasterCard – April 2024

Dear Darrin,

Please find attached the following expense invoice for your approval. I confirm that this expenditure is in conformance with my delegations and Ministry Policies and Procedures (unless stated):

Purpose of travel: Onsite audits and inspection from compliance and monitoring of the Waste Minimisation Act.

Summary of attachments:

Description <i>e.g. mobile phone, taxi</i>	Amount (\$)	Programme number / project code / account code	Trip number (only for international travel)	Notes (i.e. exception to policy requested, any personal expenditure claimed, hospitality)
1. Breakfast 22/4	\$17.8	428/3820		
2. Lunch 22/4	\$23.98	428/3820		
3. Breakfast 23/4	\$31.62	428/3820		
4. Dinner 23/04	\$44.50	428/3820		
5. Breakfast 24/04	\$22.44	428/3820		
6. Lunch 24/04	\$18.03	428/3820		
7. Coffee 22/24	\$5.36	428/3820		Lost receipt.

Sincerely,

9(2)(g)(ii) – Senior Compliance Officer
approved



CARDHOLDER STATEMENT

TAX INVOICE
GST NO. 93 259 688

27 June 2024

9(2)(g)(ii)

Ministry for the Environment
PO Box 10362
Wellington 6143

Westpac Cards Services
53 Galway Street
Auckland 1010
Phone: 0800 888 111
From overseas: +64 9 914 8026



Business Mastercard®

Account summary

Opening Balance	\$0.00
Payments & Credits	\$0.00
Purchases, Cash Advances, Charges & Interest	\$243.98
Closing Balance	\$243.98

Card number: 9(2)(k)
Account number:
Statement period: 28/05/2024 to 27/06/2024
Credit limit: \$2,000.00

Transactions

DATE	REFERENCE	DETAILS	AMOUNT \$
11 Jun 24	MT241640139000010079158	Three Quarter Society Wellington NZL	11.40
11 Jun 24	MT241640242000010017758	The Church Christchurch Chr	72.42
12 Jun 24	MT241650248000010021803	The Church Christchurch Chr	57.63
12 Jun 24	MT241660140000010071613	Beach Christchurch NZL	47.89
13 Jun 24	MT241660140000010541347	The Coffee Club Spitfi Christchurch Chr	54.64

Mastercard is a registered trademark and the circles design is a trademark of Mastercard International Incorporated.

Transactional information

Please retain copies of your receipts and proof of purchases to verify them against this statement, and retain your statement as a permanent record of transactions. If you would like to dispute a transaction, please contact us.

Westpac Business Mastercard Conditions of Use and applicable fees apply. See westpac.co.nz/business/products-services/credit-cards/business-mastercard/ for details.



Memo

To: Darrin Mitchell & (Shaun Lewis GM)

From: 9(2)(g)(ii)

Date: 09/07/2024

Re: MasterCard – June 2024

Dear Darrin,

Please find attached the following expense invoice for your approval. I confirm that this expenditure is in conformance with my delegations and Ministry Policies and Procedures (unless stated):

These invoices are including yours and mine meals on my card.

Purpose of travel: Onsite audits and inspections from compliance and monitoring of disposal facilities in Christchurch as part of Waste Operations team under the Waste Minimisation Act.

Summary of attachments:

Description <i>e.g. mobile phone, taxi</i>	Amount (\$)	Programme number / project code / account code	Trip number (only for international travel)	Notes (i.e. exception to policy requested, any personal expenditure claimed, hospitality)
Lunch 11 th June	11.40	428/3820		
Dinner 11 th June	74.42	428/3820		
Lunch 12 th June	47.00	428/3820		CC surcharge added to make it \$47.89
Dinner 12 June	57.63	428/3820		
Breakfast 13 June	54.64	428/3820		

Links to receipts here:

11th June [mfe-donovann 14-06-2024 11-33-33](#)

12th June [mfe-donovann 14-06-2024 11-33-33 1](#)

13th June [mfe-donovann 14-06-2024 11-33-33 2](#)

Sincerely,

9(2)(g)(ii) – Senior Compliance Officer

Endorsed Return includes purchased for 9(2)(g)(ii) and I whilst on-site inspections; Requires my managers approval as I am unable to approved my own purchases on 9(2)(g)(ii) card.



