
From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Sent: Wednesday, 24 May 2023 8:10 am
To: Freya Millward
Cc: Isabelle Collins; Maria English; s 9(2)(a)
Subject: RE: [COMMERCIAL]RE: ImpactLab: Jobs for Nature

MFE CYBER SECURITY WARNING

This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

Morena Freya,

Just confirming we have received the contract and are currently reviewing this. We will have this back to you before the end of the week.

Thanks so much.

Ngā mihi,

s 9(2)(a)
s 9(2)(a)
ImpactLab
s 9(2)(a)
www.impactlab.co.nz



From: Freya Millward <Freya.Millward@mfe.govt.nz>
Sent: Tuesday, May 23, 2023 3:31 PM
To: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Cc: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>; Maria English <s 9(2)(a)@impactlab.co.nz>; s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Subject: [COMMERCIAL]RE: ImpactLab: Jobs for Nature

Kia ora s 9(2)(a)

Please see attached contract doc. This needs to be reviewed and signed.

I have highlighted in yellow where we need your input, if you are able to provide the NZBN that would be appreciated (also highlighted).

Let me know if you have any questions.

Ngā mihi

Freya

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Sent: Tuesday, May 23, 2023 8:39 AM
To: Freya Millward <Freya.Millward@mfe.govt.nz>
Subject: RE: ImpactLab: Jobs for Nature

MFE CYBER SECURITY WARNING

This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

Great, thanks!

s 9(2)(a)
s 9(2)(a)
ImpactLab
s 9(2)(a)
www.impactlab.co.nz



From: Freya Millward <Freya.Millward@mfe.govt.nz>
Sent: Tuesday, May 23, 2023 8:38 AM
To: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Cc: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>; s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>; Isabelle Collins <Isabelle.Collins@mfe.govt.nz>
Subject: RE: ImpactLab: Jobs for Nature

Mōrena s 9(2)(a)

Thanks very much for sending this across and your time on the phone yesterday. I'll be in touch if we need any further info from you.

Ngā mihi

Freya

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Sent: Monday, May 22, 2023 3:58 PM
To: Freya Millward <Freya.Millward@mfe.govt.nz>
Cc: Maria English <s 9(2)(a)@impactlab.co.nz>; s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Subject: RE: ImpactLab: Jobs for Nature

MFE CYBER SECURITY WARNING

This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

Hi Freya,

Thanks for your patience on waiting for these documents. Please find attached the completed conflict of interest form. I have completed the organisational section, let me know if you require any further information for this.

Please do reach out if you have any further questions, and feel free to email or ring my number below.

Kind regards,

s 9(2)(a)

s 9(2)(a)

ImpactLab

s 9(2)(a)

www.impactlab.co.nz



From: Freya Millward <Freya.Millward@mfe.govt.nz>

Sent: Thursday, May 18, 2023 12:59 PM

To: Maria English <s 9(2)(a) impactlab.co.nz>

Cc: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>; s 9(2)(a) <s 9(2)(a) impactlab.co.nz>

Subject: RE: ImpactLab: Jobs for Nature

Kia ora Maria

In addition to the below, as part of our procurement plan we need to state an estimated time of contract.

Are you able to provide an indicative timeline for the work (specifically for Phase one, Step One), baring in mind we are keen to get the bulk of the work over the line by the end of June.

Thank you

Freya

From: Freya Millward

Sent: Wednesday, May 17, 2023 11:16 AM

To: s 9(2)(a) impactlab.co.nz

Cc: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>

Subject: ImpactLab: Jobs for Nature

Kia ora

I am supporting Isabelle with the procurement process for the ImpactLab work for J4N.

What is the ImpactLab company number please?

I have also attached a Conflicts of Interest form for your completion.

Thanks you and best wishes,

Ngā mihi

Freya Millward (she/her)
Programme Coordinator
Jobs for Nature Secretariat
freya.millward@mfe.govt.nz



-
-

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Sent: Friday, 2 June 2023 1:20 pm
To: Isabelle Collins
Cc: Maria English; s 9(2)(a)
Subject: RE: Kicking off our social impact measurement project - scheduling workshops

MFE CYBER SECURITY WARNING

This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

Hi Isabelle

It's great to meet you, even if it's just over email!

As Maria mentioned, we'd like to book in the project kick-off call and the two workshops.

Project kick-off call

This will be a short call with Maria and me, to align on our project plan before the two workshops. Could you let me know if any of the following times work for you?

- 12.30pm – 1.00pm, Friday 9 June
- 1.30 – 2.00pm, Friday 9 June
- 2.00pm – 2.30pm, Friday 9 June
- 2.30pm – 3.00pm, Friday 9 June

Impact workshop and data exploration workshops

If possible, it would be good to run both these workshops in one day, and to have our team attend in person. Would you and the core agency stakeholders be available on either:

- Monday 19 June; or
- Tuesday 20 June?

Let me know if these dates and times work for you, otherwise we can sort out a plan B.

Thanks

s 9(2)(a)

Project Lead

s 9(2)(a)



From: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>
Sent: Friday, June 2, 2023 11:17 AM
To: Maria English <s 9(2)(a)@impactlab.co.nz>
Cc: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>; s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Subject: Re: Kicking off our social impact measurement project

That's great, thanks. The interim evaluation is out of the way so my diary is pretty clear at the moment. Look forward to hearing from you and have a lovely weekend.

Isabelle

From: Maria English <s 9(2)(a) impactlab.co.nz>
Sent: Friday, 2 June 2023 11:15
To: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>
Cc: s 9(2)(a) <s 9(2)(a) impactlab.co.nz>; s 9(2)(a) <s 9(2)(a) impactlab.co.nz>
Subject: Kicking off our social impact measurement project

MFE CYBER SECURITY WARNING

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Kia ora Isabelle

Really excited to be kicking off our project to estimate the social impact of Jobs for Nature. We would like to do a set-up session with you next week if possible to go through the project plan, and then the key focus is to get the two workshops booked that we want to run before the end of June:

- **Impact workshop:** covering the social impact goals of Jobs for Nature (what positive change, for whom, where) and what kinds of activities are funded
- **Data exploration workshop:** mapping together what data is currently collected/available at secretariat, agency and programme level.

As we discussed in our last korero, I think it makes sense to include the core group of agency stakeholders in both workshops so everyone is on the journey together.

I'd like to introduce another team member who will be supporting this project, our Project Lead s 9(2)(a) (cc'd).

s 9(2)(a) will be in touch to schedule the two workshops and also the project kick-off call.

Let me know if you have any questions in the meantime!

Best,
Maria

Maria English
Chief Executive
ImpactLab
s 9(2)(a)
www.impactlab.co.nz



From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Sent: Tuesday, 6 June 2023 9:14 am
To: Isabelle Collins
Cc: Maria English; s 9(2)(a) Demi Kirkpatrick
Subject: Re: Kicking off our social impact measurement project - scheduling workshops

MFE CYBER SECURITY WARNING

This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

Hi Isabelle

Hope you had a lovely long weekend. Thanks for getting back to me so quickly and for being flexible with the times - I have noted for the future that you don't work on Fridays.

I will send through calendar invitations shortly for 2.00pm – 2.30pm on Friday 9 June, and for all day Monday 19 June.

Best,

s 9(2)(a)
(a) 1)
Project Lead


From: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>
Date: Friday, 2 June 2023 at 5:20 PM
To: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Cc: Maria English <s 9(2)(a)@impactlab.co.nz>, s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>, Demi Kirkpatrick <Demi.Kirkpatrick@mfe.govt.nz>
Subject: Re: Kicking off our social impact measurement project - scheduling workshops

Hi s 9(2)(a)
Any of those times can be made to work. (In principle I don't work Fridays but not a big issue).
Have a nice weekend
Isabelle

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Sent: Friday, 2 June 2023 13:19
To: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>
Cc: Maria English <s 9(2)(a)@impactlab.co.nz>, s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Subject: RE: Kicking off our social impact measurement project - scheduling workshops

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- 12.30pm – 1.00pm, Friday 9 June
- 1.30 – 2.00pm, Friday 9 June
- 2.00pm - 2.30pm, Friday 9 June
- 2.30pm - 3.00pm, Friday 9 June

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- Monday 19 June; or
- Tuesday 20 June?

Let me know if these dates and times work for you, otherwise we can sort out a plan B.

Thanks

s 9(2)(a)

Project Lead

s 9(2)(a)



From: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>

Sent: Friday, June 2, 2023 11:17 AM

To: Maria English <s 9(2)(a)@impactlab.co.nz>

Cc: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>; s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>

Subject: Re: Kicking off our social impact measurement project

That's great, thanks. The interim evaluation is out of the way so my diary is pretty clear at the moment.

Look forward to hearing from you and have a lovely weekend.

Isabelle

From: Maria English <s 9(2)(a)@impactlab.co.nz>

Sent: Friday, 2 June 2023 11:15

To: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>

Cc: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>; s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>

Subject: Kicking off our social impact measurement project

MFE CYBER SECURITY WARNING

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Kia ora Isabelle

Really excited to be kicking off our project to estimate the social impact of Jobs for Nature. We would like to do a set-up session with you next week if possible to go through the project plan, and then the key focus is to get the two workshops booked that we want to run before the end of June:

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I'd like to introduce another team member who will be supporting this project, our Project Lead s 9(2)(a) (cc'd). s 9(2)(a) will be in touch to schedule the two workshops and also the project kick-off call.

Let me know if you have any questions in the meantime!

Best,

Maria

Maria English

Chief Executive

ImpactLab

s 9(2)(a)

www.impactlab.co.nz



Subject: FW: Jobs for Nature and Impact Lab - Workshop day
Location: ImpactLab office, Level 8/187 Featherston St, Wellington

Start: Mon 19/06/2023 9:30 am
End: Mon 19/06/2023 5:30 pm
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: s 9(2)(a)

With the teams link

-----Original Appointment-----

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>

Sent: Tuesday, June 6, 2023 3:13 PM

To: s 9(2)(a) Isabelle Collins; Maria English; s 9(2)(a)

Cc: Peter Smith; Rachael Brown; Benjamin Curran; Vicki Compton (Vicki); Kim Morgan [EXTERNAL] (DOC); Demi Kirkpatrick

Subject: Jobs for Nature and Impact Lab - Workshop day

When: 19 June 2023 09:30-17:30 (UTC+12:00) Auckland, Wellington.

Where: ImpactLab office, Level 8/187 Featherston St, Wellington

MFE CYBER SECURITY WARNING

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Draft agenda:

- 9.30 am – 12.30 **Impact workshop** covering the social impact goals of Jobs for Nature (what positive change for whom, where) and what kinds of activities are funded
- 12.30 – 1.30 pm: **Lunch break**
- 1.30 pm – 5 pm: **Data exploration workshop** mapping together what data is currently collected/available at secretariat, agency and programme level

@Isabelle Collins Could you please forward this invitation to the core group of agency stakeholders?

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 495 499 095 635

Passcode: LvkHPu

[Download Teams](#) | [Join on the web](#)

[Learn More](#) | [Meeting options](#)

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Sent: Tuesday, 13 June 2023 3:29 pm
To: Isabelle Collins
Cc: Maria English; s 9(2)(a)
Subject: Re. Jobs for Nature dashboard and data sheet, attendance list for workshops on 19th June
Attachments: J4N Dashboard Quarter 3 2022-23 - No label.pdf; J4N Project Summary data Q3 2022-23 no label.xlsx

MFE CYBER SECURITY WARNING

This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

Hi Isabelle

Thank you for the dashboard and data sheet, these are really helpful.

Here is the attendance list for the workshops on Monday 19th June:

Accepted:

- Demi Kirkpatrick
- Vicki Compton
- Kim Morgan
- Benjamin Curran
- Rachael Brown

Tentative:

- Peter Smith

Declined:

- Alistair Beveridge

As we discussed, it would be good to have someone there from each of the agencies, so thank you for helping to close the gaps!

Best,

s 9(2)(a)

Project Lead

 ImpactLab

From: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>

Date: Tuesday, 13 June 2023 at 11:35 AM

To: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>, s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>, s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>, s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>

Subject: Jobs for Nature data

Kia ora

Attached the latest dashboard and the underlying data sheet as at the end of last quarter. The next report will be in September with the end of year three data. This is basically all the data we hold at the programme level. Individual funds may have other data but there is no consistency of coverage, or metrics so it's a bit patchy.

Could you send us the attendance list on Thursday (and any declines) and we can chase any major gaps?

Ngā mihi

Isabelle

Isabelle Collins

Principal Advisor, Monitoring and Evaluation

Jobs for Nature Secretariat | Mahi Mō Te Taiao

s 9(2)(a) | isabelle.collins@mfe.govt.nz |
8 Willis St, PO Box 10362, Wellington 6143



I don't work on Fridays

Jobs for Nature Programme Dashboard - Quarter 3 (Jan - Mar) as at 25 May 2023

Supporting COVID-19 recovery through jobs, enduring environmental benefits, and supporting implementation of regulatory change.

\$1.19b

Approved

+19m since quarter 2

\$1.1b

Contracted

+47.6m since quarter 2

\$582.7m

Paid

+69.5m since quarter 2

469

Approved projects

+10 since quarter 2

447

Contracted projects

+22 since quarter 2

7.103m

Actual hours worked

+845.4k since quarter 2

11,495

Employment starts

+0.6k since quarter 2

2,601

Currently employed

2,462

FY 22/23 FTE (estimate)

8,958

Lifetime FTE (estimate)

+237.4 since quarter 2

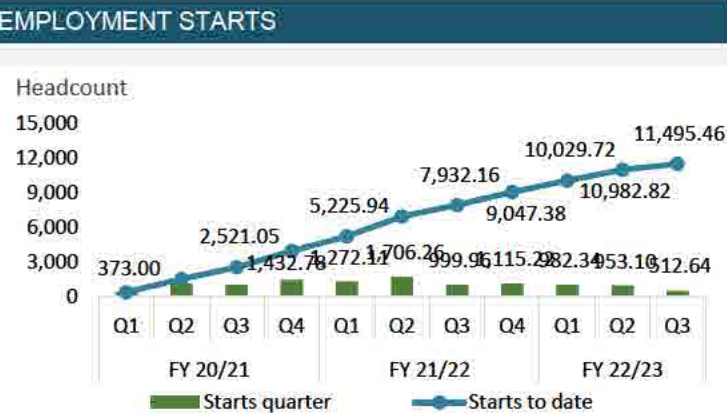
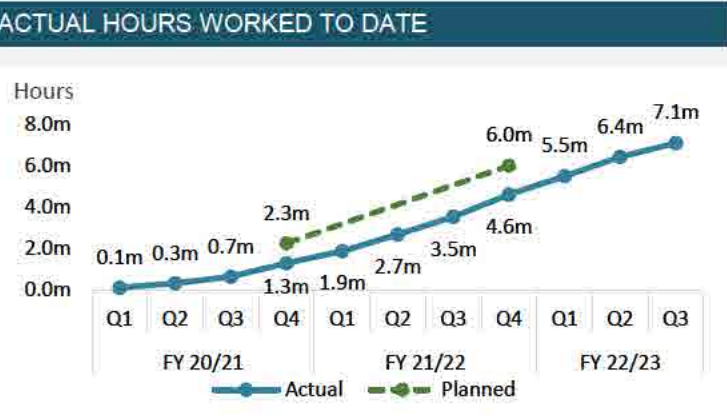
Programme to Date

Current Quarter

Forecast

NATURE BASED EMPLOYMENT

REGIONAL INVESTMENT DISTRIBUTION



Area	Projects	Approved \$m	Paid \$m	Paid %	FTE life	Employment starts	Colour intensity represents proportion of approved investment
Auckland	1	36.5	15.8	43%	332	423	
Bay of Plenty	1	109.5	55.0	50%	943	1011	
Canterbury	1	145.2	94.0	65%	1,100	1899	
Gisborne/Tairāwhiti	1	43.0	24.0	56%	524	512	
Hawke's Bay	1	39.3	20.3	52%	323	583	
Manawatu-Whanganui	1	59.7	32.5	54%	565	420	
Marlborough	8	32.0	17.6	55%	203	553	
Northland	1	56.3	35.6	63%	558	901	
Otago	1	65.5	37.8	58%	732	814	
Southland	1	34.6	21.9	63%	341	684	
Taranaki	1	20.8	13.3	64%	226	434	
Tasman-Nelson	1	33.7	19.1	57%	334	511	
Waikato	1	47.3	28.5	60%	464	843	
Wellington	1	28.9	13.6	47%	230	314	
West Coast	1	26.0	15.1	58%	319	551	
Multiple Regions	1	411.8	138.5	34%	1,764	1042	
NEW ZEALAND	469	1,190.4	582.7	49%	8,958	11,495	

ENVIRONMENTAL OUTPUTS

Area	Metric	2022/23			Programme Life		
		Plan	Achieved	Complete	Plan	Achieved	Complete
Biodiversity	Area of ecosystem restoration (ha)	2,664	3,282	37%	10,513	6,113	43%
	Number of plants planted in terrestrial areas	1,266,371	630,571	28%	4,866,554	2,762,926	50%
	Length of tracks maintained (km)	563	538	45%	2,593	2,364	78%
	Number of assets maintained (incl.huts)	47	351	113%	340	555	127%
Freshwater	Area of freshwater restoration (ha)	392	422	57%	1,332	1,318	93%
	Area of Riparian/Lake/Wetland plantings (ha)	1,250	1,777	31%	5,498	3,338	52%
	Number of plants planted in Riparian/Lake/Wetland areas	3,246,984	1,829,042	40%	11,115,709	4,977,539	36%
	Length of fencing constructed (km)	1,131	674	32%	9,929	6,842	65%
	Number of fish passages remediated	558	236	42%	1,752	430	24%
Pest Control	Area of wilding conifers control (ha)	507,423	306,641	60%	2,192,160	1,778,627	81%
	Area of other plant pest control (ha)	84,704	143,773	155%	275,260	531,840	189%
	Area of wallabies control (ha)	475,000	410,233	79%	1,627,306	1,243,840	76%
	Area of other animal pest control (ha)	679,658	686,464	69%	2,198,637	2,299,555	101%

REGIONAL DISTRIBUTION OF ENVIRONMENTAL OUTPUTS

Area	Proportion of Programme Life Achieved by Region			Programme Life		
	Biodiversity	Freshwater	Pest Control	Plan	Achieved	Complete
Auckland	2%	11%	1%	912,174	644,354	65%
Bay of Plenty	14%	11%	9%	3,057,825	1,439,265	40%
Canterbury	7%	7%	46%	3,829,827	3,259,733	81%
Gisborne/Tairāwhiti	0%	3%	1%	635,021	194,082	27%
Hawke's Bay	6%	3%	2%	591,658	477,017	80%
Manawatu-Whanganui	23%	4%	10%	2,249,805	1,424,030	55%
Marlborough	0%	1%	5%	721,703	309,861	43%
Northland	3%	4%	2%	1,280,633	395,448	21%
Otago	3%	8%	14%	2,652,737	1,344,387	45%
Southland	0%	0%	2%	312,052	142,509	46%
Taranaki	0%	10%	1%	754,813	600,411	78%
Tasman-Nelson	15%	7%	1%	779,116	791,863	79%
Waikato	3%	15%	1%	1,964,795	924,011	36%
Wellington	17%	6%	0%	1,134,955	837,505	63%
West Coast	6%	0%	0%	452,185	197,087	44%
Multiple Regions	0%	10%	4%	1,150,306	732,695	63%
NEW ZEALAND	100%	100%	100%	22,479,603	13,714,257	61%

Note: Agencies can revise historically provided quarterly data when more accurate reporting is available. Some environmental outputs achieved have inflated percentages due to some projects not reporting annual/project lifetime plans.

Jobs for Nature Programme Dashboard - Quarter 3 (Jan - Mar) as at 25 May 2023

Note: Agencies can revise historically provided quarterly data when more accurate reporting is available

9(2)(b)

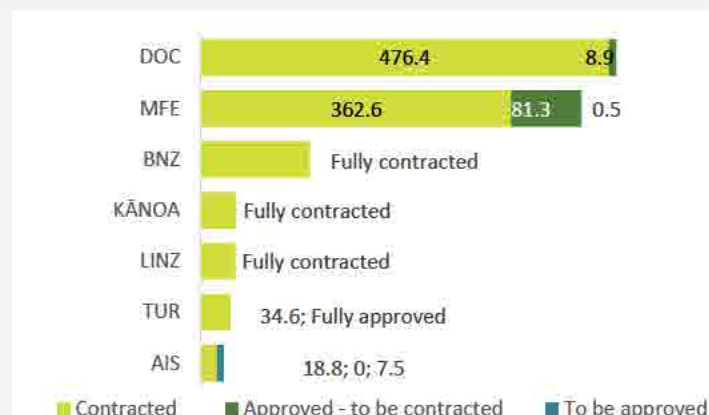
MAHI | JOBS
MŌ TE TAIAO | FOR NATURE

FUNDING AND CONTRACTING

CONTRACTING PROGRESS AND FORECAST (\$m)



CONTRACTING STATUS (\$m)

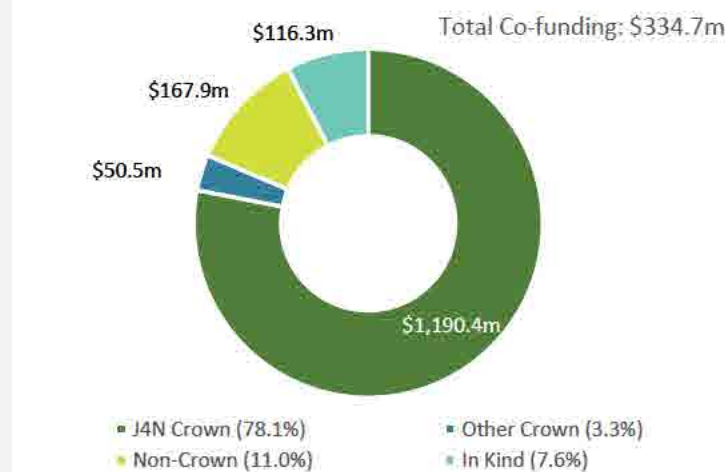


Funding by Agency programme (\$m)	Funding	Approved projects	Change	Contracted projects	Change
MFE	444.5	443.9	+8.1	362.6	+41.1
J4N Secretariat Programme Closure Activities	0.85		-		-
Public Waterways & Ecosystem Restoration	67.0	67.0	-	67.0	-
Freshwater Improvement Fund	53.6	53.9	+0.0	53.9	-
Kaipara Moana Remediation	100.0	100.0	-	100.0	-
At Risk Catchments	12.0	12.0	-	9.4	-2.6
Te Mana O Te Wai	30.0	30.0	-0.0	28.0	-
Essential Freshwater Fund	144.7	144.8	+8.1	68.0	+43.6
J4N programme setup	36.3	36.3	-	36.3	-
DOC	485.3	485.3	+4.6	476.4	+0.2
Kaimahi for Nature	198.6	198.7	+0.0	198.7	-
Protecting Nature	147.5	147.5	-0.0	147.5	-
Restoring Nature	122.9	122.9	+4.5	113.9	+0.2
Overheads	16.3	16.3	+0.0	16.3	-
MPI	188.1	180.2	+6.3	180.2	+6.4
Wilding Conifers	100.0	100.0	-	100.0	-
Wallabies	26.8	26.8	-	26.8	-
One Billion Trees	35.0	34.6	-0.1	34.6	-
Agricultural Investment Services	19.1	16.7	+4.4	16.7	+4.4
Māori Agribusiness	7.3	2.1	+2.0	2.1	+2.0
Kānoa (Fencing of Waterways)	40.9	40.9	-	40.9	-
LINZ	40.0	40.0	-	40.0	-
J4N Programme TOTAL	1,198.8	1,190.4	+19.0	1,100.1	+47.6
	100%	99%		92%	

FUNDING RECIPIENT TYPES

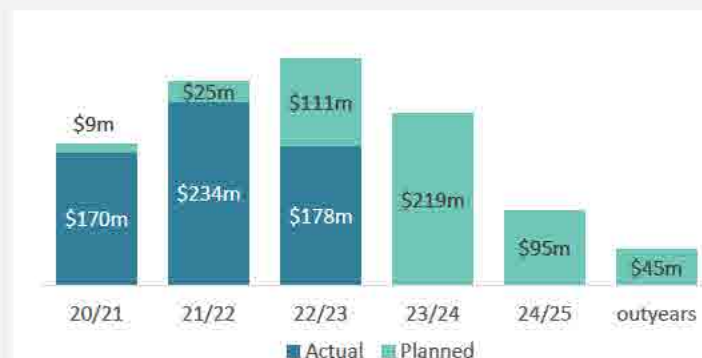


FUNDING STRUCTURE (CO-FUNDING)



PAYMENTS

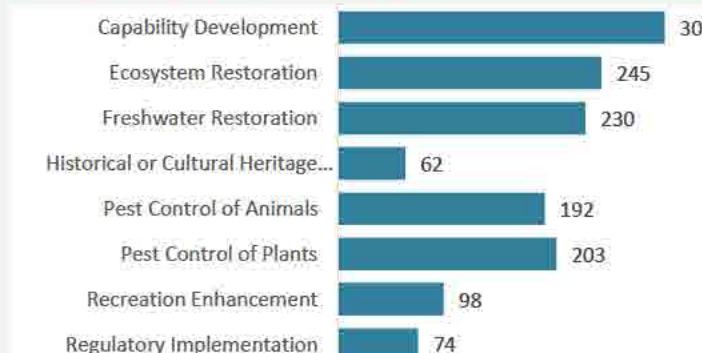
PLANNED & ACTUAL SPEND OF PROJECT FUNDING (\$m)



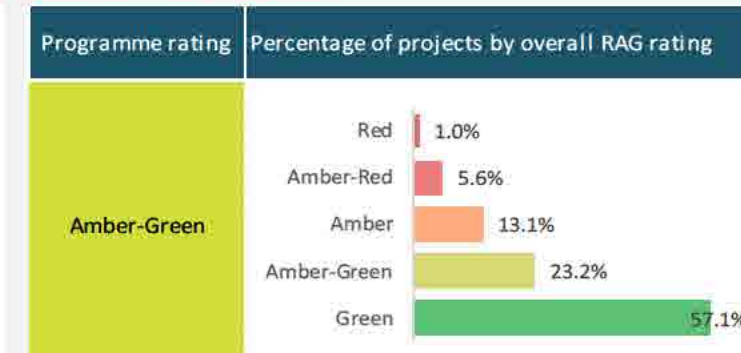
PAYMENTS OF APPROVED PROJECT FUNDING



PLANNED DELIVERY INTENTIONS



DELIVERY CONFIDENCE



COMMENTARIES

PROGRAMME	Across the programme projects are continuing to track well. At 31 March, 469 projects were approved totalling \$1.19b funding. Employment starts is 11.5k and hours worked is 6.4 m. Environmental activities show 7.7m plants planted & 1.77m ha of wilding conifer control completed. The overall programme funding total is \$1.199 b and has reduced due to unallocated funds being returned to the centre. There has been a decrease in area of freshwater restoration and number of assets maintained as some previous reporting errors have been corrected for DOC projects. The \$100 m KMR project has been re-labelled as multi-region which has reduced the overall amount of investment in the Northland region. The programme is working toward understanding the impact of severe weather events on the programme as this information is coming in from projects.
DELIVERY CONFIDENCE	The overall rating for this quarter remains, Amber-Green. 208 projects over \$1 million dollars have been assigned a RAG rating. Almost 20% of assessed projects totalling \$190.8 million are currently tracking between the Amber and Red rating. The aftermath of Cyclone Gabrielle is still causing disruptions for project delivery. In some cases, the paths used for trapping animals and access roads have been washed away, and efforts to recover and repair these areas are ongoing. Climatic weather events are making it difficult for some projects to meet their targets, and other issues such as engagement with stakeholders and resource availability are causing ongoing challenges. Ongoing discussions with projects including variations are being considered to address these challenges.
MFE	PWER, FIF, TMOTW, Kaipara, and At Risk Catchments programmes are largely on track. Mfe is focused on supporting cyclone impacted projects and supporting other recipients to identify issues early and take steps to resolve them. The EFF programme continues to move projects through to delivery and has made great progress with \$108 million expected to be in contract by 30 June 2023.
DOC	Transition Plan work progressing. \$3.1m has been returned to the centre this quarter following a request from Treasury. The last 3 projects are in the final stages of signing and are expected to be signed by 19 May 23. Further data improvements have been made resulting in some changes (e.g. data previously reported as track maintenance has been confirmed as trap lines so has been removed from that indicator). Areas treated for wallabies is likely to include repeat areas as each flight path may include existing and new areas. Work is being done to confirm the total area.
MPI	BNZ Wallabies - Operational control work and research projects are continuing. Operational planning for 23/24 is currently taking place, will be completed by June 2023. Wilding Conifers - All aerial operations have been completed. Planning is almost finalised for 23/24 financial year. Full expenditure is anticipated. TUR This quarter involves grantees and project teams focussing on maintaining previous season's plantings and preparation/planning for this planting season. This is represented by the decrease in plants/trees planted and increases in riparian/other fencing in comparison to the last reporting quarter. AIS \$3.65K funding was returned to the centre in April. The second tranche of AIS-EFF will be fully contracted by May 2023 and MAB-EFF is aiming to fully contract by 30 June 2023. The latest funding is more focussed on supporting community engagement and connections. The first tranche of projects are ending in June 2023 and are focussed on maintaining outputs achieved over the last three years of the programme.
KāNOA	At the end of March, 25 of the 35 projects have been completed. The remaining 10 projects have mentioned delays due to adverse weather impacts including Cyclone Gabrielle. Impacts include stalled plans, access to projects impossible since winter 2022, slips and dropouts on main roads and farm tracks and other numerous impacts.
LINZ	LINZ is tracking well and is currently on target to meet our environmental and employment targets. Transition plans for our projects are in development. Across the projects, 5,956g seeds were collected from 9 different natives, and over 180,000kg of Undaria has been controlled.

Agency	Fiscal Year	People Currently Employed
MPS-TUR	18T-00092	2
MPS-TUR	18T-00048	4
MPS-TUR	18T-01214	27
MPS-TUR	18T-01072	3
MPS-TUR	18T-01732	13
MPS-TUR	18T-01862	11
MPS-TUR	18T-01930	1
MPS-TUR	18T-01934	4
MPS-TUR	18T-02044	9
MPS-TUR	18T-02064	7
MPS-TUR	18T-02066	10
MPS-TUR	18T-02068	10
MPS-TUR	18T-02093	7
MPS-TUR	18T-02137	1
MPS-TUR	18T-02148	3
UN2	ABT1	10
DOC	AL01.5	43
DOC	AL01.6	8
DOC	AL02.2	43
DOC	AL02.5	1
DOC	AL02.6	8
DOC	AL03.1	5
DOC	AL03.2	8
DOC	AL04.12	12
DOC	AL04.13	13
DOC	AL04.4	8
DOC	AL04.8	9
DOC	AL05.10	12
DOC	AL05.15	4
DOC	AL05.11	3
DOC	AL05.12	4
DOC	AL05.13	19
DOC	AL05.14	24
DOC	AL05.15	7
DOC	AL05.16	16
DOC	AL05.2	21
DOC	AL05.3	12
DOC	AL05.4	6,25
DOC	AL05.5	18
DOC	AL05.6	8
DOC	AL05.7	23
DOC	AL05.8	6
DOC	AL05.9	8
DOC	AL07.11	5
DOC	AL07.2	3
DOC	AL07.3	1
DOC	AL07.7	5
DOC	AL07.8	2
DOC	AL07.9	5
DOC	AL08.11	4
DOC	AL08.3	13
DOC	AL08.6	14
DOC	AL08.5	10
DOC	AL09.6	9
DOC	AL09.7	4
DOC	AL09.9	20
DOC	AL10.2	8
DOC	AL10.3	5
DOC	AL10.4	4
DOC	AL11.10	4
DOC	AL11.9	7
DOC	AL14.2	9
DOC	AL14.3	13
DOC	AL14.7	13
DOC	AL15.3	2,67
DOC	AL15.3.4	4
DOC	AL15.3.5	7
DOC	AL15.14	2
DOC	AL15.3.7	3
DOC	AL15.13	4
DOC	AL15.11	19
DOC	AL15.14	7
DOC	AL15.15	6
DOC	AL15.1	24
DOC	AL15.3	11
DOC	AL15.4	6
DOC	AL15.5	6
UN2	BOPF1	33
DOC	CB04	6
UN2	CS01	1,5
MFE	FP2004	26,08
MFE	FP2005	1,43
MFE	FP2008	0,81
MFE	FP2013	4,91
MFE	FP2014	71,96
MFE	FP2015	2,2
MFE	FP2016	3,46
MFE	FP2015	5,81
MFE	FP2015	11,56
MFE	FP2009	1,02
MFE	FP049	3,07
MFE	FP046	1,3
MFE	FP010	9,17
UN2	GE1	16,5
UN2	H0K1	15
DOC	JFN0001	10
DOC	JFN0005	5
DOC	JFN011	9
DOC	JFN014	13
DOC	JFN010	31
DOC	JFN010.01	4
DOC	JFN010.02	3
DOC	JFN010.04	17
DOC	JFN011.05	6
DOC	JFN010.07	6
DOC	JFN011.09	3
DOC	JFN010.10	4
DOC	JFN011.11	18
DOC	JFN010.14	6
DOC	JFN011.15	9
DOC	JFN011.16	4
DOC	JFN010.17	5
DOC	JFN011.18	10
DOC	JFN010.20	3
DOC	JFN010.22	5
DOC	JFN010.01	4
DOC	JFN010.05	4
DOC	JFN010.06	4
DOC	JFN010.07	6
DOC	JFN010.08	2
DOC	JFN010.09	8
DOC	JFN010.11	3
DOC	JFN010.13	1
DOC	JFN010.14	2
DOC	JFN010.15	6
DOC	JFN010.16	4
DOC	JFN010.18	10
DOC	JFN010.19	4
DOC	JFN010.20	4
DOC	JFN010.23	3
DOC	JFN010.24	8
DOC	JFN010.25	5
DOC	JFN010.26	6
DOC	JFN010.27.1	4
DOC	JFN010.27.2	1
DOC	JFN010	9
DOC	JFN010	200
DOC	JFN010	83
DOC	JFN010.12	16
DOC	JFN010.DOC	3
DOC	JFN040	3
DOC	JFN01	24
DOC	JFN010	13
DOC	JFN014	17
DOC	JFN010.01	8
DOC	JFN010.06	7
UN2	MODE1	9
MPS-AIS	MPSAIS01	12
MPS-AIS	MPSAIS02	8
MPS-AIS	MPSAIS04	19
MPS-AIS	MPSAIS05	29
MPS-AIS	MPSAIS06	1
MPS-AIS	MPSAIS07	3
MPS-AIS	MPSAIS08	8
MPS-AIS	MPSAIS09	6
MPS-AIS	MPSAIS0902	1
MPS-AIS	MPSAIS0903	1
MPS-BNZ	MPSBNZ01	18
MPS-BNZ	MPSBNZ03	26
MPS-BNZ	MPSBNZ04	1,80
MPS-BNZ	MPSBNZ05	18
MPS-BNZ	MPSBNZ06	12
MPS-BNZ	MPSBNZ08	16
MPS-BNZ	MPSBNZ11	41
MPS-BNZ	MPSBNZ12	14
MPS-BNZ	MPSBNZ13	20
MPS-BNZ	MPSBNZ14	10
MPS-BNZ	MPSBNZ15	3
UN2	PPF1	48
MFE	PWER01	15,77
MFE	PWER02	33,32
MFE	PWER03	6,50
MFE	PWER05	34,32
MFE	PWER09	5,4
MFE	PWER05	4,85
MFE	PWER08	1,60
MFE	PWER01	3,46
MFE	PWER02	5,4
MFE	PWER03	16
PSU	RO1.00012	2
PSU	RO1.02033	6
PSU	RO1.01119	1
PSU	RO1.0459	1
PSU	RO1.0210	13
PSU	RO1.03143	4
PSU	RO1.02153	7
PSU	RO1.02084	6
PSU	RO1.02183	7
UN2	TA17	6
UN2	TM41	500
UN2	TW01	5,5
UN2	W0C1	1

Project Name	Project Start Date	Project End Date	Duration years	Contract Amount	Actual Fee (Boys work)	Employment Status	Project Size	Project Status	Project Location	Funding Paid On Way
https://www.fish.gov.cn/	8/8/2020	30/6/2024	3+ years	7600000	321.66	376 \$/m		Post Control Animals		942633.81
https://www.fish.gov.cn/	1/6/2020	30/6/2024	3+ years	4242779	206.179	42 \$/m		Post Control Animals		942633.81
https://www.fish.gov.cn/	21/2/2020	30/6/2024	3+ years	1017030	61.85	221 \$/m		Post Control Animals, Post Control Plants		
https://www.fish.gov.cn/	1/6/2022	30/6/2024	2+ years	2141659	43.10	40 \$/m		Capability Development, Ecosystem Restoration, Freshwater Restoration, Post Control Animals, Post Control Plants, Regulatory Implementation		
https://www.fish.gov.cn/	1/6/2021	30/6/2024	3+ years	9318756	39.72	30 \$/m		Capability Development, Ecosystem Restoration, Freshwater Restoration, Post Control Animals, Post Control Plants, Regulatory Implementation		
https://www.fish.gov.cn/	3/6/2021	30/6/2024	3+ years		116.76	132 \$/m	25 \$/m	Capability Development, Ecosystem Restoration, Freshwater Restoration, Historical or Cultural Heritage		76516.29
https://www.fish.gov.cn/	21/2/2020	30/6/2024	3+ years	3000	19.1	10 \$/m		Ecosystem Restoration, Freshwater Restoration, Recreational Enhancement, Regulatory Implementation		26184.55
https://www.fish.gov.cn/	6/10/2020	30/6/2024	3+ years	5270000	6.78	65 \$/m		Capability Development		878462.81
https://www.fish.gov.cn/	2/1/2020	30/6/2024	3+ years	1300000	7.78	48 \$/m	20 \$/m	Post Control Plants		
https://www.fish.gov.cn/	1/6/2021	30/6/2024	3+ years	1000000	60000	60 \$/m		Capability Development, Ecosystem Restoration, Freshwater Restoration, Post Control Animals, Post Control Plants, Regulatory Implementation		246040.47
https://www.fish.gov.cn/	28/6/2021	30/6/2024	2+ years	33388	41.05	23 \$/m		Capability Development, Post Control Animals		231931.79
https://www.fish.gov.cn/	1/6/2021	30/6/2024	3+ years	1342451	27.1	22 \$/m		Capability Development, Ecosystem Restoration, Freshwater Restoration, Post Control Animals, Post Control Plants, Regulatory Implementation		
https://www.fish.gov.cn/	1/6/2020	30/6/2024	3+ years	1346537	14.4	134 \$/m		Post Control Plants		
https://www.fish.gov.cn/	21/2/2020	30/6/2024	3+ years	8100000	46.17	41 \$/m		Capability Development, Ecosystem Restoration, Freshwater Restoration, Post Control Animals, Post Control Plants, Regulatory Implementation		144231
https://www.fish.gov.cn/	31/1/2020	30/6/2024	4+ years		11.86	115 \$/m	25 \$/m	Capability Development, Ecosystem Restoration, Freshwater Restoration, Post Control Animals, Post Control Plants, Regulatory Implementation		135056.21
https://www.fish.gov.cn/	29/10/2020	30/6/2024	4+ years	420000	22.8	116 \$/m	25 \$/m	Capability Development, Ecosystem Restoration, Freshwater Restoration, Post Control Animals, Post Control Plants, Regulatory Implementation		123294.21
https://www.fish.gov.cn/	1/6/2020	30/6/2024	3+ years	8631196	22.06	11 \$/m		Capability Development, Ecosystem Restoration, Freshwater Restoration, Post Control Animals, Post Control Plants, Regulatory Implementation		
https://www.fish.gov.cn/	31/1/2020	30/6/2024	2+ years	23000	11.5	125 \$/m		Ecosystem Restoration, Freshwater Restoration, Post Control Animals		
https://www.fish.gov.cn/	11/10/2021	30/6/2024	2+ years	1491910	41.2	30 \$/m		Capability Development, Ecosystem Restoration, Freshwater Restoration, Historical or Cultural Heritage		92881.59
https://www.fish.gov.cn/	1/6/2020	30/6/2024	3+ years	1142007	58.3	362 \$/m		Post Control Plants		
https://www.fish.gov.cn/	20/6/2021	30/6/2024	3+ years	7861280	14.3	50 \$/m		Capability Development, Ecosystem Restoration, Freshwater Restoration, Historical or Cultural Heritage		83156.06
https://www.fish.gov.cn/	1/6/2021	30/6/2024	2+ years	2000000	45.41	61 \$/m	25 \$/m	Capability Development, Ecosystem Restoration, Freshwater Restoration, Post Control Animals, Post Control Plants, Regulatory Implementation		157842.23
https://www.fish.gov.cn/	1/6/2021	30/6/2024	2+ years	4140000	30.12	23 \$/m		Capability Development, Ecosystem Restoration, Freshwater Restoration, Historical or Cultural Heritage		
https://www.fish.gov.cn/	22/6/2021	30/6/2024	2+ years	2000000	26.35	42 \$/m		Capability Development, Ecosystem Restoration, Post Control Animals		875749.94
https://www.fish.gov.cn/	1/6/2020	30/6/2024	3+ years	4330212	17.1	37 \$/m		Post Control Animals		
https://www.fish.gov.cn/	30/6/2021	30/6/2024	2+ years	4000000	35.1	32 \$/m		Capability Development, Ecosystem Restoration, Freshwater Restoration, Post Control Animals, Post Control Plants, Regulatory Implementation		172240.58
https://www.fish.gov.cn/	1/6/2020	30/6/2024	2+ years	2880000	46.21	44 \$/m	25 \$/m	Ecosystem Restoration, Freshwater Restoration, Post Control Animals, Post Control Plants, Regulatory Implementation		
https://www.fish.gov.cn/	28/6/2021	30/6/2024	2+ years	2880000	21.49	22 \$/m		Capability Development, Ecosystem Restoration, Freshwater Restoration, Post Control Animals, Post Control Plants, Regulatory Implementation		70218.01
https://www.fish.gov.cn/	30/6/2021	3								

