



## CARDHOLDER STATEMENT

TAX INVOICE  
GST NO. 93 259 688

27 April 2024

Ms L C Daniell  
Ministry for the Environment  
P O Box 10362  
Wellington 6143

Westpac Cards Services  
53 Galway Street  
Auckland 1010  
Phone: 0800 888 111  
From overseas: +64 9 914 8026



## Business Mastercard®

### Account summary

|   |          |
|---|----------|
| Opening Balance                                 | \$0.00   |
| Payments & Credits                              | \$0.00   |
| Purchases, Cash Advances,<br>Charges & Interest | \$305.95 |
| Closing Balance                                 | \$305.95 |

Card number: 9(2)(k)  
Account number: 9(2)(k)  
Statement period: 28/03/2024 to 27/04/2024  
Credit limit: \$5,000.00

### Transactions

| DATE      | REFERENCE               | DETAILS                            | AMOUNT \$ |
|-----------|-------------------------|------------------------------------|-----------|
| 27 Mar 24 | MT240880140000010442281 | New World Metro Queen Auckland NZL | 190.00    |
| 28 Mar 24 | MT240890140000010510912 | New World Metro Queen Auckland NZL | 115.95    |

Mastercard is a registered trademark and the circles design is a trademark of Mastercard International Incorporated.

### Transactional information

Please retain copies of your receipts and proof of purchases to verify them against this statement, and retain your statement as a permanent record of transactions. If you would like to dispute a transaction, please contact us.

Westpac Business Mastercard Conditions of Use and applicable fees apply. See [westpac.co.nz/business/products-services/credit-cards/business-mastercard/](https://westpac.co.nz/business/products-services/credit-cards/business-mastercard/) for details.



## Memo

**To:** Lisa Daniell

**From:** Maree Hall

**Date:** 28 March 2024

**Re:** MasterCard (May) – March 2024

Dear Lisa

Please find attached the following expense invoice for your approval. I confirm that this expenditure is in conformance with my delegations and Ministry Policies and Procedures (unless stated):

Summary of attachments:

| Description<br><i>e.g. mobile phone, taxi</i>   | Amount (\$) | Programme<br>number / project<br>code / account<br>code | Trip number (only<br>for international<br>travel) | Notes (i.e.<br>exception to policy<br>requested, any<br>personal<br>expenditure<br>claimed, hospitality) |
|---|-------------|---|---|--|
| 1. Morning tea for James Palmer – APO on Thursday, 38 March<br>Hot cross buns<br>/Easter eggs | \$150       | 569- 0569-3368  |   | Cost to be reimbursed to CE  |
| 2. 2. Morning tea for James Palmer – APO on Thursday, 38 March<br>2 x cheese platter          | \$190       |   |   | Cost to be reimbursed to CE  |

Sincerely,

Maree Hall

Approved

Comments: \_\_\_\_\_

Manager/Approver: James Palmer

Date: 25 March 2024