Darrin Mitchell Manager Waste Operations

Approved



Shaun Lewis GM Waste Systems and Operations

Date: 10 July 2024



CARDHOLDER STATEMENT

TAX INVOICE
GST NO. 93 259 688

27 July 2024

9(2)(g)(ii)

Ministry for the Environment
PO Box 10362
Wellington 6143

Westpac Cards Services
53 Galway Street
Auckland 1010
Phone: 0800 888 111
From overseas: +64 9 914 8026



Business Mastercard®

Account summary

Opening Balance	\$243.98
Payments & Credits	\$243.98 CR
Purchases, Cash Advances, Charges & Interest	\$335.23
Closing Balance	\$335.23

Card number: 9(2)(k)
Account number:
Statement period: 28/06/2024 to 27/07/2024
Credit limit: \$2,000.00

Transactions

DATE	REFERENCE	DETAILS	AMOUNT \$
19 Jul 24	13900099000719994972850	Direct Debit Payment	243.98 CR
17 Jul 24	MT241990244000010050790	Axbusfare GST039344939 Wellington NZL	11.00
17 Jul 24	MT242000140000010333071	Pig & Whistle Rotorua NZL	36.49
17 Jul 24	MT242000140000010433874	TJ Airport Wellington NZL	19.90
18 Jul 24	MT242010140000010232112	Air NZ Airprt Kiosks A Auckland NZL	60.00
19 Jul 24	MT242020142000010535116	Axbusfare GST039344939 Wellington NZL	11.00
20 Jul 24	MT242030135000010312413	Air NZ Airprt Kiosks A Auckland NZL	60.00
23 Jul 24	MT242050262000010039119	Axbusfare GST039344939 Wellington NZL	11.00
23 Jul 24	MT242060140000010073489	Nando's Manukau Auckland NZL	25.30
24 Jul 24	MT242070140000010079073	Nando's Manukau Auckland NZL	31.20
24 Jul 24	MT242070140000010086534	Yakety Yak Pukekohe NZL	17.54
24 Jul 24	MT242080140000010191233	Jamaica Blue Akl Auckland NZL	21.60
25 Jul 24	MT242080140000010546551	Tank Akl Airport Dom Auckland Auc	19.20
25 Jul 24	MT242080245000010044072	Axbusfare GST039344939 Wellington NZL	11.00

Mastercard is a registered trademark and the circles design is a trademark of Mastercard International Incorporated.

Transactional information

Please retain copies of your receipts and proof of purchases to verify them against this statement, and retain your statement as a permanent record of transactions. If you would like to dispute a transaction, please contact us.

Westpac Business Mastercard Conditions of Use and applicable fees apply. See westpac.co.nz/business/products-services/credit-cards/business-mastercard/ for details.



Memo

To: Darrin Mitchell & (Shaun Lewis GM)

From: 9(2)(g)(ii)

Date: 21/08/2024

Re: MasterCard – July 2024

Dear Darrin,

Please find attached the following expense invoice for your approval. I confirm that this expenditure is in conformance with my delegations and Ministry Policies and Procedures (unless stated):

Purpose of travel: Onsite audits and inspections from compliance and monitoring of disposal facilities in Auckland as part of Waste Operations team under the Waste Minimisation Act.

Attendance at the Australasian Quarrying Association (AQA) Annual conference in Rotorua.

Summary of attachments:

Description <i>e.g. mobile phone, taxi</i>	Amount (\$)	Programme number / project code / account code	Trip number (only for international travel)	Notes (i.e. exception to policy requested, any personal expenditure claimed, hospitality)
Airport Bus to	\$11	428/3820		no receipt provided
AQA – travel lunch	\$19.90	428/3820		
AQA – Dinner	\$35.90	428/3820		CC surcharge not included in tax receipt.
AQA – extra luggage required for conference stand	\$120	428/3820		(\$60 x2) Noted and Approved, Late addition DM
Airport Bus from –	\$11	428/3820		no receipt provided
Airport Bus to	\$11	428/3820		no receipt provided
Dinner 23rd – Auckland	25.30	428/3820		
Breakfast 24 th - Auckland	21.60	428/3820		
Lunch 24 th – Auckland	\$17.20	428/3820		CC surcharge not included in tax receipt.
Dinner 24 th – Auckland	\$31.20	428/3820		Lost tax receipt. Dinner at Nandos again so same tax #
	\$19.20	428/3820		

Lunch 25 th - Auckland				
Airport Bus from	\$11	428/3820		no receipt provided

Links to receipts here:

AQA conference - [AQA Conference](#)
Inspections Auckland 23rd - [Inspections 23rd](#)
Inspections Auckland 24th - [Inspections 24th.pdf](#)
Inspections Auckland 25th - [Inspections 25th](#)

Sincerely,

9(2)(g)(ii) – Senior Compliance Officer

Darrin Mitchell Manager Waste Operations



Date: 22/08/2024

Approved **Comments Noted**