



Some out of scope information has also been excluded or redacted in the documents being released to you.

In terms of section 9(1) of the Act, I am satisfied that, in the circumstances, the withholding of this information is not outweighed by other considerations that render it desirable to make the information available in the public interest.

The attached table lists the documents and notes any OIA provisions that have been applied.

Although registrations of interest (ROI) have now closed for the Commissioner roles, there is information available about the establishment process on the Ministry for the Environment's website here: <https://www.mfe.govt.nz/climate-change/climate-change-and-government/establishing-climate-change-commission>. This content will be periodically updated as appropriate.

It is critical that the Climate Change Commission establishment follows a robust process that supports the recruitment of high calibre candidates, and we look forward to seeing the Commission up and running as a formal entity as soon as practicable after the enactment of the Climate Change Response (Zero Carbon) Amendment Bill.

You have the right to seek an investigation and review by the Office of the Ombudsman of our decision to withhold information relating to this request, in accordance with section 28(3) of the Act. The relevant details can be found on their website at: [www.ombudsman.parliament.nz](http://www.ombudsman.parliament.nz).

Please note that due to the public interest in our work the Ministry for the Environment publishes responses to requests for official information on our website on our [OIA responses page](#) shortly after the response has been sent.

If you have any queries about this, please feel free to contact our Executive Relations team.

Yours sincerely,



Janine Smith  
Director, Climate Change

### List of documents

Document no.	Document date	Content	Decisions	OIA sections applied
1	9 November 2017	Briefing 17-B-03965: The 100 Day Plan for Climate Change	Released in part	s18(d) -:Appendix 1: Cabinet paper is available online: <a href="https://www.mfe.govt.nz/more/briefings-cabinet-papers-and-related-material-search/cabinet-papers/climate-change/100-day-plan">https://www.mfe.govt.nz/more/briefings-cabinet-papers-and-related-material-search/cabinet-papers/climate-change/100-day-plan</a> s9(2)(a)
2	21 November 2017	Briefing 17-B-04012: Meeting with Hon David Parker about draft Cabinet paper 100 Day Plan for Climate Change	Released in part	s18(d) - Final Cabinet paper available online as per link above
3	27 November 2017	Briefing and talking points 17-B-04028: Meetings with Jacinda Adern & Damien O-Connor about draft Cabinet paper	Released in full	N/A
4	30 November 2017	Briefing 17-B-03999: Advice on establishing an independent Climate Commission	Released in part	s9(2)(a)
5	9 March 2018	Briefing 18-B-04367: Climate Commission Budget Bid Details	Released in part	s9(2)(a) s9(2)(f)(iv)
6	21 March 2018	Briefing 18-B-04418: Talking points for Climate Budget Bids	Released in part	s9(2)(a) s9(2)(g)(i) s9(2)(f)(iv)
7	29 March 2018	Briefing 18-B-04447: Climate Change Commission - Options for Consultation	Released in part	s9(2)(f)(iv)

8	17 August 2018	Briefing 18-B-04834: Zero Carbon Bill – early draft of the Cabinet paper and RIS	Released in part	<p>s9(2)(a)</p> <p>s9(2)(f)(iv)</p> <p>s18(d) – Appendix 1 – Zero Carbon Bill Regulatory Impact Statement, publicly available at: <a href="https://www.mfe.govt.nz/climate-change/zero-carbon-amendment-bill">https://www.mfe.govt.nz/climate-change/zero-carbon-amendment-bill</a></p> <p>Appendix 2 – Zero Carbon Bill Cabinet paper, publicly available at: <a href="https://www.mfe.govt.nz/climate-change/zero-carbon-amendment-bill">https://www.mfe.govt.nz/climate-change/zero-carbon-amendment-bill</a></p>
9	31 August 2018	Briefing 18-B-04858: Zero Carbon Bill: Revised draft Cabinet paper for ministerial consultation (including Appendices 1 and 2)	Released in part	<p>s9(2)(a)</p> <p>s18(d) – Zero Carbon Bill Cabinet paper, publicly available at: <a href="https://www.mfe.govt.nz/climate-change/zero-carbon-amendment-bill">https://www.mfe.govt.nz/climate-change/zero-carbon-amendment-bill</a></p> <p>Appendix 3: Summary of submissions publicly available at: <a href="https://www.mfe.govt.nz/publications/climate-change/zero-carbon-bill-consultation-summary-of-submissions">https://www.mfe.govt.nz/publications/climate-change/zero-carbon-bill-consultation-summary-of-submissions</a></p>
10	7 September 2018	Briefing 2018-B-04886: Update on Zero Carbon Bill timeframe options	Released in part	<p>s9(2)(a)</p> <p>s9(2)(f)(iv)</p> <p>s18(d) – Appendix 3: Summary of submissions publicly available at: <a href="https://www.mfe.govt.nz/publications/climate-change/zero-carbon-bill-consultation-summary-of-submissions">https://www.mfe.govt.nz/publications/climate-change/zero-carbon-bill-consultation-summary-of-submissions</a></p>
11	24 September 2018	Briefing 18-B-04914: Climate Change Commission appointments process: further consideration of options	Released in part	s9(2)(a)
12	1 October 2018	Briefing 18-B-04980: Response to request for information: Proposed Climate Change Commission	Released in part	s9(2)(f)(iv)
13	October 2018	Memo: Suggestions for Commissioner role requirements	Released in full	N/A