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https://www.emstarnatur.at/en/projects.aspx	17/12/2021	31/10/2024 > 3 years	626499	1.66	17 58.5m-\$m	Capacity Development, Pest Control Animals, Recreation Enhancement	10392.68
https://www.doe.gov.nz/our-work/freshwater-restoration-help.aspx#fbs-for-nature-biodiversity	24/09/2021	31/03/2024 > 3 years	870000	30.14	26 \$m	Capacity Development, Ecosystem Restoration, Freshwater Restoration, Pest Control Animals	152641.04
https://maui.co.nz/	29/06/2021	30/06/2024 > 4 years	2506000	25.07	42 \$m-\$m	Capacity Development, Ecosystem Restoration, Freshwater Restoration, Pest Control Animals, Pes	61598.78
https://www.beehive.govt.nz/media-releases/2022/maui-co-honouring-NE2020-Bioactive-nature4	15/06/2021	31/12/2024 > 4 years	468000	7.93	9 \$m-\$m	Ecosystem Restoration, Freshwater Restoration, Pest Control Animals, Pest Control Plants	513020
https://www.doe.gov.nz/news/media-releases/2022-media-releases/eco-sanctuary-to-protect-vah	26/10/2021	31/12/2024 > 4 years	1010000	8	16 \$m-\$m	Capacity Development, Ecosystem Restoration, Freshwater Restoration, Pest Control Animals, Pest	678914.48
https://www.aucklandcouncil.govt.nz/news/2021/04/inflection-of-funding-to-fast-track-kauri	19/04/2021	31/12/2023 > 3 years	1800000	13.15	14 \$m-\$m	Capacity Development, Recreation Enhancement	162880.71
https://www.waikaregon.govt.nz/council/about-us/show-ready-projects#fbs-for-green-coar	28/10/2020	30/06/2025 > 4 years+	2810000	4.35	8.17 \$m-\$m	Ecosystem Restoration, Freshwater Restoration, Historical or Cultural Heritage Restoration, Pest Co	67748.01
https://www.sumatara.govt.nz/	01/12/2021	30/12/2024 > 4 years	2170000	2.02	16 \$m-\$m	Capacity Development, Pest Control Animals	7679.85
https://www.mariorough.govt.nz/ourcommunity/for-nature-policies-and-natural-restoration-projects	11/08/2021	31/06/2023 > 3 years	7948000	30.19	19 \$m-\$m	Capacity Development, Ecosystem Restoration, Freshwater Restoration, Pest Control Animals, Pes	75761.21
https://www.doe.gov.nz/news/media-releases/2020-media-releases/conservation-course-for-pbs-i	3/08/2020	2/10/2020 > 1 year	14486	0	< 0.05 \$m	Capacity Development	0
https://www.sarasin.govt.nz/	1/06/2021	30/06/2026 > 4 years+	1710000	4.29	14.28 \$m-\$m	Ecosystem Restoration, Freshwater Restoration, Regulatory Implementation	61087.21
https://www.beehive.govt.nz/media-releases/2022-media-releases/50-projects-will-clean-and-protect-waterways	1/07/2021	30/06/2024 > 3 years	2611184	1.76	1.66 \$m-\$m	Capacity Development, Ecosystem Restoration, Freshwater Restoration, Pest Control Animals, Rec	24184.85
https://fishandgame.govt.nz/ourcharacterstory	20/06/2021	30/06/2024 > 4 years	784000	1.62	0.99 \$m-\$m	Capacity Development, Ecosystem Restoration, Freshwater Restoration, Recreation Enhancement,	29402.42
https://theadvocate.com/	14/07/2021	30/06/2024 > 3 years	564000	1.09	1.08 \$m-\$m	Capacity Development, Ecosystem Restoration, Freshwater Restoration, Pest Control Animals, Pes	13918.29
https://www.doe.gov.nz/news/media-releases/2021-media-releases/working-together-to-grow-th	6/08/2020	30/06/2023 > 3 years	1780000	5.2	192 \$m-\$m	Ecosystem Restoration, Pest Control Plants, Recreation Enhancement	211071.69
https://www.mariorough.govt.nz/	27/03/2021	30/06/2026 > 4 years+	1800000	3.95	1.86 \$m-\$m	Ecosystem Restoration, Freshwater Restoration, Recreation Enhancement, Regulatory Implementat	163170.8
https://www.kaitiaki.govt.nz/	23/06/2021	30/06/2026 > 4 years+	1300753	3.66	10.94 \$m-\$m	Ecosystem Restoration, Freshwater Restoration, Pest Control Animals, Pest Control Plants, Recreals	141244
https://www.ksdary.org/	28/07/2021	31/07/2024 > 4 years	171464	1.52	< 0.05 \$m	Capacity Development, Pest Control Animals	134807
https://www.beehive.govt.nz/news/hundreds-more-hands-funded-work-nature	1/07/2020	29/11/2022 > 3 years	2026000	15.42	189 \$m-\$m	Pest Control Animals, Pest Control Plants, Recreation Enhancement	29675.13
https://www.waikaregon.govt.nz/council/about-us/show-ready-projects/upper-waitomo-habit	29/10/2020	29/10/2024 > 4 years+	1740000	7.34	78.35 \$m-\$m	Ecosystem Restoration, Freshwater Restoration, Historical or Cultural Heritage Restoration, Pest Co	803551.28
https://www.beehive.govt.nz/news/hundreds-more-hands-funded-work-nature	21/10/2021	31/10/2024 > 3 years	523734	7.07	19 \$m-\$m	Capacity Development, Pest Control Plants	10675.13
https://www.horizons.govt.nz/managing-natural-resources#fbs-for-nature	7/10/2020	29/06/2024 > 4 years	4681000	30.17	10.73 \$m-\$m	Ecosystem Restoration, Freshwater Restoration, Recreation Enhancement, Regulatory Implementat	21188157
https://www.nature.org/en-us/about-us/where-we-work/asia-pacific/new-zealand/	6/04/2021	11/04/2024 > 4 years	400000	1.13	< 0.1 \$m	Capacity Development	49955.97
https://www.coralislands.com/	18/01/2021	30/06/2024 > 3 years	528070	0.53	< 0.5 \$m-\$m	Capacity Development, Pest Control Animals, Recreation Enhancement	24955
https://www.beehive.govt.nz/news/hundreds-more-hands-funded-work-nature	20/12/2021	31/05/2025 > 4 years	997540	0.19	0.5 \$m-\$m	Capacity Development, Ecosystem Restoration, Pest Control Animals, Pest Control Plants	16515
https://www.kaitiaki.govt.nz/	5/08/2021	31/07/2024 > 3 years	684762	6.2	11 \$m-\$m	Capacity Development, Pest Control Animals, Pest Control Plants	20939.55
https://www.mariorough.govt.nz/your-council/latest-news-notices-and-media-releases/media-re	28/10/2020	30/06/2025 > 4 years+	600000	1.68	26.27 \$m-\$m	Ecosystem Restoration, Freshwater Restoration, Recreation Enhancement, Regulatory Implementat	103033.85
https://www.beehive.govt.nz/news/hundreds-more-hands-funded-work-nature	19/11/2020	31/12/2023 > 4 years	2120000	27.95	16.1 \$m-\$m	Ecosystem Restoration, Regulatory Implementation	26275.25
https://fishandgame.govt.nz/	10/10/2020	28/02/2023 > 1.2 years	4846210	49.18	150.48 \$m-\$m	Capacity Development, Ecosystem Restoration, Freshwater Restoration, Historical or Cultural Heri	2931544.24
https://www.kaitiaki.govt.nz/	28/06/2020	30/06/2022 > 1.2 years	5600000	48.32	278.21 \$m	Ecosystem Restoration, Freshwater Restoration, Recreation Enhancement, Regulatory Implementat	5024941.34
https://www.staff.co.nz/ourcommunity/23842501/a-new-generation-lets-us-look-over-nemuka-ti	24/08/2021	30/09/2024 > 4 years	1500000	11.86	15 \$m-\$m	Ecosystem Restoration, Freshwater Restoration, Pest Control Animals, Pest Control Plants, Recreals	401901.84
https://www.sarasin.govt.nz/	24/08/2021	31/10/2024 > 4 years	698980	3.16	3 \$m-\$m	Capacity Development, Ecosystem Restoration, Freshwater Restoration, Pest Control Animals, Pes	122927.89
https://www.beehive.govt.nz/news/hundreds-more-hands-funded-work-nature	27/06/2021	31/03/2023 > 1.2 years	700000	1.63	23 \$m-\$m	Capacity Development, Ecosystem Restoration, Freshwater Restoration, Pest Control Animals, Pes	614127.78
https://fishandgame.govt.nz/	19/12/2020	29/09/2021 > 1 year	100000	10.42	3 \$m-\$m	Capacity Development, Ecosystem Restoration, Freshwater Restoration, Pest Control Animals, Pes	760001
https://www.doe.gov.nz/about-us/our-publications/news/threatened-species-recovery-plan/	23/04/2021	30/06/2024 > 4 years	1519400	28.26	35 \$m	Capacity Development, Pest Control Animals	1074941.1
https://www.kaitiaki.co.nz/about/peoples-for-peace-fish	30/11/2020	30/11/2021 > 1.2 years	220265	2.85	< 0.05 \$m	Historical or Cultural Heritage Restoration, Pest Control Plants, Recreation Enhancement	0
https://www.beehive.govt.nz/news/hundreds-more-hands-funded-work-nature	21/02/2021	31/03/2023 > 1.2 years	1160000	17.26	23 \$m-\$m	Capacity Development, Pest Control Animals, Pest Control Plants	75568.01
https://fishandgame.govt.nz/	11/06/2021	31/03/2023 > 1.2 years	970700	3.18	15 \$m-\$m	Ecosystem Restoration, Freshwater Restoration, Pest Control Animals, Pest Control Plants, Recreals	527286.41
https://www.beehive.govt.nz/news/hundreds-more-hands-funded-work-nature	11/08/2021	31/07/2024 > 3 years	1000000	6.72	0 \$m-\$m	Capacity Development, Pest Control Animals	163292.18
https://www.beehive.govt.nz/news/hundreds-more-hands-funded-work-nature	28/06/2021	31/06/2024 > 4 years	675235	1.89	5 \$m-\$m	Capacity Development, Ecosystem Restoration, Freshwater Restoration, Pest Control Animals, Pes	618851.42
https://www.haupo.govt.nz/	23/11/2021	31/12/2024 > 4 years	2750000	15.51	12 \$m-\$m	Capacity Development, Ecosystem Restoration, Freshwater Restoration, Historical or Cultural Heri	579270.37
https://www.beehive.govt.nz/news/hundreds-more-hands-funded-work-nature	1/01/2020	30/06/2024 > 4 years	2645192	15.96	22 \$m-\$m	Ecosystem Restoration, Freshwater Restoration	204465
https://www.kaitiaki.govt.nz/	28/10/2020	30/06/2025 > 4 years+	500000	1.51	0.48 \$m-\$m	Ecosystem Restoration, Freshwater Restoration, Pest Control Plants, Recreation Enhancement, Reg	311615.13
https://www.mrt.co.nz/	6/12/2020	30/06/2023 > 3 years	4064237	10.68	10 \$m-\$m	Freshwater Restoration, Recreation Enhancement	244672.89
https://www.facebook.com/happynaturenz/	6/06/2021	31/05/2023 > 3 years	840000	11.19	9 \$m-\$m	Capacity Development, Recreation Enhancement	412027
https://www.igbtaldata.com/	15/08/2021	31/08/2023 > 3 years	107000	1.18	2 < 0.05 \$m	Capacity Development	134182
https://www.beehive.govt.nz/news/hundreds-more-hands-funded-work-nature	16/06/2021	31/06/2024 > 3 years	176638	1.49	8 \$m-\$m	Ecosystem Restoration, Pest Control Animals, Pest Control Plants	125450
https://www.mapiromarionet.ie/en/ire	26/11/2020	30/06/2026 > 4 years+	5000000	8.54	18.96 \$m	Capacity Development, Ecosystem Restoration, Freshwater Restoration, Recreation Enhancement,	108185.63
https://fishandgame.govt.nz/our-work/habitat-to-nature-haps/	30/01/2022	31/03/2024 > 2 years	1700000	6.17	13 \$m-\$m	Capacity Development, Ecosystem Restoration, Freshwater Restoration, Historical or Cultural Heri	34506.42
https://fishandgame.govt.nz/	27/01/2021	30/11/2022 > 1.2 years	800000	1	1 < 0.05 \$m	Capacity Development	30000
https://fishandgame.govt.nz/my-council/projects/economic-recovery-projects#fbs-for-nature	10/11/2020	30/04/2024 > 4 years	630000	6.67	19 \$m-\$m	Ecosystem Restoration, Pest Control Plants	48906.11
https://www.beehive.govt.nz/news/hundreds-more-hands-funded-work-nature	13/05/2021	30/06/2022 > 1.2 years	500000	9.56	38 \$m-\$m	Capacity Development, Ecosystem Restoration, Freshwater Restoration, Pest Control Animals, Recreals	43868.16
https://www.duff.co.nz/ourcommunity/1217181818/a-new-ecological-island-gulpy-projects-amo	28/07/2021	28/07/2024 > 4 years	998000	4.56	7 \$m-\$m	Capacity Development, Ecosystem Restoration, Freshwater Restoration, Pest Control Animals, Pes	189925.66
https://www.beehive.govt.nz/news/hundreds-more-hands-funded-work-nature	24/10/2021	31/11/2023 > 3 years	500000	1	0 \$m-\$m	Capacity Development, Ecosystem Restoration, Freshwater Restoration, Pest Control Animals, Pes	0
https://www.facebook.com/pages/category/community-services/126190551231/	11/07/2021	30/06/2026 > 4 years	4510000	6.72	34.14 \$m-\$m	Capacity Development, Ecosystem Restoration, Freshwater Restoration, Historical or Cultural Heri	135545.28
https://fishandgame.govt.nz/	22/09/2020	30/06/2024 > 4 years	2100000	31.96	23 \$m-\$m	Capacity Development, Ecosystem Restoration, Freshwater Restoration, Pest Control Animals, Pes	122325.66
https://www.horizons.govt.nz/managing-natural-resources#fbs-for-nature	24/02/2021	29/06/2025 > 4 years+	11200000	12.38	1.48 \$m	Ecosystem Restoration, Freshwater Restoration, Recreation Enhancement, Regulatory Implementat	110601.46
https://www.doe.gov.nz/news/media-releases/2021-media-releases/supporting-our-action-to-save	11/08/2021	31/08/2022 > 1.2 years	3500000	30.92	30 \$m-\$m	Capacity Development, Pest Control Animals, Pest Control Plants, Recreation Enhancement	301044.54
https://fishandgame.govt.nz/our-work/habitat-to-nature-haps/	21/01/2021	21/03/2024 > 4 years	810000	3.77	1 < 0.05 \$m	Capacity Development, Historical or Cultural Heritage Restoration, Pest Control Animals, Pest Co	203965.39
https://www.beehive.govt.nz/news/hundreds-more-hands-funded-work-nature	1/06/2021	30/06/2026 > 4 years	1000000	0.87	0 \$m-\$m	Capacity Development, Ecosystem Restoration, Freshwater Restoration, Pest Control Plants, Regulatory Implementat	69225
https://www.igbtaldata.com/	16/10/2021	22/01/2023 > 1.2 years	1470000	11.13	17 \$m-\$m	Capacity Development, Ecosystem Restoration, Freshwater Restoration, Pest Control Animals, Pes	146866.27
https://fishandgame.govt.nz/	18/01/2021	31/10/2024 > 4 years	1000000	1.87	6 \$m-\$m	Capacity Development, Pest Control Animals	15851.55
https://www.waikaregon.govt.nz/council/about-us/show-ready-projects/fake-kimihia-ecor-etc	27/10/2020	27/10/2023 > 4 years	740000	1.15	49.64 \$m-\$m	Capacity Development, Ecosystem Restoration, Freshwater Restoration, Pest Control Plants, Regal	526670.58
https://www.doe.gov.nz/news/media-releases/2021-media-releases/funding-helps-projects-spring	28/06/2021	28/06/2023 > 3 years	700000	1.85	13 \$m-\$m	Capacity Development, Ecosystem Restoration, Freshwater Restoration, Pest Control Animals, Pes	233912.18
https://www.sarasin.govt.nz/	20/10/2021	31/08/2024 > 3 years	700000	1.7	6 \$m-\$m	Pest Control Animals	87971.77
https://www.doe.gov.nz/news/hundreds-more-hands-funded-work-nature	24/06/2021	31/05/2023 > 3 years	440000	1.42	72 < 0.05 \$m	Capacity Development, Ecosystem Restoration, Freshwater Restoration, Pest Control Animals, Pes	189771.61
https://www.kaitiaki.govt.nz/	20/10/2020	29/06/2025 > 4 years+	1100000	3.47	149 \$m-\$m	Ecosystem Restoration, Freshwater Restoration, Pest Control Plants, Recreation Enhancement, Reg	342507.69
https://www.doe.gov.nz/news/media-releases/2021-media-releases/growing-conservation-efforts	18/08/2021	31/07/2022 > 1 year	1600000	30.25	59 \$m-\$m	Capacity Development, Ecosystem Restoration, Freshwater Restoration, Pest Control Animals, Pes	414000
https://www.kaitiaki.govt.nz/our-work/habitat-to-nature-haps/	14/01/2021	1/04/2024 > 3 years	1440000	9.98	12 \$m-\$m	Ecosystem Restoration, Ecosystem Restoration	48044.19
https://www.beehive.govt.nz/news/hundreds-more-hands-funded-work-nature	14/07/2021	30/06/2024 > 3 years	698100	4.51	8 \$m-\$m	Capacity Development, Ecosystem Restoration, Freshwater Restoration, Pest Control Animals, Pes	117790.13
https://www.kaitiaki.govt.nz/	28/07/2021	30/06/2024 > 3 years	1470000	7.95	15 \$m-\$m	Capacity Development, Ecosystem Restoration, Freshwater Restoration, Historical or Cultural Heri	101327.26
https://www.kaitiaki.govt.nz/our-work/habitat-to-nature-haps/	30/11/2020	30/11/2021 > 1.2 years	135660	4.55	21 < 0.05 \$m	Historical or Cultural Heritage Restoration, Pest Control Plants, Recreation Enhancement	0
https://www.kaitiaki.govt.nz/	19/10/2021	30/09/2022 > 1 year	916180	7.33	5 \$m-\$m	Capacity Development, Ecosystem Restoration, Pest Control Animals	571380
https://fishandgame.govt.nz/	7/06/2021	17/06/2024 > 4 years	145000	1.82	7 < 0.05 \$m	Capacity Development, Ecosystem Restoration	89298.89
https://www.qe.govt.nz/	3/11/2020	29/06/2025 > 4 years+	2010000	6.46	15.5 \$m-\$m	Ecosystem Restoration, Freshwater Restoration, Pest Control Animals, Pest Control Plants, Recreals	753605.11
https://fishandgame.govt.nz/our-work/habitat-to-nature-haps/	20/10/2021	31/05/2025 > 4 years	689730	3.53	15 \$m-\$m	Capacity Development, Ecosystem Restoration, Freshwater Restoration, Pest Control Animals	158611.1
https://fishandgame.govt.nz/our-work/habitat-to-nature-haps/	2/08/2022	30/06/2025 > 3 years	6390285	0.78	0 \$m	Capacity Development	159781.32
https://www.kaitiaki.govt.nz/	21/10/2021	31/12/2024 > 4 years	480000	15.97	7 < 0.05 \$m	Capacity Development	54607.72
https://fishandgame.govt.nz/our-work/habitat-to-nature-haps/	22/12/2021	31/12/2024 > 4 years	3000000	12.86	12 \$m-\$m	Capacity Development, Ecosystem Restoration, Freshwater Restoration, Historical or Cultural Heri	581149
https://fishandgame.govt.nz/our-work/habitat-to-nature-haps/	14/01/2022	30/06/2026 > 4 years	3000000	3.95	1.85 \$m-\$m	Ecosystem Restoration, Freshwater Restoration, Pest Control Animals, Pest Control Plants, Regicatio	1402624.5
https://fishandgame.govt.nz/our-work/habitat-to-nature-haps/	8/09/2021	30/09/2024 > 4 years	480000	2.33	2 < 0.05 \$m	Capacity Development	91556.24
https://www.eco.govt.nz/our-councils/our-regions/our-councils/partnership-with-habitat-fbs-for-ia	31/12/2021	30/06/2025 > 4 years	4004000	1.3	6.05 \$m-\$m	Capacity Development, Ecosystem Restoration, Freshwater Restoration, Pest Control Plants, Regal	345444.42

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Sent: Thursday, 15 June 2023 1:33 pm
To: Demi Kirkpatrick
Cc: Isabelle Collins
Subject: Re: Jobs For Nature and ImpactLab workshops - Agenda and preparation for Monday 19th June

MFE CYBER SECURITY WARNING

This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

Great, thanks Demi.

s 9(2)(a)
Project Lead


From: Demi Kirkpatrick <Demi.Kirkpatrick@mfe.govt.nz>
Date: Thursday, 15 June 2023 at 1:08 PM
To: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Cc: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>
Subject: RE: Jobs For Nature and ImpactLab workshops - Agenda and preparation for Monday 19th June

No worries s 9(2)(a)

If we could please make sure the following people also receive the agenda and meeting invitation.

- Dorothee Durpoix dorothee.durpoix@mfe.govt.nz Mfe
- Teresa Adams teresa.adams@mfe.govt.nz Mfe
- Shane Wratt shane.wratt@mbie.govt.nz Kānoa MBIE
- Nicole Mckee nmckee@linz.govt.nz LINZ, Nicole will also be inviting another colleague.

Demi

Ngā mihi

Demi Kirkpatrick (she/her)

Senior Advisor - Monitoring and Risk | Kairuruki Hōtaka

Jobs for Nature Secretariat | Mahi Mō Te Taiao

www.mfe.govt.nz

MAHI | JOBS
MŌ TE TAIAO | FOR NATURE

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Sent: Thursday, June 15, 2023 12:47 PM
To: Demi Kirkpatrick <Demi.Kirkpatrick@mfe.govt.nz>
Cc: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>
Subject: Re: Jobs For Nature and ImpactLab workshops - Agenda and preparation for Monday 19th June


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I've just realised that I don't have visibility over the additional people you might have forwarded the meeting invitation to, but who haven't RSVP'd. Would you be able to let me know their email addresses?

Otherwise, I will also forward my email to Alistair Beveridge who declined the original invitation.

Thanks

s 9(2)(a)
Project Lead


From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Date: Thursday, 15 June 2023 at 12:39 PM
To: Demi Kirkpatrick <demi.kirkpatrick@mfe.govt.nz>
Cc: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>
Subject: Re: Jobs For Nature and ImpactLab workshops - Agenda and preparation for Monday 19th June

Hi Demi

No problem, I will forward this to the remaining invitees now.

s 9(2)(a)
1)
Project Lead


From: Demi Kirkpatrick <Demi.Kirkpatrick@mfe.govt.nz>
Date: Thursday, 15 June 2023 at 11:49 AM
To: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Cc: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>
Subject: RE: Jobs For Nature and ImpactLab workshops - Agenda and preparation for Monday 19th June

Kia ora s 9(2)(a)

Thanks for sending the Agenda through and we're very much looking forward to the session. Do you mind sending this to all invited attendees? It's good for people to see what's going to be discussed even if they're unable to make it and there's a few people that have told me they're coming but they haven't RSVP'd yet.

Demi

Ngā mihi

Demi Kirkpatrick (she/her)

Senior Advisor - Monitoring and Risk | Kairuruki Hōtaka

Jobs for Nature Secretariat | Mahi Mō Te Taiao

www.mfe.govt.nz



From: s 9(2)(a) <s 9(2)(a) impactlab.co.nz>

Sent: Thursday, June 15, 2023 11:26 AM

To: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>; Demi Kirkpatrick <Demi.Kirkpatrick@mfe.govt.nz>; Rachael Brown <Rachael.Brown@mfe.govt.nz>; Benjamin Curran <Benjamin.Curran@mfe.govt.nz>; vicki.compton2@mpi.govt.nz; Kim Morgan [EXTERNAL] (DOC) <kmorgan@doc.govt.nz>; Anne-Gaelle Ausseil <Anne-Gaelle.Ausseil@mfe.govt.nz>; peter.smith@mpi.govt.nz

Cc: s 9(2)(a) <s 9(2)(a) impactlab.co.nz>; s 9(2)(a) <s 9(2)(a) impactlab.co.nz>

Subject: Jobs For Nature and ImpactLab workshops - Agenda and preparation for Monday 19th June

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Kia ora tatou,

Thank you for your RSVPs to the workshops next Monday, we are looking forward to spending a productive day with you.

Here is an updated agenda for the day:

9.30am – 12.30pm: Impact workshop (everyone)

- Introductions
- Aims for the day
- What is social value and how can we estimate it?
- ***Quickfire questions***

We understand there is a diverse range of projects being funded, so **please be ready to discuss the following questions at a high level across your agency's portfolio of projects**. If you can also answer these questions in terms of some specific projects that would be very helpful.

1. **Who has your funding reached?**
What information do you have recorded about these people (e.g. their employment status before the project, ethnicity, age, location and length of employment)?

9(2)(b)



12.30pm – 1.30pm: Lunch, provided by ImpactLab

1.30pm – 4.30pm: Data exploration workshop (only Secretariat required, but others welcome)

- Populating data checklists to scope how much data is available, and who holds it
 (@Isabelle Collins I have attached a short summary of the type of information we will be looking to collect from the projects that are selected to complete a GoodMeasure. During the data exploration workshop, we will try to identify what type of information is visible at the Secretariat, agency, and project level.
- Decide on next steps

We look forward to seeing you next Monday.

Best,
s 9(2)(a)

i)

Project Lead

 ImpactLab



From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Sent: Monday, 26 June 2023 12:33 pm
To: Freya Millward
Cc: Isabelle Collins; Demi Kirkpatrick; Maria English; s 9(2)(a) Lynley Innes
Subject: Re: Details about invoicing - Jobs For Nature and ImpactLab

MFE CYBER SECURITY WARNING

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Kia ora Freya

Thank you for your quick response.

Best,

s 9(2)(a)

Project Lead

 ImpactLab

From: Freya Millward <Freya.Millward@mfe.govt.nz>
Date: Monday, 26 June 2023 at 12:28 PM
To: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Cc: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>, Demi Kirkpatrick <Demi.Kirkpatrick@mfe.govt.nz>, s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>, s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Subject: RE: Details about invoicing - Jobs For Nature and ImpactLab

Kia ora s 9(2)(a)

Please see responses below.

- Invoices should be addressed to:
[The Ministry for the Environment](#)
8 Willis St,
Wellington Central,
Wellington 6011
- What email address(es) should our invoices be sent to? isabelle.collins@mfe.govt.nz, Freya.millward@mfe.govt.nz and J4NSecretariat@mfe.govt.nz
- Do you need to issue ImpactLab with a purchase order reference? No, but if you could please include the contract number #26244 that would be appreciated.
- Would you like us to attach a detailed breakdown of all expenses and/or receipts with each invoice? Not necessary.

Nga mihi
Freya

From: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>
Sent: Monday, June 26, 2023 9:19 AM
To: Freya Millward <Freya.Millward@mfe.govt.nz>
Subject: Fw: Details about invoicing - Jobs For Nature and ImpactLab

Can you let them know - I'd forget something, I know!

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Sent: Monday, 26 June 2023 09:13
To: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>
Cc: Demi Kirkpatrick <Demi.Kirkpatrick@mfe.govt.nz>; Maria English <s 9(2)(a)@impactlab.co.nz>; s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Subject: Details about invoicing - Jobs For Nature and ImpactLab

MFE CYBER SECURITY WARNING

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Hi Isabelle

A slightly less exciting email this time, I'm sorry. We are preparing an invoice for our expenses from the workshops on 19 June, which we will send you by the end of this month.

Before we send this out, could you please confirm what requirements you have for invoicing? Specifically, please let us know/confirm the following:

- Invoices should be addressed to:
The Ministry for the Environment
8 Willis St,
Wellington Central,
Wellington 6011
- What email address(es) should our invoices be sent to?
- Do you need to issue ImpactLab with a purchase order reference?
- Would you like us to attach a detailed breakdown of all expenses and/or receipts with each invoice?

Thank you for your help,

s 9(2)(a)

1)
Project Lead


From: s 9(2)(a)
To: Isabelle Collins
Cc: Maria English; s 9(2)(a)
Subject: Re: Jobs for Nature and Impact Lab - Workshop day
Date: Wednesday, 7 June 2023 3:26:22 pm
Attachments: image001.png

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Thanks, Isabelle.

I've added a Microsoft Teams link to the invitation so people outside Wellington can join online. I understand that it could be tricky for everyone to attend both workshops - let's discuss our options at our kick-off call tomorrow.

Speak soon,

s 9(2)(a)

Project Lead



From: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>

Date: Tuesday, 6 June 2023 at 6:08 PM

To: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>, Maria English <s 9(2)(a)@impactlab.co.nz>, s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>

Subject: RE: Jobs for Nature and Impact Lab - Workshop day

Thanks s 9(2)(a)

I think it may challenge people to free up that much time so I'd propose that we work at the Secretariat level to start with, although I will extend the invitation to the morning session to our key people, they are scattered round the country so may need an online presence. The afternoon session is technical so we can keep that at secretariat level to start with.

I'll get Freya to forward the invitation in the morning.

Happy to chat

Isabelle

-----Original Appointment-----

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>

Sent: Tuesday, June 6, 2023 3:12 PM

To: Isabelle Collins; Maria English; s 9(2)(a)

Subject: Jobs for Nature and Impact Lab - Workshop day

When: 19 June 2023 09:30-17:30 (UTC+12:00) Auckland, Wellington.

Where: ImpactLab office, Level 8/187 Featherston St, Wellington

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Draft agenda:

- 9.30 am – 12.30 **Impact workshop** covering the social impact goals of Jobs for Nature (what positive change for whom, where) and what kinds of activities are funded
- 12.30 – 1.30 pm: **Lunch break**
- 1.30 pm – 5 pm: **Data exploration workshop** mapping together what data is currently collected/available at secretariat, agency and programme level

@Isabelle Collins Could you please forward this invitation to the core group of agency stakeholders?

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Sent: Thursday, 6 July 2023 3:16 pm
To: Kim Morgan [EXTERNAL] (DOC); peter.smith@mpi.govt.nz; Teresa Adams; Shane Wratt [EXTERNAL] (MBIE); Nicole McKee [EXTERNAL] (LINZ)
Cc: Isabelle Collins; Demi Kirkpatrick; Maria English; s 9(2)(a)
Subject: Re: Jobs For Nature and ImpactLab social value measurement - project nominations from MFE, MBIE, MPI, LINZ and DOC

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Kia ora tatou

Just checking in - I look forward to receiving each of your agency's project nominations by next Monday.

Please let me know if you have any questions, or if you'll have any difficulties meeting this deadline.

Best,

s 9(2)(a)

i)

Project Lead

 ImpactLab

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Date: Monday, 19 June 2023 at 6:43 PM
To: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>, demi.kirkpatrick@mfe.govt.nz <demi.kirkpatrick@mfe.govt.nz>, rachael.brown@mfe.govt.nz <rachael.brown@mfe.govt.nz>, benjamin.curran@mfe.govt.nz <benjamin.curran@mfe.govt.nz>, vicki.compton2@mpi.govt.nz <vicki.compton2@mpi.govt.nz>, kmorgan@doc.govt.nz <kmorgan@doc.govt.nz>, anne-gaelle.ausseil@mfe.govt.nz <anne-gaelle.ausseil@mfe.govt.nz>, peter.smith@mpi.govt.nz <peter.smith@mpi.govt.nz>, teresa.adams@mfe.govt.nz <teresa.adams@mfe.govt.nz>, Dorothee Durpoix <Dorothee.Durpoix@mfe.govt.nz>, shane.wratt@mbie.govt.nz <shane.wratt@mbie.govt.nz>, nmckee@linz.govt.nz <nmckee@linz.govt.nz>
Cc: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>, s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Subject: Re: Jobs For Nature and ImpactLab workshops - Summary and next actions

Kia ora tatou

Thank you again for such a productive (and enjoyable!) day. Maria, s 9(2)(a) and I really appreciate your time and knowledge that you shared with us.

I have **attached** the following materials from our discussions today:

- slide deck from our impact workshop in the morning;
- summarised table of the questions we hope to explore in the GoodMeasure process; and
- criteria for selecting projects to go through the GoodMeasure process.

Next steps

The immediate next step is to create a longlist of potential projects to complete the GoodMeasure process.

Could the following representatives for each agency please review the project selection criteria with their team and nominate 2-4 potential projects to complete GoodMeasure, by **Monday 10 July**:

- Kim – DOC
- Shane – MBIE
- Peter – MPI
- Nicole – LINZ
- Teresa – MFE

Once we have received the project nominations from each agency, ImpactLab will work with the project teams and the Secretariat to create a shortlist.


[@teresa.adams@mfe.govt.nz](mailto:teresa.adams@mfe.govt.nz) Could you also share with us the current Excel template for agencies to complete JFN reporting?

[@demi.kirkpatrick@mfe.govt.nz](mailto:demi.kirkpatrick@mfe.govt.nz) Could you please share with us the definition for “employment start” and a copy of the Martin Jenkins report you mentioned around increasing community collaboration/cohesion?

Please let me know if you have any questions, and we look forward to receiving the project nominations.

Best,

s 9(2)
(a)

i)
Project Lead


From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Date: Thursday, 15 June 2023 at 11:26 AM
To: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>, demi.kirkpatrick@mfe.govt.nz <demi.kirkpatrick@mfe.govt.nz>, rachael.brown@mfe.govt.nz <rachael.brown@mfe.govt.nz>, benjamin.curran@mfe.govt.nz <benjamin.curran@mfe.govt.nz>, vicki.compton2@mpi.govt.nz <vicki.compton2@mpi.govt.nz>, kmorgan@doc.govt.nz <kmorgan@doc.govt.nz>, anne-gaelle.ausseil@mfe.govt.nz <anne-gaelle.ausseil@mfe.govt.nz>, peter.smith@mpi.govt.nz <peter.smith@mpi.govt.nz>
Cc: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>, s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Subject: Jobs For Nature and ImpactLab workshops - Agenda and preparation for Monday 19th June

Kia ora tatou,

Thank you for your RSVPs to the workshops next Monday, we are looking forward to spending a productive day with you.

Here is an updated agenda for the day:

9.30am – 12.30pm: Impact workshop (everyone)

- Introductions
- Aims for the day
- What is social value and how can we estimate it?
- ***Quickfire questions***

We understand there is a diverse range of projects being funded, so **please be ready to discuss the following questions at a high level across your agency's portfolio of projects**. If you can also answer these questions in terms of some specific projects, that would be very helpful.

1. **Who has your funding reached?**
What information do you have recorded about these people (e.g. their employment status before the project, ethnicity, age, location and length of employment)?

9(2)(b)

12.30pm – 1.30pm: Lunch, provided by ImpactLab

1.30pm – 4.30pm: Data exploration workshop (only Secretariat required, but others welcome)

- Populating data checklists to scope how much data is available, and who holds it
(@Isabelle Collins I have attached a short summary of the type of information we will be looking to collect from each of the projects that are selected to complete a GoodMeasure. During the data exploration workshop, we will try to identify what type of information is visible at the Secretariat, agency, and project level.)
- Decide on next steps

We look forward to seeing you next Monday.

Best,
s 9(2)
(a)

)

Project Lead

 ImpactLab

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Sent: Tuesday, 11 July 2023 9:09 am
To: Kim Morgan [EXTERNAL] (DOC); Isabelle Collins
Cc: Demi Kirkpatrick; cofficer@doc.govt.nz; Zoe Epps [EXTERNAL] (DOC); Maria English; s 9(2)(a)
Subject: Re: DOC Projects for Impact Lab Consideration

MFE CYBER SECURITY WARNING

This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

Morena Kim

Thank you for sharing your project recommendations, it's much appreciated.

We will review these and come back to you in the next few days with next steps.

Best,

s 9(2)(a)

s 9(2)(a)

Project Lead

 ImpactLab

From: Kim Morgan <kmorgan@doc.govt.nz>
Date: Monday, 10 July 2023 at 11:27 AM
To: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>, s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Cc: Demi Kirkpatrick <Demi.Kirkpatrick@mfe.govt.nz>, Christine Officer <cofficer@doc.govt.nz>, Zoe Epps <zepps@doc.govt.nz>
Subject: DOC Projects for Impact Lab Consideration

Morena Isabelle and team,

Please find a list of possible projects from DOC to support the request from Impact Lab for good examples of social impact benefits. Its just a summary of the projects at this point but let us know what makes the short list and we can pull out a bit more info. There is not a lot of detail at this time on just what sort of extra data the projects hold but the projects have been recommended as they are good examples of social benefits.

Please note we haven't consulted with the projects at this point, the recommendations are based off what we know, we would request that we are able to let projects know of the request and their options before you contact them directly. So please let us know your short list of who you want to contact and we will let them know to expect a call from you.

AL02.5 Weed Free Te Tai Poutini – (Westland and South Westland)

Actual Employment starts: 39

The project employs workers to deliver terrestrial weed surveillance and control throughout Westland, from the Taramakau River to Barn Bay and from the mountains to the sea. The project partner is Development West Coast and is implemented by MBC Environmental (sub-contractor). Approximately, 75% of the staff have been employed through

MSD and some have been long-term unemployed or women wanting to re-enter the workforce. Although not anticipated, the project has had to provide significant pastoral care to staff including bringing in professional support for staff (funded through MSD). For some staff, the project has enabled them to turn their lives around and are able to be involved in meaningful conservation focused work. The legacy will be a more skilled conservation workforce on the West Coast, the challenge will be how support the kaimahi into future opportunities.

AL06.7 – The Rehabilitation of Te Wai Whakaata The Lake Hayes Catchment (Queenstown)

Actual Employment Starts - 61

Project provided employment opportunities for Queenstown tourism workers dis-placed by Covid-19. They're applying a Te Ao Māori approach to their rehabilitation of the Lake Hayes Catchment. Project Partner Mana Tāhuna Charitable Trust "is a kaupapa Māori organisation committed to positive social, cultural and environmental development for our community". Project is on track to achieve all targets (except for fencing, which they have found they don't need as much initially thought). They are achieving the intent of their project with extensive planting, plant and animal pest control, construction of sediment traps, and wetland development. Their kaimahi have opportunities to upskill in ecology, logistics, and leadership roles. Project successes are celebrated with the project partner and their whanau with milestone celebrations and family planting days. Mana Tāhuna intend to continue employing their kaimahi, after their project term ends in July 2023, through the Environmental Restoration service they have being able to develop as a result of Jobs for Nature funding.

AL06.13 – Southern Lakes Sanctuary (Queenstown)

Actual Employment Starts – 22

Project lead is also Operations Manager for GSD Workforce Ltd, a subsidiary of AJ Hackett Bungy. GSD deliver Southern Lakes Sanctuary (SLS) funding agreement outcomes. Prior to GSD forming, the SLS project lead was out of work because of the effect of Covid-19 on tourism in Queenstown. Once GSD was formed he was able to employ other Queenstown tourism workers dis-placed by Covid-19. The 22-person strong team is now a combination of those original displaced tourism workers and people with environmental qualifications who would otherwise not have stayed in the area due to not having employment opportunities in their field. The funding partner, Southern Lakes Sanctuary Trust, is made up of six consortium member groups that consist of volunteers doing predator control and monitoring work throughout the Southern Lakes area. SLS has been able to provide these groups with much needed resourcing for traps and other equipment, supported them to expand where applicable, and connected them with each other. SLS provides training and upskilling opportunities for their staff and facilitates community events for their member group volunteers to learn more about things like ecology and trapping. They already receive funding additional to Jobs for Nature, which they've being able to leverage from being a Jobs for Nature project. And they'll continue to obtain funding in some form after their project term end date in July 2023. SLS have been actively engaging with Mana Whenua.

AL06.14 Te Nukuroa o Matamata (Dunedin)

Actual Employment Starts - 42

Iwi led wetland / catchment restoration. Huge social benefits due to the pastoral approach of the project, many young people being targeted by iwi (Ōtakou runanga) to partake in training and upskilling on the job in pest and weed control as well as matauranga maori and nursery skills. Relationships being nurtured with Corrections (nearby Milton prison) through nursery work / plant propagation and will potentially employ people from there in the future as part of rehab plan.

Rangatahi employed by the project that may be struggling in anyway are put in contact with the appropriate resources for support and the supervisor's approach is very much from a pastoral care approach. Rangatahi are picked up everyday by van and brought to work on site (40 mins from Dunedin).

AL09.6 Te Tau Wairehu o Marokura – (Kaikoura)

Actual Employment starts – 13

Intensive trapping along the Kaikoura coastline. This project truly encompasses Matauranga maori. They have retained every staff member since the project started, probably due to the workplace culture they embrace. Examples of this are, when the project first started back in 2021, the staff where not at their fittest. Establishing traplines on multiple terrains such as rocks sand dunes, were very difficult and the kaimahi were exhausted by the end of day. The project lead took it upon himself to

organise a personal trainer to come in and run exercise classes to get the team fitter. Another example is every morning before they go into the field, they spend time having a korero about how their wellbeing is and practicing their mihi's and karakia's. When they're in the field and they come across a trap with an animal inside, they will say a short karakia after burying the animal. They believe the animal, albeit a pest, still has mauri and still deserves respect. The project also has a huge impact on local schools, each holiday they employ 2 high school students and take them out trapping and teaching them how to look after their whenua. They are currently working on their succession plan of upskilling in pest plant removal. The goal is to become a contracting company offering pest plant and pest animal services.

