

From: [Samuel Nevin](#)
To: [Madeleine Berry](#); [Max Gander-Cooper](#); [Nicole Maga](#)
Subject: RE: [REDACTED] Governance, Monitoring, and Appointments
Date: Tuesday, 9 April 2024 1:58:51 pm
Attachments: [image001.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)
[image006.png](#)
[image007.png](#)
[image009.png](#)
[image010.png](#)
[image011.png](#)
[image012.png](#)
[image014.png](#)
[image015.png](#)
[image016.png](#)
[image017.png](#)
[image018.png](#)

Sounds like its all under control – thanks Max.

If you're stuck on 6 re contracts then let me know and I'll work with Ray & Steph to get those.

Samuel Nevin
RM System Enablement

From: Madeleine Berry <Madeleine.Berry1@mfe.govt.nz>
Sent: Tuesday, April 9, 2024 1:47 PM
To: Max Gander-Cooper <Max.Gander-Cooper@mfe.govt.nz>; Nicole Maga <Nicole.Maga@mfe.govt.nz>; Samuel Nevin <Samuel.Nevin@mfe.govt.nz>
Subject: RE: [REDACTED] Governance, Monitoring, and Appointments

Nice work team – Nicole lets keep gathering and documenting (Max this will be useful for MBIE in there secretariate role as well I expect).
Sensible approach would be to deliver this as a package when the AG group has been established – can you check in with Ngaire on this?

Thanks Mads

From: Max Gander-Cooper <Max.Gander-Cooper@mfe.govt.nz>
Sent: Tuesday, April 9, 2024 1:25 PM
To: Nicole Maga <Nicole.Maga@mfe.govt.nz>; Madeleine Berry <Madeleine.Berry1@mfe.govt.nz>; Samuel Nevin <Samuel.Nevin@mfe.govt.nz>
Subject: RE: [REDACTED] Governance, Monitoring, and Appointments

Hi Nicole,

I'll pull this together and link it to you.

Please note that 8 hasn't happened yet, the AG hasn't yet been inducted.

Cheers

Max

From: Nicole Maga <Nicole.Maga@mfe.govt.nz>
Sent: Tuesday, April 9, 2024 1:10 PM
To: Madeleine Berry <Madeleine.Berry1@mfe.govt.nz>; Samuel Nevin <Samuel.Nevin@mfe.govt.nz>; Max Gander-Cooper <Max.Gander-Cooper@mfe.govt.nz>
Subject: [REDACTED] Governance, Monitoring, and Appointments

Kia ora Mads,

I have started to populate this document with the attachments we have so we can send over to the team once ready.

[Governance, Monitoring, and Appointments Team Info.docx](#)

@Samuel Nevin @Max Gander-Cooper we have been asked by Governance, Monitoring, and Appointments for the following information on our Advisory Group:

1. Copy of the TOR
2. **all the APH documentation**
3. date of establishment
4. conflict of interest forms for each member
5. information on the fee's classification incl. fees assessments (any PSC approvals)
6. **links to all the letters of appointment for each member**, including their contact details, address, phone, email etc.
7. **confirmation that background / reference checks have been completed, and links to the documentation.**
8. **confirmation that an induction process has been run and a link to the information that has been supplied to members.**

I have put together what Ash found and the TOR I found in the folder-document linked above -however I am wondering if you could help with 2,6,7, & 8?

Nicole Maga ([she/her](#))

Kaitohutohu / Advisor

Ministry for the Environment | Manatū Mō Te Taiao

nicole.maga@mfe.govt.nz | environment.govt.nz

Ministry staff work flexibly by default.



From: Madeleine Berry <Madeleine.Berry1@mfe.govt.nz>

Sent: Monday, April 8, 2024 2:40 PM

To: Ashleigh Neill <Ashleigh.Neill@mfe.govt.nz>; Nicole Maga <Nicole.Maga@mfe.govt.nz>

Subject: RE: [REDACTED] Names for Listed Projects Panel by 9am Friday

Thanks heaps Ashleigh. Nicole Id start a table of all the required info that we can check off what we have/needed etc

Remember that the Gov panel will not have access to our files for security reasons so they will need attachments

From: Ashleigh Neill <Ashleigh.Neill@mfe.govt.nz>


Sent: Monday, April 8, 2024 2:29 PM


To: Madeleine Berry <Madeleine.Berry1@mfe.govt.nz>; Nicole Maga <Nicole.Maga@mfe.govt.nz>

Subject: RE: [REDACTED] Names for Listed Projects Panel by 9am Friday

Hi Mads

I haven't been involved with a lot of the documents below – a lot of those docs have been created by Max, Sam N, Ray I think, so not sure where they have been filed.