14	30 October 2018	Briefing 18-B-05072: Climate Change Commission - expertise considerations	Released in full	N/A
15	19 December 2018	Minute of Decision: ENV-18-MIN-0053	Declined	s18(d) - Information publicly available. Cabinet Minute can be accessed online at: <a href="https://www.mfe.govt.nz/node/25200">https://www.mfe.govt.nz/node/25200</a>
16	7 Feb 2019	Briefing 19-B-05243: Establishing the Climate Change Commission	Released in part	s9(2)(f)(iv)
17	30 May 2019	Briefing 2019-B-05378: Climate Change Commission - Recruitment options, role description, advertising and appointment processes	Released in part	s9(2)(f)(iv) s9(2)(g)(i) Out of scope. Position descriptions available here: <a href="https://www.mfe.govt.nz/climate-change/climate-change-and-government/establishing-climate-change-commission">https://www.mfe.govt.nz/climate-change/climate-change-and-government/establishing-climate-change-commission</a>
18	7 June 2019	Slides: Earlier version – timelines for recruitment	Withheld in full	s9(2)(f)(iv)
19	11 June 2019	Slides: Timelines for recruitment with two options for Select Committee timing	Withheld in full	s9(2)(f)(iv)
20	11 June 2019	Slides: Timelines including Nominating Committee and two-tranche recruitment options	Withheld in full	s9(2)(f)(iv)
21	13 June 2019	Letter: Nominating Committee expectations	Withheld in full	s9(2)(f)(iv)

22	13 June 2019	Briefing 2019-B-05687: Establishing the Climate Change Commission Revised Recruitment Approach	Released in part	s9(2)(a) s9(2)(f)(iv) Out of scope
23	13 June 2019	MBIE guidance document: National Science Challenges: mid-way review panel guidelines	Declined	s18(d) - Information publicly available here: <a href="https://www.mbie.govt.nz/science-and-technology/science-and-innovation/funding-information-and-opportunities/investment-funds/national-science-challenges/key-documents/">https://www.mbie.govt.nz/science-and-technology/science-and-innovation/funding-information-and-opportunities/investment-funds/national-science-challenges/key-documents/</a>
24	13 June 2019	MBIE guidance document: National Science Challenges: terms of reference for mid-way review	Declined	s18(d) - Information publicly available here; <a href="https://www.mbie.govt.nz/science-and-technology/science-and-innovation/funding-information-and-opportunities/investment-funds/national-science-challenges/key-documents/">https://www.mbie.govt.nz/science-and-technology/science-and-innovation/funding-information-and-opportunities/investment-funds/national-science-challenges/key-documents/</a>
25	18 June 2019	Slide pack: title withheld	Withheld in full	s9(2)(f)(iv)
26	20 June 2019	Slides: Options for Nominating Committee	Withheld in full	s9(2)(f)(iv)
27	20 June 2019	Memo: Procurement of recruitment partner for establishing the Climate Change Commission	Withheld in full	s9(2)(f)(iv) s9(2)(ba)(i)
28	20 June 2019	Briefing 2019-B-05718: Establishing the Commission - final recruitment plan	Released in part	s9(2)(a) s9(2)(f)(iv)
29	21 June 2019	Memo: Draft iwi/Māori engagement plan	Withheld in full	s9(2)(f)(iv)
30	21 June 2019	Excerpts from Memo: Registration of Interest (ROI) for Climate Change Commission recruitment	Released in part	s9(2)(f)(iv) s9(2)(g)(i)

31	26 June 2019	Briefing 2019-B-05735: Establishing the Commission – Confirming recruitment start date	Withheld in full	s9(2)(f)(iv)
32	28 June 2019	Memo: MfE evaluation process on shortlisted Commissioners for advice to Minister	Withheld in full	s9(2)(f)(iv)
33	3 July 2019	Spreadsheet: Skills and experience consolidation audit	Withheld in full	s9(2)(f)(iv)
34	3 July 2019	Slideshow – meeting with Minister's office	Withheld in full	s9(2)(f)(iv)
35	4 July 2019	Briefing 2019-B-05764: Establishing the Commission - Launch of the Registration of Interest	Withheld in full	s9(2)(f)(iv)
36	8 July 2019	Memo: Title withheld	Withheld in full	s9(2)(f)(iv)
37	10 July 2019	Minister Shaw letter to stakeholders for registration of interest (ROI) for Commission roles	Release in full	N/A
38	11 July 2019	Memo: Updates on launch of the ROI for establishing the Commission	Withheld in full	s9(2)(f)(iv)
39	18 July 2019	Memo: Draft evaluation Matrix for Chair, Deputy, and Commissioner positions	Withheld in full	s9(2)(f)(iv)
40	18 July 2018	Briefing 2019-B-05806: Establishing the Commission - Evaluation Matrix for approval	Withheld in full	s9(2)(f)(iv)
41	29 July 2019	Briefing 2019-B-05829: Establishing the Commission - Commissioner candidates	Withheld in full	s9(2)(f)(iv)

Note: due to file size, please email [ministerials@mfe.govt.nz](mailto:ministerials@mfe.govt.nz) for copies of the documents released