AL14.6.3 Mahaki Mahinga Kai – (Gisborne)

Actual Employment starts – 13

Supporting ecological restoration. Huge social benefits in the Tairāwhiti region. Lots of examples of kaimahi coming back to Gisborne to work on this project and who are now active members of society.

AL18.11 - Muaupoko Ki Uta Ki Tai – (Manawatu-Wanganui)

Actual Employment Starts - 26

This project will re-establish a nursery and undertake conservation activities such as restoration planting and predator control at Lake Horowhenua, Hokio Stream, Waitarere Forest block and surrounding Maori land.

Project is extremely motivated, undertakes cultural health monitoring and education and training are a high priority for the project team and wider iwi. Understand they are planning and monitoring well beyond standard JFN metrics and are thinking very big picture. At a recent site visit with staff they volunteered they have additional information on progress of their project.

JFN0014 Punungairo/Bullock Creek Restoration Project (Punakaiki Wetland Restoration)

Actual employment starts - 18

The purpose of the project is the large-scale restoration of prime conservation area, leveraging nursery facilities to produce eco-sourced plants, expanding into farmland and wetland restoration at Bullock Creek. The project partner is conservation Volunteers New Zealand. The project provided an opportunity for people from the local community to join a large-scale project at a time when there was a significant decline in tourism work during to COVID. This meant they were able to stay in the community rather than having to move away to find work to support their families.

JFN0030.12 MKMT – (Kaimai Mamaku Forest Ranges)

Actual Employment Starts - 40

Delivering a wide range of ecological and cultural restoration projects. Large social benefits in the Bay of Plenty region by engaging with numerous local iwi to undertake work in the Kaimai Mamaku Forest Ranges. There are several examples of kaimahi coming back to the Bay of Plenty to work on this project and who are now active members of society. More information is in the attached email regarding the project's response to be included in this work.

JFN0048 Sustainable Business Network – Partnering to Plant nationwide

Actual Employment Starts – 47 (as part of stage 3)

SBN act as programme manager and connector with the aim to connect businesses struggling to keep their staff employed and unemployed workers to nature-based employment opportunities.

They have undertaken a number of phased projects with DOC and at each stage have learnt and developed - stage 3 continues work with 6 trusted project partners & three new iwi and hapū led projects. Stage 3 sees a doubling of the job duration from 8-10 week to 15-20 week employment opportunities. SBN could potentially be a good cluster (but advantages of one key contact) as will have range of sub project types and experiences and are focused on connecting people. From closure reports we can see they have undertaken demographic and prior employment surveys of participants.

Kim

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Sent: Monday, 17 July 2023 7:21 am
To: Isabelle Collins; Demi Kirkpatrick
Cc: Maria English; s 9(2)(a)
Subject: Update on progress, question from MFE: Project selection for GoodMeasure with ImpactLab Jobs For Nature

MFE CYBER SECURITY WARNING

This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

Kia ora Isabelle and Demi

Just providing an update on where we are at with selecting projects for GoodMeasure:

- We expect to receive all the project nominations from the five agencies by EOD this Wednesday. We are currently just waiting on project nominations from MFE.
- Once we receive all the project nominations, Maria and I will do a technical review then email each of the agencies with a data checklist for the nominated project teams to complete within 2-3 weeks. The aim of the data checklists will be to assess what data is available for each project, and to exclude any projects with insufficient data.
- ImpactLab will then review the data checklists and create a shortlist of projects. Our aim is to catch up with you in mid-Aug, to review the project shortlist and decide on the final projects to complete the GoodMeasure process.

Please let me know if you have any questions in the meantime.

Question about potential overlap between J4N themed case studies and GoodMeasure work

Dorothee from MFE has also asked for clarification around the difference between the J4N thematic case studies and this GoodMeasure work. Would you be able to clarify this with her directly, or let me know and I can pass it on?

Best,

s 9(2)(a)

s 9(2)(a)

Project Lead

 ImpactLab

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Date: Tuesday, 20 June 2023 at 1:38 PM
To: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>
Cc: Maria English <s 9(2)(a)@impactlab.co.nz>, s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Subject: Re: Jobs For Nature and ImpactLab workshops - Summary and next actions

Thank you, Isabelle

s 9(2)(a)

s 9(2)(a)

Project Lead



From: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>

Date: Tuesday, 20 June 2023 at 12:32 PM

To: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>

Cc: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>, s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>

Subject: RE: Jobs For Nature and ImpactLab workshops - Summary and next actions

Kia ora

This is the link to the place-based work that SWA produced. Not sure how helpful it will be but maybe worth a look.

[Success frameworks for Place-Based Initiatives: Design and toolkit | Social Wellbeing Agency \(swa.govt.nz\)](#)

Ngā mihi

Isabelle

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>

Sent: Monday, June 19, 2023 6:43 PM

To: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>; Demi Kirkpatrick <Demi.Kirkpatrick@mfe.govt.nz>; Rachael Brown <Rachael.Brown@mfe.govt.nz>; Benjamin Curran <Benjamin.Curran@mfe.govt.nz>; vicki.compton2@mpi.govt.nz; Kim Morgan [EXTERNAL] (DOC) <kmorgan@doc.govt.nz>; Anne-Gaelle Ausseil <Anne-Gaelle.Ausseil@mfe.govt.nz>; peter.smith@mpi.govt.nz; Teresa Adams <Teresa.Adams@mfe.govt.nz>; Dorothee Durpoix <Dorothee.Durpoix@mfe.govt.nz>; Shane Wratt [EXTERNAL] (MBIE) <shane.wratt@mbie.govt.nz>; Nicole McKee [EXTERNAL] (LINZ) <NMckee@linz.govt.nz>

Cc: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>, s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>

Subject: Re: Jobs For Nature and ImpactLab workshops - Summary and next actions

MFE CYBER SECURITY WARNING

This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

Kia ora tatou

Thank you again for such a productive (and enjoyable!) day. Maria, s 9(2)(a) and I really appreciate your time and knowledge that you shared with us.

I have attached the following materials from our discussions today:

- slide deck from our impact workshop in the morning;
- summarised table of the questions we hope to explore in the GoodMeasure process; and
- criteria for selecting projects to go through the GoodMeasure process.

Next steps

The immediate next step is to create a longlist of potential projects to complete the GoodMeasure process.

Could the following representatives for each agency please review the project selection criteria with their team and nominate 2-4 potential projects to complete GoodMeasure, by **Monday 10 July**:

- Kim – DOC
- Shane – MBIE
- Peter – MPI
- Nicole – LINZ
- Teresa - MFE

Once we have received the project nominations from each agency, ImpactLab will work with the project teams and the Secretariat to create a shortlist.

[@teresa.adams@mfe.govt.nz](mailto:teresa.adams@mfe.govt.nz) Could you also share with us the current Excel template for agencies to complete JFN reporting?

[@demi.kirkpatrick@mfe.govt.nz](mailto:demi.kirkpatrick@mfe.govt.nz) Could you please share with us the definition for “employment start” and a copy of the Martin Jenkins report you mentioned around increasing community collaboration/cohesion?

Please let me know if you have any questions, and we look forward to receiving the project nominations.

Best,

s 9(2)(a)

s 9(2)(a)

Project Lead

 ImpactLab

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>

Date: Thursday, 15 June 2023 at 11:26 AM

To: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>, demi.kirkpatrick@mfe.govt.nz <demi.kirkpatrick@mfe.govt.nz>, rachael.brown@mfe.govt.nz <rachael.brown@mfe.govt.nz>, benjamin.curran@mfe.govt.nz <benjamin.curran@mfe.govt.nz>, vicki.compton2@mpi.govt.nz <vicki.compton2@mpi.govt.nz>, kmorgan@doc.govt.nz <kmorgan@doc.govt.nz>, anne-gaelle.ausseil@mfe.govt.nz <anne-gaelle.ausseil@mfe.govt.nz>, peter.smith@mpi.govt.nz <peter.smith@mpi.govt.nz>

Cc: Maria English <s 9(2)(a)@impactlab.co.nz>, s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>

Subject: Jobs For Nature and ImpactLab workshops - Agenda and preparation for Monday 19th June

Kia ora tatou,

Thank you for your RSVPs to the workshops next Monday, we are looking forward to spending a productive day with you.

Here is an updated agenda for the day:

9.30am – 12.30pm: Impact workshop (everyone)

- Introductions
- Aims for the day
- What is social value and how can we estimate it?
- ***Quickfire questions***

We understand there is a diverse range of projects being funded, so **please be ready to discuss the following questions at a high level across your agency's portfolio of projects**. If you can also answer these questions in terms of some specific projects that would be very helpful.

1. **Who has your funding reached?**
What information do you have recorded about these people (e.g. their employment status before the project, ethnicity, age, location and length of employment)?

9(2)(b)

12.30pm – 1.30pm: Lunch, provided by ImpactLab

1.30pm – 4.30pm: Data exploration workshop (only Secretariat required, but others welcome)

- Populating data checklists to scope how much data is available, and who holds it
 (@Isabelle Collins I have attached a short summary of the type of information we will be looking to collect from the projects that are selected to complete a GoodMeasure. During the data exploration workshop, we will try to identify what type of information is visible at the Secretariat, agency, and project level.
- Decide on next steps

We look forward to seeing you next Monday.

Best,
s 9(2)(a)

a)

Project Lead

 ImpactLab



Jobs for Nature programme

Impact and data workshops

19 June 2023



Agenda - Impact workshop

9.30pm - 12.30pm

- Introductions
- Project aims and plan
- What is social value and how can we measure it?
- Criteria for selecting projects for GoodMeasure
- Portfolio and projects
- Brainstorm of potential projects for GoodMeasure

Lunch break

Introductions

Team

ImpactLab

- **Maria English** – CEO
(Phase 1 - Scoping)
- **s 9(2)(a)** – Project Lead
(Phase 2 - GoodMeasure delivery)
- **s 9(2)(a)** – Research Analyst
(Phase 2 - GoodMeasure delivery)

- **Isabelle Collins** (Secretariat)
- **Demi Kirkpatrick** (Secretariat)

- **Anne- Gaele Ausseil** (MFE)
- **Benjamin Curran** (MFE)
- **Dorothee Durpoix** (MFE)
- **Rachael Brown** (MFE)
- **Teresa Adams** (MFE)

- **Kim Morgan** (DOC)
- **Nicole Mckee** (LINZ)
- **Shane Wrapp** (MBIE Kānoa)

- **Peter Smith** (MPI)
- **Vicki Compton** (MPI)

**Our vision: to help create a world
where investment works for
communities so people can live the
lives they choose**



Jobs for Nature aims to:

- **create approximately 11,000 employment opportunities in regions that need work the most**
- **establish enduring benefits for healthy waterways, biodiversity, climate change and cultural values**
- **support sustainable land use and the implementation of regulatory requirements, including for freshwater, biodiversity and climate change.**



Project aims and plan

Project aims

1. **To understand how the Jobs for Nature programme is changing lives in regional communities, supported by quantitative data**
2. **To identify learnings to inform data collection to support future investments in environment-based employment**

**How would understanding
the social impact of
environment-based
employment be useful for
your agency?**

**What kind of information
would you most like to
know?**



Break |



Overall project plan

Phase 1: Scoping

- Impact and Data exploration workshops (today): Understand impact goals and what type of data is collected for each project/cluster of projects
- July-August: Select 3-5 projects or project clusters for GoodMeasure reports
- By mid-September: Create project plans for each GoodMeasure, including: identifying key contact person for each project, Secretariat liaison, and setting up data sharing

Phase 2: GoodMeasure analysis

- Complete GoodMeasure reports for 3-5 projects (or project clusters). Each GoodMeasure is presented in a workshop, and written report

3. Feedback, review and presentation

- ImpactLab provides a summary of learnings from across the portfolio of GoodMeasure reports. Includes:
 - Comparative insights on how impact is created for different population groups across the Jobs for Nature programme.
 - Research summary effective practice features for environment-based employment programmes.
- Opportunities for data collection to inform future estimates of social value and guide investment. Specifically:
 - a) How to use your existing data;
 - b) How to change the way/what data you collect going forward.

Phase 1 objectives

- Complete introductory workshop for all key stakeholders to align on:
 - Key social impacts of Jobs for Nature
 - The types of funded projects
- Get an idea of data availability for each project
- Selection of 3-5 representative project for GoodMeasure reports, based on data availability and social impact levers
- Development of process, timeline and milestones for engaging partner agencies and projects in Phase 2

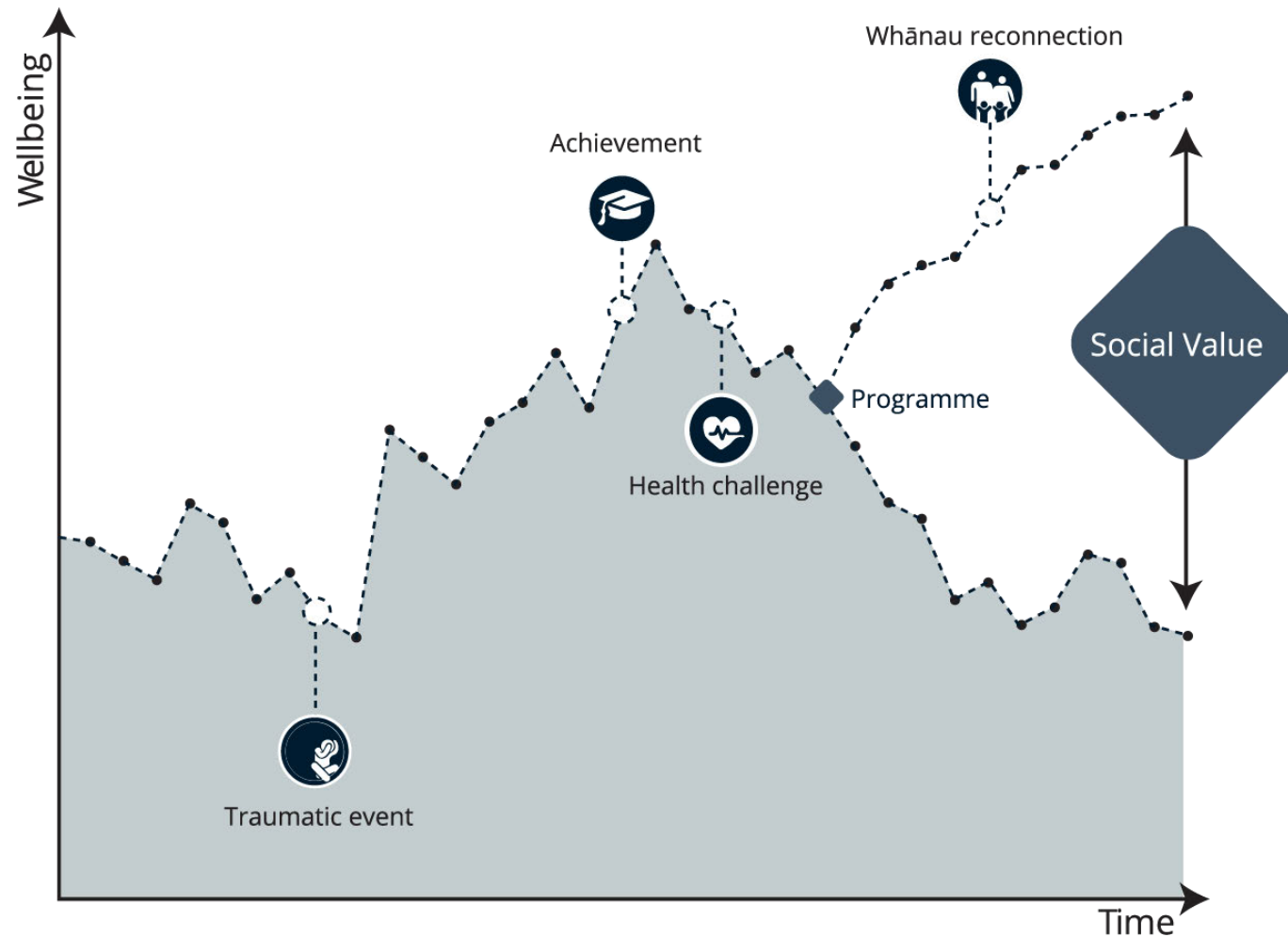
Measuring social value



**How can
you know
the good
you do?**

**Social impact is
uncertain and
hard to quantify**

Social value is one lense for understanding long-term impact





Case study

9(2)(b)

Project longlist

Criteria for selection for GoodMeasure

3-5 projects/ project clusters that:

1. have **good data** available.
2. are **representative** of what is being funded.
3. have project staff who **want to** complete a GoodMeasure with ImpactLab

(Total 4-6 month process, with ~2 days project teams' time required in the first 2 months)

4. reflects **good practice** in that area.
5. are likely to receive **continued funding**.

Next steps for data capture

- After workshop, today:
 - ImpactLab will share:
 - materials from today's Impact workshop
 - Summary of questions to explore via GoodMeasure
 - Selection criteria for GoodMeasure
- By Mon 10 July: Each agency to nominate 2-4 potential projects for GoodMeasure

Thank You

9(2)(b)



Criteria for selection for GoodMeasure

3-5 projects/ project clusters that:

1. have **good data** available – minimum 12 months
2. are **representative** of what is being funded.
3. have project staff who **want to** and have **capacity** to complete a GoodMeasure with ImpactLab

(Total 4-6 month process, with ~2 days project teams' time required in the first 2 months)

4. reflects **good practice** in that area.
5. are likely to receive **continued funding** (flexible).

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Sent: Tuesday, 18 July 2023 4:54 pm
To: Dorothee Durpoix
Cc: Isabelle Collins; Maria English; s 9(2)(a)
Subject: Re: Questions from the Funds teams: Project nominations from MFE for GoodMeasure with ImpactLab
Attachments: Data checklist - nominated project.xlsx

MFE CYBER SECURITY WARNING

This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

Hi Do

I've responded to your questions below:

1. **What do nominated projects get out of this?** - Nominated projects may be selected to complete GoodMeasure, which means that the project has the opportunity to be independently evaluated and to receive an estimation of the social value that it creates (in dollar terms). This is helpful because organisations/projects generally don't know what long-term impact they are having on their participants' lives, since most organisation won't be able to follow participants throughout their lifetimes to see what positive differences the project makes. So, completing a GoodMeasure is an effective way for a project to articulate to stakeholders how much social value the project is creating, across what social domains, and ultimately why it is worth funding/continuing to fund.

2. 9(2)(b)
If all the data is collected by the end of the first two months, then we will only require 2 more hours from the project team at the 6-month mark (to attend the final results workshop).

3. 9(2)(b)

On top of this, 9(2)(b)

4. **Defining "participants"** - At this stage, please think of participants as employees and contractors only.

Attached data checklist - You *don't* need to fill in the data checklist at the moment. I've attached the data checklist just for you to understand what type of data we would ideally want a nominated project to be able to provide. Once we receive your nominated projects, we will ask those nominated projects to fill out the data checklists themselves.

If you have any remaining questions, feel free to give me a call on s 9(2)(a)

Best,

s 9(2)(a)

s 9(2)(a)

Project Lead



From: Dorothee Durpoix <Dorothee.Durpoix@mfe.govt.nz>

Date: Tuesday, 18 July 2023 at 3:26 PM

To: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>, Isabelle Collins <Isabelle.Collins@mfe.govt.nz>

Cc: Maria English <s 9(2)(a)@impactlab.co.nz>, s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>

Subject: Some Questions from the Funds teams

Some people who received this message don't often get email from dorothee.durpoix@mfe.govt.nz. [Learn why this is important](#)

s 9(2)(a) and team,

I've just received these questions from some of our Funds teams. Are you able to answer? FYI, the attached docs were provided in my initial email to our Funds Teams. To question 3 below, I'm planning to answer: data in the excel spreadsheet I had attached with my first email. Double checking with you, though, that this is correct.

1. What do the nominated projects get out of this? How should we best sell this opportunity to them?
2. Keen to hear more about the time commitment required. I can see 2 days required in the first two months, then what kind of commitment for the following 2-4 months?
3. Criteria "have good data available" – data on what?
4. Piggybacking on Milly's questions: s 9(2)(b)

Can you please define participants? Are they project employees and contractors or does it include community members, governance group members, technical experts who participate in project activities?

Cheers,
Do

From: Dorothee Durpoix <Dorothee.Durpoix@mfe.govt.nz>

Sent: Thursday, July 13, 2023 4:54 PM

Subject: J4N Secretariat request - By Wed 19 July

Kia ora teams,

As mentioned in my evaluation update email earlier today, J4N Secretariat is wanting some input from the funds teams. This will also help with PID Investments evaluation work down the line. **Could you please recommend by Wednesday 19 July 3pm 1 to 2 projects your team is working with that you think would be happy to take part in the Secretariat's GoodMeasure process?** See attached criteria to help with the selection of projects.

What is the Secretariat's GoodMeasure process and what is it for?

- Getting information from a sample of projects from the J4N programme...
- ...To assess the Social Value / Social Return on Investment for the J4N Programme (see attached doc)

Timeframe:

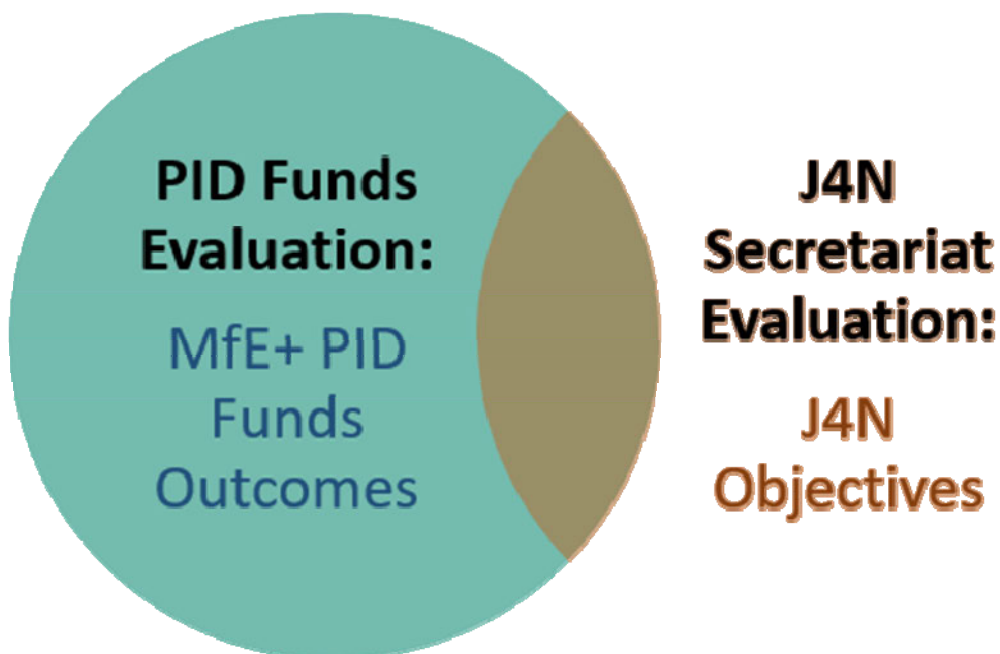
- By next Wednesday EOD - project nominations from all the agencies to ImpactLab (the contractors), who will then do a technical review of the projects.
- By Friday 21 July - ImpactLab will send each of the agencies a data checklist to forward to the nominated projects.
- By around 6 August - Project teams to complete the data checklists and return these to ImpactLab.
- Beginning of August - ImpactLab will review the data checklists from each of the nominated projects, to see what type and amount of information is available from the project team, and whether this is enough to proceed with the GoodMeasure process. ImpactLab will then create a shortlist of projects.
- Mid Aug - ImpactLab will align with the J4N Secretariat to decide on the final projects to complete the GoodMeasure process.
- Mid-late Aug - ImpactLab will be in touch with each of the agencies to confirm the projects that have been selected, select contact people and create individual project plans.
- Exact dates TBC – workshops with the selected projects teams; project teams pulling the data together

What will be the involvement required from the project teams?

- Fill in the data checklist (*draft checklist attached*), ie what data the project teams are able to provide.
- Attend 2 workshops (for a total of around 3 hours) for preparation and data collection
- Collect the data for the GoodMeasure process (as indicated by your draft data checklist). The project teams will have between 2.5 to 3.5 weeks to pull the data together.
- Review and approve a document with written descriptions of the project's activities and the people it serves;
- Attending the final workshop (2 hours), where ImpactLab will present their findings.

Are you a bit confused between PID Investments Evaluation and J4N Secretariat Evaluation?

Here's my attempt to summarise as simply as possible the relationship between the two evaluation programmes.... 😊



Let me know if you have any questions.

In the meantime, have a great Matariki (+ Bastille Day) and long weekend!

Cheers,
Do

...

Dorothee Durpoix, PhD (she/her)

Senior Analyst | Kaitātari Matua

Strategic Investments

Ministry for the Environment | Manatū Mō Te Taiao

Dorothee.Durpoix@mfe.govt.nz | mfe.govt.nz

Ministry staff work flexibly by default. For me this means, I work my full time working hours combined into 4 days, and I'm usually out of the office on Fridays.

9(2)(b)

Nominated project: [<i>Enter name</i>]	
<div>- Yes</div> <div>- No</div> <div>- Not sure</div>	Free text notes (optional)

Nominated project: [Enter name]

- Yes
- No
- Not sure

Free text notes

9(2)(b)

Secretariat

- Yes
- No
- Not sure

Free text notes

Limitations

Nominated project: [Enter name]

- Yes
- No
- Not sure

Any free text notes

Yes

2022 Employee survey summary

Available for some projects, likely to be in the project close off reports

Generally free text, project dependent

No

Not collected by project, to be evidenced by research

No

Not collected by project, to be evidenced by research

First, need to agree on definition on what "increased community capability" looks like.

9(2)(b)

Nominated project: [Enter name]

- Yes
- No
- Not sure

Any free text notes

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Sent: Monday, 24 July 2023 4:13 pm
To: Isabelle Collins
Cc: Freya Millward
Subject: Re: Data checklists to return by 1 August: MfE project nominations for ImpactLab GoodMeasure

MFE CYBER SECURITY WARNING


This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

Hi Isabelle

Thank you for letting me know. I will copy-in Freya in my next emails.

Enjoy your leave, I look forward to catching up with you when you are back.

Best,

s 9(2)(a)
Project Lead


From: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>
Date: Monday, 24 July 2023 at 4:08 PM
To: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Cc: Freya Millward <Freya.Millward@mfe.govt.nz>
Subject: Re: Data checklists to return by 1 August: MfE project nominations for ImpactLab GoodMeasure

Hi s 9(2)(a)

As I'm on leave from tomorrow, and Demi is unwell, could you copy emails to Freya in case anything needs to be done from the Secretariat, so she can make sure it's dealt with.

Best wishes

Isabelle

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Sent: Monday, 24 July 2023 16:03
To: Dorothee Durpoix <Dorothee.Durpoix@mfe.govt.nz>
Cc: Duncan Turnbull <Duncan.Turnbull@mfe.govt.nz>; Isabelle Collins <Isabelle.Collins@mfe.govt.nz>; Demi Kirkpatrick <Demi.Kirkpatrick@mfe.govt.nz>; s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>; s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Subject: Data checklists to return by 1 August: MfE project nominations for ImpactLab GoodMeasure

MFE CYBER SECURITY WARNING

This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

Hi Do

Thank you again for sending through the project nominations from MfE.

We have completed a technical review of the nominated projects, and we think good candidates for GoodMeasure are:

- *Bay Conservation Cadets – Tauira Mahi
- *FIF3120
- Pelorus/Te Hoiere Waterways Restoration
- FIF3110 (depending on whether the Project Manager is based overseas, or just currently on leave overseas)

*Of these nominated projects, we think *Bay Conservation Cadets* and *FIF3120* are particularly promising.

Attached data checklist

I *attach* a data checklist for each project to complete. The purpose of the checklist is to give ImpactLab a preliminary idea of the type and amount of data available for each project. It is fine if a project can't answer all the questions - that will be good for us to know.

Once we receive the completed data checklists, ImpactLab will create a shortlist of projects. We aim to decide on the final projects with the Secretariat by mid-August.

Requested action

Please forward the attached data checklist to each of the above projects, and return the completed checklists to me by **end of day, Tuesday 1 August**.

Thank you,

s 9(2)
(a)

1)

Project Lead



From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>

Date: Thursday, 20 July 2023 at 2:55 PM

To: Dorothee Durpoix <Dorothee.Durpoix@mfe.govt.nz>

Cc: Duncan Turnbull <Duncan.Turnbull@mfe.govt.nz>, Maria English <s 9(2)(a)@impactlab.co.nz>, s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>

Subject: Re: GoodMEasure - MfE's list of projects

Wonderful, thank you Do.

I will be in touch with all the agencies next week, to outline the next steps.

Best,

s 9(2)
(a)

1)

Project Lead



From: Dorothee Durpoix <Dorothee.Durpoix@mfe.govt.nz>

Date: Thursday, 20 July 2023 at 2:02 PM

To: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>

Cc: Duncan Turnbull <Duncan.Turnbull@mfe.govt.nz>, Maria English <s 9(2)(a)@impactlab.co.nz>, s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>

Subject: Re: GoodMEasure - MfE's list of projects

Hi again s 9(2)(a) see the updated table below. So we now have 5 willing projects (with Te Hoiere asking for more precision on the estimated time requirement, as they are very busy), one maybe, and that was removed from our initial list. I'll keep you in the loop of the one "maybe", but thought it'd still be useful to you guys to have it on your list for your pre-selection.

Cheers,

Do

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Sent: Thursday, July 20, 2023 8:39 AM
To: Dorothee Durpoix <Dorothee.Durpoix@mfe.govt.nz>
Cc: Duncan Turnbull <Duncan.Turnbull@mfe.govt.nz>; s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>; s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Subject: Re: GoodMEasure - MfE's list of potential projects

MFE CYBER SECURITY WARNING

This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

Hi Do,

Thank you for sending through the nomination for Bay Conservation Cadets – Tauira Mahi.

I'll look forward to receiving the remaining nominations at the end of today.

Best,

s 9(2)(a)

1)

Project Lead

 ImpactLab

From: Dorothee Durpoix <Dorothee.Durpoix@mfe.govt.nz>
Date: Thursday, 20 July 2023 at 7:51 AM
To: s 9(2)(a) <s 9(2)(a) impactlab.co.nz>
Cc: s 9(2)(a) <s 9(2)(a) impactlab.co.nz>, s 9(2)(a) <s 9(2)(a) impactlab.co.nz>, Duncan Turnbull <Duncan.Turnbull@mfe.govt.nz>
Subject: GoodMEasure - MfE's list of potential projects

Hi s 9(2)(a)

We can confirm one project which has said they'd be happy to take part. The funds Teams are also **checking with 6 other potential projects whether they would be happy to participate**. I didn't get a description for all of them and I'm chasing this up with the funds team for you. FYI, Ilana, the Secretariat's manager asked us to send the MfE's list of potential projects today, which gives a bit more time to chase this information.

One project who confirmed they'd be happy to participate: Bay Conservation Cadets – Tauria Mahi

In early 2021, \$3.5 million was awarded to the Bay Conservation Alliance (BCA) through the Public Waterways and Ecosystem Restoration Fund, to deliver the Tauria Mahi programme through to June 2025. The programme is a 12-week training, and employment programme for 140 cadets to develop foundational skills and knowledge and pursue careers in the conservation and environmental sector. It provides theoretical and practical training across a range of areas such as restoration planning predator control, freshwater monitoring, GIS/GPS mapping, ecology identification. Following completion, cadets receive NZQA certifications. The programme has a large practical component where cadets undertake work at sites of BCA members, private landowners, and other locations.

The programme consists of three cadet intakes per annum, with a target of 11 cadets in each intake. Cadets come from all walks of life, including mature cadets, and are selected for their passion, attitude and maturity to successfully complete the programme.

- BCA works with local Māori specialists and educators to deliver mātauranga Māori content.
- Cadets are employed by BCA for the 12-week duration of the programme, which allow cadets to participate in the programme without the financial pressure of making ends meet during the programme.
- Cadets provide a dedicated workforce to advance work on member groups' and partners' sites.
- This in return provides cadets with real life conservation and environmental work experience in a range of sites and enable them to build relationships with potential employers after the cadetship or consider volunteering opportunities.

4 more willing projects, one maybe, and one removed from the list:

Project name	Project Description	Project Team willingness to participate
FIF2051 (Romilly)	<p>Project held by NZ Landcare Trust. The project will create an ecological corridor reconnecting Maungatautari To Pirongia along the Mangapiko and Ngāparierua streams with biodiversity plantings, and animal and weed pest control will enhance native species present, transform iwi connections to the awa, and ultimately improve water quality.</p> <p>The project is co-governed, with a project coordinator and an iwi lead and is achieving really fantastic community buy-in an results.</p>	Maybe – waiting confirmation
FIF3110 (Becky)	Project held by Hokianga Harbour Care. They are supporting tangata whenua, communities and landowners to develop capability and capacity in freshwater management, creating employment and assisting with the economic recovery from covid, and deliver educational programmes. PM overseas.	Yes
FIF3120 (Devina)	Project led by Pūniu River Care. They have a strong sense of purpose and working with the community to better the health of their river. They have already produced a social report and developed a marae-based restoration guide for their rūpu (can provide for GoodMeasure if requested) and are actively upskilling their staff in river management practices, GrowSafe certifications, fish passage training etc.	Yes
Te Hoiere Pelorus – Exemplar Catchment	<p>Project purpose : To improve the whole water catchment (from mountains to sea) for future generations and sustain the natural environment. In doing so, the project seeks to create employment and teach new skills. It is seen as a community project, developed, directed, and led by people of the community. Te Hoiere Kaitiaki Charitable Trust governs the restoration project. The Trust comprises members of the Marlborough District Council, Ngāti Kuia, Rangitāne, and the community. Special advisors from the Department of Conservation and the Ministry for the Environment also support the Trust. Through a Memorandum of Understanding, Marlborough District Council are fundholders for the project and provide project management services.</p>	<p>Yes</p> <p>(They have asked for more details about the time commitment as they are pretty busy)</p>
Massey University – Enhancing catchments	This project will demonstrate to catchment communities the effectiveness of novel edge-of-field technologies at minimising contaminant losses to freshwater within three catchments and develop extension and educational packages that share	Yes

and their communities	expert knowledge, tools, and skills with farmers, landowners, and their associated rural professionals to identify, design, and construct them more broadly.	
NZARM – Capability and capacity builder for resource management	N/A	Not on the list

Cheers,

Do

Dorothee Durpoix, PhD ([she/her](#))

*Senior Analyst | Kaitātari Matua
Strategic Investments*

Ministry for the Environment | Manatū Mō Te Taiao

Dorothee.Durpoix@mfe.govt.nz | mfe.govt.nz

Ministry staff work flexibly by default. For me this means, I work my full time working hours combined into 4 days, and I'm usually out of the office on Fridays.

From: Rob Schick <Rob.Schick@mfe.govt.nz>

Sent: Wednesday, July 19, 2023 2:55 PM

To: Duncan Turnbull <Duncan.Turnbull@mfe.govt.nz>

Cc: Wes Patrick <wes.patrick@mfe.govt.nz>; Moana Everson <Moana.Everson@mfe.govt.nz>

Subject: FW: J4N Secretariat request - By Wed 19 July

Hi Duncan,

Here are some recommendations from our team. Note that we haven't spoken with the project recipients to test their capacity or willingness to participate

From: Rob Schick
Sent: Monday, July 17, 2023 11:37 AM
To: Moana Everson <Moana.Everson@mfe.govt.nz>
Subject: RE: J4N Secretariat request - By Wed 19 July

No massive stand outs.. and tricky with the 12 month minimum period (+ continued funding..) If I had to suggest some that somewhat meet the criteria, they would be:

- Te Hoiere Pelorus – Exemplar Catchment
- Massey University – Enchancing catchments and their communities
- NZARM – Capability and capacity builder for resource management
- NIWA – Fish Passage Action Plans (may not be a good fit as they require billable hours)

The bottom 3 are somewhat leftfield but representative of what we're funding

From: Moana Everson <Moana.Everson@mfe.govt.nz>
Sent: Monday, July 17, 2023 11:05 AM
To: Rob Schick <Rob.Schick@mfe.govt.nz>
Subject: FW: J4N Secretariat request - By Wed 19 July

Kia ora

We need to pick a couple for this – any thoughts?

Ngā mihi

Moana Everson (she/her)
Kaiwhakahaere / Manager
Ngā Haumitanga Rautaki / Strategic Investments
*Whakatinana me te Whakatutuki Kaupapahere / PID***

Manatū Mō Te Taiao
www.mfe.govt.nz
8 Willis Street, PO Box 10362, Wellington 6011

From: Dorothee Durpoix <Dorothee.Durpoix@mfe.govt.nz>
Sent: Thursday, July 13, 2023 4:54 PM
To: Team - Strategic Investments <TeamStrategicInvestments@mfe.govt.nz>; Team - Whakamanahia te Wai <TeamWhakamanahiaTeWai@mfe.govt.nz>; Team - Whakamanahia te Hapori - Community Investments <Team-WhakamanahiateHapori-CommunityInvestments@mfe.govt.nz>
Cc: Duncan Turnbull <Duncan.Turnbull@mfe.govt.nz>; Andre Silveira <Andre.Silveira@mfe.govt.nz>; Jovan Mokaraka-Harris <Jovan.Mokaraka-Harris@mfe.govt.nz>; Teresa Adams <Teresa.Adams@mfe.govt.nz>; Rachael Brown <Rachael.Brown@mfe.govt.nz>
Subject: J4N Secretariat request - By Wed 19 July

Kia ora teams,

As mentioned in my evaluation update email earlier today, J4N Secretariat is wanting some input from the funds teams. This will also help with PID Investments evaluation work down the line. **Could you please recommend by Wednesday 19 July 3pm 1 to 2 projects your team is working with** that you think would be happy to take part in the Secretariat's GoodMeasure process? See attached criteria to help with the selection of projects.

What is the Secretariat's GoodMeasure process and what is it for?

- Getting information from a sample of projects from the J4N programme...
- ...To assess the Social Value / Social Return on Investment for the J4N Programme (see attached doc)

Timeframe:

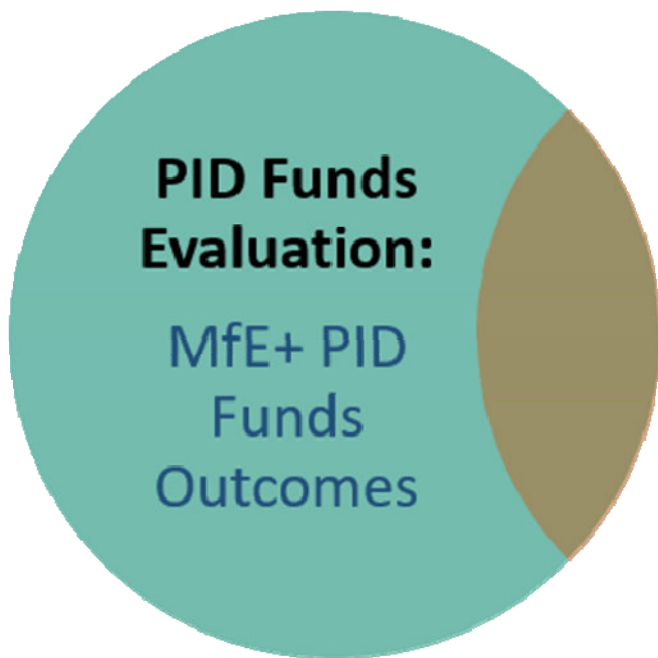
- By next Wednesday EOD - project nominations from all the agencies to ImpactLab (the contractors), who will then do a technical review of the projects.
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- Mid Aug - ImpactLab will align with the J4N Secretariat to decide on the final projects to complete the GoodMeasure process.
- Mid-late Aug - ImpactLab will be in touch with each of the agencies to confirm the projects that have been selected, select contact people and create individual project plans.
- Exact dates TBC – workshops with the selected projects teams; project teams pulling the data together

What will be the involvement required from the project teams?

- Fill in the data checklist (*draft checklist attached*), ie what data the project teams are able to provide.
- Attend 2 workshops (for a total of around 3 hours) for preparation and data collection
- Collect the data for the GoodMeasure process (as indicated by your draft data checklist). The project teams will have between 2.5 to 3.5 weeks to pull the data together.
- Review and approve a document with written descriptions of the project's activities and the people it serves;
- Attending the final workshop (2 hours), where ImpactLab will present their findings.

Are you a bit confused between PID Investments Evaluation and J4N Secretariat Evaluation?

Here's my attempt to summarise as simply as possible the relationship between the two evaluation programmes.... 😊



**J4N
Secretariat
Evaluation:
J4N
Objectives**

Let me know if you have any questions.

In the meantime, have a great Matariki (+ Bastille Day) and long weekend!

Cheers,
Do

...

Dorothee Durpoix, PhD (she/her)
*Senior Analyst | Kaitātari Matua
Strategic Investments*

Ministry for the Environment | Manatū Mō Te Taiao
Dorothee.Durpoix@mfe.govt.nz | mfe.govt.nz

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9(2)(b)

Nominated project: *[Enter name]*

Yes/No

Name:
Role:
Any non-working days:

"E.g. our iwi lead _____
Our project co-ordinator _____"

9(2)(b)

Nominated project: [Enter name]	
- Yes - No - Not sure	Free text notes (optional)

E.g. 60 participants started in the calendar year 2022

(E.g. the programme only accepts participants who have been unemployed for the p

(E.g. the programme targets Māori/Pacifica/women who are unemployed or underemployed)

E.g. 20% of employees were unemployed before they started working on the project

E.g. 30% of participants are under the age of 25

E.g. 20% of participants are Maori, 3% are Pacifica

E.g. 20% of participants are female, 76% are male, 4% is unknown

E.g. Two participants were in debt prior to starting to the project

9(2)(b)

Nominated project: [Enter name]

Free text notes

n/a

Please provide a description

E.g. we refer approx 5% of participants to counselling services/future employment opportunities

E.g. participants engage in the project for a fixed 6 months, or on average, participants engage in the project for 2 months

E.g. on average, participants would engage in 8 hrs of work per week, across 2 days

E.g. We have time recordal sheets to show the hours someone works.