There is also earlier documents which have been saved under this folder:  [08 - Listed projects workstream](#)

In terms of 4. below, all the candidate CVs and conflict declarations can be found here:  [Member CVs and conflicts](#)

I note that I think only Mark Davey filled out an official conflicts declaration form (from what I've been forwarded) – the others just emailed through their conflicts to Steph (I've saved those emails into the folder too).

Vaughan Wilkinson conflicts and CV: [9\(2\)](#)

9(2)(a)

Rosie Mercer conflicts and CV:

9(2)(a)

9(2)(a)

Murray Parrish conflicts and CV:

9(2)(a)

9(2)(a)

Mark Davey conflicts and CV:

9(2)(a)

9(2)(a)

David Hunt conflicts and CV: 9(2)(a)
9(2)(a)

David Tapsell: 9(2)(a)
9(2)(a)

Most of their CVs also have their address, phone, email etc.

There is also the letter from Min. Nicola Willis to Min. Bishop agreeing to the proposed fees for the panel: [Letter to Hon Bishop re fee exception.pdf](#)

Hope that helps!
Ash

From: Madeleine Berry <Madeleine.Berry1@mfe.govt.nz>
Sent: Monday, April 8, 2024 1:51 PM
To: Nicole Maga <Nicole.Maga@mfe.govt.nz>
Cc: Ashleigh Neill <Ashleigh.Neill@mfe.govt.nz>
Subject: RE: [REDACTED] Names for Listed Projects Panel by 9am Friday

Kia ora Ashleigh can you please help with location of these please
Assume all is in here
[Resource Management - 03 - Establish Advisory Group - All Documents \(sharepoint.com\)](#)

From: Nicole Maga <Nicole.Maga@mfe.govt.nz>
Sent: Monday, April 8, 2024 1:49 PM
To: Madeleine Berry <Madeleine.Berry1@mfe.govt.nz>
Subject: FW: [REDACTED] Names for Listed Projects Panel by 9am Friday

Kia ora Mads,

Ilana asked me through the Advisory Group details to the Governance, Monitoring, and Appointments team (see below).

They need the following information:

1. Copy of the TOR
2. all the APH documentation
3. date of establishment
4. conflict of interest forms for each member
5. information on the fee's classification incl. fees assessments (any PSC approvals)
6. links to all the letters of appointment for each member, including their contact details, address, phone, email etc.

7. confirmation that background / reference checks have been completed, and links to the documentation.
8. confirmation that an induction process has been run and a link to the information that has been supplied to members.

I am not totally sure where to find all of the above- do you know what folder all this is sitting in? I know they haven't totally been formalized so we might have to wait a few days before sending this all through though!

N.

From: Ilana Miller <Ilana.Miller@mfe.govt.nz>
Sent: Friday, April 5, 2024 12:20 PM
To: Nicole Maga <Nicole.Maga@mfe.govt.nz>
Subject: FW: [REDACTED] Names for Listed Projects Panel by 9am Friday

Hey – next week job. We have to provide info to this internal group about the FPAG – once its all through cabinet etc next week can you find out what info they need and provide it so that we can tick this job off the list?

i.

From: Ngaire Best <Ngaire.Best@mfe.govt.nz>
Sent: Friday, March 8, 2024 8:21 AM
To: Ilana Miller <Ilana.Miller@mfe.govt.nz>
Cc: Carolin Marotzke <Carolin.Marotzke@mfe.govt.nz>
Subject: FW: [REDACTED] Names for Listed Projects Panel by 9am Friday

Morena Ilana,

As you will see below, Jono reached out to me yesterday. It sounds like the Governance team at MOT will pull together some names today. I would have suggested that you contact the Treasury to search their database as they have an extensive database of governors and senior executives across the public and private sectors, including infrastructure. I do know that they are restricting search work at present due to resource constraint, but it may be possible to make a request.

As you are aware the Governance, Monitoring and Appointments team have established an MfE database to track details of all MfE boards, advisory groups, panels etc. I would appreciate it if you could provide all the relevant information relating to this group when it is established.

Feel free to reach out if we can be of assistance.

Ngā mihi

Ngaire Best (*she/her*)
Acting Manager, Governance, Monitoring and Appointments
Principal Advisor, Governance

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