9(2)(b)

Secretariat			Nominated project: [Enter name]	
Yes No Not sure	Free text notes	Limitations	- Yes - No - Not sure	Any free text notes

No

No

9(2)(b)

Nominated project: [Enter name]

- Yes
- No
- Not sure

Any free text notes

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Sent: Wednesday, 26 July 2023 11:02 am
To: Peter Smith
Cc: Isabelle Collins; Demi Kirkpatrick; Maria English; s 9(2)(a)
Subject: Re: Data checklist to return by 1 August: MPI project nomination for ImpactLab GoodMeasure

MFE CYBER SECURITY WARNING

This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

Thanks, Peter

I look forward to receiving the project team's responses to the rest of the data checklist.

Best,

s 9(2)(a)

i)

Project Lead

 ImpactLab

From: Peter Smith <Peter.Smith@mpi.govt.nz>
Date: Wednesday, 26 July 2023 at 10:58 AM
To: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Cc: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>, Demi Kirkpatrick <Demi.Kirkpatrick@mfe.govt.nz>, Maria English <s 9(2)(a)@impactlab.co.nz>, s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Subject: RE: Data checklist to return by 1 August: MPI project nomination for ImpactLab GoodMeasure

Hi s 9(2)(a)

Thanks for the clarification.
Answers in blue below.

- Can you tell us the total cost for *each* year of the project? Yes
- 9(2)(b)

Kind Regards

Peter

Peter Smith

Manager, Delivery Monitoring and Reporting

Operational Programme Delivery | Te Urū Rākau - New Zealand Forest Service

Ministry for Primary Industries - Manatū Ahu Matua | Te Papa Tipu Innovation Park, 99 Sala St | PO Box 1340 | Rotorua 3040 | New Zealand

Telephone: 64-s 9(2)(a) | Web: www.mpi.govt.nz



From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>

Sent: Tuesday, 25 July 2023 3:43 pm

To: Peter Smith <Peter.Smith@mpi.govt.nz>

Cc: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>; Demi Kirkpatrick <Demi.Kirkpatrick@mfe.govt.nz>; [REDACTED]

<s 9(2)(a)@impactlab.co.nz>; s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>

Subject: Re: Data checklist to return by 1 August: MPI project nomination for ImpactLab GoodMeasure

Hi Peter

That's a good question. If the project is multi-year, we would ask several questions to understand the costs:

- Can you tell us the total cost for *each* year of the project? Yes/No

s 9(2)(a)
(
2
)
[REDACTED]

I hope that answers your question, let me know if you're still unsure.

Best,

s 9(2)(a)
(
1
)

Project Lead

 ImpactLab

From: Peter Smith <Peter.Smith@mpi.govt.nz>

Date: Tuesday, 25 July 2023 at 3:13 PM

To: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>

Cc: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>, Demi Kirkpatrick <Demi.Kirkpatrick@mfe.govt.nz>, Maria

Englisch <s 9(2)(a)@impactlab.co.nz>, s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>

Subject: RE: Data checklist to return by 1 August: MPI project nomination for ImpactLab GoodMeasure

Hi s 9(2)(a)

Just to clarify the info that the questions relate to.

With the cost of the project over a year, does that mean the cost if the project was executed in a single year or the cost of the project for a year of its duration.

If the latter, do you mean the cost of the current year or the average cost per year if it is a multi-year project? – Many projects such as the Halo one are multi year length, and the cost is not necessarily evenly distributed over the lifetime of the project, so the two questions have multiple potential answers.

Kind Regards

Peter

Peter Smith

Manager, Delivery Monitoring and Reporting

Operational Programme Delivery | Te Uru Rākau - New Zealand Forest Service

Ministry for Primary Industries - Manatū Ahu Matua | Te Papa Tipu Innovation Park, 99 Sala St | PO Box 1340 | Rotorua 3040 | New Zealand

Telephone: 64-§ 9(2)(a) | Web: www.mpi.govt.nz



From: § 9(2)(a) <§ 9(2)(a) impactlab.co.nz>

Sent: Monday, 24 July 2023 4:12 pm

To: Peter Smith <Peter.Smith@mpi.govt.nz>

Cc: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>; Demi Kirkpatrick <Demi.Kirkpatrick@mfe.govt.nz>; § 9(2)(a)

<§ 9(2)(a) impactlab.co.nz>; § 9(2)(a) <§ 9(2)(a) impactlab.co.nz>

Subject: Data checklist to return by 1 August: MPI project nomination for ImpactLab GoodMeasure

Hi Peter

Thank you again for sending through the project nominations from MPI.

We have completed a technical review of the 1BT-02066 Halo project and we think it could be a good candidate for GoodMeasure.

Attached data checklist

I *attach* a data checklist for the Halo project team to complete. The purpose of the checklist is to give ImpactLab a preliminary idea of the type and amount of data available for this project. It is fine if the project team can't answer all the questions - that will be good for us to know.

Once we receive the completed data checklists from each of the J4N agencies, ImpactLab will create a shortlist of projects. We aim to decide on the final projects with the Secretariat by mid-August.

Requested action

Please forward the attached data checklist to the Halo project team and return the completed checklist to me by **end of day, Tuesday 1 August**.

Thank you,

§ 9(2)(a)

s 9(2)(a)

Project Lead



From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>

Date: Tuesday, 11 July 2023 at 1:19 PM

To: Peter Smith <Peter.Smith@mpi.govt.nz>

Cc: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>, s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>

Subject: Re: MPI project nomination: Jobs For Nature and ImpactLab social value measurement

Thanks for this, Peter

I will be in touch again in the next several days with next steps.

Best,

s 9(2)(a)

1)

Project Lead



From: Peter Smith <Peter.Smith@mpi.govt.nz>

Date: Tuesday, 11 July 2023 at 1:10 PM

To: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>

Subject: RE: Request for MPI project nominations asap: Jobs For Nature and ImpactLab social value measurement

Kia ora s 9(2)(a)

Apologies, this had dropped completely off my radar.

At present I only have one project of the Te Uru Rakau ones to put forward, which is the 1BT-02066 Halo project.

The majority of the Te Uru Rakau projects were planting initiatives that had a relatively limited scope and duration, so were geared towards providing immediate employment rather than creating long term career options. The Halo project did involve some NZQA training so has relevance based on that.

Nga mihih

Peter

Peter Smith

Manager, Delivery Monitoring and Reporting

Operational Programme Delivery | Te Uru Rakau - New Zealand Forest Service

Ministry for Primary Industries - Manatū Ahu Matua | Te Papa Tipu Innovation Park, 99 Sala St | PO Box 1340 | Rotorua 3040 | New Zealand

Telephone: 64-s 9(2)(a) | Web: www.mpi.govt.nz



From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>

Sent: Tuesday, 11 July 2023 9:31 am

To: Peter Smith <Peter.Smith@mpi.govt.nz>

Cc: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>, s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>

Subject: Request for MPI project nominations asap: Jobs For Nature and ImpactLab social value measurement

Kia ora, Shane

How are you getting along with the project nominations for MPI?

We look forward to receiving the names of the nominated projects as soon as possible.

Best,

s 9(2)(a)

i)

Project Lead

 ImpactLab

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>

Date: Thursday, 6 July 2023 at 3:16 PM

To: kmorgan@doc.govt.nz <kmorgan@doc.govt.nz>, peter.smith@mpi.govt.nz <peter.smith@mpi.govt.nz>, teresa.adams@mfe.govt.nz <teresa.adams@mfe.govt.nz>, shane.wratt@mbie.govt.nz <shane.wratt@mbie.govt.nz>, nmckee@linz.govt.nz <nmckee@linz.govt.nz>

Cc: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>, Demi Kirkpatrick <demi.kirkpatrick@mfe.govt.nz>, s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>, s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>

Subject: Re: Jobs For Nature and ImpactLab social value measurement - project nominations from MFE, MBIE, MPI, LINZ and DOC

Kia ora tatou

Just checking in - I look forward to receiving each of your agency's project nominations by next Monday.

Please let me know if you have any questions, or if you'll have any difficulties meeting this deadline.

Best,

s 9(2)(a)

i)

Project Lead

 ImpactLab

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>

Date: Monday, 19 June 2023 at 6:43 PM

To: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>, demi.kirkpatrick@mfe.govt.nz <demi.kirkpatrick@mfe.govt.nz>, rachael.brown@mfe.govt.nz <rachael.brown@mfe.govt.nz>, benjamin.curran@mfe.govt.nz <benjamin.curran@mfe.govt.nz>, vicki.compton2@mpi.govt.nz <vicki.compton2@mpi.govt.nz>, kmorgan@doc.govt.nz <kmorgan@doc.govt.nz>, anne-gaelle.ausseil@mfe.govt.nz <anne-gaelle.ausseil@mfe.govt.nz>, peter.smith@mpi.govt.nz <peter.smith@mpi.govt.nz>, teresa.adams@mfe.govt.nz <teresa.adams@mfe.govt.nz>, Dorothee Durpoix <Dorothee.Durpoix@mfe.govt.nz>, shane.wratt@mbie.govt.nz <shane.wratt@mbie.govt.nz>, nmckee@linz.govt.nz <nmckee@linz.govt.nz>
Cc: [REDACTED] <[s 9\(2\)\(a\)@impactlab.co.nz](mailto:s 9(2)(a)@impactlab.co.nz)>, [REDACTED] <[s 9\(2\)\(a\)@impactlab.co.nz](mailto:s 9(2)(a)@impactlab.co.nz)>
Subject: Re: Jobs For Nature and ImpactLab workshops – Summary and next actions

Kia ora tatou

Thank you again for such a productive (and enjoyable!) day. Maria, [REDACTED] and I really appreciate your time and knowledge that you shared with us.

I have **attached** the following materials from our discussions today:

- slide deck from our impact workshop in the morning;
- summarised table of the questions we hope to explore in the GoodMeasure process; and
- criteria for selecting projects to go through the GoodMeasure process.

Next steps

The immediate next step is to create a longlist of potential projects to complete the GoodMeasure process.

Could the following representatives for each agency please review the project selection criteria with their team and nominate 2-4 potential projects to complete GoodMeasure, by **Monday 10 July**:

- Kim – DOC
- Shane – MBIE
- Peter – MPI
- Nicole – LINZ
- Teresa – MFE

Once we have received the project nominations from each agency, ImpactLab will work with the project teams and the Secretariat to create a shortlist.

[@teresa.adams@mfe.govt.nz](mailto:teresa.adams@mfe.govt.nz) Could you also share with us the current Excel template for agencies to complete JFN reporting?

[@demi.kirkpatrick@mfe.govt.nz](mailto:demi.kirkpatrick@mfe.govt.nz) Could you please share with us the definition for “employment start” and a copy of the Martin Jenkins report you mentioned around increasing community collaboration/cohesion?

Please let me know if you have any questions, and we look forward to receiving the project nominations.

Best,

[REDACTED]
(a)

i)

Project Lead

 ImpactLab

From: [REDACTED] <[s 9\(2\)\(a\)@impactlab.co.nz](mailto:s 9(2)(a)@impactlab.co.nz)>

Date: Thursday, 15 June 2023 at 11:26 AM

To: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>, demi.kirkpatrick@mfe.govt.nz <demi.kirkpatrick@mfe.govt.nz>, rachael.brown@mfe.govt.nz <rachael.brown@mfe.govt.nz>, benjamin.curran@mfe.govt.nz <benjamin.curran@mfe.govt.nz>, vicki.compton2@mpi.govt.nz <vicki.compton2@mpi.govt.nz>, kmorgan@doc.govt.nz <kmorgan@doc.govt.nz>, anne-gaelle.ausseil@mfe.govt.nz <anne-gaelle.ausseil@mfe.govt.nz>, peter.smith@mpi.govt.nz <peter.smith@mpi.govt.nz>
Cc: [REDACTED] <s 9(2)(a) impactlab.co.nz>, [REDACTED] <s 9(2)(a) [REDACTED]>, [REDACTED] <s 9(2)(a) impactlab.co.nz>
Subject: Jobs For Nature and ImpactLab workshops - Agenda and preparation for Monday 19th June

Kia ora tatou,

Thank you for your RSVPs to the workshops next Monday, we are looking forward to spending a productive day with you.

Here is an updated agenda for the day:

9.30am – 12.30pm: Impact workshop (everyone)

- Introductions
- Aims for the day
- What is social value and how can we estimate it?
- ***Quickfire questions***

We understand there is a diverse range of projects being funded, so **please be ready to discuss the following questions at a high level across your agency's portfolio of projects.** If you can also answer these questions in terms of some specific projects, that would be very helpful.

1. **Who has your funding reached?**
What information do you have recorded about these people (e.g. their employment status before the project, ethnicity, age, location and length of employment)?

9(2)(b)

1.30pm – 4.30pm: Data exploration workshop (only Secretariat required, but others welcome)

- Populating data checklists to scope how much data is available, and who holds it

(@Isabelle Collins I have attached a short summary of the type of information we will be looking to collect from each of the projects that are selected to complete a GoodMeasure. During the data exploration workshop, we will try to identify what type of information is visible at the Secretariat, agency, and project level.

- Decide on next steps

We look forward to seeing you next Monday.

Best,

s 9(2)
(a)

i)

Project Lead



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The Ministry for Primary Industries accepts no responsibility for changes made to this email or to any attachments after transmission from the office.

This email message and any attachment(s) is intended solely for the addressee(s) named above. The information it contains may be classified and may be legally privileged. Unauthorised use of the message, or the information it contains, may be unlawful. If you have received this message by mistake please call the sender immediately on 64 4 8940100 or notify us by return email and erase the original message and attachments. Thank you.

The Ministry for Primary Industries accepts no responsibility for changes made to this email or to any attachments after transmission from the office.

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Sent: Tuesday, 1 August 2023 9:11 am
To: Dorothee Durpoix
Cc: Duncan Turnbull; Isabelle Collins; Demi Kirkpatrick; Maria English; s 9(2)(a)
Subject: Re: Data checklists to return by 1 August: MfE project nominations for ImpactLab GoodMeasure

MFE CYBER SECURITY WARNING

This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

Hi Dorothee

Thanks for your updates. Could you please send through the three completed spreadsheets now, and the FIF3120 spreadsheet when it's ready?

Thanks,

s 9(2)(a)

1)

Project Lead

 ImpactLab

From: Dorothee Durpoix <Dorothee.Durpoix@mfe.govt.nz>
Date: Tuesday, 1 August 2023 at 8:45 AM
To: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Subject: RE: Data checklists to return by 1 August: MfE project nominations for ImpactLab GoodMeasure

Also, just confirming, FIF3110's project manager is only on leave overseas, and is back soon, if not already.

Cheers,
Do

From: Dorothee Durpoix
Sent: Tuesday, August 1, 2023 8:42 AM
To: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Cc: Duncan Turnbull <Duncan.Turnbull@mfe.govt.nz>; Isabelle Collins <Isabelle.Collins@mfe.govt.nz>; Demi Kirkpatrick <Demi.Kirkpatrick@mfe.govt.nz>; s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>; s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Subject: RE: Data checklists to return by 1 August: MfE project nominations for ImpactLab GoodMeasure

Kia ora s 9(2)(a)

A quick update about your request: all the projects have completed their spreadsheets but FIF3120 who forgot to fill in the sheet "What outcome". We're chasing that up. Would you like me to send the 3 fully completed datasets, or do you prefer I send you all of them at once?

Cheers,

Do

From: s 9(2)(a) <s 9(2)(a) impactlab.co.nz>

Sent: Monday, July 24, 2023 4:03 PM

To: Dorothee Durpoix <Dorothee.Durpoix@mfe.govt.nz>

Cc: Duncan Turnbull <Duncan.Turnbull@mfe.govt.nz>; Isabelle Collins <Isabelle.Collins@mfe.govt.nz>; Demi Kirkpatrick <Demi.Kirkpatrick@mfe.govt.nz>; Maria English <s 9(2)(a) impactlab.co.nz>; s 9(2)(a) <s 9(2)(a) impactlab.co.nz>

Subject: Data checklists to return by 1 August: MfE project nominations for ImpactLab GoodMeasure

MFE CYBER SECURITY WARNING

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Hi Do

Thank you again for sending through the project nominations from MfE.

We have completed a technical review of the nominated projects, and we think good candidates for GoodMeasure are:

- *Bay Conservation Cadets – Tauria Mahi
- *FIF3120
- Pelorus/Te Hoiere Waterways Restoration
- FIF3110 (depending on whether the Project Manager is based overseas, or just currently on leave overseas)

*Of these nominated projects, we think *Bay Conservation Cadets* and *FIF3120* are particularly promising.

Attached data checklist

I attach a data checklist for each project to complete. The purpose of the checklist is to give ImpactLab a preliminary idea of the type and amount of data available for each project. It is fine if a project can't answer all the questions - that will be good for us to know.

Once we receive the completed data checklists, ImpactLab will create a shortlist of projects. We aim to decide on the final projects with the Secretariat by mid-August.

Requested action

Please forward the attached data checklist to each of the above projects, and return the completed checklists to me by **end of day, Tuesday 1 August**.

Thank you,

s 9(2)(a)

1)

Project Lead

 ImpactLab

From: s 9(2)(a) <s 9(2)(a) impactlab.co.nz>

Date: Thursday, 20 July 2023 at 2:55 PM

To: Dorothee Durpoix <Dorothee.Durpoix@mfe.govt.nz>

Cc: Duncan Turnbull <Duncan.Turnbull@mfe.govt.nz>, Maria English <s 9(2)(a) impactlab.co.nz>, s 9(2)(a) <s 9(2)(a) impactlab.co.nz>

Subject: Re: GoodMEasure - MfE's list of projects

Wonderful, thank you Do.

I will be in touch with all the agencies next week, to outline the next steps.

Best,

s 9(2)(a)

i)

Project Lead

 ImpactLab

From: Dorothee Durpoix <Dorothee.Durpoix@mfe.govt.nz>

Date: Thursday, 20 July 2023 at 2:02 PM

To: s 9(2)(a) <s 9(2)(a) impactlab.co.nz>

Cc: Duncan Turnbull <Duncan.Turnbull@mfe.govt.nz>, Maria English <s 9(2)(a) impactlab.co.nz>, s 9(2)(a) <s 9(2)(a) impactlab.co.nz>

Subject: Re: GoodMEasure - MfE's list of projects

Hi again s 9(2)(a) see the updated table below. So we now have 5 willing projects (with Te Hoiere asking for more precision on the estimated time requirement, as they are very busy), one maybe, and that was removed from our initial list. I'll keep you in the loop of the one "maybe", but thought it'd still be useful to you guys to have it on your list for your pre-selection.

Cheers,
Do

From: s 9(2)(a) <s 9(2)(a) impactlab.co.nz>

Sent: Thursday, July 20, 2023 8:39 AM

To: Dorothee Durpoix <Dorothee.Durpoix@mfe.govt.nz>

Cc: Duncan Turnbull <Duncan.Turnbull@mfe.govt.nz>; Maria English <s 9(2)(a) impactlab.co.nz>; s 9(2)(a) <s 9(2)(a) impactlab.co.nz>

Subject: Re: GoodMEasure - MfE's list of potential projects

MFE CYBER SECURITY WARNING

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Hi Do,

Thank you for sending through the nomination for Bay Conservation Cadets – Tauira Mahi.

I'll look forward to receiving the remaining nominations at the end of today.

Best,

s 9(2)(a)

s 9(2)(a)

Project Lead



From: Dorothee Durpoix <Dorothee.Durpoix@mfe.govt.nz>

Date: Thursday, 20 July 2023 at 7:51 AM

To: s 9(2)(a) <s 9(2)(a) impactlab.co.nz>

Cc: s 9(2)(a) <s 9(2)(a) impactlab.co.nz>, s 9(2)(a) <s 9(2)(a) impactlab.co.nz>, Duncan Turnbull <Duncan.Turnbull@mfe.govt.nz>

Subject: GoodMEasure - MfE's list of potential projects

Hi s 9(2)(a)

We can confirm one project which has said they'd be happy to take part. The funds Teams are also **checking with 6 other potential projects whether they would be happy to participate**. I didn't get a description for all of them and I'm chasing this up with the funds team for you. FYI, Ilana, the Secretariat's manager asked us to send the MfE's list of potential projects today, which gives a bit more time to chase this information.

One project who confirmed they'd be happy to participate: Bay Conservation Cadets – Tauria Mahi

In early 2021, \$3.5 million was awarded to the Bay Conservation Alliance (BCA) through the Public Waterways and Ecosystem Restoration Fund, to deliver the Tauria Mahi programme through to June 2025. The programme is a 12-week training, and employment programme for 140 cadets to develop foundational skills and knowledge and pursue careers in the conservation and environmental sector. It provides theoretical and practical training across a range of areas such as restoration planning predator control, freshwater monitoring, GIS/GPS mapping, ecology identification. Following completion, cadets receive NZQA certifications. The programme has a large practical component where cadets undertake work at sites of BCA members, private landowners, and other locations.

The programme consists of three cadet intakes per annum, with a target of 11 cadets in each intake. Cadets come from all walks of life, including mature cadets, and are selected for their passion, attitude and maturity to successfully complete the programme.

- BCA works with local Māori specialists and educators to deliver mātauranga Māori content.
- Cadets are employed by BCA for the 12-week duration of the programme, which allow cadets to participate in the programme without the financial pressure of making ends meet during the programme.
- Cadets provide a dedicated workforce to advance work on member groups' and partners' sites.
- This in return provides cadets with real life conservation and environmental work experience in a range of sites and enable them to build relationships with potential employers after the cadetship or consider volunteering opportunities.

4 more willing projects, one maybe, and one removed from the list:

Project name	Project Description	Project Team willingness to participate
FIF2051 (Romilly)	Project held by NZ Landcare Trust. The project will create an ecological corridor reconnecting Maungatautari To Pirongia along the Mangapiko and Ngāparierua streams with biodiversity plantings, and animal and weed pest control will enhance native species present, transform iwi connections to the awa, and ultimately improve water quality.	Maybe – waiting confirmation

	The project is co-governed, with a project coordinator and an iwi lead and is achieving really fantastic community buy-in and results.	
FIF3110 (Becky)	Project held by Hokianga Harbour Care. They are supporting tangata whenua, communities and landowners to develop capability and capacity in freshwater management, creating employment and assisting with the economic recovery from covid, and deliver educational programmes. PM overseas.	Yes
FIF3120 (Devina)	Project led by Pūniu River Care. They have a strong sense of purpose and working with the community to better the health of their river. They have already produced a social report and developed a marae-based restoration guide for their rūpu (can provide for GoodMeasure if requested) and are actively upskilling their staff in river management practices, GrowSafe certifications, fish passage training etc.	Yes
Te Hoiere Pelorus – Exemplar Catchment	Project purpose : To improve the whole water catchment (from mountains to sea) for future generations and sustain the natural environment. In doing so, the project seeks to create employment and teach new skills. It is seen as a community project, developed, directed, and led by people of the community. Te Hoiere Kaitiaki Charitable Trust governs the restoration project. The Trust comprises members of the Marlborough District Council, Ngāti Kuia, Rangitāne, and the community. Special advisors from the Department of Conservation and the Ministry for the Environment also support the Trust. Through a Memorandum of Understanding, Marlborough District Council are fundholders for the project and provide project management services.	Yes (They have asked for more details about the time commitment as they are pretty busy)
Massey University – Enhancing catchments and their communities	This project will demonstrate to catchment communities the effectiveness of novel edge-of-field technologies at minimising contaminant losses to freshwater within three catchments and develop extension and educational packages that share expert knowledge, tools, and skills with farmers, landowners, and their associated rural professionals to identify, design, and construct them more broadly.	Yes
NZARM – Capability and capacity builder for resource management	N/A	Not on the list

Cheers,
Do

Dorothee Durpoix, PhD (she/her)
Senior Analyst | Kaitātari Matua
Strategic Investments

Ministry for the Environment | Manatū Mō Te Taiao
Dorothee.Durpoix@mfe.govt.nz | mfe.govt.nz

Ministry staff work flexibly by default. For me this means, I work my full time working hours combined into 4 days, and I'm usually out of the office on Fridays.

From: Rob Schick <Rob.Schick@mfe.govt.nz>
Sent: Wednesday, July 19, 2023 2:55 PM
To: Duncan Turnbull <Duncan.Turnbull@mfe.govt.nz>
Cc: Wes Patrick <wes.patrick@mfe.govt.nz>; Moana Everson <Moana.Everson@mfe.govt.nz>
Subject: FW: J4N Secretariat request - By Wed 19 July

Hi Duncan,

Here are some recommendations from our team. Note that we haven't spoken with the project recipients to test their capacity or willingness to participate

From: Rob Schick
Sent: Monday, July 17, 2023 11:37 AM
To: Moana Everson <Moana.Everson@mfe.govt.nz>
Subject: RE: J4N Secretariat request - By Wed 19 July

No massive stand outs.. and tricky with the 12 month minimum period (+ continued funding..) If I had to suggest some that somewhat meet the criteria, they would be:

- Te Hoiere Pelorus – Exemplar Catchment
- Massey University – Enchancing catchments and their communities
- NZARM – Capability and capacity builder for resource management
- NIWA – Fish Passage Action Plans (may not be a good fit as they require billable hours)

The bottom 3 are somewhat leftfield but representative of what we're funding

From: Moana Everson <Moana.Everson@mfe.govt.nz>
Sent: Monday, July 17, 2023 11:05 AM
To: Rob Schick <Rob.Schick@mfe.govt.nz>
Subject: FW: J4N Secretariat request - By Wed 19 July

Kia ora

We need to pick a couple for this – any thoughts?

Ngā mihi

Moana Everson (she/her)

Kaiwhakahaere / Manager
Ngā Haumitanga Rautaki / Strategic Investments
*Whakatinana me te Whakatutuki Kaupapahere / PID***

Manatū Mō Te Taiao

www.mfe.govt.nz

8 Willis Street, PO Box 10362, Wellington 6011

From: Dorothee Durpoix <Dorothee.Durpoix@mfe.govt.nz>

Sent: Thursday, July 13, 2023 4:54 PM

To: Team - Strategic Investments <TeamStrategicInvestments@mfe.govt.nz>; Team - Whakamanahia te Wai <TeamWhakamanahiaTeWai@mfe.govt.nz>; Team - Whakamanahia te Hapori - Community Investments <Team-WhakamanahiateHapori-CommunityInvestments@mfe.govt.nz>

Cc: Duncan Turnbull <Duncan.Turnbull@mfe.govt.nz>; Andre Silveira <Andre.Silveira@mfe.govt.nz>; Jovan Mocaraka-Harris <Jovan.Mocaraka-Harris@mfe.govt.nz>; Teresa Adams <Teresa.Adams@mfe.govt.nz>; Rachael Brown <Rachael.Brown@mfe.govt.nz>

Subject: J4N Secretariat request - By Wed 19 July

Kia ora teams,

As mentioned in my evaluation update email earlier today, J4N Secretariat is wanting some input from the funds teams. This will also help with PID Investments evaluation work down the line. **Could you please recommend by Wednesday 19 July 3pm 1 to 2 projects your team is working with** that you think would be happy to take part in the Secretariat's GoodMeasure process? See attached criteria to help with the selection of projects.

What is the Secretariat's GoodMeasure process and what is it for?

- Getting information from a sample of projects from the J4N programme...
- ...To assess the Social Value / Social Return on Investment for the J4N Programme (see attached doc)

Timeframe:

- By next Wednesday EOD - project nominations from all the agencies to ImpactLab (the contractors), who will then do a technical review of the projects.
- By Friday 21 July - ImpactLab will send each of the agencies a data checklist to forward to the nominated projects.
- By around 6 August - Project teams to complete the data checklists and return these to ImpactLab.
- Beginning of August - ImpactLab will review the data checklists from each of the nominated projects, to see what type and amount of information is available from the project team, and whether this is enough to proceed with the GoodMeasure process. ImpactLab will then create a shortlist of projects.
- Mid Aug - ImpactLab will align with the J4N Secretariat to decide on the final projects to complete the GoodMeasure process.
- Mid-late Aug - ImpactLab will be in touch with each of the agencies to confirm the projects that have been selected, select contact people and create individual project plans.
- Exact dates TBC – workshops with the selected projects teams; project teams pulling the data together

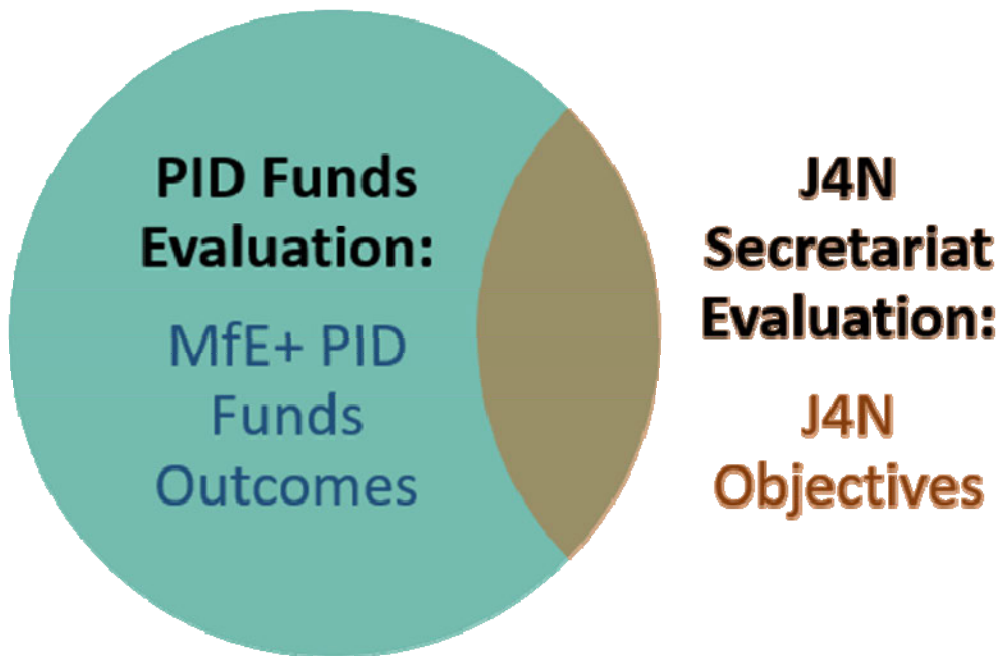
What will be the involvement required from the project teams?

- Fill in the data checklist (*draft checklist attached*), ie what data the project teams are able to provide.
- Attend 2 workshops (for a total of around 3 hours) for preparation and data collection

- Collect the data for the GoodMeasure process (as indicated by your draft data checklist). The project teams will have between 2.5 to 3.5 weeks to pull the data together.
- Review and approve a document with written descriptions of the project's activities and the people it serves;
- Attending the final workshop (2 hours), where ImpactLab will present their findings.

Are you a bit confused between PID Investments Evaluation and J4N Secretariat Evaluation?

Here's my attempt to summarise as simply as possible the relationship between the two evaluation programmes... 😊



Let me know if you have any questions.

In the meantime, have a great Matariki (+ Bastille Day) and long weekend!

Cheers,
Do

...

Dorothee Durpoix, PhD ([she/her](#))
*Senior Analyst | Kaitātari Matua
 Strategic Investments*

Ministry for the Environment | Manatū Mō Te Taiao
Dorothee.Durpoix@mfe.govt.nz | mfe.govt.nz

Ministry staff work flexibly by default. For me this means, I work my full time working hours combined into 4 days, and I'm usually out of the office on Fridays.

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Sent: Friday, 11 August 2023 10:07 am
To: Kim Morgan [EXTERNAL] (DOC)
Cc: cofficer@doc.govt.nz; Zoe Epps [EXTERNAL] (DOC); Isabelle Collins; Demi Kirkpatrick; Maria English; s 9(2)(a)
Subject: Re: Data checklists received for Weed Free: DOC project nominations for ImpactLab GoodMeasure

MFE CYBER SECURITY WARNING

This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

Thank you, Kim.

I look forward to receiving any other responses that might come through. The comms you sent the projects for context was great - thank you for attaching this too.

We are reviewing all the responses we've received, and our aim is to decide with the Secretariat on the final projects by the end of this month.

I will keep in touch.

Best,

s 9(2)(a)

Project Lead

 ImpactLab

From: Kim Morgan <kmorgan@doc.govt.nz>
Date: Thursday, 10 August 2023 at 4:24 PM
To: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Cc: Christine Officer <cofficer@doc.govt.nz>, Zoe Epps <zepps@doc.govt.nz>, Isabelle Collins <Isabelle.Collins@mfe.govt.nz>, Demi Kirkpatrick <Demi.Kirkpatrick@mfe.govt.nz>, s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>, s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Subject: RE: Data checklists to complete by 1 August: DOC project nominations for ImpactLab GoodMeasure

Kia ora s 9(2)(a)

Further to the email below and our later discussion on an extension (thank you), we have so far received one response as attached from Weed Free. If we receive any others we will send them through.

FYI two of the five you nominated were unavailable to respond due to staff absences. The three remaining were -

- AL02.5 Weed Free Te Tai Poutini – (Westland and South Westland)
- AL18.11 Muaupoko Ki Uta Ki Tai – (Manawatu-Whanganui)
- JFN0048 Sustainable Business Network: Partnering to Plant

As you know following my discussion with you, we have amended the excel sheet you provided to make it easier and clearer for the projects and to remove questions we felt might be better in follow up interactions if selected. If you have any questions on those aspects – feel free to give me a call.

The timing also clashed with the quarterly reporting for our projects so we gave them longer to help increase the chances of the projects being able to respond.

FYI attached is the comms we developed to give the projects some context on the project.

Any questions at all just let me know

Kim

Kim Morgan

Phone: 027 408 3522

www.doc.govt.nz



From: § 9(2)(a) <§ 9(2)(a)@impactlab.co.nz>

Sent: Monday, July 24, 2023 3:32 PM

To: Kim Morgan <kmorgan@doc.govt.nz>

Cc: Christine Officer <cofficer@doc.govt.nz>; Zoe Epps <zepps@doc.govt.nz>; Isabelle Collins

<Isabelle.Collins@mfe.govt.nz>; Demi Kirkpatrick <Demi.Kirkpatrick@mfe.govt.nz>; § 9(2)(a)

<§ 9(2)(a)@impactlab.co.nz>; § 9(2)(a) <§ 9(2)(a)@impactlab.co.nz>

Subject: Data checklists to complete by 1 August: DOC project nominations for ImpactLab GoodMeasure

Kia ora Kim

Thank you again for sending through the project nominations from DOC.

We have completed a technical review of the nominated projects, and we think each of them are good candidates for GoodMeasure. Of the nominated projects, we think the following five projects are *particularly* promising:

- AL02.5 Weed Free Te Tai Poutini – (Westland and South Westland)
- AL06.14 Te Nukuroa o Matamata (Dunedin)
- AL09.6 Te Tau Wairehu o Marokura – (Kaikoura)
- AL18.11 Muaupoko Ki Uta Ki Tai – (Manawatu-Whanganui)
- JFN0048 Sustainable Business Network: Partnering to Plant

Attached data checklist

I *attach* a data checklist for each project to complete. The purpose of the checklist is to give ImpactLab a preliminary idea of the type and amount of data available for each project. It is fine if a project can't answer all the questions - that will be good for us to know.

Once we receive the completed data checklists, ImpactLab will create a shortlist of projects. We aim to decide on the final projects with the Secretariat by mid-August.

Requested action

Please forward the attached data checklist to each of the above projects (feel free to also send the checklist to the other nominated projects), and return the completed checklists to me by **end of day, Tuesday 1 August**.

Thank you,

s 9(2)
(a)

i)

Project Lead

 ImpactLab

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>

Date: Tuesday, 11 July 2023 at 9:09 AM

To: Kim Morgan <kmorgan@doc.govt.nz>, Isabelle Collins <Isabelle.Collins@mfe.govt.nz>

Cc: Demi Kirkpatrick <Demi.Kirkpatrick@mfe.govt.nz>, Christine Officer <cofficer@doc.govt.nz>, Zoe Epps <zepps@doc.govt.nz>, Maria English <s 9(2)(a)@impactlab.co.nz>, s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>

Subject: Re: DOC Projects for Impact Lab Consideration

Morena Kim

Thank you for sharing your project recommendations, it's much appreciated.

We will review these and come back to you in the next few days with next steps.

Best,

s 9(2)
(a)

i)

Project Lead

 ImpactLab

From: Kim Morgan <kmorgan@doc.govt.nz>

Date: Monday, 10 July 2023 at 11:27 AM

To: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>, s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>

Cc: Demi Kirkpatrick <Demi.Kirkpatrick@mfe.govt.nz>, Christine Officer <cofficer@doc.govt.nz>, Zoe Epps <zepps@doc.govt.nz>

Subject: DOC Projects for Impact Lab Consideration

Morena Isabelle and team,

Please find a list of possible projects from DOC to support the request from Impact Lab for good examples of social impact benefits. Its just a summary of the projects at this point but let us know what makes the short list and we can pull out a bit more info. There is not a lot of detail at this time on just what sort of extra data the projects hold but the projects have been recommended as they are good examples of social benefits.

Please note we haven't consulted with the projects at this point, the recommendations are based off what we know, we would request that we are able to let projects know of the request and their options before you contact them directly. So please let us know your short list of who you want to contact and we will let them know to expect a call from you.

AL02.5 Weed Free Te Tai Poutini – (Westland and South Westland)

Actual Employment starts: 39

The project employs workers to deliver terrestrial weed surveillance and control throughout Westland, from the Taramakau River to Barn Bay and from the mountains to the sea. The project partner is Development West Coast and is implemented by MBC Environmental (sub-contractor). Approximately, 75% of the staff have been employed through MSD and some have been long-term unemployed or women wanting to re-enter the workforce. Although not anticipated, the project has had to provide significant pastoral care to staff including bringing in professional support for staff (funded through MSD). For some staff, the project has enabled them to turn their lives around and are able to be involved in meaningful conservation focused work. The legacy will be a more skilled conservation workforce on the West Coast, the challenge will be how support the kaimahi into future opportunities.

AL06.7 – The Rehabilitation of Te Wai Whakaata The Lake Hayes Catchment (Queenstown)

Actual Employment Starts - 61

Project provided employment opportunities for Queenstown tourism workers dis-placed by Covid-19. They're applying a Te Ao Māori approach to their rehabilitation of the Lake Hayes Catchment. Project Partner Mana Tāhuna Charitable Trust "is a kaupapa Māori organisation committed to positive social, cultural and environmental development for our community". Project is on track to achieve all targets (except for fencing, which they have found they don't need as much initially thought). They are achieving the intent of their project with extensive planting, plant and animal pest control, construction of sediment traps, and wetland development. Their kaimahi have opportunities to upskill in ecology, logistics, and leadership roles. Project successes are celebrated with the project partner and their whanau with milestone celebrations and family planting days. Mana Tāhuna intend to continue employing their kaimahi, after their project term ends in July 2023, through the Environmental Restoration service they have being able to develop as a result of Jobs for Nature funding.

AL06.13 – Southern Lakes Sanctuary (Queenstown)

Actual Employment Starts – 22

Project lead is also Operations Manager for GSD Workforce Ltd, a subsidiary of AJ Hackett Bungy. GSD deliver Southern Lakes Sanctuary (SLS) funding agreement outcomes. Prior to GSD forming, the SLS project lead was out of work because of the effect of Covid-19 on tourism in Queenstown. Once GSD was formed he was able to employ other Queenstown tourism workers dis-placed by Covid-19. The 22-person strong team is now a combination of those original displaced tourism workers and people with environmental qualifications who would otherwise not have stayed in the area due to not having employment opportunities in their field. The funding partner, Southern Lakes Sanctuary Trust, is made up of six consortium member groups that consist of volunteers doing predator control and monitoring work throughout the Southern Lakes area. SLS has been able to provide these groups with much needed resourcing for traps and other equipment, supported them to expand where applicable, and connected them with each other. SLS provides training and upskilling opportunities for their staff and facilitates community events for their member group volunteers to learn more about things like ecology and trapping. They already receive funding additional to Jobs for Nature, which they've being able to leverage from being a Jobs for Nature project. And they'll continue to obtain funding in some form after their project term end date in July 2023. SLS have been actively engaging with Mana Whenua.

AL06.14 Te Nukuroa o Matamata (Dunedin)

Actual Employment Starts - 42

Iwi led wetland / catchment restoration. Huge social benefits due to the pastoral approach of the project, many young people being targeted by iwi (Ōtakou runanga) to partake in training and upskilling on the job in pest and weed control as well as matauranga maori and nursery skills. Relationships being nurtured with Corrections (nearby Milton prison) through nursery work / plant propagation and will potentially employ people from there in the future as part of rehab plan.

Rangatahi employed by the project that may be struggling in anyway are put in contact with the appropriate resources for support and the supervisor's approach is very much from a pastoral care approach. Rangatahi are picked up everyday by van and brought to work on site (40 mins from Dunedin).

AL09.6 Te Tau Wairehu o Marokura – (Kaikoura)

Actual Employment starts – 13

Intensive trapping along the Kaikoura coastline. This project truly encompasses Mātauranga Māori. They have retained every staff member since the project started, probably due to the workplace culture they embrace. Examples of this are, when the project first started back in 2021, the staff were not at their fittest. Establishing traplines on multiple terrains such as rocks and sand dunes, were very difficult and the kaimahi were exhausted by the end of day. The project lead took it upon himself to organise a personal trainer to come in and run exercise classes to get the team fitter. Another example is every morning before they go into the field, they spend time having a korero about how their wellbeing is and practicing their mihi's and karakia's. When they're in the field and they come across a trap with an animal inside, they will say a short karakia after burying the animal. They believe the animal, albeit a pest, still has mauri and still deserves respect.

The project also has a huge impact on local schools, each holiday they employ 2 high school students and take them out trapping and teaching them how to look after their whenua.

They are currently working on their succession plan of upskilling in pest plant removal. The goal is to become a contracting company offering pest plant and pest animal services.

AL14.6.3 Mahaki Mahinga Kai – (Gisborne)

Actual Employment starts – 13

Supporting ecological restoration. Huge social benefits in the Tairāwhiti region. Lots of examples of kaimahi coming back to Gisborne to work on this project and who are now active members of society.

AL18.11 - Muaupoko Ki Uta Ki Tai – (Manawatu-Whanganui)

Actual Employment Starts - 26

This project will re-establish a nursery and undertake conservation activities such as restoration planting and predator control at Lake Horowhenua, Hokio Stream, Waitarere Forest block and surrounding Māori land.

Project is extremely motivated, undertakes cultural health monitoring and education and training are a high priority for the project team and wider iwi. Understand they are planning and monitoring well beyond standard JFN metrics and are thinking very big picture. At a recent site visit with staff they volunteered they have additional information on progress of their project.

JFN0014 Punungairo/Bullock Creek Restoration Project (Punakaiki Wetland Restoration)

Actual employment starts - 18

The purpose of the project is the large-scale restoration of prime conservation area, leveraging nursery facilities to produce eco-sourced plants, expanding into farmland and wetland restoration at Bullock Creek. The project partner is conservation Volunteers New Zealand. The project provided an opportunity for people from the local community to join a large-scale project at a time when there was a significant decline in tourism work during COVID. This meant they were able to stay in the community rather than having to move away to find work to support their families.

JFN0030.12 MKMT – (Kaimai Mamaku Forest Ranges)

Actual Employment Starts - 40

Delivering a wide range of ecological and cultural restoration projects. Large social benefits in the Bay of Plenty region by engaging with numerous local iwi to undertake work in the Kaimai Mamaku Forest Ranges. There are several examples of kaimahi coming back to the Bay of Plenty to work on this project and who are now active members of society. More information is in the attached email regarding the project's response to be included in this work.

JFN0048 Sustainable Business Network – Partnering to Plant nationwide

Actual Employment Starts – 47 (as part of stage 3)

SBN act as programme manager and connector with the aim to connect businesses struggling to keep their staff employed and unemployed workers to nature-based employment opportunities.

They have undertaken a number of phased projects with DOC and at each stage have learnt and developed - stage 3 continues work with 6 trusted project partners & three new iwi and hapū led projects. Stage 3 sees a doubling of the job duration from 8-10 week to 15-20 week employment opportunities. SBN could potentially be a good cluster (but advantages of one key contact) as will have range of sub project types and experiences and are focused on connecting people. From closure reports we can see they have undertaken demographic and prior employment surveys of participants.

Kim

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From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Sent: Wednesday, 11 October 2023 12:32 pm
To: Isabelle Collins
Cc: Demi Kirkpatrick; Maria English; s 9(2)(a)
Subject: Re: Phase 2 project plan and Insights from Phase 1: Social value measurement for Jobs for Nature with ImpactLab

MFE CYBER SECURITY WARNING

This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

Hi Isabelle

Thank you very much for the update. Just let me know if I can help provide anything for the procurement plan.

I look forward to hearing how things go.

Best,

s 9(2)(a)

i)

Project Lead

 ImpactLab

From: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>
Date: Wednesday, 11 October 2023 at 12:11 PM
To: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Cc: Demi Kirkpatrick <Demi.Kirkpatrick@mfe.govt.nz>, s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>, s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Subject: RE: Phase 2 project plan and Insights from Phase 1: Social value measurement for Jobs for Nature with ImpactLab

Hi s 9(2)(a)

Just a quick update to keep you in the picture

- We have a meeting next week to discuss the case studies with the agencies
- We have to write a complex procurement plan to justify direct contracting for the second phase – this is in the works but as you can imagine everything is a bit on hold till after the election, and to compound it, an internal reorganisation.

As soon as we can get decisions we should have things in place to move forward.

Best wishes

Isabelle

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Sent: Friday, September 15, 2023 2:28 PM
To: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>
Cc: Demi Kirkpatrick <Demi.Kirkpatrick@mfe.govt.nz>; Maria English <s 9(2)(a)@impactlab.co.nz>; s 9(2)(a)

<s 9(2)(a) impactlab.co.nz>

Subject: Phase 2 project plan and Insights from Phase 1: Social value measurement for Jobs for Nature with ImpactLab

MFE CYBER SECURITY WARNING

This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

Hi Isabelle

I've **attached** our project plan for Phase 2 and a summary of our insights from Phase 1.

We have achieved our main goals for Phase 1, namely scoping what social impact data is available at project, agency and Secretariat level, and identifying a shortlist of projects that would be good candidates to complete GoodMeasures in phase 2.

Please pass on our thanks to each of the agencies for their time and engagement with us during Phase 1, particularly Kim at DOC, Dorothee at MfE, Shane at MBIE, Nicole at LINZ and Peter at MPI. We are grateful for their help in nominating projects and liaising with those projects to return the initial data surveys, and it was a fantastic result that we received a completed data survey for at least one nominated project from each agency.

Best of luck with the procurements process(!) and I look forward to hearing from you when you are ready to kick off Phase 2.

If you need anything from me in the meantime, please don't hesitate to ask.

Best,

s 9(2)
(a)

1)

Project Lead

 ImpactLab

From: s 9(2)(a) <s 9(2)(a) impactlab.co.nz>

Date: Wednesday, 6 September 2023 at 2:59 PM

To: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>

Cc: Demi Kirkpatrick <Demi.Kirkpatrick@mfe.govt.nz>, s 9(2)(a) <s 9(2)(a) impactlab.co.nz>

Subject: Re: Confirming cost per GoodMeasure report - Social value measurement for Jobs for Nature with ImpactLab

Hi Isabelle

Following on from our conversation this morning, I can confirm that the cost per GoodMeasure report will be s 9(2)(b) + GST.

Maria also wondered whether a way to get around procurement would be to give the funding directly to the projects, and then have the projects contract directly with ImpactLab? Not sure if that is feasible but wanted to mention it.

Best,

s 9(2)
(a)

1)

Project Lead

 ImpactLab

From: s 9(2)(a) <s 9(2)(a) impactlab.co.nz>
Date: Tuesday, 5 September 2023 at 1:11 PM
To: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>
Cc: Demi Kirkpatrick <Demi.Kirkpatrick@mfe.govt.nz>, s 9(2)(a) impactlab.co.nz
Subject: Re: Catchup tomorrow to review project shortlist and select final projects - Social value measurement for Jobs for Nature with ImpactLab

Hi Isabelle

I've just sent you a Teams meeting invitation for 12pm tomorrow, for us to discuss the shortlisted J4N projects and to select which ones will progress to GoodMeasure.

I look forward to speaking with you tomorrow.

Best,

s 9(2)(a)
(a) 1)
Project Lead


From: s 9(2)(a) <s 9(2)(a) impactlab.co.nz>
Date: Wednesday, 30 August 2023 at 8:17 PM
To: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>
Cc: s 9(2)(a) impactlab.co.nz
Subject: Re: Our social impact measurement project - check-in/catch-up

Thanks, Isabelle

I've just sent you a Teams meeting invitation for 12pm on Monday.

Speak soon,

s 9(2)(a)
(a)
1)
Project Lead


From: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>
Date: Wednesday, 30 August 2023 at 4:59 PM
To: s 9(2)(a) <s 9(2)(a) impactlab.co.nz>, s 9(2)(a) impactlab.co.nz
Cc: s 9(2)(a) <s 9(2)(a) impactlab.co.nz>
Subject: RE: Our social impact measurement project - check-in/catch-up

Thanks, s 9(2)(a)

I could do 10:00 or 12:00 on either day – let me know which suits

Best wishes

Isabelle

From: s 9(2)(a) <s 9(2)(a) impactlab.co.nz>
Sent: Wednesday, August 30, 2023 4:26 PM
To: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>; s 9(2)(a) <s 9(2)(a) impactlab.co.nz>
Cc: s 9(2)(a) <s 9(2)(a) impactlab.co.nz>
Subject: Re: Our social impact measurement project - check-in/catch-up

MFE CYBER SECURITY WARNING

This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

Hi Isabelle

Welcome back, I hope you had a good break! We have kept things moving nicely while you've been away.

Would you be free for a 15-minute catchup next Monday or Tuesday? I am free on both these days, except between 1.30pm - 2pm (both days) and 11.30pm-12pm on Tuesday.

Best,

s 9(2)(a)

1)

Project Lead

 ImpactLab

From: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>
Date: Wednesday, 30 August 2023 at 11:23 AM
To: s 9(2)(a) <s 9(2)(a) impactlab.co.nz>
Cc: s 9(2)(a) <s 9(2)(a) impactlab.co.nz>, s 9(2)(a) <s 9(2)(a) impactlab.co.nz>
Subject: Our social impact measurement project - check-in/catch-up

Hi Team

I'm back from the gloomy northern hemisphere and keen to catch up with how things are going. Can we set up a short meeting just to get me up to speed and check whether you need anything from us?

Best wishes

Isabelle

Isabelle Collins

Principal Advisor, Monitoring and Evaluation

Jobs for Nature Secretariat | Mahi Mō Te Taiao

s 9(2)(a) | isabelle.collins@mfe.govt.nz |

8 Willis St, PO Box 10362, Wellington 6143



I don't work on Fridays



Jobs for Nature programme

Phase 2 project plan
&
Insights from Phase 1

September 2023



Contents

- Background to this work
- Summary of key Phase 1 findings
- Data required to estimate social value
- Overview of reporting flows and data availability
- Shortlisted projects for Phase 2
- Project plan for Phase 2 - process, team and time required



Background to this work

Background to this work

The Jobs for Nature Secretariat (JFN Secretariat) has partnered with ImpactLab to assess the social impact of the Jobs for Nature programme (JFN) on peoples' lives. By combining social impact evaluation alongside existing reporting on JFN's environmental and economic outcomes, JFN Secretariat will have a more comprehensive understanding of how JFN is changing lives in regional communities and how data can be collected and used to support future investments in environment-based employment.

JFN Secretariat is partnering with ImpactLab over three phases:

- Phase 1 - Scoping of JFN and selection of three-five representative projects to undergo ImpactLab's social value analysis ("GoodMeasure")
- Phase 2 - Completing GoodMeasure analysis for the selected JFN projects, including providing social value metrics and summarised research on effective practice features for environment-based employment programmes
- Phase 3 - Portfolio analysis of GoodMeasure reports created for JFN, including comparative insights on how impact is created for different population groups across the programme, and insights to inform future data collection.

In phase 1, JFN Secretariat and ImpactLab have worked together to:

- Outline key data needed to calculate social impact
- Map the reporting flows between the Secretariat and different service providers engaging in JFN
- Arrive at a preliminary understanding of the current level of data collected at the JFN project vs. agency vs. Secretariat level
- Identify a shortlist of suitable JFN projects to proceed to GoodMeasure (Phase 2)
- Develop process, timeline and milestones for engaging partner agencies and projects in Phase 2

The following insights were produced through an initial scoping process carried out over 3.5 months. This included:

- *Orientation call* to align on project objectives and review approach to social impact measurement
- *Impact and Data exploration workshop* to scope JFN's social impacts and data availability at JFN Secretariat and agency levels
- *Project nominations* completed by each of the agencies, and technical review by Impact Lab of the nominated projects
- *Technical review of project nominations* by Impact Lab
- *Data surveys* completed by the nominated projects and reviewed by ImpactLab
- *Project shortlist*, based on data availability, social impact levers and discussion with JFN Secretariat

Summary of key Phase 1 findings

Jobs for Nature partnering agencies have identified a range of social impact information that would be useful to inform future strategy:

- Understand what interventions and activities are occurring at community level, and where this intersects with existing agency activity and indicators, and existing community goals
- Looking beyond outputs to outcomes relating to employment, including the impact of training on future employment, whether employment is retained and long-term transferable skills development
- Understanding intangible outcomes such as the social impact of connecting people to community, culture and land
- Identifying whether practical engagement increases environmental awareness
- Understanding the depth and duration of outcomes
- Whether there are negative impacts of funding, such as people being trained who have no follow-on employment pathway

Initial review suggests there is a solid, core base of data that can inform social impact measurement

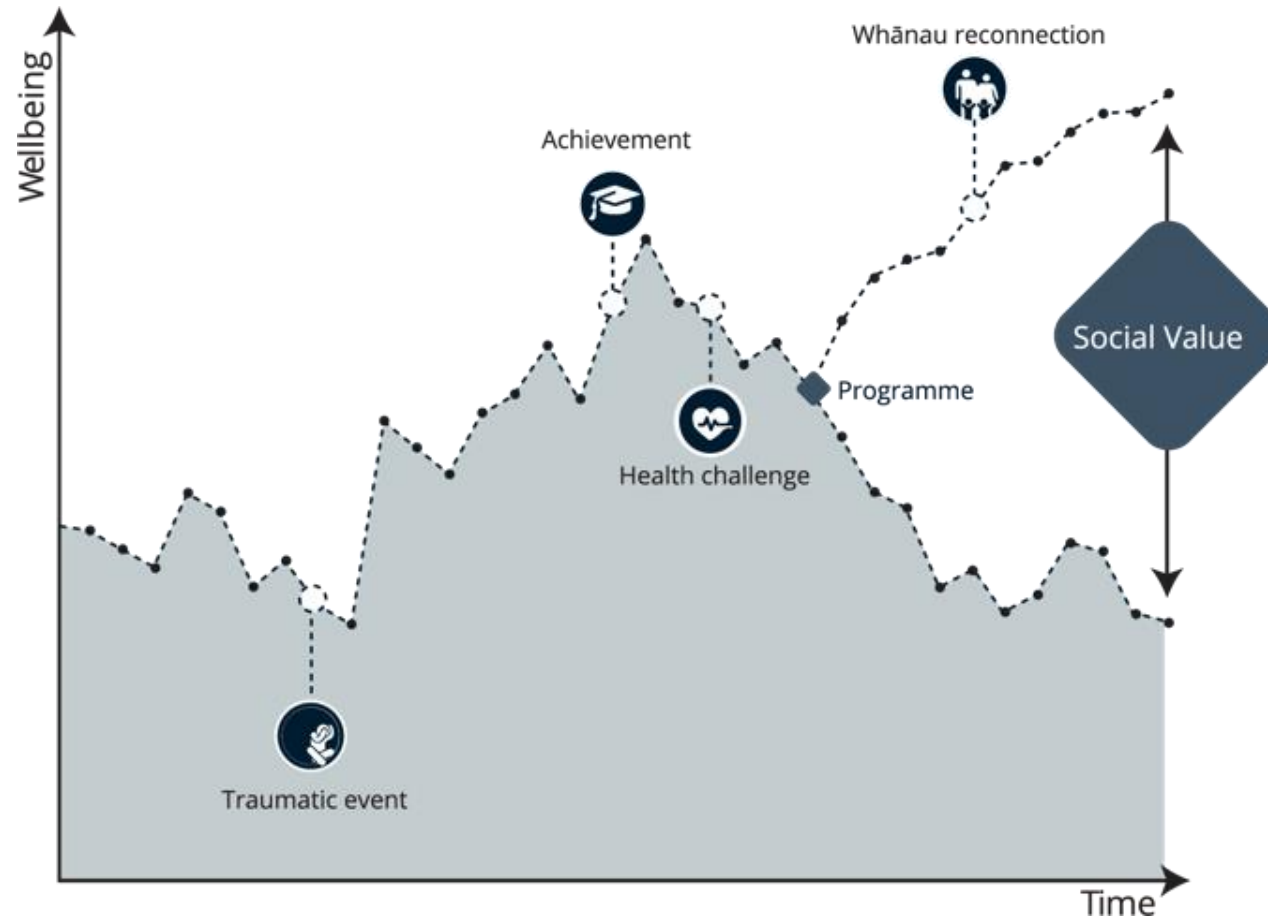
- The majority of projects who completed the initial data survey can identify the number of unique participants who started the project in a given year and participants' duration and type of employment in the project. Most projects also have data on participants' age, ethnicity and gender.
- Some of the projects know participants' employment status pre-project, and several of the projects collected data on participants' post-project employment status. Some projects also know the number of participants who completed training and/or obtained formal qualifications during the project.
- Two of the projects who completed initial data surveys formally target a particular participant group.

ImpactLab and the JFN Secretariat have identified 6 projects that could be a good fit for more detailed measurement. It is recommended that 3-5 of these are measured in detail in Phase 2.

- Projects were nominated by each of the 5 agencies. The nominated projects filled out an initial data survey, with 6 of those projects reaching the required level of data to complete the GoodMeasure process in Phase 2.
- The shortlisted projects were confirmed with JFN Secretariat, with the top 3 candidates being:
 1. (LINZ) Hokonui Hills Restoration;
 2. (MFE) Hokianga Catchment Restoration Project; and
 3. (MBIE) Puhake Taku Kapu Puhake Taku Wai Phase 2.

Data required to estimate social value

What is social value?



Social value: the estimated social impact in dollar terms that a programme achieves for participants over their lifetimes.

Throughout our lives, different events occur that impact our overall wellbeing journey.

We consider social value to be the difference between the life path that a person would have taken, and the life path that is possible when they are supported by a programme. That positive shift in trajectory is the social value.

We measure the impact of this positive shift in terms of both:

- positive benefits (such as increased income); and
- avoided costs to government (such as reduced offending).



Overview of reporting flows and data availability

High-level overview of JFN reporting flows

Programme					
Agencies	<div> <div>LINZ \$40m (3%) 1 initiative 1 fund</div> <div>MBIE Kānoa \$41m (3%) 1 initiative 1 fund</div> <div>MPI \$173m (14%) 3 initiatives 4 funds</div> <div>DOC \$488m (40%) 3 initiatives 10 funds</div> <div>MFE \$476m (40%) 6 funds</div> </div>				
Initiatives					
Funds/ 'programmes'					
Recipients					
Projects [Subprojects]					
People	987*	579	2,283	5,225	1,823

*Employment starts Q3 2022/23
Source: Interim evaluation report 2023, projects data

Overview of current data collection and confidence levels

Confidence level key:
High Medium Low

Current data and confidence level

9(2)(b)

JFN Secretariat

We can link JFN data and narrative to ImpactLab's library of GoodMeasure outcomes.

9(2)(b)

Agencies

Periodic survey of iwi on their involvement with Council work (MFE)

Projects

Participant's employment status after completing project (some projects)

Some data flows to JFN Secretariat via existing reporting

Data source	Data type	Notes on accessibility
Regular reporting	<ul style="list-style-type: none"> • Monthly reports for some agencies • Quarterly progress reports • Annual reviews – Y1 and Y2, (Y3 available in October 2023) • Close out reports (by project, these are entered into reporting) 	<ul style="list-style-type: none"> • Projects are required to submit updates, e.g. every 6 months • Agencies collect data in their own systems, but a lot of the data is unstructured • JFN Secretariat receives data from agencies in a standardised JFN Excel template • JFN Secretariat combines agencies' data into reporting • A lot of historical data hasn't been revisited/is not trusted • Close out reports are inconsistent and currently hard to analyse
Contracts	<ul style="list-style-type: none"> • Funding applications • Funding agreements (these vary by agency) • Funding milestones specific to projects • Contain standard indicators • Annual work plans 	<ul style="list-style-type: none"> • Funding applications and agreements are stored by agencies e.g. in PDF or Word, and these can be hard to analyse • Some funds were added to existing projects with their own reporting • Some types of funds can be rolled over • Some projects are also receiving funding from other sources • Some projects start as one, get split up and recreated as multiple agreements (there are 4-5 examples of this within DOC)
Partner organisations/ initiatives	<ul style="list-style-type: none"> • Predator Free 2050 fund (\$76m) collects its own data • Sustainable Business Network (Recipient) - its close out reports include social data • Media articles 	
Organisation roles		<ul style="list-style-type: none"> • Secretariat, Analyst role: analyses and interprets data • MfE, Reporting systems team: collects, cleanses and creates reporting • Agencies, data roles

Shortlisted projects to complete GoodMeasure in Phase 2

Selection criteria

3-5 projects/project clusters that:

1. have **good data** available – minimum 12 months
2. are **representative** of what is being funded.
3. have project staff who **want to** and have **capacity** to complete a GoodMeasure with ImpactLab

(Total 4-6 month process, with ~2 days project teams' time required in the first 2 months)

4. reflects **good practice** in that area.
5. are likely to receive **continued funding** (flexible).

Shortlisted projects for Phase 2

ImpactLab received completed data surveys from eight JFN projects (one project from each of DOC, LINZ, MBIE, and MPI, and four projects from MFE).

Shortlisted projects*:

1. **LINZ – Hokonui Hills Restoration**
2. **MFE – Hokianga Catchment Restoration Project**
3. **MBIE – Puhake Taku Kapu Puhake Taku Wai (social procurement model)**
4. DOC - Weed Free
5. MFE - FIF3120 Ngā kaitiaki o te awa o Pūniu - Stage 2
6. MFE – Bay Conservation Cadets

ImpactLab's recommendation: Complete GoodMeasures for 3-6 of the above shortlisted projects.

*In order of priority, based on projects' data availability and discussions with JFN Secretariat.

Phase 2 project plan: team required

9(2)(b)

Team roles to nominate:

- **Agency liaison person:** staff member in the relevant agency who can support the project, including sourcing data held at the agency-level
- **Project team key contact:** overall project sponsor
- **Project expert:** someone who deeply understands the mission and operations of the project
- **Data manager:** someone who knows where operational data is stored and can extract it for this process
- **Finance expert:** someone who can provide data and answer questions about the costs of the intervention
- **Project participant (optional):** someone who has participated in the project and can speak to their experience of it

Phase 2 deliverables

Partnering projects will receive:

- ◆ **A GoodMeasure report** to externally communicate your programme impact story and metrics to funders and stakeholders
- ◆ **GoodMeasure results analysis** for internal management to dive deeper on insights and improvement opportunities for data collection and management
- ◆ **Two facilitated workshops** with ImpactLab to share your programme story and explore data findings

Key metrics will also be shared confidentially with the JFN Secretariat to help measure impact across the JFN programme.

Example GoodMeasure report



Next steps

Action	Person responsible
Complete procurement and select final projects	Isabelle/ JFN Secretariat
Notify agencies and selected projects	Isabelle
Send onboarding pack to selected projects	ImpactLab
Sign T&Cs for data sharing	Project teams
Confirm key contact people: Project team key contact and Agency liaison	Project teams and agencies
GoodMeasure kick-off	ImpactLab and project teams




Jobs for Nature
Doing good, better.

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Sent: Wednesday, 20 December 2023 10:52 am
To: Isabelle Collins
Subject: Re: Re. Planning for Phase 2, social impact analysis of Jobs For Nature programme with ImpactLab

MFE CYBER SECURITY WARNING

This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

You too, Isabelle – Merry Christmas!

s 9(2)(a)
Project Lead
s 9(2)(a)


From: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>
Date: Wednesday, 20 December 2023 at 10:45 AM
To: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Subject: Re: Re. Planning for Phase 2, social impact analysis of Jobs For Nature programme with ImpactLab

Perfect.

Thanks, and have a great Christmas/break

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Sent: Wednesday, 20 December 2023 10:44
To: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>
Subject: Re: Re. Planning for Phase 2, social impact analysis of Jobs For Nature programme with ImpactLab

MFE CYBER SECURITY WARNING

This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

Wonderful, I'll update the meeting invitation to Tuesday 23 January, 11am - 11.45am 😊

s 9(2)(a)
Project Lead
s 9(2)(a)

From: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>

Date: Wednesday, 20 December 2023 at 10:41 AM

To: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>

Subject: Re: Re. Planning for Phase 2, social impact analysis of Jobs For Nature programme with ImpactLab

Any of those is fine - you choose 😊

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>

Sent: Wednesday, 20 December 2023 10:39

To: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>

Subject: Re. Planning for Phase 2, social impact analysis of Jobs For Nature programme with ImpactLab

MFE CYBER SECURITY WARNING

This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

Morning Isabelle,

No problem. Let's push this out one week afterwards, as s 9(2)(a) from our Sales and Engagement team can't do the week before.

Would any of these later times work for you?

- Tuesday 23 January - any 45-minute slot between 10am – 12pm
- Wednesday 24 January - any 45-minute slot between 10am – 12pm, or 1pm- 3pm.

Best,

s 9(2)(a)

s 9(2)(a)

Project Lead

s 9(2)(a)



From: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>

Date: Tuesday, 19 December 2023 at 7:50 PM

To: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>

Subject: Re: Re. Planning for Phase 2, social impact analysis of Jobs For Nature programme with ImpactLab

Oh, damn - just realised why my diary is empty - I'm on leave that week. If there's no way to do it before, I'll do a detailed brief and we can discuss when I'm back the following week. Demi will be around for fielding any questions, though

Sorry about that

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>

Sent: Tuesday, 19 December 2023 16:55

To: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>

Subject: Re. Planning for Phase 2, social impact analysis of Jobs For Nature programme with ImpactLab

MFE CYBER SECURITY WARNING

This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

That's fantastic news, Isabelle! Thank you for your effort in getting this over the line.

Would any of the below times in January work well for you, for us to discuss a proposal for Phase 2?

- Tuesday 16 January (any 45 minute slot between 2pm-5pm)
- Wednesday 17 January (any 45-minute slot between 1pm – 5pm).

Let me know, and I can send through a Teams meeting invitation.

Best,

s 9(2)
(a)

[Redacted]

Project Lead

s 9(2)(a)



From: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>

Date: Tuesday, 19 December 2023 at 2:23 PM

To: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>

Subject: Re: Re. Planning for Phase 2, social impact analysis of Jobs For Nature programme with ImpactLab

Hi s 9(2)(a)

Good news - we have a green light. At last 😊

What I need now is to work through with you a detailed proposal that we can base a contract on. I'm here till the end of the week and back on the 8th so it would be good to sit down together and work it through.

Can we organise that?

Best

Isabelle

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>

Sent: Monday, 18 December 2023 12:01

To: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>

Subject: Re: Planning for Phase 2, social impact analysis of Jobs For Nature programme with ImpactLab

MFE CYBER SECURITY WARNING

This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

Hi Isabelle

I hope all is well with you, and you're surviving the end of year rush!

How are you going with the procurement process for phase 2? If or when you have any planned dates for beginning phase 2, please let me know and I can make a start on organising our teams' capacity.

Best

s 9(2)
(a)

)

Project Lead

s 9(2)(a)



From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>

Date: Tuesday, 17 October 2023 at 3:56 PM

To: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>

Subject: Re: External Conflict of Interest form & Management Plan

Sure, that sounds good.

s 9(2)
(a)

)

Project Lead



From: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>
Date: Tuesday, 17 October 2023 at 3:30 PM
To: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Subject: RE: External Conflict of Interest form & Management Plan

Thanks! I might get you to have a quick look at the planned timing to see it's viable.

Best wishes

Isabelle

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Sent: Tuesday, October 17, 2023 3:28 PM
To: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>
Subject: Re: External Conflict of Interest form & Management Plan

MFE CYBER SECURITY WARNING

This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

Hi Isabelle

I've attached the completed conflict of interest form – please let me know if you need anything else during the procurement process.

Best

s 9(2)
(a)

)

Project Lead



From: s 9(2)(a) <s 9(2)(a) impactlab.co.nz>
Date: Monday, 16 October 2023 at 10:44 AM
To: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>
Subject: Re: External Conflict of Interest form & Management Plan

Hi Isabelle

No problem, we'll complete this and get it back to you asap.

Best,

s 9(2)
(a)

)

Project Lead



From: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>
Date: Monday, 16 October 2023 at 10:20 AM
To: s 9(2)(a) <s 9(2)(a) impactlab.co.nz>
Subject: External Conflict of Interest form & Management Plan

Hi s 9(2)(a)

We need to include the attached form in the procurement plan (apparently now we have to do it upfront. I know you guys have already done one, but if you could complete it again that would be immensely helpful.

Best wishes

Isabelle

Isabelle Collins

Principal Advisor, Monitoring and Evaluation
Jobs for Nature Secretariat | Mahi Mō Te Taiao

s 9(2)(a) | isabelle.collins@mfe.govt.nz |

8 Willis St, PO Box 10362, Wellington 6143



I don't work on Fridays

This Declaration must be completed by an authorised signatory of the supplier in order to contract with the Ministry for the Environment (MfE).

This Declaration must be completed for each contract, prior to execution of the contract, even if the Ministry has previously engaged the supplier.

The purpose of this Declaration is to identify conflicts of interest (potential, perceived or actual) that may exist between the supplier, the supplier's representatives, employees and any subcontractors (if applicable) and MfE at the time of the appointment and thereby protect the supplier and the Ministry from allegations of bias or preferential treatment and to assist the Ministry to operate in a transparent manner.

This Declaration requires that the supplier identifies organisational level interests and, where relevant, the interests of key staff including: company owner/s, director/s and staff who are directly involved in the contract negotiation, management and delivery of the contract requirements.

If you are a sole trader, individual contractor or a member of an advisory board, you do not need to complete Page Two.

Suppliers: When determining if a conflict of interest exists consider if your organisation and key staff:

- Has or could be perceived to have any political, legal, financial or personal interest in the contract with MfE that may affect the Ministry's reputation or the way it is perceived
- Could give the appearance that you might be conflicted with the contract or engagement with the Ministry
- Has any obligations, loyalties or bias that could influence or affect the way you deliver the requirements of your contract/engagement with the Ministry
- Knows any Ministry employee involved in this contract that has an ownership or financial interest in the Supplier you represent. Or that the Ministry employee would have a personal financial gain or other benefit from this contract or engagement
- Has engaged a previous employee of the Ministry (less than 2 years) to be involved in the delivery of this contract.

For further guidance, please refer to the Office of the Auditor-General's good practice guide on [Managing conflicts of interest: Guidance for Public](#)

For each conflict declared you will need to complete a proposed plan to remove, manage or mitigate the conflict. This plan will need to be agreed with MfE prior to execution of contract and commencement of work.

Organisational Declaration

If this form is being completed as an individual/sole trader, this page can be left blank.

Organisation/Body/Group:	ImpactLab Ltd
Date completed:	16 October 2023
Contract or engagement this declaration relates to:	Ministry for the Environment – Jobs for Nature

Details of Organisational conflict of interest

Actual conflict of interest is where you already have a conflict	If you think there may be a conflict of interest, please provide details, including the following.
Potential conflict of interest is where the conflict is about to happen or could happen	
Perceived conflict of interest is where other people might reasonably think you have a conflict of interest	
	Not Applicable

Conflict of Interest Management Plan

How the conflict of interest will be managed	
There are four options for managing or resolving your conflict of interest:	If you have declared a conflict above, detail how you propose to manage it, including the following.
Restrict your involvement in the process	
Recruit an independent third party to oversee part or all of the process	<i>The final decision on management of any conflict declared on this form, will be the Ministry's and all decisions will be subject to the MfE process for the management of conflicts of interest.</i>
Remove yourself from the process	
Relinquish your private interest that causes the conflict	
Monitor the conflict through the contract period	

Declaration

I/we declare that in submitting this Declaration:

- The information provided is true, accurate and complete and not misleading in any material respect
- I/we and/are not aware of any impediments to enter into a contract to deliver the requirements outlined in the contract
- I/we understand and agree this Declaration will be read with and form part of the contract
- I/we have no known or foreseen, actual, potential or perceived conflict of interest, other than as outlined in the box above, in entering into a contract to deliver the requirements outlined in the contract
- "I/We understand and agree to report it to the Ministry contact identified above as soon as is practicable if we become aware of an interest during the term of the contract
- I/we understand and agree to renew this Declaration as requested by the Ministry every 12 months during the term of the contract.

By signing this Declaration the signatory below represents and agrees that he/she has been authorised by the supplier to make this declaration on its/their behalf.

Signature:	s 9(2)(a)
Full name:	Maria English
Title/position:	CEO

Nominated Personnel/Employee, Contractors, Individuals, or Subcontractor declaration

(Duplicate this page as required- every Nominated Personnel working on the contract must complete and sign this section)

Name:	
Date completed:	
Contractor/Individual/Subcontractor/Employee	
Contract or engagement this declaration relates to:	

Details of Conflict of Interest

Actual conflict of interest is where you already have a conflict

Potential conflict of interest is where the conflict is about to happen or could happen

Perceived conflict of interest is where other people might reasonably think you are not being objective

If you think there may be a conflict of interest, please provide details here or write 'not applicable'.

Outline and provide clear detail/s about what the conflict/s is/are that you are declaring. Ensure that any relevant dates, roles, responsibilities, contract, affiliations, board or advisory group information are provided....[insert response]

Outline in detail why are you declaring the conflict/s.....[insert response]

Identify if the conflict/s is/are actual, potential, or perceived, and why....[insert response]

Provide any further information that you feel needs to be outlined (if applicable)....[insert response]

If you think there is no conflict of interest to declare, write 'Not Applicable'.

Nominated Personnel/Employee, Contractors, Individuals, or Subcontractor Conflict of Interest Management Plan

How the conflict of interest will be managed

There are four options for managing or resolving your conflict of interest:

If you have declared a conflict above, detail how you propose to manage it.

The final decision on management of any conflict declared on this form, will be the Ministry's and all decisions will be subject to the MfE process for the management of conflicts of interest.

Restrict your involvement in the process

Recruit an independent third party to oversee part or all of the process

Remove yourself from the process

Relinquish your private interest that causes the conflict

We/I propose to **restrict, recruit, remove or relinquish**, (leave the appropriate response and remove the remaining options).

We/I propose to mitigate the declared conflict/s through the following outlined management plan....**[insert response]**

The proposed management plan helps mitigate the conflict by (your response may include but is not limited to points, such as, creating a degree of separation of duties, minimising risks of challenge, etc)...**[insert response]**

Provide any further information that you feel needs to be outlined (if applicable)....**[insert response]**

Individual Declaration

Signature:

Full name:

Title/position:

Ministry for the Environment Assessment of Management Plan (required if COI declared)

Impact assessment and conditions of proposed management plan

The following is the Ministry's assessment of the Conflict of Interest, along with any additional conditions that must be followed:

Things to note are the possible impacts of the COI (on MfE, a Minister, or the Government), and how this will be mitigated by the proposed management plan. You must detail whether you agree with the management option (restrict, recruit, remove or relinquish), and propose additional conditions if required. This may include further controls to ensure the conflict is being effectively managed. This section must be completed prior to sign-off and be written in conjunction with procurement.

Impact assessment plan:

Extra conditions (if none put N/A):

(To be completed by Procurement)

Has there been further conditions or controls added to the supplier's proposed management plan?

- **YES:** Supplier nominee must review and sign below to agree to the management plan before MfE approval
- **NO:** Progress form for MfE approval

Review by Supplier or Nominated Personnel – I/we confirm that I/we have reviewed the additional conditions to manage the declared conflict-of-interest, and agree to adhere to these.

Signature:

Full name:

Title/position:

Ministry for the Environment Approval (required if COI declared)

Review by Procurement Business Partner – I confirm that I have received this declaration and have provided advice on the Conflict-of-Interest Management Plan.

Signature:

Date:

Review by Financial Delegation Holder - I confirm that I have received this declaration and noted the contents. I approve the above Conflict of Interest Management Plan

If the conflict relates to the Financial Delegation Holder directly, this must be signed by a one-up delegation

Signature:

Full name:

Title/position:

Date:

Conditions of Approval: By signing, the FDH declares that they have no conflict of interest relating to the procurement. If you consider you may have a conflict of interest, please contact the Procurement Business Partner. For further guidance on approving management plans, please refer to this document- [COI approval Guidance for decision-makers.docx](#)

Review by Senior Leadership – if the Manager, Procurement considers that the conflict of interest raises a high level of risk for the Ministry, this form must be reviewed and approved by the relevant Deputy Secretary or Chief Executive.

Required? Yes/No (to be completed by Procurement)

I confirm that I have received this declaration and noted the contents. I approve the above Conflict of Interest Management Plan

Signature:

Full name:

Title/position:

Conditions of Approval: By signing, the FDH declares that they have no conflict of interest relating to the procurement. If you consider you may have a conflict of interest, please contact the Procurement Business Partner. For further guidance on approving management plans, please refer to this document- [COI approval Guidance for decision-makers.docx](#)

Subject: FW: Jobs for Nature - proposal discussion for Phase 2
Location: Microsoft Teams Meeting

Start: Tue 23/01/2024 11:00 am
End: Tue 23/01/2024 11:45 am
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: s 9(2)(a)

-----Original Appointment-----

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Sent: Wednesday, December 20, 2023 10:46 AM
To: s 9(2)(a) Isabelle Collins
Cc: s 9(2)(a)
Subject: Jobs for Nature - proposal discussion for Phase 2
When: 23 January 2024 11:00-11:45 (UTC+12:00) Auckland, Wellington.
Where: Microsoft Teams Meeting

MFE CYBER SECURITY WARNING

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Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 415 251 748 147

Passcode: mSthtA

[Download Teams](#) | [Join on the web](#)

[Learn More](#) | [Meeting options](#)

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Sent: Tuesday, 23 January 2024 12:53 pm
To: Isabelle Collins; s 9(2)(a)
Cc: Demi Kirkpatrick
Subject: RE: [COMMERCIAL]MFE HVHR Contract template - Parts A and B (v1.3 Dec 2021).docx and project info

MFE CYBER SECURITY WARNING

This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

Hi Isabelle,

It was lovely to meet you and Demi online this morning. Thanks for such a prompt response to our request, this information is really helpful, so we can estimate costings. s 9(2)(a) and I will look into this further and I'll come back to you before the end of this week.

Will be in touch again soon.

Ngā mihi,

s 9(2)(a)

Senior s 9(2)(a)

ImpactLab

s 9(2)(a)

www.impactlab.co.nz



From: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>
Sent: Tuesday, January 23, 2024 12:34 PM
To: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>; s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Cc: Demi Kirkpatrick <Demi.Kirkpatrick@mfe.govt.nz>
Subject: [COMMERCIAL]MFE HVHR Contract template - Parts A and B (v1.3 Dec 2021).docx and project info

Ladies,

Thank you for today's meeting.

Please find attached the standard contract. I've taken out the irrelevant options and put some stuff in already, but this should help you to provide the information that can just be slotted in.

Also, below, a quick summary of the project information.

Demi is hitting the phones to get into on key contacts and how to approach in each case.

Agency	Project Name	Project Description	Main Recipient
DOC	Weed Free Te Tai Poutini	The project will employ workers to deliver terrestrial weed surveillance and control throughout Westland, from the Taramakau River to Barn Bay and from the mountains to the sea. 56FTE Total	Development

LINZ	Hokonui Hills Restoration Project	The projects work on: - Restoring biodiversity in the Mataura catchment through land-based (terrestrial) pest management. - Increasing the capacity to exercise Kaitiakitanga (guardianship) and rangatiretanga (ownership) with a focus on Mātauranga Māori (education) through training programmes	Hokonui Ru
MFE	Hokianga Catchment Restoration Project	The Hokianga Catchment Restoration Project will undertake on-the-ground activities to improve the health of the freshwater catchments within the Hokianga district, thereby improving the health of the Hokianga Harbour and the community that relies on it. The activities undertaken include planting and fencing (riparian, wetland, and erosion prone areas), pest plant control, and ecosourcing/growing native plants	Tiaki Nga W
PDU	Puhake Taku Kapu Puhake Taku Wai	Establish an integrated land use model for regenerative farming and native forestry.	The Proprie

Best wishes
Isabelle

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Sent: Tuesday, 30 January 2024 1:53 pm
To: Isabelle Collins; Demi Kirkpatrick
Subject: FW: Information for contract between Jobs for Nature and ImpactLab
Attachments: Jobs for Nature Travel Costs.xlsx

Importance: High

MFE CYBER SECURITY WARNING

This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

Kia ora Isabelle and Demi,

Hope your week is going well! Just wanted to reach out and check-in that the email below captures everything you need from ImpactLab to progress the contract for phase two and three of work. I'm aware that your procurement lead is leaving tomorrow, and want to ensure we don't hold up the process to get this sorted before she goes!

Isabelle, I have tried phoning you but unfortunately haven't been able to connect. Please feel free to give me a call on the number below, I am meeting free this afternoon!

Look forward to hearing from you.

Ngā mihi,

s 9(2)(a)
s 9(2)(a)
ImpactLab
s 9(2)(a)
www.impactlab.co.nz



From: s 9(2)(a)
Sent: Friday, January 26, 2024 4:04 PM
To: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>
Cc: Demi Kirkpatrick <Demi.Kirkpatrick@mfe.govt.nz>; s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Subject: RE: Information for contract between Jobs for Nature and ImpactLab

Kia ora Isabelle,

Thanks again for sending this information through which has been helpful to consider travel costs before committing to Phase two and three of work together. Please find below a summary of work for Phase two and three, complete with costings and recommendations for how best to proceed from here.

PHASE TWO:

Run GoodMeasure on four Jobs for Nature-funded programmes to estimate the social return on investment for each programme = \$49,500 +gst for each GoodMeasure report: We will work with the team to understand and measure four projects, which can then be used as proxies to understand impact of the wider Jobs for Nature project. The four projects include:

- DOC - Weed Free Te Tai Poutini
- LINZ - Hokonui Hills Restoration Project
- MFE - Hokianga Catchment Restoration Project
- PDU - Puhake Taku Kapu Puhake Taku Wai

Note: All providers must agree to this work and sign Ts & Cs with initial workshops booked before phase two commences.

PHASE THREE:

Provide a portfolio overview of the four GoodMeasures completed in Phase Two, allowing you to compare and contrast social value and impact levers in each programme = \$35,000 +gst: ImpactLab can provide a summary view of Jobs for Nature's Impact via a report and a workshop to report on key findings. Including:

9	
(
2	
)	
(
b	
)	

Note: All GoodMeasure Reports must be completed before phase three commences

TOTAL COSTS:		
Phase Two	9(2)(b)	(+gst)
Phase Three		(+gst)
Travel Allowance		(+gst)
TOTAL		(+gst)

We have looked into travel costs and in summary make the following recommendations:

- We will supply a confirmed breakdown of costs at the time this is confirmed, but please see the attachment for an indication of what this might look like. Please note this estimation is based on current prices for flights and accommodation and exact prices will be confirmed at the time of booking.
- The DOC Weed Free Te Tai Poutini project is not a viable option for our team to attend in person workshops, due to the location/lack of transport options. Therefore, these GoodMeasure workshops will be run online.
- In summary, it will cost approximately \$8,000 per in-person trip/workshop. This includes both the Project Lead and Research Analyst travelling to attend workshops together.
- There is \$17,000 allocated towards travel, which would allow our team to make two trips in total across any of this work.
- Our recommendation would be to choose two projects, where our team can travel to be in person to run the Orientation Workshop and Impact Profile Workshop in one day. This is the first part of our GoodMeasure journey, where the most input is required from our Customers around data collection. This way, our team would be onboard to assist with any queries to help complete this process. The final results workshops for these projects would be run online.

Regarding the payment schedule, could I make the following recommendation (note that travel costs will be invoiced separately so are not included here). Therefore, the fixed cost would be 9(2)(b) (+gst). Any additional travel costs up to a total cost of \$17,000 (+gst) must be agreed to by both parties before work commences.

Month	Amount (excl gst)	Milestone
Jan-24	9(2)(b)	On signing
May-24		Impact Profile Workshops Complete
Aug-24		Presentation of GoodMeasure Reports Complete
Sep-24		Phase Three Complete

It is most likely that we will assign two different Project Leads and two different Research Analysts between the four projects, to complete these GoodMeasures by the deadline.

Upon signing, a next step will be our Project Manager working alongside our team and the key leads for each project, to map out clear milestones to ensure we can keep these projects on track targeting an end deadline of 30 September 2024.

Please reach out if you have any questions, otherwise I look forward to receiving the first draft of your contract. It would be ideal if the key points in this email could please be included if possible. Please note that when you return your contract, this will need to be revised by our legal team.

Have a great weekend and I look forward to touching base again on Tuesday as it is a long weekend for us here in Auckland!

Ngā mihi,

s 9(2)(a)

Senior s 9(2)(a)

ImpactLab

s 9(2)(a)

www.impactlab.co.nz



From: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>

Sent: Tuesday, January 23, 2024 12:34 PM

To: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>; s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>

Cc: Demi Kirkpatrick <Demi.Kirkpatrick@mfe.govt.nz>

Subject: [COMMERCIAL]MFE HVHR Contract template - Parts A and B (v1.3 Dec 2021).docx and project info

Ladies,

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MFE	Hokianga Catchment Restoration Project	The Hokianga Catchment Restoration Project will undertake on-the-ground activities to improve the health of the freshwater catchments within the Hokianga district, thereby improving the health of the Hokianga Harbour and the community that relies on it. The activities undertaken include planting and fencing (riparian, wetland, and erosion prone areas), pest plant control, and ecosourcing/growing native plants	Tiaki Nga W

PDU

Puhake Taku Kapu
Puhake Taku Wai

Establish an integrated land use model for regenerative farming and native forestry.

The Proprie

Best wishes
Isabelle

ESTIMATED TRAVEL COSTS

Travel costs for in-person workshop with PDU Puhake Taku Kapu Puhake Taku Wai

Calculating total estimated invoice amount

TOTAL \$ 7,605.00

Calculating invoice amount for time

9(2)(b)

# of people going (Project Lead and Research Analyst)	\$ 2.00
# of hours used for workshop + travel per person(if 1 day = 8 hours)	\$ 12.00
TOTAL RATE FOR TIME	\$ 6,000.00

Calculating invoice amount for travel

	Person 1	Person 2	TOTAL
Air travel cost	\$ 320.00	\$ 320.00	
Vehicle cost (e.g., ubers, taxis, rental cars, petrol, etc.)	\$ 260.00		
Accommodation cost	\$ 240.00	\$ 240.00	
Food (\$75 per day)	\$ 112.50	\$ 112.50	
TOTAL COST FOR TRAVEL	\$ 932.50	\$ 672.50	\$ 1,605.00

Travel costs for in-person workshop with Weed Free Te Tai Poutini (Gore)

Calculating total estimated invoice amount

TOTAL \$ 8,015.00

Calculating invoice amount for time

9(2)(b)

# of people going (Project Lead and Research Analyst)	\$ 2.00
# of hours used for workshop + travel per person(if 1 day = 8 hours)	\$ 12.00
TOTAL RATE FOR TIME	\$ 6,000.00

Calculating invoice amount for travel

	Person 1	Person 2	TOTAL
Return plane ticket to Dunedin	\$ 550.00	\$ 550.00	
Car Hire	\$ 330.00		
Accommodation cost	\$ 180.00	\$ 180.00	
Food (\$75 per day)	\$ 112.50	\$ 112.50	
TOTAL COST FOR TRAVEL	\$ 1,172.50	\$ 842.50	\$ 2,015.00

Travel costs for in-person workshop with PDU Puhake Taku Kapu Puhake Taku Wai

Calculating total estimated invoice amount

TOTAL \$ 8,155.00

Calculating invoice amount for time

9(2)(b)

# of people going (Project Lead and Research Analyst)	\$ 2.00
# of hours used for workshop + travel per person(if 1 day = 8 hours)	\$ 12.00
TOTAL RATE FOR TIME	\$ 6,000.00

Calculating invoice amount for travel

	Person 1	Person 2	TOTAL
Air travel cost	\$ 650.00	\$ 650.00	
Vehicle cost (e.g., ubers, taxis, rental cars, petrol, etc.)	\$ 250.00		
Accommodation cost	\$ 190.00	\$ 190.00	
Food (\$75 per day)	\$ 112.50	\$ 112.50	
TOTAL COST FOR TRAVEL	\$ 1,202.50	\$ 952.50	\$ 2,155.00

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Sent: Wednesday, 31 January 2024 6:43 pm
To: Isabelle Collins
Cc: Demi Kirkpatrick
Subject: RE: Information for contract between Jobs for Nature and ImpactLab

MFE CYBER SECURITY WARNING

This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

Kia ora Isabelle,

Thanks for your email, please find the table completed below. Let me know if you require anything further.

Ngā mihi,

s 9(2)(a)
Senior s 9(2)(a)
ImpactLab
s 9(2)(a)
www.impactlab.co.nz



From: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>
Sent: Wednesday, January 31, 2024 6:31 PM
To: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Cc: Demi Kirkpatrick <Demi.Kirkpatrick@mfe.govt.nz>
Subject: RE: Information for contract between Jobs for Nature and ImpactLab

You don't often get email from isabelle.collins@mfe.govt.nz. [Learn why this is important](#)

Hi s 9(2)(a)

Just some tedious admin stuff
Can you fill in the following sections for me? That's the last bit before it goes to legal

Contract Managers Reference Part C clause 4	Ministry's Contract Manager		Supplier's Contract Manager
	Name:	Isabelle Collins	Maria English
	Title / position:	Principal Adviser	CEO
	Address:	8 Willis Street, Wellington Central, Wellington 6011	2-8 Chancery Street, Auckland CBD, Auckland 1010
	Phone:		
	Email:	Isabelle.collins@mfe.govt.nz	s 9(2)(a)@impactlab.co.nz

Contract Owners Reference Part C clause 4		Ministry's Contract Owner	Supplier's Contract Owner
	Name:	Ilana Miller	s 9(2)(a)
	Title / position:	Programme Director	Senior s 9(2)(a)
	Address:	8 Willis Street, Wellington Central, Wellington 6011	2-8 Chancery Street, Auckland CBD, Auckland 1010
	Phone:		s 9(2)(a)
	Email:	ilana.miller@mfe.govt.nz	s 9(2)(a) impactlab.co.nz

Addresses for Notices Reference Part C clause 18		Ministry's address	Supplier's address
	For the attention of:	Ilana Miller	s 9(2)(a)
	c.c. Contract Manager	Isabelle Collins	Maria English
	Delivery address:	As above	As above
	Postal address:	PO Box 10362, Wellington 6143	PO Box 327 Wellington 6140

	Supplier's Invoicing Details
Supplier's GST Number:	127-976-163
Email (for e-copy of Ministry's remittance advice):	accounts@impactlab.co.nz

Thanks
Isabelle

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Sent: Tuesday, January 30, 2024 2:04 PM
To: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>; Demi Kirkpatrick <Demi.Kirkpatrick@mfe.govt.nz>
Subject: RE: Information for contract between Jobs for Nature and ImpactLab

MFE CYBER SECURITY WARNING

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Thanks for your quick reply and I'm so sorry to hear s 9(2)(a)

Please do reach out if you require anything further when you have a chance to look at this.

Ngā mihi,

s 9(2)(a)

Senior s 9(2)(a)

ImpactLab

s 9(2)(a)

www.impactlab.co.nz



From: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>

Sent: Tuesday, January 30, 2024 1:56 PM

To: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>; Demi Kirkpatrick <Demi.Kirkpatrick@mfe.govt.nz>

Subject: Re: Information for contract between Jobs for Nature and ImpactLab

Hi s 9(2)(a)

Thanks for that - sorry for not replying earlier - s 9(2)(a) I think this has everything, so I'll slot it all into the draft contract and see how we go.

Many thanks

Isabelle

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>

Sent: Tuesday, 30 January 2024 13:52

To: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>; Demi Kirkpatrick <Demi.Kirkpatrick@mfe.govt.nz>

Subject: FW: Information for contract between Jobs for Nature and ImpactLab

MFE CYBER SECURITY WARNING

This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

Kia ora Isabelle and Demi,

Hope your week is going well! Just wanted to reach out and check-in that the email below captures everything you need from ImpactLab to progress the contract for phase two and three of work. I'm aware that your procurement lead is leaving tomorrow, and want to ensure we don't hold up the process to get this sorted before she goes!

Isabelle, I have tried phoning you but unfortunately haven't been able to connect. Please feel free to give me a call on the number below, I am meeting free this afternoon!

Look forward to hearing from you.

Ngā mihi,

s 9(2)(a)

Senior s 9(2)(a)

ImpactLab

s 9(2)(a)

www.impactlab.co.nz



From: s 9(2)(a)

Sent: Friday, January 26, 2024 4:04 PM

To: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>

Cc: Demi Kirkpatrick <Demi.Kirkpatrick@mfe.govt.nz>; s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>

Subject: RE: Information for contract between Jobs for Nature and ImpactLab

Kia ora Isabelle,

Thanks again for sending this information through which has been helpful to consider travel costs before committing to Phase two and three of work together. Please find below a summary of work for Phase two and three, complete with costings and recommendations for how best to proceed from here.

PHASE TWO:

Run GoodMeasure on four Jobs for Nature-funded programmes to estimate the social return on investment for each programme = \$49,500 +gst for each GoodMeasure report: We will work with the team to understand and measure four projects, which can then be used as proxies to understand impact of the wider Jobs for Nature project. The four projects include:

- DOC - Weed Free Te Tai Poutini
- LINZ - Hokonui Hills Restoration Project
- MFE - Hokianga Catchment Restoration Project
- PDU - Puhake Taku Kapu Puhake Taku Wai

Note: All providers must agree to this work and sign Ts & Cs with initial workshops booked before phase two commences.

PHASE THREE:

Provide a portfolio overview of the four GoodMeasures completed in Phase Two, allowing you to compare and contrast social value and impact levers in each programme = \$35,000 +gst: ImpactLab can provide a summary view of Jobs for Nature's Impact via a report and a workshop to report on key findings. Including:

s 9(2)(b)

N

TOTAL COSTS:	s 9(2)(b)	
Phase Two		(+gst)
Phase Three		(+gst)
Travel Allowance		(+gst)
TOTAL		(+gst)

We have looked into travel costs and in summary make the following recommendations:

- We will supply a confirmed breakdown of costs at the time this is confirmed, but please see the attachment for an indication of what this might look like. Please note this estimation is based on current prices for flights and accommodation and exact prices will be confirmed at the time of booking.
- The DOC Weed Free Te Tai Poutini project is not a viable option for our team to attend in person workshops, due to the location/lack of transport options. Therefore, these GoodMeasure workshops will be run online.
- In summary, it will cost approximately \$8,000 per in-person trip/workshop. This includes both the Project Lead and Research Analyst travelling to attend workshops together.
- There is \$17,000 allocated towards travel, which would allow our team to make two trips in total across any of this work.
- Our recommendation would be to choose two projects, where our team can travel to be in person to run the Orientation Workshop and Impact Profile Workshop in one day. This is the first part of our GoodMeasure journey, where the most input is required from our Customers around data collection. This way, our team would be onboard to assist with any queries to help complete this process. The final results workshops for these projects would be run online.

Regarding the payment schedule, could I make the following recommendation (note that travel costs will be invoiced separately so are not included here). Therefore, the fixed cost would be \$233,000 (+gst). Any additional travel costs up to a total cost of \$17,000 (+gst) must be agreed to by both parties before work commences.

Month	Amount (excl gst)	Milestone
Jan-24	s 9(2)(b)	On signing
May-24		Impact Profile Workshops Complete
Aug-24		Presentation of GoodMeasure Reports Complete
Sep-24		Phase Three Complete

It is most likely that we will assign two different Project Leads and two different Research Analysts between the four projects, to complete these GoodMeasures by the deadline.

Upon signing, a next step will be our Project Manager working alongside our team and the key leads for each project, to map out clear milestones to ensure we can keep these projects on track targeting an end deadline of 30 September 2024.

Please reach out if you have any questions, otherwise I look forward to receiving the first draft of your contract. It would be ideal if the key points in this email could please be included if possible. Please note that when you return your contract, this will need to be revised by our legal team.

Have a great weekend and I look forward to touching base again on Tuesday as it is a long weekend for us here in Auckland!

Ngā mihi,

s 9(2)(a)

Senior s 9(2)(a)

ImpactLab

s 9(2)(a)

www.impactlab.co.nz



From: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>

Sent: Tuesday, January 23, 2024 12:34 PM

To: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>; s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>

Cc: Demi Kirkpatrick <Demi.Kirkpatrick@mfe.govt.nz>

Subject: [COMMERCIAL]MFE HVHR Contract template - Parts A and B (v1.3 Dec 2021).docx and project info

Ladies,

Thank you for today's meeting.

Please find attached the standard contract. I've taken out the irrelevant options and put some stuff in already, but this should help you to provide the information that can just be slotted in.

Also, below, a quick summary of the project information.

Demi is hitting the phones to get into on key contacts and how to approach in each case.

Agency	Project Name	Project Description	Main Recipient
--------	--------------	---------------------	----------------

DOC	Weed Free Te Tai Poutini	The project will employ workers to deliver terrestrial weed surveillance and control throughout Westland, from the Taramakau River to Barn Bay and from the mountains to the sea. 56FTE Total	Developme
LINZ	Hokonui Hills Restoration Project	The projects work on: - Restoring biodiversity in the Maitaura catchment through land-based (terrestrial) pest management. - Increasing the capacity to exercise Kaitiakitanga (guardianship) and rangatiretanga (ownership) with a focus on Mātauranga Māori (education) through training programmes	Hokonui Ru
MFE	Hokianga Catchment Restoration Project	The Hokianga Catchment Restoration Project will undertake on-the-ground activities to improve the health of the freshwater catchments within the Hokianga district, thereby improving the health of the Hokianga Harbour and the community that relies on it. The activities undertaken include planting and fencing (riparian, wetland, and erosion prone areas), pest plant control, and ecosourcing/growing native plants	Tiaki Nga W
PDU	Puhake Taku Kapu Puhake Taku Wai	Establish an integrated land use model for regenerative farming and native forestry.	The Proprie

Best wishes
Isabelle

-
-

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Sent: Thursday, 8 February 2024 3:20 pm
To: Isabelle Collins
Subject: RE: Information for contract between Jobs for Nature and ImpactLab
Attachments: External Conflict of Interest form Management Plan 08Feb24.pdf

MFE CYBER SECURITY WARNING

This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

Hi Isabelle,

Thanks for your time earlier to chat through this. Please let me know if this updated conflict of interest form is sufficient, or whether you need anything further.

I look forward to receiving your contract for next steps.

Ngā mihi,

s 9(2)(a)
Senior s 9(2)(a)
ImpactLab
s 9(2)(a)
www.impactlab.co.nz



From: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>
Sent: Thursday, February 8, 2024 11:04 AM
To: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Cc: Demi Kirkpatrick <Demi.Kirkpatrick@mfe.govt.nz>
Subject: Re: Information for contract between Jobs for Nature and ImpactLab

You don't often get email from isabelle.collins@mfe.govt.nz. [Learn why this is important](#)

Hi s 9(2)(a)

I've been asked to get an updated version of the conflict of interest statement. This is just to clarify the absence of conflict following the election, as the form was previously signed prior. I can clarify what's needed if you give me a quick call

Let me know if you need a new form.

Best wishes

Isabelle

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Sent: Wednesday, 31 January 2024 18:43

To: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>
Cc: Demi Kirkpatrick <Demi.Kirkpatrick@mfe.govt.nz>
Subject: RE: Information for contract between Jobs for Nature and ImpactLab

MFE CYBER SECURITY WARNING

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Kia ora Isabelle,

Thanks for your email, please find the table completed below. Let me know if you require anything further.

Ngā mihi,

s 9(2)(a)

Senior s 9(2)(a)

ImpactLab

s 9(2)(a)

www.impactlab.co.nz



From: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>
Sent: Wednesday, January 31, 2024 6:31 PM
To: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Cc: Demi Kirkpatrick <Demi.Kirkpatrick@mfe.govt.nz>
Subject: RE: Information for contract between Jobs for Nature and ImpactLab

Hi s 9(2)(a)

Just some tedious admin stuff

Can you fill in the following sections for me? That's the last bit before it goes to legal

Contract Managers Reference Part C clause 4		Ministry's Contract Manager	Supplier's Contract Manager
	Name:	Isabelle Collins	Maria English
	Title / position:	Principal Adviser	CEO
	Address:	8 Willis Street, Wellington Central, Wellington 6011	2-8 Chancery Street, Auckland CBD, Auckland 1010
	Phone:		
	Email:	isabelle.collins@mfe.govt.nz	s 9(2)(a) impactlab.co.nz

Contract Owners Reference Part C clause 4		Ministry's Contract Owner	Supplier's Contract Owner
	Name:	Ilana Miller	s 9(2)(a)
	Title / position:	Programme Director	Senior s 9(2)(a)
	Address:	8 Willis Street, Wellington Central, Wellington 6011	2-8 Chancery Street, Auckland CBD, Auckland 1010
	Phone:		s 9(2)(a)
	Email:	ilana.miller@mfe.govt.nz	s 9(2)(a) impactlab.co.nz

Addresses for Notices Reference Part C clause 18		Ministry's address	Supplier's address
	For the attention of:	Ilana Miller	s 9(2)(a)
	c.c. Contract Manager	Isabelle Collins	Maria English
	Delivery address:	As above	As above
	Postal address:	PO Box 10362, Wellington 6143	PO Box 327 Wellington 6140

	Supplier's Invoicing Details
Supplier's GST Number:	127-976-163
Email (for e-copy of Ministry's remittance advice):	accounts@impactlab.co.nz

Thanks

Isabelle

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>

Sent: Tuesday, January 30, 2024 2:04 PM

To: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>; Demi Kirkpatrick <Demi.Kirkpatrick@mfe.govt.nz>

Subject: RE: Information for contract between Jobs for Nature and ImpactLab

MFE CYBER SECURITY WARNING

This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

Thanks for your quick reply and I'm so sorry to hear you have Covid. Wishing you a speedy recovery and that you can get the rest needed and feel better soon.

Please do reach out if you require anything further when you have a chance to look at this.

Ngā mihi,

s 9(2)(a)

Senior s 9(2)(a)

ImpactLab

s 9(2)(a)

www.impactlab.co.nz



From: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>

Sent: Tuesday, January 30, 2024 1:56 PM

To: s 9(2)(a) <s 9(2)(a) [impactlab.co.nz](mailto:s 9(2)(a)@impactlab.co.nz)>; Demi Kirkpatrick <Demi.Kirkpatrick@mfe.govt.nz>

Subject: Re: Information for contract between Jobs for Nature and ImpactLab

Hi s 9(2)(a)

Thanks for that - sorry for not replying earlier - I finally caught COVID. I think this has everything, so I'll slot it all into the draft contract and see how we go.

Many thanks

Isabelle

From: s 9(2)(a) <s 9(2)(a) [impactlab.co.nz](mailto:s 9(2)(a)@impactlab.co.nz)>

Sent: Tuesday, 30 January 2024 13:52

To: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>; Demi Kirkpatrick <Demi.Kirkpatrick@mfe.govt.nz>

Subject: FW: Information for contract between Jobs for Nature and ImpactLab

MFE CYBER SECURITY WARNING

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Kia ora Isabelle and Demi,

Hope your week is going well! Just wanted to reach out and check-in that the email below captures everything you need from ImpactLab to progress the contract for phase two and three of work. I'm aware that your procurement lead is leaving tomorrow, and want to ensure we don't hold up the process to get this sorted before she goes!

Isabelle, I have tried phoning you but unfortunately haven't been able to connect. Please feel free to give me a call on the number below, I am meeting free this afternoon!

Look forward to hearing from you.

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s 9(2)(a)

Senior s 9(2)(a)

ImpactLab

s 9(2)(a)

www.impactlab.co.nz



From: s 9(2)(a)

Sent: Friday, January 26, 2024 4:04 PM

To: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>

Cc: Demi Kirkpatrick <Demi.Kirkpatrick@mfe.govt.nz>; s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>

Subject: RE: Information for contract between Jobs for Nature and ImpactLab

Kia ora Isabelle,

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- DOC - Weed Free Te Tai Poutini
- LINZ - Hokonui Hills Restoration Project
- MFE - Hokianga Catchment Restoration Project
- PDU - Puhake Taku Kapu Puhake Taku Wai

Note: All providers must agree to this work and sign Ts & Cs with initial workshops booked before phase two commences.

PHASE THREE:

Provide a portfolio overview of the four GoodMeasures completed in Phase Two, allowing you to compare and contrast social value and impact levers in each programme = \$35,000 +gst: ImpactLab can provide a summary view of Jobs for Nature's Impact via a report and a workshop to report on key findings. Including:

9(2)(b)

Note: All GoodMeasure Reports must be completed before phase three commences

TOTAL COSTS:		
Phase Two	9(2)(b)	(+gst)
Phase Three		(+gst)
Travel Allowance		(+gst)
TOTAL		(+gst)

We have looked into travel costs and in summary make the following recommendations:

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Sep-24		Phase Three Complete

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Have a great weekend and I look forward to touching base again on Tuesday as it is a long weekend for us here in Auckland!

Ngā mihi,

s 9(2)(a)

Senior s 9(2)(a)

ImpactLab

s 9(2)(a)

www.impactlab.co.nz



From: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>
Sent: Tuesday, January 23, 2024 12:34 PM
To: s 9(2)(a) <s 9(2)(a)> [impactlab.co.nz](mailto:s 9(2)(a)@impactlab.co.nz); s 9(2)(a) <s 9(2)(a)> [impactlab.co.nz](mailto:s 9(2)(a)@impactlab.co.nz)>
Cc: Demi Kirkpatrick <Demi.Kirkpatrick@mfe.govt.nz>
Subject: [COMMERCIAL]MFE HVHR Contract template - Parts A and B (v1.3 Dec 2021).docx and project info

Ladies,

Thank you for today's meeting.

Please find attached the standard contract. I've taken out the irrelevant options and put some stuff in already, but this should help you to provide the information that can just be slotted in.

Also, below, a quick summary of the project information.

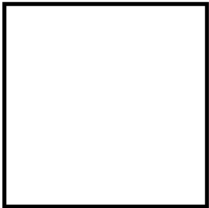
Demi is hitting the phones to get into on key contacts and how to approach in each case.

Agency	Project Name	Project Description	Main Recipient Name
DOC	Weed Free Te Tai Poutini	The project will employ workers to deliver terrestrial weed surveillance and control throughout Westland, from the Taramakau River to Barn Bay and from the mountains to the sea. 56FTE Total	Development West Coast
LINZ	Hokonui Hills Restoration Project	The projects work on: - Restoring biodiversity in the Maitara catchment through land-based (terrestrial) pest management. - Increasing the capacity to exercise Kaitiakitanga (guardianship) and rangatiratanga (ownership) with a focus on Mātauranga Māori (education) through training programmes	Hokonui Runanga
MFE	Hokianga Catchment Restoration Project	The Hokianga Catchment Restoration Project will undertake on-the-ground activities to improve the health of the freshwater catchments within the Hokianga district, thereby improving the health of the Hokianga Harbour and the community that relies on it. The activities undertaken	Tiaki Nga Wai O Hokianga

		include planting and fencing (riparian, wetland, and erosion prone areas), pest plant control, and ecosourcing/growing native plants	
PDU	Puhake Taku Kapu Puhake Taku Wai	Establish an integrated land use model for regenerative farming and native forestry.	The Proprietors of Pahii Incorporated

Best wishes

Isabelle



This Declaration must be completed by an authorised signatory of the supplier in order to contract with the Ministry for the Environment (MfE).

This Declaration must be completed for each contract, prior to execution of the contract, even if the Ministry has previously engaged the supplier.

The purpose of this Declaration is to identify conflicts of interest (potential, perceived or actual) that may exist between the supplier, the supplier's representatives, employees and any subcontractors (if applicable) and MfE at the time of the appointment and thereby protect the supplier and the Ministry from allegations of bias or preferential treatment and to assist the Ministry to operate in a transparent manner.

This Declaration requires that the supplier identifies organisational level interests and, where relevant, the interests of key staff including: company owner/s, director/s and staff who are directly involved in the contract negotiation, management and delivery of the contract requirements.

If you are a sole trader, individual contractor or a member of an advisory board, you do not need to complete Page Two.

Suppliers: When determining if a conflict of interest exists consider if your organisation and key staff:

- Has or could be perceived to have any political, legal, financial or personal interest in the contract with MfE that may affect the Ministry's reputation or the way it is perceived
- Could give the appearance that you might be conflicted with the contract or engagement with the Ministry
- Has any obligations, loyalties or bias that could influence or affect the way you deliver the requirements of your contract/engagement with the Ministry
- Knows any Ministry employee involved in this contract that has an ownership or financial interest in the Supplier you represent. Or that the Ministry employee would have a personal financial gain or other benefit from this contract or engagement
- Has engaged a previous employee of the Ministry (less than 2 years) to be involved in the delivery of this contract.

For further guidance, please refer to the Office of the Auditor-General's good practice guide on [Managing conflicts of interest: Guidance for Public](#)

For each conflict declared you will need to complete a proposed plan to remove, manage or mitigate the conflict. This plan will need to be agreed with MfE prior to execution of contract and commencement of work.

Organisational Declaration

If this form is being completed as an individual/sole trader, this page can be left blank.

Organisation/Body/Group:	ImpactLab Ltd
Date completed:	08 February 2024
Contract or engagement this declaration relates to:	Ministry for the Environment – Jobs for Nature

Details of Organisational conflict of interest

Actual conflict of interest is where you already have a conflict

Potential conflict of interest is where the conflict is about to happen or could happen

Perceived conflict of interest is where other people might reasonably think you have a conflict of interest

If you think there may be a conflict of interest, please provide details, including the following.

Bill English is a non-executive Director on ImpactLab's Board. We see no risk or conflict for this GoodMeasure work as he is not involved in day-to-day business in any way.

Conflict of Interest Management Plan

How the conflict of interest will be managed

There are four options for managing or resolving your conflict of interest:

Restrict your involvement in the process

Recruit an independent third party to oversee part or all of the process

Remove yourself from the process

Relinquish your private interest that causes the conflict

Monitor the conflict through the contract period

If you have declared a conflict above, detail how you propose to manage it, including the following.

The final decision on management of any conflict declared on this form, will be the Ministry's and all decisions will be subject to the MfE process for the management of conflicts of interest.

Declaration

I/we declare that in submitting this Declaration:

- The information provided is true, accurate and complete and not misleading in any material respect
- I/we and/or are not aware of any impediments to enter into a contract to deliver the requirements outlined in the contract
- I/we understand and agree this Declaration will be read with and form part of the contract
- I/we have no known or foreseen, actual, potential or perceived conflict of interest, other than as outlined in the box above, in entering into a contract to deliver the requirements outlined in the contract
- "I/We understand and agree to report it to the Ministry contact identified above as soon as is practicable if we become aware of an interest during the term of the contract
- I/we understand and agree to renew this Declaration as requested by the Ministry every 12 months during the term of the contract.

By signing this Declaration the signatory below represents and agrees that he/she has been authorised by the supplier to make this declaration on its/their behalf.

Signature:	s 9(2)(a)
Full name:	Maria English
Title/position:	CEO

Nominated Personnel/Employee, Contractors, Individuals, or Subcontractor declaration

(Duplicate this page as required- every Nominated Personnel working on the contract must complete and sign this section)

Name:	
Date completed:	
Contractor/Individual/Subcontractor/Employee	
Contract or engagement this declaration relates to:	

Details of Conflict of Interest

Actual conflict of interest is where you already have a conflict

Potential conflict of interest is where the conflict is about to happen or could happen

Perceived conflict of interest is where other people might reasonably think you are not being objective

If you think there may be a conflict of interest, please provide details here or write 'not applicable'.

Outline and provide clear detail/s about what the conflict/s is/are that you are declaring. Ensure that any relevant dates, roles, responsibilities, contract, affiliations, board or advisory group information are provided....[insert response]

Outline in detail why are you declaring the conflict/s.....[insert response]

Identify if the conflict/s is/are actual, potential, or perceived, and why....[insert response]

Provide any further information that you feel needs to be outlined (if applicable)....[insert response]

If you think there is no conflict of interest to declare, write 'Not Applicable'.

Nominated Personnel/Employee, Contractors, Individuals, or Subcontractor Conflict of Interest Management Plan

How the conflict of interest will be managed

There are four options for managing or resolving your conflict of interest:

If you have declared a conflict above, detail how you propose to manage it.

The final decision on management of any conflict declared on this form, will be the Ministry's and all decisions will be subject to the MfE process for the management of conflicts of interest.

Restrict your involvement in the process

Recruit an independent third party to oversee part or all of the process

Remove yourself from the process

Relinquish your private interest that causes the conflict

We/I propose to **restrict, recruit, remove or relinquish**, (leave the appropriate response and remove the remaining options).

We/I propose to mitigate the declared conflict/s through the following outlined management plan....**[insert response]**

The proposed management plan helps mitigate the conflict by (your response may include but is not limited to points, such as, creating a degree of separation of duties, minimising risks of challenge, etc)...**[insert response]**

Provide any further information that you feel needs to be outlined (if applicable)....**[insert response]**

Individual Declaration

Signature:

Full name:

Title/position:

Ministry for the Environment Assessment of Management Plan (required if COI declared)

Impact assessment and conditions of proposed management plan

The following is the Ministry's assessment of the Conflict of Interest, along with any additional conditions that must be followed:

Things to note are the possible impacts of the COI (on MfE, a Minister, or the Government), and how this will be mitigated by the proposed management plan. You must detail whether you agree with the management option (restrict, recruit, remove or relinquish), and propose additional conditions if required. This may include further controls to ensure the conflict is being effectively managed. This section must be completed prior to sign-off and be written in conjunction with procurement.

Impact assessment plan:

Extra conditions (if none put N/A):

(To be completed by Procurement)

Has there been further conditions or controls added to the supplier's proposed management plan?

- **YES:** Supplier nominee must review and sign below to agree to the management plan before MfE approval
- **NO:** Progress form for MfE approval

Review by Supplier or Nominated Personnel – I/we confirm that I/we have reviewed the additional conditions to manage the declared conflict-of-interest, and agree to adhere to these.

Signature:

Full name:

Title/position:

Ministry for the Environment Approval (required if COI declared)

Review by Procurement Business Partner – I confirm that I have received this declaration and have provided advice on the Conflict-of-Interest Management Plan.

Signature:

Date:

Review by Financial Delegation Holder - I confirm that I have received this declaration and noted the contents. I approve the above Conflict of Interest Management Plan

If the conflict relates to the Financial Delegation Holder directly, this must be signed by a one-up delegation

Signature:

Full name:

Title/position:

Date:

Conditions of Approval: By signing, the FDH declares that they have no conflict of interest relating to the procurement. If you consider you may have a conflict of interest, please contact the Procurement Business Partner. For further guidance on approving management plans, please refer to this document- [COI approval Guidance for decision-makers.docx](#)

Review by Senior Leadership – if the Manager, Procurement considers that the conflict of interest raises a high level of risk for the Ministry, this form must be reviewed and approved by the relevant Deputy Secretary or Chief Executive.

Required? Yes/No (to be completed by Procurement)

I confirm that I have received this declaration and noted the contents. I approve the above Conflict of Interest Management Plan

Signature:

Full name:

Title/position:

Conditions of Approval: By signing, the FDH declares that they have no conflict of interest relating to the procurement. If you consider you may have a conflict of interest, please contact the Procurement Business Partner. For further guidance on approving management plans, please refer to this document- [COI approval Guidance for decision-makers.docx](#)

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Sent: Monday, 19 February 2024 12:40 pm
To: Isabelle Collins
Subject: RE: [COMMERCIAL]MFE HVHR Contract template - ImpactLab.docx

MFE CYBER SECURITY WARNING

This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

Thanks Isabelle, I think I'll be working a long one today too! Appreciate that, will be in touch as soon as I can.

Ngā mihi,

s 9(2)(a)
Senior s 9(2)(a)
ImpactLab
s 9(2)(a)
www.impactlab.co.nz



From: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>
Sent: Monday, February 19, 2024 12:29 PM
To: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Subject: RE: [COMMERCIAL]MFE HVHR Contract template - ImpactLab.docx

You don't often get email from isabelle.collins@mfe.govt.nz. [Learn why this is important](#)

Thanks s 9(2)(a)

Don't hesitate to call if you need any clarifications – I'm strangely free all day till about 4 then again after 5.30 – it's fine by me to call late although appreciate you may not want to 😊

s 9(2)(a)

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Sent: Monday, February 19, 2024 12:22 PM
To: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>
Subject: RE: [COMMERCIAL]MFE HVHR Contract template - ImpactLab.docx

MFE CYBER SECURITY WARNING

This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

Hi Isabelle,

Thanks for reaching out, your message is very timely. Our legal team have just come back to me today, but I need to have a look over this as they have asked me some questions I need to address before I can send it back to you. I'm so sorry about the delay at our end. Unfortunately, I'm in back-to-back meetings most of today, but this will be my top priority once I'm out of meetings.

Thanks so much for your patience while our team have worked through this.

Ngā mihi,

s 9(2)(a)

Senior s 9(2)(a)

ImpactLab

s 9(2)(a)

www.impactlab.co.nz



From: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>

Sent: Monday, February 19, 2024 11:45 AM

To: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>

Subject: RE: [COMMERCIAL]MFE HVHR Contract template - ImpactLab.docx

You don't often get email from isabelle.collins@mfe.govt.nz. [Learn why this is important](#)

Hi s 9(2)(a)

Sorry to be a pain but we're anxious to get this across the line asap. Any chance we could get it back today?

Best wishes

Isabelle

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>

Sent: Friday, February 9, 2024 3:07 PM

To: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>

Cc: Stephanie Frame <Stephanie.Frame@mfe.govt.nz>

Subject: RE: [COMMERCIAL]MFE HVHR Contract template - ImpactLab.docx

MFE CYBER SECURITY WARNING

This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

Kia ora Isabelle,

Thanks for sending the contract through. I have forwarded this onto our legal team for review and hope to come back to you early next week. Also want to let you know that our project team are revising the timelines for this work and I'll also be able to confirm this early next week.

Have a great weekend!

Ngā mihi,

s 9(2)(a)

Senior s 9(2)(a)

ImpactLab

s 9(2)(a)

www.impactlab.co.nz



From: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>

Sent: Thursday, February 8, 2024 4:15 PM

To: s 9(2)(a) <s 9(2)(a)@[impactlab.co.nz](http://www.impactlab.co.nz)>

Cc: Stephanie Frame <Stephanie.Frame@mfe.govt.nz>

Subject: [COMMERCIAL]MFE HVHR Contract template - ImpactLab.docx

You don't often get email from isabelle.collins@mfe.govt.nz. [Learn why this is important](#)

Hi s 9(2)(a)

Here's the draft contract for double checking at your end. I've forwarded the conflict statement to see if it does the trick.

Best wishes

Isabelle

■

■

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Sent: Wednesday, 21 February 2024 7:35 am
To: Isabelle Collins
Subject: RE: [COMMERCIAL]MFE HVHR Contract template - ImpactLab.docx
Attachments: MFE HVHR Contract template - Part C Standard Terms and Conditions (v1.3 September 2016)_8131310.docx; MFE HVHR Contract template - ImpactLab Edits.docx

Importance: High

MFE CYBER SECURITY WARNING

This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

Kia ora Isabelle,

Please find attached the contracts with some suggested recommendations, thank you for considering these comments/changes and for your patience while waiting for us to return these. Do let me know if it would be easier to jump on a call with our legal team to finalise anything if that would be easier. Please note our legal team have made recommendations in contract C but noted that we will express these changes in Part B once agreed. The reason the changes were recorded here is so both parties can view changes in context.

I look forward to hearing from you and expect to be able to come back to you promptly with any further requests.

I also want to disclose that we have previously worked with MoE, however the contract of work was for an in schools programme, so I don't believe there would be any conflict of interest.

Ngā mihi,

s 9(2)(a)
Senior s 9(2)(a)
ImpactLab
s 9(2)(a)
www.impactlab.co.nz



From: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>
Sent: Monday, February 19, 2024 12:29 PM
To: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Subject: RE: [COMMERCIAL]MFE HVHR Contract template - ImpactLab.docx

You don't often get email from isabelle.collins@mfe.govt.nz. [Learn why this is important](#)

Thanks s 9(2)(a)

Don't hesitate to call if you need any clarifications – I'm strangely free all day till about 4 then again after 5.30 – it's fine by me to call late although appreciate you may not want to 😊
s 9(2)(a)

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Sent: Monday, February 19, 2024 12:22 PM
To: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>
Subject: RE: [COMMERCIAL]MFE HVHR Contract template - ImpactLab.docx

MFE CYBER SECURITY WARNING

This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

Hi Isabelle,

Thanks for reaching out, your message is very timely. Our legal team have just come back to me today, but I need to have a look over this as they have asked me some questions I need to address before I can send it back to you. I'm so sorry about the delay at our end. Unfortunately, I'm in back-to-back meetings most of today, but this will be my top priority once I'm out of meetings.

Thanks so much for your patience while our team have worked through this.

Ngā mihi,

s 9(2)(a)
Senior s 9(2)(a)
ImpactLab
s 9(2)(a)
www.impactlab.co.nz



From: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>
Sent: Monday, February 19, 2024 11:45 AM
To: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Subject: RE: [COMMERCIAL]MFE HVHR Contract template - ImpactLab.docx

You don't often get email from isabelle.collins@mfe.govt.nz. [Learn why this is important](#)

Hi s 9(2)(a)

Sorry to be a pain but we're anxious to get this across the line asap. Any chance we could get it back today?

Best wishes

Isabelle

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Sent: Friday, February 9, 2024 3:07 PM
To: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>

Cc: Stephanie Frame <Stephanie.Frame@mfe.govt.nz>

Subject: RE: [COMMERCIAL]MFE HVHR Contract template - ImpactLab.docx

MFE CYBER SECURITY WARNING

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Kia ora Isabelle,

Thanks for sending the contract through. I have forwarded this onto our legal team for review and hope to come back to you early next week. Also want to let you know that our project team are revising the timelines for this work and I'll also be able to confirm this early next week.

Have a great weekend!

Ngā mihi,

s 9(2)(a)

Senior s 9(2)(a)

ImpactLab

s 9(2)(a)

www.impactlab.co.nz



From: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>

Sent: Thursday, February 8, 2024 4:15 PM

To: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>

Cc: Stephanie Frame <Stephanie.Frame@mfe.govt.nz>

Subject: [COMMERCIAL]MFE HVHR Contract template - ImpactLab.docx

You don't often get email from isabelle.collins@mfe.govt.nz. [Learn why this is important](#)

Hi s 9(2)(a)

Here's the draft contract for double checking at your end. I've forwarded the conflict statement to see if it does the trick.

Best wishes

Isabelle

■

■

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Sent: Friday, 23 February 2024 4:22 pm
To: Isabelle Collins; Michael Mitchell
Subject: RE: [COMMERCIAL]MFE HVHR Contract template - ImpactLab Revised.docx
Attachments: MFE HVHR Contract template - ImpactLab Revised 23Feb24.docx

MFE CYBER SECURITY WARNING

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Kia ora Isabelle and Michael,

Thanks for getting this contract back to us promptly. Confirming we accept this as is.

I look forward to receiving a final copy for signing at your earliest convenience.

Ngā mihi,

s 9(2)(a)

Senior s 9(2)(a)

ImpactLab

s 9(2)(a)

www.impactlab.co.nz



From: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>
Sent: Friday, February 23, 2024 12:42 PM
To: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>; Michael Mitchell <Michael.Mitchell@mfe.govt.nz>
Subject: [COMMERCIAL]MFE HVHR Contract template - ImpactLab Revised.docx

You don't often get email from isabelle.collins@mfe.govt.nz. [Learn why this is important](#)

Hi s 9(2)(a)

Mike and I have been through your comments. Most of them have been incorporated into Part B, however there are a few items that are governed by policies we are not in a position to change.

I've attached the proposed update which highlights the items that have been moved from the standard terms into the main contract. We've accepted the proposed changes to the description and timing as discussed.

I'm not in the office today but Mike is our legal advisor and happy to discuss with you directly.

Best wishes

Isabelle

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Sent: Monday, 4 March 2024 2:39 pm
To: Isabelle Collins
Cc: Demi Kirkpatrick
Subject: RE: [COMMERCIAL]RE: ImpactLab contracts for each project

MFE CYBER SECURITY WARNING

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Really appreciate it, thanks Isabelle. That makes sense for the contracting managers to forward these and copy me in. I look forward to hearing from you again soon.

Ngā mihi,

s 9(2)(a)
Senior s 9(2)(a)
ImpactLab
s 9(2)(a)
www.impactlab.co.nz



From: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>
Sent: Monday, March 4, 2024 1:19 PM
To: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Cc: Demi Kirkpatrick <Demi.Kirkpatrick@mfe.govt.nz>
Subject: Re: [COMMERCIAL]RE: ImpactLab contracts for each project

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Thanks s 9(2)(a)

We'll pull this together and get it to you asap. Possibly the best approach is for the contract managers to forward the letters as they have the existing relationships, but we'll check with each of them and let you know.

Best wishes
isabelle

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Sent: Monday, 4 March 2024 12:59

To: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>

Subject: [COMMERCIAL]RE: ImpactLab contracts for each project

MFE CYBER SECURITY WARNING

This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

Kia ora Isabelle,

Hope you are well. I'm assisting our team with next steps, so I'm reaching out regarding the four projects to get contracts in place for each project before we start this GoodMeasure work. We need each project to sign a contract with ImpactLab directly, particularly around the data sharing piece. In order for me to complete our Terms and Conditions Engagement Letter for each project, I need some further information from you to include the **full project name, address and key contact the contract should be addressed to**. Would it be possible for you to email this detail through to me please?

Once I collate these Engagement Letters, I wonder if the best approach might be that I email these to you to forward to the key contact for each project copying me in, so they can liaise with me directly regarding any questions about our Terms and Conditions. The ideal situation is that we have all 4 letters signed by 31 March so we can start the GoodMeasure work the week commencing 01 April as per our contract.

I'd like to be able to get these out as soon as possible. I look forward to hearing from you, please don't hesitate to call me with any questions.

Ngā mihi,

s 9(2)(a)

Senior s 9(2)(a)

ImpactLab

s 9(2)(a)

www.impactlab.co.nz



From: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>
Sent: Tuesday, February 27, 2024 5:24 PM
To: s 9(2)(a) <s 9(2)(a) impactlab.co.nz>; s 9(2)(a) impactlab.co.nz>
Cc: Freya Millward <Freya.Millward@mfe.govt.nz>
Subject: RE: [COMMERCIAL]ImpactLab 2004 contract signed MfE.pdf

You don't often get email from isabelle.collins@mfe.govt.nz. [Learn why this is important](#)

Thanks s 9(2)(a)

Freya will load it into the system and so forth .

Looking forward to working with you.

Best wishes

Isabelle

From: s 9(2)(a) <s 9(2)(a) impactlab.co.nz>
Sent: Tuesday, February 27, 2024 4:29 PM
To: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>; s 9(2)(a) impactlab.co.nz>
Cc: Freya Millward <Freya.Millward@mfe.govt.nz>
Subject: RE: [COMMERCIAL]ImpactLab 2004 contract signed MfE.pdf

MFE CYBER SECURITY WARNING

This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

Kia ora Isabelle,

Thanks for sending the contract through, please find attached the final copy also signed by Maria.

I'd like to introduce you to SJ, our Project Manager who will be in touch via email within the next few weeks, to setup an online call to discuss the GoodMeasure journey in more detail. His email will outline the key people required for the Orientation Call. s 9(2)(a) will be your Project Lead along with one other Project Lead, together they along with a Research Analyst will work alongside you and the project teams throughout this journey.

The first invoice for this work will be dated and sent on 29th March. Our team are looking forward to getting this work underway and I look forward to hearing how it goes!

Ngā mihi,

s 9(2)(a)

Senior s 9(2)(a)

ImpactLab

s 9(2)(a)

www.impactlab.co.nz



From: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>
Sent: Tuesday, February 27, 2024 11:52 AM
To: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Cc: Freya Millward <Freya.Millward@mfe.govt.nz>
Subject: [COMMERCIAL] ImpactLab 2004 contract signed MfE.pdf

You don't often get email from isabelle.collins@mfe.govt.nz. [Learn why this is important](#)

Hi s 9(2)(a)

Please find attached the contract signed by MfE for signature and return. The contract number is assigned once both parties have signed and it's loaded in our system.

Look forward to receiving it signed on your side.

Best wishes

Isabelle

Isabelle Collins

Principal Advisor, Evaluation

Jobs for Nature Secretariat | Mahi Mō Te Taiao

s 9(2)(a) | isabelle.collins@mfe.govt.nz |

8 Willis St, PO Box 10362, Wellington 6143



I don't work on Fridays

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Sent: Wednesday, 6 March 2024 5:02 pm
To: Isabelle Collins
Subject: RE: [COMMERCIAL]RE: ImpactLab contracts for each project

MFE CYBER SECURITY WARNING

This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

Sure, appreciate your honesty here Isabelle. Let me know what you come up with, so we can find an approach that works for all parties.

Ngā mihi,

s 9(2)(a)
Senior s 9(2)(a)
ImpactLab
s 9(2)(a)
www.impactlab.co.nz



From: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>
Sent: Wednesday, March 6, 2024 4:59 PM
To: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Subject: RE: [COMMERCIAL]RE: ImpactLab contracts for each project

You don't often get email from isabelle.collins@mfe.govt.nz. [Learn why this is important](#)

Hmm

That's not going to work – the projects will panic thinking they are being asked to pay - I know it says funded by MfE (which needs to change to Jobs for Nature) but the whole thing is predicated round a paying relationship and they will flap.

We might need to talk about how to present this so you get what you need and they don't get frightened off. (Just as background, in the current climate projects are very sensitive to anything to do with money).

Let me have a think

Cheers

Isabelle

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Sent: Wednesday, March 6, 2024 4:48 PM

To: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>
Subject: RE: [COMMERCIAL]RE: ImpactLab contracts for each project

MFE CYBER SECURITY WARNING

This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

Hi Isabelle,

No problem at all. I have attached the Ts & Cs here for your team to look over.

Happy to send these off as they come through, however we would need all 4 letters signed prior to the work commencing.

Ngā mihi,

s 9(2)(a)

Senior s 9(2)(a)

ImpactLab

s 9(2)(a)

www.impactlab.co.nz



From: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>
Sent: Wednesday, March 6, 2024 4:32 PM
To: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Subject: RE: [COMMERCIAL]RE: ImpactLab contracts for each project

You don't often get email from isabelle.collins@mfe.govt.nz. [Learn why this is important](#)

Hi s 9(2)(a)

We're still working on the information, but it would be helpful to have a look at the draft engagement letter just so we can pick up any red flags. These won't be from the projects, but the teams in the agencies have sometimes some particular views which it would be helpful to head off before they arise. (I'm not suggesting anything about the content, just the process.)

I suggest we send the details through as we get it rather than waiting for all four (eg, DOC is well engaged, but can have some rather long approval chains) if that works for you.

Best wishes

Isabelle

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Sent: Monday, March 4, 2024 12:59 PM
To: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>
Subject: [COMMERCIAL]RE: ImpactLab contracts for each project
Importance: High

MFE CYBER SECURITY WARNING

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Kia ora Isabelle,

Hope you are well. I'm assisting our team with next steps, so I'm reaching out regarding the four projects to get contracts in place for each project before we start this GoodMeasure work. We need each project to sign a contract with ImpactLab directly, particularly around the data sharing piece. In order for me to complete our Terms and Conditions Engagement Letter for each project, I need some further information from you to include the **full project name, address and key contact the contract should be addressed to**. Would it be possible for you to email this detail through to me please?

Once I collate these Engagement Letters, I wonder if the best approach might be that I email these to you to forward to the key contact for each project copying me in, so they can liaise with me directly regarding any questions about our Terms and Conditions. The ideal situation is that we have all 4 letters signed by 31 March so we can start the GoodMeasure work the week commencing 01 April as per our contract.

I'd like to be able to get these out as soon as possible. I look forward to hearing from you, please don't hesitate to call me with any questions.

Ngā mihi,

s 9(2)(a)

Senior s 9(2)(a)

ImpactLab

s 9(2)(a)

www.impactlab.co.nz



From: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>

Sent: Tuesday, February 27, 2024 5:24 PM

To: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>; SJ Lee <SJ@impactlab.co.nz>

Cc: Freya Millward <Freya.Millward@mfe.govt.nz>

Subject: RE: [COMMERCIAL]ImpactLab 2004 contract signed MfE.pdf

You don't often get email from isabelle.collins@mfe.govt.nz. [Learn why this is important](#)

Thanks s 9(2)(a)

Freya will load it into the system and so forth.

Looking forward to working with you.

Best wishes

Isabelle

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>

Sent: Tuesday, February 27, 2024 4:29 PM

To: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>; s 9(2)(a) <[REDACTED]@impactlab.co.nz>

Cc: Freya Millward <Freya.Millward@mfe.govt.nz>

Subject: RE: [COMMERCIAL]ImpactLab 2004 contract signed MfE.pdf

MFE CYBER SECURITY WARNING

This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

Kia ora Isabelle,

Thanks for sending the contract through, please find attached the final copy also signed by Maria.

I'd like to introduce you to SJ, our Project Manager who will be in touch via email within the next few weeks, to setup an online call to discuss the GoodMeasure journey in more detail. His email will outline the key people required for the Orientation Call. s 9(2)(a) will be your Project Lead along with one other Project Lead, together they along with a Research Analyst will work alongside you and the project teams throughout this journey.

The first invoice for this work will be dated and sent on 29th March. Our team are looking forward to getting this work underway and I look forward to hearing how it goes!

Ngā mihi,

s 9(2)(a)

Senior s 9(2)(a)

ImpactLab

s 9(2)(a)

www.impactlab.co.nz



From: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>

Sent: Tuesday, February 27, 2024 11:52 AM

To: s 9(2)(a) <[REDACTED]@impactlab.co.nz>

Cc: Freya Millward <Freya.Millward@mfe.govt.nz>

Subject: [COMMERCIAL]ImpactLab 2004 contract signed MfE.pdf

You don't often get email from isabelle.collins@mfe.govt.nz. [Learn why this is important](#)

Hi s 9(2)(a)

Please find attached the contract signed by MfE for signature and return. The contract number is assigned once both parties have signed and it's loaded in our system.

Look forward to receiving it signed on your side.

Best wishes

Isabelle

Isabelle Collins

Principal Advisor, Evaluation

Jobs for Nature Secretariat | Mahi Mō Te Taiao

s 9(2)(a) | isabelle.collins@mfe.govt.nz |

8 Willis St, PO Box 10362, Wellington 6143



I don't work on Fridays

■

■

■

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Sent: Thursday, 7 March 2024 2:27 pm
To: Freya Millward; s 9(2)(a)
Cc: Isabelle Collins
Subject: RE: [COMMERCIAL]ImpactLab 2004 contract signed MfE.pdf

MFE CYBER SECURITY WARNING

This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

Thanks so much Freya. Will ensure you are both copied in on invoices etc.

Our team are looking forward to getting this work underway soon!

Ngā mihi,

s 9(2)(a)
Senior s 9(2)(a)
ImpactLab
s 9(2)(a)
www.impactlab.co.nz



From: Freya Millward <Freya.Millward@mfe.govt.nz>
Sent: Thursday, March 7, 2024 2:23 PM
To: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>; SJ Lee <SJ@impactlab.co.nz>
Cc: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>
Subject: RE: [COMMERCIAL]ImpactLab 2004 contract signed MfE.pdf

Kia ora s 9(2)(a)

Find attached the finalised contract.

Please ensure both Isabelle and I are included in invoicing emails and that the contract number **#26844** is noted.

Thank you and great to have this over the line.

Ngā mihi

Freya Millward

Programme Coordinator
Jobs for Nature Secretariat

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Sent: Tuesday, February 27, 2024 4:29 PM
To: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>; s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Cc: Freya Millward <Freya.Millward@mfe.govt.nz>
Subject: RE: [COMMERCIAL]ImpactLab 2004 contract signed MfE.pdf

MFE CYBER SECURITY WARNING

This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

Kia ora Isabelle,

Thanks for sending the contract through, please find attached the final copy also signed by Maria.

I'd like to introduce you to s 9(2)(a) who will be in touch via email within the next few weeks, to setup an online call to discuss the GoodMeasure journey in more detail. His email will outline the key people required for the Orientation Call. s 9(2)(a) will be your Project Lead along with one other Project Lead, together they along with a Research Analyst will work alongside you and the project teams throughout this journey.

The first invoice for this work will be dated and sent on 29th March. Our team are looking forward to getting this work underway and I look forward to hearing how it goes!

Ngā mihi,

s 9(2)(a)
Senior s 9(2)(a)
ImpactLab
s 9(2)(a)
www.impactlab.co.nz



From: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>
Sent: Tuesday, February 27, 2024 11:52 AM
To: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Cc: Freya Millward <Freya.Millward@mfe.govt.nz>
Subject: [COMMERCIAL]ImpactLab 2004 contract signed MfE.pdf

You don't often get email from Isabelle.collins@mfe.govt.nz. [Learn why this is important](#)

Hi s 9(2)(a)

Please find attached the contract signed by MfE for signature and return. The contract number is assigned once both parties have signed and it's loaded in our system.

Look forward to receiving it signed on your side.

Best wishes

Isabelle

Isabelle Collins

Principal Advisor, Evaluation

Jobs for Nature Secretariat | Mahi Mō Te Taiao

s 9(2)(a) | isabelle.collins@mfe.govt.nz |

8 Willis St, PO Box 10362, Wellington 6143



I don't work on Fridays

■

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Sent: Wednesday, 24 May 2023 8:10 am
To: Freya Millward
Cc: Isabelle Collins; Maria English; s 9(2)(a)
Subject: RE: [COMMERCIAL]RE: ImpactLab: Jobs for Nature

MFE CYBER SECURITY WARNING

This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

Morena Freya,

Just confirming we have received the contract and are currently reviewing this. We will have this back to you before the end of the week.

Thanks so much.

Ngā mihi,

s 9(2)(a)
s 9(2)(a)
ImpactLab
s 9(2)(a)
www.impactlab.co.nz



From: Freya Millward <Freya.Millward@mfe.govt.nz>
Sent: Tuesday, May 23, 2023 3:31 PM
To: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Cc: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>; Maria English <s 9(2)(a)@impactlab.co.nz>; s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Subject: [COMMERCIAL]RE: ImpactLab: Jobs for Nature

Kia ora s 9(2)(a)

Please see attached contract doc. This needs to be reviewed and signed.

I have highlighted in yellow where we need your input, if you are able to provide the NZBN that would be appreciated (also highlighted).

Let me know if you have any questions.

Ngā mihi

Freya

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Sent: Tuesday, May 23, 2023 8:39 AM
To: Freya Millward <Freya.Millward@mfe.govt.nz>
Subject: RE: ImpactLab: Jobs for Nature

MFE CYBER SECURITY WARNING

This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

Great, thanks!

s 9(2)(a)
s 9(2)(a)
ImpactLab
s 9(2)(a)
www.impactlab.co.nz



From: Freya Millward <Freya.Millward@mfe.govt.nz>
Sent: Tuesday, May 23, 2023 8:38 AM
To: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Cc: Maria English <s 9(2)(a)@impactlab.co.nz>; s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>; Isabelle Collins <Isabelle.Collins@mfe.govt.nz>
Subject: RE: ImpactLab: Jobs for Nature

Mōrena s 9(2)(a)

Thanks very much for sending this across and your time on the phone yesterday. I'll be in touch if we need any further info from you.

Ngā mihi

Freya

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Sent: Monday, May 22, 2023 3:58 PM
To: Freya Millward <Freya.Millward@mfe.govt.nz>
Cc: Maria English <s 9(2)(a)@impactlab.co.nz>; s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Subject: RE: ImpactLab: Jobs for Nature

MFE CYBER SECURITY WARNING

This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

Hi Freya,

Thanks for your patience on waiting for these documents. Please find attached the completed conflict of interest form. I have completed the organisational section, let me know if you require any further information for this.

Please do reach out if you have any further questions, and feel free to email or ring my number below.

Kind regards,

s 9(2)(a)

s 9(2)(a)

ImpactLab

s 9(2)(a)

www.impactlab.co.nz



From: Freya Millward <Freya.Millward@mfe.govt.nz>

Sent: Thursday, May 18, 2023 12:59 PM

To: Maria English <s 9(2)(a) impactlab.co.nz>

Cc: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>; s 9(2)(a) <s 9(2)(a) impactlab.co.nz>

Subject: RE: ImpactLab: Jobs for Nature

Kia ora Maria

In addition to the below, as part of our procurement plan we need to state an estimated time of contract.

Are you able to provide an indicative timeline for the work (specifically for Phase one, Step One), baring in mind we are keen to get the bulk of the work over the line by the end of June.

Thank you

Freya

From: Freya Millward

Sent: Wednesday, May 17, 2023 11:16 AM

To: s 9(2)(a) impactlab.co.nz

Cc: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>

Subject: ImpactLab: Jobs for Nature

Kia ora Maria

I am supporting Isabelle with the procurement process for the ImpactLab work for J4N.

What is the ImpactLab company number please?

I have also attached a Conflicts of Interest form for your completion.

Thanks you and best wishes,

Ngā mihi

Freya Millward (she/her)
Programme Coordinator
Jobs for Nature Secretariat
freya.millward@mfe.govt.nz



-
-

Ministry for the Environment
Hokianga Harbour Care 3
251 Pinehill Rd
RD 3
Kaikohe 0473

12 March 2024

Dear Olly,

Engagement Letter | Provision of Services

Thank you for participating in the Jobs for Nature Social Impact study which is being paid for by Jobs for Nature. Impact Lab Limited (**we** or **us**) will provide you with the specified Services (defined below) for Hokianga Catchment Restoration Project (**you**).

The terms on which we will supply the Services to you, and on which you will agree to engage us, are set out below, together with details of other specific arrangements. The General Terms and Conditions which apply to the Services are **enclosed**. Definitions for capitalised terms are also set out below.

9(2)(b)



9(2)(b)



Please sign and return a copy of this Engagement Letter to confirm your acceptance of these terms, including the General Terms and Conditions.

If you have any questions about these arrangements, please contact s 9(2)(a) at s 9(2)(a) impactlab.co.nz or s 9(2)(a)

We look forward to working with you.

Yours sincerely

s 9(2)(a)



Maria English
Chief Executive, Impact Lab Limited

Acknowledged, agreed and accepted for and on behalf of Hokianga Catchment Restoration Project

Signed

Name:

Job Title:

Date:

From: s 9(2)(a) <s 9(2)(a).impactlab.co.nz>
Sent: Tuesday, 12 March 2024 2:27 pm
To: Nicole McKee [EXTERNAL] (LINZ)
Cc: Hazel Morgaine; JAllport@linz.govt.nz
Subject: Re: Jobs for Nature / ImpactLab Engagement Letter for Hokonui Hills Restoration Project
Attachments: Hokonui Hills Restoration Project_Engagement Letter and General Terms and Conditions_12 Mar 2024.pdf

MFE CYBER SECURITY WARNING

This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

Kia ora Nicole,

It's lovely to e-meet you. Please find attached our Engagement Letter General Terms and Conditions for signing with ImpactLab before we undertake our GoodMeasure work that has been funded by Jobs for Nature, for your Hokonui Hills Restoration Project.

Please have a read through the contract and don't hesitate to reach out if you have any queries or would like clarification on any clauses. We would appreciate having this signed off by the 29th March latest, as we are scheduled to start this work the week following and need this signed before work commences.

Our team are looking forward to working with you and your team on this project.

Ngā mihi,

s 9(2)(a)
Senior s 9(2)(a)
ImpactLab
s 9(2)(a)
www.impactlab.co.nz



Land Information New Zealand
Hokonui Rūnanga Incorporated
140 Charlton Road
PO Box 114
Gore 9740

12 March 2024

Dear Nicole,

Engagement Letter | Provision of Services

Thank you for participating in the Jobs for Nature Social Impact study which is being paid for by Jobs for Nature. Impact Lab Limited (**we** or **us**) will provide you with the specified Services (defined below) for your Hokonui Hills Restoration Project (**you**).

The terms on which we will supply the Services to you, and on which you will agree to engage us, are set out below, together with details of other specific arrangements. The General Terms and Conditions which apply to the Services are **enclosed**. Definitions for capitalised terms are also set out below.

9(2)(b)



9(2)(b)



Please sign and return a copy of this Engagement Letter to confirm your acceptance of these terms, including the General Terms and Conditions.

If you have any questions about these arrangements, please contact s 9(2)(a) at s 9(2)(a) impactlab.co.nz or s 9(2)(a)

We look forward to working with you.

Yours sincerely

s 9(2)(a)



Maria English

Chief Executive, Impact Lab Limited

Acknowledged, agreed and accepted for and on behalf of Hokonui Hills Restoration Project

Signed

Name:

Job Title:

Date:

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Sent: Tuesday, 12 March 2024 6:16 pm
To: Isabelle Collins
Subject: RE: Jobs for Nature / ImpactLab Engagement Letter for Weed Free Te Tai Poutini Project

MFE CYBER SECURITY WARNING

This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

Ok, thanks Isabelle. I'll let s 9(2)(a) know.

Ngā mihi,

s 9(2)(a)
Senior s 9(2)(a)
ImpactLab
s 9(2)(a)
www.impactlab.co.nz



From: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>
Sent: Tuesday, March 12, 2024 6:14 PM
To: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Subject: Re: Jobs for Nature / ImpactLab Engagement Letter for Weed Free Te Tai Poutini Project

I don't - we don't have any interaction with the projects but the agency contacts might be able to advise you. Culturally the Maori-led projects may be more inclined to want face-to-face, but that's a huge generalisation.

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Sent: Tuesday, 12 March 2024 18:10
To: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>
Subject: RE: Jobs for Nature / ImpactLab Engagement Letter for Weed Free Te Tai Poutini Project

MFE CYBER SECURITY WARNING

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Thanks Isabelle. I made the changes and sent this one onto s 9(2)(a)

I wonder if you might have a sense of which projects might prefer the in-person workshops and whether they would prefer these at the beginning of the process during data collection or at the end to present results?

Ngā mihi,

s 9(2)(a)

Senior s 9(2)(a)

ImpactLab

s 9(2)(a)

www.impactlab.co.nz



From: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>
Sent: Tuesday, March 12, 2024 5:13 PM
To: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>; Alison Maccoll <amaccoll@doc.govt.nz>
Subject: RE: Jobs for Nature / ImpactLab Engagement Letter for Weed Free Te Tai Poutini Project

You don't often get email from isabelle.collins@mfe.govt.nz. [Learn why this is important](#)

I think the letter needs to be addressed to the project but sent to DOC for forwarding.

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Sent: Tuesday, March 12, 2024 3:37 PM
To: Alison Maccoll <amaccoll@doc.govt.nz>
Subject: RE: Jobs for Nature / ImpactLab Engagement Letter for Weed Free Te Tai Poutini Project

MFE CYBER SECURITY WARNING

This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

Kia ora Alison,

Apologies, Isabelle from MfE asked me to forward this to you, but I will make those changes and send it directly to s 9(2)(a) now instead. Many thanks.

Ngā mihi,

s 9(2)(a)

Senior s 9(2)(a)

ImpactLab

s 9(2)(a)

www.impactlab.co.nz



From: Alison Maccoll <amaccoll@doc.govt.nz>

Sent: Tuesday, March 12, 2024 3:27 PM

To: s 9(2)(a) <s 9(2)(a)> [s 9\(2\)\(a\)@impactlab.co.nz](mailto:s 9(2)(a)@impactlab.co.nz)

Subject: RE: Jobs for Nature / ImpactLab Engagement Letter for Weed Free Te Tai Poutini Project

You don't often get email from amaccoll@doc.govt.nz. [Learn why this is important](#)

Kia ora s 9(2)(a)

Thanks for your email. However, there seems to be a bit of confusion. I am not the right person for this letter. The letter needs to be addressed to s 9(2)(a) Wilson at Development West Coast. Her email is s 9(2)(a) [dwc.ogz.nz](mailto:s 9(2)(a)@dwc.ogz.nz).

I'd happily send it on but I think it needs to be addressed to s 9(2)(a) rather than me.

Kia pai te rā ki a koe

Alison

Alison Maccoll

Kaitohutohu matua | Senior Advisor, Investment

Mahi mō te Taiao | Jobs for Nature

Te Papa Atawhai | Department of Conservation

Telephone: +64 [REDACTED]

Email: amaccoll@doc.govt.nz

From: [REDACTED] <[REDACTED]@impactlab.co.nz>

Sent: Tuesday, March 12, 2024 2:35 PM

To: Alison Maccoll <amaccoll@doc.govt.nz>

Subject: Re: Jobs for Nature / ImpactLab Engagement Letter for Weed Free Te Tai Poutini Project

Kia ora Alison,

It's lovely to e-meet you. Please find attached our Engagement Letter General Terms and Conditions for signing with ImpactLab before we undertake our GoodMeasure work that has been funded by Jobs for Nature, for your Weed Free Te Tai Poutini Project.

Please have a read through the contract and don't hesitate to reach out if you have any queries or would like clarification on any clauses. We would appreciate having this signed off by the 29th March latest, as we are scheduled to start this work the week following and need this signed before work commences.

Our team are looking forward to working with you and your team on this project.

Ngā mihi,

s 9(2)(a)

Senior s 9(2)(a)

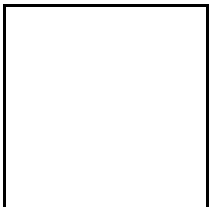
ImpactLab

s 9(2)(a)

www.impactlab.co.nz



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From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Sent: Wednesday, 13 March 2024 6:13 am
To: Isabelle Collins
Subject: RE: [COMMERCIAL]MfE Project_Engagement Letter and General Terms and Conditions_06 Mar 2024.docx

MFE CYBER SECURITY WARNING

This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

Thanks, that seems to have worked.

Ngā mihi,

s 9(2)(a)
Senior s 9(2)(a)
ImpactLab
s 9(2)(a)
www.impactlab.co.nz



From: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>
Sent: Tuesday, March 12, 2024 10:01 PM
To: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Subject: Re: [COMMERCIAL]MfE Project_Engagement Letter and General Terms and Conditions_06 Mar 2024.docx

You don't often get email from isabelle.collins@mfe.govt.nz. [Learn why this is important](#)

Can you try Shannon.williams@mbie.govt.nz
If that doesn't work I'll get someone at MBIE to chase it up.
Sorry about that

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Sent: Tuesday, 12 March 2024 18:29
To: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>
Subject: RE: [COMMERCIAL]MfE Project_Engagement Letter and General Terms and Conditions_06 Mar 2024.docx

MFE CYBER SECURITY WARNING

This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

Letting you know that Shannon's email has bounced back, are you able to please check this and let me know so I can resend this to her?

Ngā mihi,

s 9(2)(a)

Senior s 9(2)(a)

ImpactLab

s 9(2)(a)

www.impactlab.co.nz



From: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>

Sent: Tuesday, March 12, 2024 5:27 PM

To: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>

Subject: RE: [COMMERCIAL]MfE Project_Engagement Letter and General Terms and Conditions_06 Mar 2024.docx

You don't often get email from isabelle.collins@mfe.govt.nz. [Learn why this is important](#)

And the lucky last

Project full name	agency	contact person (agency)	email
-------------------	--------	-------------------------	-----------------------

Puhake Taku Kapu Puhake Taku Wai	MBIE (Kānoa)	Shannon Williams (the principal advisor in Tairawhiti)	Shannon.williams@kanoa.govt.nz (the principal advisor in Tairawhiti)
-------------------------------------	--------------	--	--

You can contact the project directly, but please copy in Shannon.

Best wishes

Isabelle

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Sent: Tuesday, March 12, 2024 2:36 PM
To: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>
Subject: RE: [COMMERCIAL]MfE Project_Engagement Letter and General Terms and Conditions_06 Mar 2024.docx

MFE CYBER SECURITY WARNING

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Thanks Isabelle, I have sent these 3 contracts out (and bcc'd you in) for visibility. Look forward to receiving details for the last one as soon as you are able.

Many thanks!

Ngā mihi,

s 9(2)(a)

Senior s 9(2)(a)

ImpactLab

s 9(2)(a)

www.impactlab.co.nz



From: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>

Sent: Tuesday, March 12, 2024 12:09 PM

To: s 9(2)(a) <s 9(2)(a) impactlab.co.nz>

Subject: RE: [COMMERCIAL]MfE Project_Engagement Letter and General Terms and Conditions_06 Mar 2024.docx

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Hi s 9(2)(a)

Thanks for this. You're right, we should use Jobs for Nature in point three (just so projects understand what's going on). On the data thing, I think you'll just have to listen to what the projects say – some will be fine, others may want some cultural reassurance. Going to be a bit suck it and see 😊

Here are the details for the LINZ project letter. Can you please send it in the first instance to Nicole McKee NMcKee@linz.govt.nz, copy Hazel Morgaine hmorgaine@linz.govt.nz and Jeanie and they will shepherd it through the process. Jeanie is the person who has day-to-day management of the project but Nicole is the programme manager at LINZ. She expects to take a back seat once the agreement is sorted.

Hokonui Hills Restoration LINZ
Project

Jeanie Allport

JAllport@linz.govt.nz

I'm chasing the last one now.

Best wishes

Isabelle

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>

Sent: Tuesday, March 12, 2024 10:35 AM

To: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>

Subject: RE: [COMMERCIAL]MfE Project_Engagement Letter and General Terms and Conditions_06 Mar 2024.docx

MFE CYBER SECURITY WARNING

This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

Good morning Isabelle,

Thought I'd share the final edits with you before sending any of these engagement letters out. Your suggestions have been considered and changed as recommended, just two points to bring to your attention:

1. In number three 'Fees' for the sake of consistency, would you prefer me to change this wording to 'Jobs for Nature' rather than 'Ministry for the Environment'. This is then consistent with the wording at the top.
2. Please see 'Special Terms' where I've added a clause about data sharing. however please refer to clause 7 for further information about how we use Customer data.

Let me know your thoughts. It would be great to get these two out the door today!

Ngā mihi,

s 9(2)(a)

Senior s 9(2)(a)

ImpactLab

s 9(2)(a)

www.impactlab.co.nz



From: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>

Sent: Monday, March 11, 2024 8:47 PM

To: s 9(2)(a) <s 9(2)(a) impactlab.co.nz>

Subject: Re: [COMMERCIAL]MfE Project_Engagement Letter and General Terms and Conditions_06 Mar 2024.docx

You don't often get email from isabelle.collins@mfe.govt.nz. [Learn why this is important](#)

Thanks s 9(2)(a)

For the MfE one, Becky says " It is very exciting that the work is starting, and I know Olly is very keen for Hokianga Harbour Care to be involved. Please let Impact Lab know I'm happy for them to contact Olly directly. If they can cc me in on comms, so I keep up to date with what's happening that will be great." So that's a green light.

For DOC, please could you send it to Alison, the agency contact, for forwarding (I think she needs to copy in a load of other agency people in the region so they are aware), in the first instance, and then copy her on other correspondence.

Best wishes

Isabelle

From: s 9(2)(a) <s 9(2)(a) impactlab.co.nz>

Sent: Monday, 11 March 2024 17:48

To: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>

Subject: RE: [COMMERCIAL]MfE Project_Engagement Letter and General Terms and Conditions_06 Mar 2024.docx

MFE CYBER SECURITY WARNING

This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

Thanks Isabelle, really appreciate your support and guidance with these next steps. I've taken a quick look at your recommendations which look fine, just one I'll need to check in with the legal team. I'll arrange these contracts asap.

How would you like me to manage the next steps in regards to emailing these? Is it best to send these back to you for your project manager to email and copy me in the email, or is it best to email the letters direct to the key contact as listed below?

Ngā mihi,

s 9(2)(a)

Senior s 9(2)(a)

ImpactLab

s 9(2)(a)

www.impactlab.co.nz



From: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>

Sent: Monday, March 11, 2024 5:19 PM

To: s 9(2)(a) <s 9(2)(a)@[impactlab.co.nz](http://www.impactlab.co.nz)>

Subject: [COMMERCIAL]MfE Project_Engagement Letter and General Terms and Conditions_06 Mar 2024.docx

You don't often get email from isabelle.collins@mfe.govt.nz. [Learn why this is important](#)

Hi s 9(2)(a)

I've attached some suggested updates to the engagement letter introduction (not to anything else) just to make things a bit clearer for the projects. Sorry to be picky but we have a team in the field at the moment and their feedback is that projects are a bit jumpy in the current climate. Our projects are keen to participate, so there shouldn't be any issues, but just want to head any potential misunderstandings off at the pass.

We have received full details for two, and I'm just waiting for the other two to come through.

Project full name	agency	contact person (agency)	email	contact person (project)
Weed Free Te Tai Poutini	DOC	Alison Maccoll	amaccoll@doc.govt.nz	s 9(2)(a)
Hokianga Catchment Restoration Project	MfE	Becky Wilson	Becky.Wilson@mfe.govt.nz	Olly Knox, Project Manager

I'll get the remainder to you asap.

Happy to discuss anything unclear.

Thanks

Isabelle

12 March 2024

CONFIDENTIAL

Address

Date

Dear name,

Engagement Letter | Provision of Services

Thank you for participating in the Jobs for Nature Social Impact study which is being paid for by Jobs for Nature. Impact Lab Limited (**we** or **us**) will provide you with the specified Services (defined below) for **entity name** (**you**).

The terms on which we will supply the Services to you, and on which you will agree to engage us, are set out below, together with details of other specific arrangements. The General Terms and Conditions which apply to the Services are **enclosed**. Definitions for capitalised terms are also set out below.

9(2)(b)

9(2)(b)

Please sign and return a copy of this Engagement Letter to confirm your acceptance of these terms, including the General Terms and Conditions.

If you have any questions about these arrangements, please contact s 9(2)(a) at s 9(2)(a) impactlab.co.nz or s 9(2)(a)

We look forward to working with you.

Yours sincerely

s 9(2)(a)

Maria English
Chief Executive, Impact Lab Limited

Acknowledged, agreed and accepted for and on behalf of [Insert full client entity name]

Signed

Name:

Job Title:

Date:

12 March 2024

CONFIDENTIAL

Puhake Taku Kapu Puhake Taku Wai
6050 Waiaapu Road
Waipiro 4081
New Zealand

12 March 2024

Dear s 9(2)(a)**Engagement Letter | Provision of Services**

Thank you for participating in the Jobs for Nature Social Impact study which is being paid for by Jobs for Nature. Impact Lab Limited (**we** or **us**) will provide you with the specified Services (defined below) for your Puhake Taku Kapu Puhake Taku Wai Project (**you**).

The terms on which we will supply the Services to you, and on which you will agree to engage us, are set out below, together with details of other specific arrangements. The General Terms and Conditions which apply to the Services are **enclosed**. Definitions for capitalised terms are also set out below.

9(2)(b)

9(2)(b)



Please sign and return a copy of this Engagement Letter to confirm your acceptance of these terms, including the General Terms and Conditions.

If you have any questions about these arrangements, please contact s 9(2)(a) at s 9(2)(a) impactlab.co.nz or s 9(2)(a)

We look forward to working with you.

Yours sincerely

s 9(2)(a)



Maria English
Chief Executive, Impact Lab Limited

Acknowledged, agreed and accepted for and on behalf of Puhake Taku Kapu Puhake Taku Wai Project

Signed

Name:

Job Title:

Date:

From: s 9(2)(a) <s 9(2)(a).impactlab.co.nz>
Sent: Monday, 25 March 2024 10:00 am
To: s 9(2)(a) Wilson
Cc: Isabelle Collins
Subject: RE: Jobs for Nature / ImpactLab Engagement Letter for Weed Free Te Tai Poutini Project

MFE CYBER SECURITY WARNING

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Thanks for the update s 9(2)(a). Appreciate you forwarding this onto the Executive Manager in the hope it can be signed this week. Please don't hesitate to reach out with any questions, I look forward to hearing from you again soon.

Ngā mihi,

s 9(2)(a)
Senior s 9(2)(a)
ImpactLab
s 9(2)(a)
www.impactlab.co.nz



From: s 9(2)(a) s 9(2)(a) <dwc.org.nz>
Sent: Monday, March 25, 2024 9:24 AM
To: s 9(2)(a) <s 9(2)(a).impactlab.co.nz>
Cc: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>
Subject: RE: Jobs for Nature / ImpactLab Engagement Letter for Weed Free Te Tai Poutini Project

Hi s 9(2)(a)

My apologies, I did forward this to my CEO when it arrived, but it has been overlooked by both of us in the last two weeks. And now he is on leave.

I have forwarded to the Executive Manager this morning to see if she can sign it off.

Nga mihi

H.

s 9(2)(a) | Project Coordinator

ddi: s 9(2)(a)
m: s 9(2)(a)
p: s 9(2)(a)
free:0800 768 0140



1st Floor, Brunner House
54 Tainui St, Greymouth 7805
PO Box 451, Greymouth 7840

w: www.dwc.org.nz
w: www.westcoast.co.nz



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If you received this email in error please immediately notify the sender and delete this email, including any attachments.

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>

Sent: Friday, March 22, 2024 3:38 PM

To: s 9(2)(a) <s 9(2)(a)@dwc.org.nz>

Cc: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>

Subject: Re: Jobs for Nature / ImpactLab Engagement Letter for Weed Free Te Tai Poutini Project

You don't often get email from s 9(2)(a)@impactlab.co.nz. [Learn why this is important](#)

Kia ora s 9(2)(a)

I hope you are well. I'm just reaching out regarding our Engagement Letter sent last week and wonder if you might have had an opportunity to take a look over this?

I'd be happy to set up an online call or answer any questions over an email or phone and can also explain more about this journey and what might be expected if that's helpful. It would be great if we could come to an arrangement of signing this document by the end of next week, as this work is scheduled to begin the week following.

I look forward to hearing from you.

Ngā mihi,

s 9(2)(a)

Senior s 9(2)(a)

ImpactLab

s 9(2)(a)

www.impactlab.co.nz



From: s 9(2)(a)

Sent: Tuesday, March 12, 2024 3:47 PM

To: s 9(2)(a) <s 9(2)(a)@dwc.org.nz>

Subject: RE: Jobs for Nature / ImpactLab Engagement Letter for Weed Free Te Tai Poutini Project

Kia ora s 9(2)(a)

It's lovely to e-meet you. Please find attached our Engagement Letter General Terms and Conditions for signing with ImpactLab before we undertake our GoodMeasure work that has been funded by Jobs for Nature, for your Weed Free Te Tai Poutini Project.

Please have a read through the contract and don't hesitate to reach out if you have any queries or would like clarification on any clauses. We would appreciate having this signed off by the 29th March latest, as we are scheduled to start this work the week following and need this signed before work commences.

Our team are looking forward to working with you and your team on this project.

Ngā mihi,

s 9(2)(a)

Senior s 9(2)(a)

ImpactLab

s 9(2)(a)

www.impactlab.co.nz



■

West Coast Alliance Holdings Ltd
(for Development West Coast)
54 Tainui Street
Greymouth

12 March 2024

Dear s 9(2)(a)

Engagement Letter | Provision of Services

Thank you for participating in the Jobs for Nature Social Impact study which is being paid for by Jobs for Nature. Impact Lab Limited (**we** or **us**) will provide you with the specified Services (defined below) for your Weed Free Te Tai Poutini Project (**you**).

The terms on which we will supply the Services to you, and on which you will agree to engage us, are set out below, together with details of other specific arrangements. The General Terms and Conditions which apply to the Services are **enclosed**. Definitions for capitalised terms are also set out below.

9(2)(b)



9(2)(b)



Please sign and return a copy of this Engagement Letter to confirm your acceptance of these terms, including the General Terms and Conditions.

If you have any questions about these arrangements, please contact s 9(2)(a) at s 9(2)(a) impactlab.co.nz or s 9(2)(a)

We look forward to working with you.

Yours sincerely

s 9(2)(a)



Maria English
Chief Executive, Impact Lab Limited

Acknowledged, agreed and accepted for and on behalf of Weed Free Te Tai Poutini Project

Signed

Name:

Job Title:

Date:

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Sent: Tuesday, 26 March 2024 11:35 am
To: Isabelle Collins
Subject: RE: [COMMERCIAL]RE: Checking in on Projects for GoodMeasure

MFE CYBER SECURITY WARNING

This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

Great, thanks for the update. I look forward to hearing more soon. Also letting you know that s 9(2)(a) Wilson from Weed Free Te Tai Poutini Project has asked to meet online this afternoon to understand the time commitment for this work. I'll mention and explore the different options with her around online and F2F incase this makes a difference and let you know how we go.

Ngā mihi,

s 9(2)(a)
Senior s 9(2)(a)
ImpactLab
s 9(2)(a)
www.impactlab.co.nz



From: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>
Sent: Tuesday, March 26, 2024 11:21 AM
To: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Subject: [COMMERCIAL]RE: Checking in on Projects for GoodMeasure

Hi s 9(2)(a)

We've decided to try and bring in one of the reserves so I'm chasing that up today. I'm looking at the Bay Conservation Cadets project to start because I think it will be the easiest. Will keep you posted.

Watch this space!

All the best

Isabelle

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Sent: Tuesday, March 26, 2024 8:28 AM
To: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>
Subject: Checking in on Projects for GoodMeasure

MFE CYBER SECURITY WARNING

This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

Good morning Isabelle,

Hope you are well. Just checking in on next steps for your 4th project to include in this GoodMeasure journey. I wonder whether you had a response from Nicole from Hokonui Hills Restoration Project?

Contacts from the other 2 projects have responded to my last email, so I'm hoping to hear more from them over the next few days. Will keep you in the loop as things progress.

I look forward to hearing how you would like to proceed.

Ngā mihi,

s 9(2)(a)

Senior s 9(2)(a)

ImpactLab

s 9(2)(a)

www.impactlab.co.nz



■

From: s 9(2)(a) <s 9(2)(a).impactlab.co.nz>
Sent: Wednesday, 27 March 2024 10:44 am
To: Isabelle Collins
Subject: RE: Contact details for Bay Conservation Cadets

MFE CYBER SECURITY WARNING

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Thanks Isabelle, I'll give Michelle a call as soon as I am able to.

Also a quick update, I had a great chat with s 9(2)(a) Wilson from Weed Free Te Tai Poutini Project yesterday. Sounds like she has got the contractors on board with this and I'm hoping to receive the signed Engagement Letter next Tuesday when the CEO is back.

Ngā mihi,

s 9(2)(a)
Senior s 9(2)(a)
ImpactLab
s 9(2)(a)
www.impactlab.co.nz



From: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>
Sent: Wednesday, March 27, 2024 10:09 AM
To: s 9(2)(a) <s 9(2)(a).impactlab.co.nz>
Subject: Contact details for Bay Conservation Cadets

MfE contact –Simon Ingram Simon.Ingram@mfe.govt.nz
Project Contact - Michelle Elborn Chief Executive Phone: s 9(2)(a) Email: s 9(2)(a) bayconservation.nz

I've emailed to say you'll be in touch, so I'd suggest giving her a quick ring to get the final details for the letter and introduce yourselves.

All the best
Isabelle

Isabelle Collins

Principal Advisor, Evaluation

Jobs for Nature Secretariat | Mahi Mō Te Taiao

s 9(2)(a) | isabelle.collins@mfe.govt.nz |

8 Willis St, PO Box 10362, Wellington 6143

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Sent: Thursday, 28 March 2024 2:15 pm
To: s 9(2)(a)@bayconservation.nz
Cc: Isabelle Collins; Simon Ingram
Subject: RE: ImpactLab Engagement Letter for Bay Conservation Cadets Tauria Mahi
Attachments: Bay Conservation Cadets Tauria Mahi Project_Engagement Letter and General Terms and Conditions_28 Mar 2024.pdf

MFE CYBER SECURITY WARNING

This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

Kia ora Michelle,

It was lovely to chat on the phone just now. As discussed, please find attached our Engagement Letter to sign at your earliest convenience. We would really appreciate having this returned by CoB Friday 5th April if possible, as we are hoping to get this work underway within the next few weeks.

Please don't hesitate to reach out if you have any further questions.

Wishing you a lovely Easter weekend!

Ngā mihi,

s 9(2)(a)
Senior s 9(2)(a)
ImpactLab
s 9(2)(a)
www.impactlab.co.nz



From: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>
Sent: Wednesday, March 27, 2024 10:09 AM
To: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Subject: Contact details for Bay Conservation Cadets

MfE contact –Simon Ingram Simon.Ingram@mfe.govt.nz
Project Contact - Michelle Elborn Chief Executive Phone: s 9(2)(a) Email: s 9(2)(a)@bayconservation.nz

I've emailed to say you'll be in touch, so I'd suggest giving her a quick ring to get the final details for the letter and introduce yourselves.

All the best
Isabelle

Isabelle Collins

Bay Conservation Alliance
Bay Conservation Cadets Tauria Mahi
55 Golf Road
Mt Maunganui
Bay of Plenty 3116

28 March 2024

Dear Michelle,

Engagement Letter | Provision of Services

Thank you for participating in the Jobs for Nature Social Impact study which is being paid for by Jobs for Nature. Impact Lab Limited (**we** or **us**) will provide you with the specified Services (defined below) for Bay Conservation Cadets Tauria Mahi Project (**you**).

The terms on which we will supply the Services to you, and on which you will agree to engage us, are set out below, together with details of other specific arrangements. The General Terms and Conditions which apply to the Services are **enclosed**. Definitions for capitalised terms are also set out below.

9(2)(b)



9(2)(b)

Please sign and return a copy of this Engagement Letter to confirm your acceptance of these terms, including the General Terms and Conditions.

If you have any questions about these arrangements, please contact s 9(2)(a) at s 9(2)(a) impactlab.co.nz or s 9(2)(a)

We look forward to working with you.

Yours sincerely

s 9(2)(a)

Maria English
Chief Executive, Impact Lab Limited

Acknowledged, agreed and accepted for and on behalf of Bay Conservation Cadets Tauria Mahi Project

Signed

Name:

Job Title:

Date:

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Sent: Thursday, 28 March 2024 6:27 pm
To: s 9(2)(a)@gmail.com
Subject: Re: Jobs for Nature / ImpactLab Engagement Letter for Puhake Taku Kapu Puhake Taku Wai Project

MFE CYBER SECURITY WARNING

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Kia ora s 9(2)(a)

I hope you have had a great week. Just touching base again on the Engagement Letter and appreciate these short working weeks can be challenging!

I'm back on deck next Wednesday if you have any questions or want to set up a call to go through any detail of what might be expected throughout our GoodMeasure journey.

I look forward to hearing from you and wish you a relaxing Easter break.

Ngā mihi,

s 9(2)(a)
Senior s 9(2)(a)
ImpactLab
s 9(2)(a)
www.impactlab.co.nz



From: s 9(2)(a)
Sent: Friday, March 22, 2024 5:49 PM
To: s 9(2)(a) <s 9(2)(a)@gmail.com>
Cc: Shannon.williams@mbie.govt.nz; Isabelle Collins <Isabelle.Collins@mfe.govt.nz>
Subject: RE: Jobs for Nature / ImpactLab Engagement Letter for Puhake Taku Kapu Puhake Taku Wai Project

Thanks so much for responding s 9(2)(a) appreciate it. I look forward to touching base next week when you are back.

Ngā mihi,

s 9(2)(a)
Senior s 9(2)(a)
ImpactLab
s 9(2)(a)
www.impactlab.co.nz



From: s 9(2)(a) <s 9(2)(a)@gmail.com>
Sent: Friday, March 22, 2024 3:54 PM
To: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Cc: Shannon.williams@mbie.govt.nz; Isabelle Collins <Isabelle.Collins@mfe.govt.nz>
Subject: Re: Jobs for Nature / ImpactLab Engagement Letter for Puhake Taku Kapu Puhake Taku Wai Project

Kia ora

Sorry for delay in reply I am returning from Thailand today and will look to respond to Engagement letter next week.

Nga mihi

s 9(2)(a)

On Fri, 22 Mar 2024, 9:32 am s 9(2)(a) <s 9(2)(a)@impactlab.co.nz> wrote:

Kia ora s 9(2)(a)

I hope you are well. I'm just reaching out regarding our Engagement Letter sent last week and wonder if you might have had an opportunity to take a look over this?

I'd be happy to set up an online call or answer any questions over an email or phone and can also explain more about this journey and what might be expected if that's helpful. It would be great if we could come to an arrangement of signing this document by the end of next week, as this work is scheduled to begin the week following.

I look forward to hearing from you.

Ngā mihi,

s 9(2)(a)

Senior s 9(2)(a)

ImpactLab

s 9(2)(a)

www.impactlab.co.nz



From: s 9(2)(a)
Sent: Tuesday, March 12, 2024 6:27 PM
To: s 9(2)(a) [gmail.com](mailto:s 9(2)(a)@gmail.com)
Cc: Shannon.williams@kanoa.govt.nz
Subject: RE: Jobs for Nature / ImpactLab Engagement Letter for Puhake Taku Kapu Puhake Taku Wai Project

Kia ora s 9(2)(a)

It's lovely to e-meet you. Please find attached our Engagement Letter General Terms and Conditions for signing with ImpactLab before we undertake our GoodMeasure work that has been funded by Jobs for Nature, for your Puhake Taku Kapu Puhake Taku Wai Project.

Please have a read through the contract and don't hesitate to reach out if you have any queries or would like clarification on any clauses. We would appreciate having this signed off by the 29th March latest, as we are scheduled to start this work the week following and need this signed before work commences.

Our team are looking forward to working with you and your team on this project.

Ngā mihi,

s 9(2)(a)

Senior s 9(2)(a)

ImpactLab

s 9(2)(a)

www.impactlab.co.nz

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Sent: Friday, 5 April 2024 12:45 pm
To: Isabelle Collins
Subject: RE: [COMMERCIAL]Re: ImpactLab Jobs for Nature GoodMeasure Projects

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Thanks Isabelle, yes appreciate there is a lot going on for these organisations at the moment. I haven't heard any more from Shannon or s 9(2)(a) this stage, but will leave it now until Monday and try again then.

Have a great weekend.

Ngā mihi,

s 9(2)(a)
Senior s 9(2)(a)
ImpactLab
s 9(2)(a)
www.impactlab.co.nz



From: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>
Sent: Friday, April 5, 2024 11:58 AM
To: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Subject: Re: [COMMERCIAL]Re: ImpactLab Jobs for Nature GoodMeasure Projects

Thanks s 9(2)(a)

As you can imagine, Ministries are in a bit of turmoil at the moment.
Have a good weekend

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Sent: Thursday, 4 April 2024 17:22
To: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>
Subject: RE: [COMMERCIAL]Re: ImpactLab Jobs for Nature GoodMeasure Projects

MFE CYBER SECURITY WARNING

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Thanks Isabelle, letting you know that this number is no longer current for Shannon, but I managed to get hold of her through the general phone number. She will speak s 9(2)(a) first, who will then hopefully call me tomorrow. Michelle from Bay Conservation Cadets has come back with a few questions, so I am just working through those and hope to have signoff before CoB tomorrow.

Ngā mihi,

s 9(2)(a)

Senior s 9(2)(a)

ImpactLab

s 9(2)(a)

www.impactlab.co.nz



From: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>

Sent: Thursday, April 4, 2024 12:23 PM

To: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>

Subject: RE: [COMMERCIAL]Re: ImpactLab Jobs for Nature GoodMeasure Projects

Hi s 9(2)(a)

Shannon's direct number is s 9(2)(a)

Hope that works

Best wishes

Isabelle

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>

Sent: Thursday, April 4, 2024 7:55 AM

To: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>

Subject: [COMMERCIAL]Re: ImpactLab Jobs for Nature GoodMeasure Projects

MFE CYBER SECURITY WARNING

This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

Good morning Isabelle,

Just letting you know I received the signed Engagement Letter yesterday from s 9(2)(a) at Weed Free Te Tai Poutini Project, so that is now two signed and on board. I'm expecting to hear from Bay Conservation Cadets by CoB tomorrow.

I am not getting a response s 9(2)(a) regarding the Puhake Taku Kapu Puhake Taku Wai Project. Originally s 9(2)(a) away in Thailand but has now been back a few weeks. Would you be happy to follow up on this one, or would you have a contact number you could

pass on so I can give s 9(2)(a) call to discuss. We really need signing this week to make a start on these GoodMeasures as soon as possible.

I look forward to hearing from you.

Ngā mihi,

s 9(2)(a)

Senior s 9(2)(a)

ImpactLab

s 9(2)(a)

www.impactlab.co.nz



From: s 9(2)(a)

Sent: Wednesday, March 13, 2024 6:13 AM

To: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>

Subject: RE: [COMMERCIAL]MfE Project_Engagement Letter and General Terms and Conditions_06 Mar 2024.docx

Thanks, that seems to have worked.

Ngā mihi,

s 9(2)(a)

Senior s 9(2)(a)

ImpactLab

s 9(2)(a)

www.impactlab.co.nz



From: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>

Sent: Tuesday, March 12, 2024 10:01 PM

To: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>

Subject: Re: [COMMERCIAL]MfE Project_Engagement Letter and General Terms and Conditions_06 Mar 2024.docx

You don't often get email from isabelle.collins@mfe.govt.nz. [Learn why this is important](#)

Can you try Shannon.williams@mbie.govt.nz

If that doesn't work I'll get someone at MBIE to chase it up.

Sorry about that

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>

Sent: Tuesday, 12 March 2024 18:29

To: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>

Subject: RE: [COMMERCIAL]MfE Project_Engagement Letter and General Terms and Conditions_06 Mar 2024.docx

MFE CYBER SECURITY WARNING

This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

Letting you know that Shannon's email has bounced back, are you able to please check this and let me know so I can resend this to her?

Ngā mihi,

s 9(2)(a)

Senior s 9(2)(a)

ImpactLab

s 9(2)(a)

www.impactlab.co.nz



From: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>

Sent: Tuesday, March 12, 2024 5:27 PM

To: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>

Subject: RE: [COMMERCIAL]MfE Project_Engagement Letter and General Terms and Conditions_06 Mar 2024.docx

You don't often get email from isabelle.collins@mfe.govt.nz. [Learn why this is important](#)

And the lucky last

Project full name	agency	contact person (agency)	<u>email</u>
Puhake Taku Kapu Puhake Taku Wai	MBIE (Kānoa)	Shannon Williams (the principal advisor in Tairāwhiti)	Shannon.williams@kanoa.govt.nz (the principal advisor in Tairāwhiti)

You can contact the project directly, but please copy in Shannon.

Best wishes

Isabelle

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>

Sent: Tuesday, March 12, 2024 2:36 PM

To: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>

Subject: RE: [COMMERCIAL]MfE Project_Engagement Letter and General Terms and Conditions_06 Mar 2024.docx

MFE CYBER SECURITY WARNING

This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

Thanks Isabelle, I have sent these 3 contracts out (and bcc'd you in) for visibility. Look forward to receiving details for the last one as soon as you are able.

Many thanks!

Ngā mihi,

s 9(2)(a)

Senior s 9(2)(a)

ImpactLab

s 9(2)(a)

www.impactlab.co.nz



From: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>

Sent: Tuesday, March 12, 2024 12:09 PM

To: s 9(2)(a) <s 9(2)(a) impactlab.co.nz>

Subject: RE: [COMMERCIAL]MfE Project_Engagement Letter and General Terms and Conditions_06 Mar 2024.docx

You don't often get email from isabelle.collins@mfe.govt.nz. [Learn why this is important](#)

Hi s 9(2)(a)

Thanks for this. You're right, we should use Jobs for Nature in point three (just so projects understand what's going on). On the data thing, I think you'll just have to listen to what the projects say – some will be fine, others may want some cultural reassurance. Going to be a bit suck it and see 😊

Here are the details for the LINZ project letter. Can you please send it in the first instance to Nicole McKee NMcKee@linz.govt.nz, copy Hazel Morgaine hmorgaine@linz.govt.nz and Jeanie and they will shepherd it through the process. Jeanie is the person who has day-to-day management of the project but Nicole is the programme manager at LINZ. She expects to take a back seat once the agreement is sorted.

Hokonui Hills Restoration
Project

LINZ

Jeanie Allport

JAllport@linz.govt.nz

I'm chasing the last one now.

Best wishes

Isabelle

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>

Sent: Tuesday, March 12, 2024 10:35 AM

To: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>

Subject: RE: [COMMERCIAL]MfE Project_Engagement Letter and General Terms and Conditions_06 Mar 2024.docx

MFE CYBER SECURITY WARNING

This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

Good morning Isabelle,

Thought I'd share the final edits with you before sending any of these engagement letters out. Your suggestions have been considered and changed as recommended, just two points to bring to your attention:

1. In number three 'Fees' for the sake of consistency, would you prefer me to change this wording to 'Jobs for Nature' rather than 'Ministry for the Environment'. This is then consistent with the wording at the top.
2. Please see 'Special Terms' where I've added a clause about data sharing. however please refer to clause 7 for further information about how we use Customer data.

Let me know your thoughts. It would be great to get these two out the door today!

Ngā mihi,

s 9(2)(a)

Senior s 9(2)(a)

ImpactLab

s 9(2)(a)

www.impactlab.co.nz



From: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>

Sent: Monday, March 11, 2024 8:47 PM

To: s 9(2)(a) <s 9(2)(a) impactlab.co.nz>

Subject: Re: [COMMERCIAL]MfE Project_Engagement Letter and General Terms and Conditions_06 Mar 2024.docx

You don't often get email from isabelle.collins@mfe.govt.nz. [Learn why this is important](#)

Thanks s 9(2)(a)

For the MfE one, Becky says " It is very exciting that the work is starting, and I know Olly is very keen for Hokianga Harbour Care to be involved. Please let Impact Lab know I'm happy for them to contact Olly directly. If they can cc me in on comms, so I keep up to date with what's happening that will be great." So that's a green light.

For DOC, please could you send it to Alison, the agency contact, for forwarding (I think she needs to copy in a load of other agency people in the region so they are aware), in the first instance, and then copy her on other correspondence.

Best wishes

Isabelle

From: s 9(2)(a) <s 9(2)(a) impactlab.co.nz>

Sent: Monday, 11 March 2024 17:48

To: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>

Subject: RE: [COMMERCIAL]MfE Project_Engagement Letter and General Terms and Conditions_06 Mar 2024.docx

MFE CYBER SECURITY WARNING

This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

Thanks Isabelle, really appreciate your support and guidance with these next steps. I've taken a quick look at your recommendations which look fine, just one I'll need to check in with the legal team. I'll arrange these contracts asap.

How would you like me to manage the next steps in regards to emailing these? Is it best to send these back to you for your project manager to email and copy me in the email, or is it best to email the letters direct to the key contact as listed below?

Ngā mihi,

s 9(2)(a)

Senior s 9(2)(a)

ImpactLab

s 9(2)(a)

www.impactlab.co.nz



From: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>

Sent: Monday, March 11, 2024 5:19 PM

To: s 9(2)(a) <s 9(2)(a)@[impactlab.co.nz](http://www.impactlab.co.nz)>

Subject: [COMMERCIAL]MfE Project_Engagement Letter and General Terms and Conditions_06 Mar 2024.docx

You don't often get email from isabelle.collins@mfe.govt.nz. [Learn why this is important](#)

Hi s 9(2)(a)

I've attached some suggested updates to the engagement letter introduction (not to anything else) just to make things a bit clearer for the projects. Sorry to be picky but we have a team in the field at the moment and their feedback is that projects are a bit jumpy in the current climate. Our projects are keen to participate, so there shouldn't be any issues, but just want to head any potential misunderstandings off at the pass.

We have received full details for two, and I'm just waiting for the other two to come through.

Project full name	agency	contact person (agency)	email	contact person
Weed Free Te Tai Poutini	DOC	Alison Maccoll	amaccoll@doc.govt.nz	s 9(2)(a)
Hokianga Catchment Restoration Project	MfE	Becky Wilson	Becky.Wilson@mfe.govt.nz	Olly Knox,

I'll get the remainder to you asap.

Happy to discuss anything unclear.

Thanks

Isabelle

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Sent: Monday, 8 April 2024 12:04 pm
To: s 9(2)(a)@bayconservation.nz; s 9(2)(a)
Cc: 'David Peters'
Subject: RE: ImpactLab Next Steps

MFE CYBER SECURITY WARNING

This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

Kia ora Michelle,

This is great news! Thanks for arranging signing at your end and sending the Engagement Letter back so we can get underway with your GoodMeasure for your Bay Conservation Cadets Tauria Project.

I'd like to introduce you to s 9(2)(a) who is a Project Lead at ImpactLab and will be working closely alongside you and your team throughout this journey. s 9(2)(a) will be in touch with you directly, within the next few weeks to lock in a start date for this work.

I look forward to hearing how this goes!

Ngā mihi,

s 9(2)(a)
Senior s 9(2)(a)
ImpactLab
s 9(2)(a)
www.impactlab.co.nz



From: s 9(2)(a)@bayconservation.nz <s 9(2)(a)@bayconservation.nz>
Sent: Monday, April 8, 2024 10:55 AM
To: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Cc: s 9(2)(a) <secretary@bayconservation.nz>
Subject: RE: ImpactLab Engagement Letter for Bay Conservation Cadets Tauria Mahi

Kia ora s 9(2)(a)

OK that all makes sense – thank you.

Signed agreement attached – we're good to go 😊

Nga mihi,

Michelle

From: s 9(2)(a) <s 9(2)(a)> impactlab.co.nz>
Sent: Friday, April 5, 2024 1:14 PM
To: s 9(2)(a) bayconservation.nz
Subject: RE: ImpactLab Engagement Letter for Bay Conservation Cadets Tauria Mahi

Kia ora Michelle,

Thanks for your email and questions, please see my answers below written in blue.

We have reviewed the content. The main item we'd like to address to provide more clarity (and less risk for us) is Section 3 on fees. We suggest this states:

"All fees and expenses for the Services of GoodMeasure on your Bay Conservation Cadets Tauria Mahi Project, as described in clause 6 of Terms and Conditions, are being funded by the Ministry for the Environment through Jobs for Nature (Fee-Payer). MfE is also responsible for indemnifying GoodMeasure under clause 12 of the terms and conditions". We can accept the first part of this clause above, I have highlighted this blue. Our contract with the Ministry has an indemnity clause built in, so I believe that should be sufficient to cover.

The other flag from my governance committee was terms 7.4 and 7.5. Are these necessary?

Yes, these are necessary clauses. Any data that you share throughout the process will be anonymised and we will only use the aggregated insights from the work. To expand on 9(2)(b) this could refer to: 9(2)(b)

[REDACTED]

I have attached a revised version of the Engagement Letter that reflects the change in section 3 as above. Please let me know whether this is sufficient, or whether you have any further questions.

Ngā mihi,

s 9(2)(a)
Senior s 9(2)(a)
ImpactLab
s 9(2)(a)
www.impactlab.co.nz



From: s 9(2)(a) bayconservation.nz <s 9(2)(a) bayconservation.nz>
Sent: Thursday, April 4, 2024 11:29 AM
To: s 9(2)(a) <s 9(2)(a) impactlab.co.nz>
Subject: FW: ImpactLab Engagement Letter for Bay Conservation Cadets Tauria Mahi

Kia ora s 9(2)(a)

Thanks for sharing the engagement agreement.

We have reviewed the content. The main item we'd like to address to provide more clarity (and less risk for us) is Section 3 on fees. We suggest this states:

"All fees and expenses for the Services of GoodMeasure on your Bay Conservation Cadets Tauria Mahi Project, as described in clause 6 of Terms and Conditions, are being funded by the Ministry for the Environment through Jobs for Nature (Fee-Payer). MfE is also responsible for indemnifying GoodMeasure under clause 12 of the terms and conditions".

The other flag from my governance committee was terms 7.4 and 7.5. Are these necessary?

Many thanks,

Michelle

Michelle Elborn

Chief Executive

Phone: s 9(2)(a)

Email: s 9(2)(a) [bayconservation.nz](mailto:s 9(2)(a)@bayconservation.nz)

Website: www.bayconservation.nz



From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>

Sent: Thursday, March 28, 2024 2:15 PM

To: s 9(2)(a) [bayconservation.nz](mailto:s 9(2)(a)@bayconservation.nz)

Cc: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>; Simon.Ingram@mfe.govt.nz

Subject: RE: ImpactLab Engagement Letter for Bay Conservation Cadets Tauria Mahi

Kia ora Michelle,

It was lovely to chat on the phone just now. As discussed, please find attached our Engagement Letter to sign at your earliest convenience. We would really appreciate having this returned by CoB Friday 5th April if possible, as we are hoping to get this work underway within the next few weeks.

Please don't hesitate to reach out if you have any further questions.

Wishing you a lovely Easter weekend!

Ngā mihi,

s 9(2)(a)

Senior s 9(2)(a)

ImpactLab

s 9(2)(a)

www.impactlab.co.nz



From: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>

Sent: Wednesday, March 27, 2024 10:09 AM

To: s 9(2)(a) <s 9(2)(a)> impactlab.co.nz>

Subject: Contact details for Bay Conservation Cadets

MfE contact –Simon Ingram Simon.Ingram@mfe.govt.nz

Project Contact - **Michelle Elborn** Chief Executive Phone: s 9(2)(a) Email: michelle@bayconservation.nz

I've emailed to say you'll be in touch, so I'd suggest giving her a quick ring to get the final details for the letter and introduce yourselves.

All the best

Isabelle

Isabelle Collins

Principal Advisor, Evaluation

Jobs for Nature Secretariat | Mahi Mō Te Taiao

s 9(2)(a) | isabelle.collins@mfe.govt.nz |

8 Willis St, PO Box 10362, Wellington 6143



I don't work on Fridays

-
-

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Sent: Tuesday, 9 April 2024 7:05 am
To: s 9(2)(a)
Cc: Shannon.williams@mbie.govt.nz; Isabelle Collins
Subject: RE: Jobs for Nature / ImpactLab Engagement Letter for Puhake Taku Kapu Puhake Taku Wai Project

MFE CYBER SECURITY WARNING

This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

Thank you so much, I'd really appreciate receiving this today if possible.

Ngā mihi,

s 9(2)(a)
Senior s 9(2)(a)
ImpactLab
s 9(2)(a)
www.impactlab.co.nz



From: s 9(2)(a) <s 9(2)(a)@gmail.com>
Sent: Tuesday, April 9, 2024 7:02 AM
To: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Cc: Shannon.williams@mbie.govt.nz; Isabelle Collins <Isabelle.Collins@mfe.govt.nz>
Subject: Re: Jobs for Nature / ImpactLab Engagement Letter for Puhake Taku Kapu Puhake Taku Wai Project

Kia ora s 9(2)(a)

Sorry for the delay in getting back to you

I am sorting the Letter of Engagement now

ng amici

s 9(2)(a)

2)(a)
Research & Advice
Te Whanau A Rakairoa, Te Aitanga a Mate, Ngati Hinekehu
Trustee - Hikurangi Takiwa Trust | He Oranga mo nga Uri Tuku Iho Trust
+64 s 9(2)(a)

On Fri, Mar 22, 2024 at 3:32 PM s 9(2)(a) <s 9(2)(a)@impactlab.co.nz> wrote:

Kia ora s 9(2)(a)

I hope you are well. I'm just reaching out regarding our Engagement Letter sent last week and wonder if you might have had an opportunity to take a look over this?

I'd be happy to set up an online call or answer any questions over an email or phone and can also explain more about this journey and what might be expected if that's helpful. It would be great if we could come to an arrangement of signing this document by the end of next week, as this work is scheduled to begin in the week following.

I look forward to hearing from you.

Ngā mihi,

s 9(2)(a)

Senior s 9(2)(a)

ImpactLab

s 9(2)(a)

www.impactlab.co.nz



From: s 9(2)(a)

Sent: Tuesday, March 12, 2024 6:27 PM

To: s 9(2)(a) [gmail.com](mailto:s 9(2)(a)@gmail.com)

Cc: Shannon.williams@kanoa.govt.nz

Subject: RE: Jobs for Nature / ImpactLab Engagement Letter for Puhake Taku Kapu Puhake Taku Wai Project

Kia ora s 9(2)(a)

It's lovely to e-meet you. Please find attached our Engagement Letter General Terms and Conditions for signing with ImpactLab before we undertake our GoodMeasure work that has been funded by Jobs for Nature, for your Puhake Taku Kapu Puhake Taku Wai Project.

Please have a read through the contract and don't hesitate to reach out if you have any queries or would like clarification on any clauses. We would appreciate having this signed off by the 29th March latest, as we are scheduled to start this work the week following and need this signed before work commences.

Our team are looking forward to working with you and your team on this project.

Ngā mihi,

s 9(2)(a)

Senior s 9(2)(a)

ImpactLab

s 9(2)(a)

www.impactlab.co.nz



From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Sent: Tuesday, 9 April 2024 7:36 am
To: s 9(2)(a) s 9(2)(a)
Cc: Shannon.williams@mbie.govt.nz; Isabelle Collins
Subject: RE: Jobs for Nature / ImpactLab Next Steps

MFE CYBER SECURITY WARNING

This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

Kia ora s 9(2)(a)

Thanks so much for signing and returning the Engagement Letter so we can get underway with your GoodMeasure for your Puhake Taku Kapu Puhake Taku Wai Project.

I'd like to introduce you to s 9(2)(a) who is a Project Lead at ImpactLab and will be working closely alongside you and your team throughout this journey. s 9(2)(a) will be in touch with you directly, within the next week to lock in a start date for this work.

I look forward to hearing how this goes!

Ngā mihi,

s 9(2)(a)
Senior s 9(2)(a)
ImpactLab
s 9(2)(a)
www.impactlab.co.nz



From: s 9(2)(a) <s 9(2)(a)@gmail.com>
Sent: Tuesday, April 9, 2024 7:27 AM
To: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Cc: Shannon.williams@mbie.govt.nz; Isabelle Collins <Isabelle.Collins@mfe.govt.nz>
Subject: Re: Jobs for Nature / ImpactLab Engagement Letter for Puhake Taku Kapu Puhake Taku Wai Project

s 9(2)(a)
Research & Advice
Te Whanau A Rakairoa, Te Aitanga a Mate, Ngati Hinekehu
Trustee - Hikurangi Takiwa Trust | He Oranga mo nga Uri Tuku Iho Trust
+64 s 9(2)(a)

On Fri, Mar 22, 2024 at 3:32 PM s 9(2)(a) <s 9(2)(a)@impactlab.co.nz> wrote:

Kia ora s 9(2)(a)

I hope you are well. I'm just reaching out regarding our Engagement Letter sent last week and wonder if you might have had an opportunity to take a look over this?

I'd be happy to set up an online call or answer any questions over an email or phone and can also explain more about this journey and what might be expected if that's helpful. It would be great if we could come to an arrangement of signing this document by the end of next week, as this work is scheduled to begin the week following.

I look forward to hearing from you.

Ngā mihi,

s 9(2)(a)

Senior s 9(2)(a)

ImpactLab

s 9(2)(a)

www.impactlab.co.nz



From: s 9(2)(a)

Sent: Tuesday, March 12, 2024 6:27 PM

To: s 9(2)(a) [gmail.com](mailto:s 9(2)(a)@gmail.com)

Cc: Shannon.williams@kanoa.govt.nz

Subject: RE: Jobs for Nature / ImpactLab Engagement Letter for Puhake Taku Kapu Puhake Taku Wai Project

Kia ora s 9(2)(a)

It's lovely to e-meet you. Please find attached our Engagement Letter General Terms and Conditions for signing with ImpactLab before we undertake our GoodMeasure work that has been funded by Jobs for Nature, for your Puhake Taku Kapu Puhake Taku Wai Project.

Please have a read through the contract and don't hesitate to reach out if you have any queries or would like clarification on any clauses. We would appreciate having this signed off by the 29th March latest, as we are scheduled to start this work the week following and need this signed before work commences.

Our team are looking forward to working with you and your team on this project.

Ngā mihi,

s 9(2)(a)

Senior s 9(2)(a)

ImpactLab

s 9(2)(a)

www.impactlab.co.nz



From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Sent: Wednesday, 10 April 2024 5:12 pm
To: Isabelle Collins
Cc: s 9(2)(a)
Subject: RE: ImpactLab - all four Project Contracts signed

MFE CYBER SECURITY WARNING

This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

Sounds great, thanks!

Ngā mihi,

s 9(2)(a)
Senior s 9(2)(a)
ImpactLab
s 9(2)(a)
www.impactlab.co.nz



From: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>
Sent: Wednesday, April 10, 2024 3:47 PM
To: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Cc: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Subject: Re: ImpactLab - all four Project Contracts signed

Hi s 9(2)(a)

Because this is an amendment that doesn't involve the main terms of the contract, our process is a formal exchange of emails which is attached to the contract file. I have started the sign-off process and will get it to you as soon as our Deputy Secretary has signed .

Best wishes

Isabelle

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Sent: Tuesday, 9 April 2024 16:35
To: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>
Cc: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Subject: RE: ImpactLab - all four Project Contracts signed

MFE CYBER SECURITY WARNING

This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

Thanks Isabelle, I look forward to hearing.

Ngā mihi,

s 9(2)(a)

Senior s 9(2)(a)

ImpactLab

s 9(2)(a)

www.impactlab.co.nz



From: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>
Sent: Tuesday, April 9, 2024 9:28 AM
To: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Cc: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Subject: Re: ImpactLab - all four Project Contracts signed

Fabulous news - champagne all round. Thanks for your patience.

Now we've got things finalised, it was on my list to adjust the paperwork. I need to sort out the easiest way to do this with our admin people. I'll let you know asap.

Best wishes

Isabelle

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Sent: Tuesday, 9 April 2024 07:55
To: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>
Cc: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Subject: ImpactLab - all four Project Contracts signed

MFE CYBER SECURITY WARNING

This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

Kia ora Isabelle,

Hope you are well. Good news, all four projects have now signed and are ready to start their GoodMeasure journey with us. I have made introductions for each project to s 9(2)(a) directly, who will be our Project Lead for this work, s 9(2)(a) will reach out to them very soon.

As you know, there was a change to one project being 'Bay Conservation Cadets project' in place of 'Hokonui Hills Restoration Project'. It would probably be best to sign a variation contract to reflect the four projects for this work accurately. Is this something you are able to manage from your end, or how would you like to reflect this change?

Ngā mihi,

s 9(2)(a)

Senior s 9(2)(a)

ImpactLab

s 9(2)(a)

www.impactlab.co.nz



■

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Sent: Friday, 12 April 2024 2:17 pm
To: Freya Millward
Cc: Accounts; Accounts Payable; Isabelle Collins; Kate Johnston
Subject: Re: Remittance for MfE
Attachments: Departmental_Deposit_Slip_-_Ministry_for_the_Environment.pdf

MFE CYBER SECURITY WARNING

This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

Thanks Freya for looking into this promptly and to Amanda in our accounts team who picked this up at our end!

Amanda, can I please leave this with you to complete this form and arrange a reimbursement.

Thanks so much.

Ngā mihi,

s 9(2)(a)
Senior s 9(2)(a)
ImpactLab
s 9(2)(a)
www.impactlab.co.nz



From: Freya Millward <Freya.Millward@mfe.govt.nz>
Sent: Friday, April 12, 2024 2:10 PM
To: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Cc: Accounts <accounts@impactlab.co.nz>; Accounts Payable <Accounts.Payable@mfe.govt.nz>; Isabelle Collins <Isabelle.Collins@mfe.govt.nz>
Subject: RE: Remittance

Kia ora s 9(2)(a)

Thank you for bringing this to our attention.

I have spoken with our accounts team, and they have confirmed that unfortunately this was a mis-payment which should have been sent to another contractor due to a mix-up on our end.

I have attached a bank deposit slip so you can refund the money back to MfE. Massive apologies for the inconvenience this has caused and thank you again for flagging it with us.

I have included on cc here, Cheryl from our accounts team, who can assist if you have any issues.

Ngā mihi

Freya Millward
Programme Coordinator
Jobs for Nature Secretariat

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Sent: Friday, April 12, 2024 10:23 AM
To: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>; Freya Millward <Freya.Millward@mfe.govt.nz>;
finance@info.mfe.govt.nz
Cc: Accounts <accounts@impactlab.co.nz>
Subject: Re: Remittance

MFE CYBER SECURITY WARNING

This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

Good morning Isabelle and Freya,

Many thanks for the payment and sending through the remittance. Just a question regarding the second payment INV-10515. Can you please confirm what this was for as we don't seem to have this invoice in our system?

Thanks so much.

Ngā mihi,

s 9(2)(a)
Senior s 9(2)(a)
ImpactLab
s 9(2)(a)
www.impactlab.co.nz

-----Original Message-----

From: finance@info.mfe.govt.nz <finance@info.mfe.govt.nz>
Sent: Thursday, April 11, 2024 4:21 PM
To: Info <info@impactlab.co.nz>
Subject: Remittance

[You don't often get email from finance@info.mfe.govt.nz. Learn why this is important at <https://aka.ms/LearnAboutSenderIdentification>]

Attached is your Remittance Advice

■

DATE _____

AMOUNT _____

PROCEEDS OF CHEQUES ETC. MAY NOT BE AVAILABLE UNTIL CLEARED

DEPOSITED FOR CREDIT OF _____

ELLER _____



Westpac
NEW ZEALAND GOVERNMENT BRANCH
WELLINGTON

GOVERNMENT

IF MORE THAN THREE CHEQUES RECORD DETAILS ON REVERSE

CHEQUE ISSUED BY

BANK

BRANCH

DATE

NOTES \$

COINS \$

CHEQUES \$
AS PER BACK

PAID IN BY: (PLEASE PRINT NAME)

PROCEEDS OF CHEQUES ETC. MAY
NOT BE AVAILABLE UNTIL CLEARED

SUB TOTAL \$

LESS CHARGES \$

FOR CREDIT OF

MINISTRY FOR THE ENVIRONMENT

TOTAL \$

deposit

⑈030049⑈0003202⑈0000⑈

From: s 9(2)(a)
To: Ilana Miller
Cc: Isabelle Collins; J4N Secretariat; s 9(2)(a)
Subject: RE: [COMMERCIAL]ImpactLab amendment contract #26844
Date: 17 April 2024 21:11:38
Attachments: image001.png
image002.png

MFE CYBER SECURITY WARNING

This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

Kia ora Ilana,

Many thanks for sending this contract change through. This email is confirming acceptance of this variation.

Ngā mihi,

s 9(2)(a)

Senior s 9(2)(a)

ImpactLab

s 9(2)(a)

www.impactlab.co.nz



From: Freya Millward <Freya.Millward@mfe.govt.nz> **On Behalf Of** Ilana Miller

Sent: Wednesday, April 17, 2024 2:06 PM

To: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>

Cc: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>; J4N Secretariat
<J4NSecretariat@mfe.govt.nz>; Ilana Miller <Ilana.Miller@mfe.govt.nz>

Subject: [COMMERCIAL]ImpactLab amendment contract #26844

You don't often get email from ilana.miller@mfe.govt.nz. [Learn why this is important](#)

Dear s 9(2)(a)

As discussed with you on 5 April 2024, we have agreed to amend the list of projects for contract number 26844 - Social Impact Assessment of the Jobs for Nature programme.

This email is the written contractual record of that agreement and is variation number one. Please reply to this email with your acceptance of the variation.

Contract #26844 is varied as follows:

Remove the reference on page four of the contract to "Land Information New Zealand - Hokonui Hills Restoration Project" and insert "Ministry for the Environment - Bay Conservation Cadets Tauria Mahi".

This is the only change required. There is no impact on budget or timing.

Ngā mihi

Ilana Miller (She / Her)

Programme Director | Ringatohu Hōtaka

Jobs for Nature Secretariat

Mobile: s 9(2)(a) | Email: Ilana.Miller@mfe.govt.nz | www.jobsfornature.govt.nz

Ministry staff work flexibly by default. For me this means my normal days of work are Monday to Thursday.

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Sent: Tuesday, 21 May 2024 2:53 pm
To: Isabelle Collins
Cc: Demi Kirkpatrick
Subject: Re: Scheduling monthly checkin on GoodMeasures for Jobs for Nature


MFE CYBER SECURITY WARNING

This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

Thanks, Isabelle

10am it is! I will send through the first batch of meeting invitations.

Best,

s 9(2)(a)
(a)
i)
Project Lead
s 9(2)(a)


From: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>
Date: Tuesday, 21 May 2024 at 1:03 PM
To: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Cc: Demi Kirkpatrick <Demi.Kirkpatrick@mfe.govt.nz>
Subject: Re: Scheduling monthly checkin on GoodMeasures for Jobs for Nature

Either would work for us, with a minor preference for 10am.

Thanks

Isabelle

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>
Sent: Monday, 20 May 2024 13:04
To: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>
Cc: Demi Kirkpatrick <Demi.Kirkpatrick@mfe.govt.nz>
Subject: Re: Scheduling monthly checkin on GoodMeasures for Jobs for Nature

MFE CYBER SECURITY WARNING

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Hi Isabelle

Apologies for the delay, thank you for your response.

A monthly check-in sounds like a good idea. I'm thinking of the last Tuesday of each month, at either 10am or 1pm – would that work for you?

If so, I'll send through some meeting invitations. Otherwise, feel free to propose an alternative time.

Best,

s 9(2)
(a)

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Project Lead

s 9(2)(a)

 ImpactLab

From: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>

Date: Monday, 6 May 2024 at 11:42 AM

To: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>

Cc: SJ Lee <SJ@impactlab.co.nz>, Demi Kirkpatrick <Demi.Kirkpatrick@mfe.govt.nz>

Subject: Re: Update on GoodMeasures for Jobs for Nature

Hi s 9(2)(a)

That sounds fine to me. For our other contracts we have a fortnightly quick catchup meeting just to check in on progress/issues. I think it would be useful also to do this, although maybe monthly would be enough.

Would that suit you?

Best wishes

Isabelle

From: s 9(2)(a) <s 9(2)(a)@impactlab.co.nz>

Sent: Tuesday, 30 April 2024 17:05

To: Isabelle Collins <Isabelle.Collins@mfe.govt.nz>

Cc: SJ Lee <SJ@impactlab.co.nz>

Subject: Update on GoodMeasures for Jobs for Nature

MFE CYBER SECURITY WARNING

This email originated from outside our organisation. Please take extra care when clicking on any links or opening any attachments.

Kia ora Isabelle

I hope all is well in your world!

I wanted to provide you with an update on our approach to the GoodMeasures for the four J4N projects.

Our updated plan

ImpactLab is currently testing a range of improvements to reduce the duration of each GoodMeasure, and we're keen to take advantage of these improvements for the J4N GoodMeasures. Therefore, our updated plan is that:

- two of the projects to start the GoodMeasure process in June (with both completed in mid-July); and
- the remaining two projects to start the GoodMeasure process in mid-July (with both completed at the end of August).

The aim is that, by delaying and staggering the start dates (including ImpactLab clearing our decks of other projects prior to starting), we will be able to complete each of these GoodMeasures within a much shorter timeframe.

Before I communicate this plan to the project teams, I wanted to check if you have any questions or concerns.

I will be on leave from tomorrow until next Wednesday but I'd be very happy to catchup with you when I'm back. Otherwise, please feel free to speak with our Project Manager, SJ, who is familiar with this phase of work for J4N.

Best,

s 9(2)
(a)

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Project Lead

s 9(2)(a)

 ImpactLab