

19-D-01366

07 AUG 2019

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Dear

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Thank you for your email of 3 July 2019 requesting the following under the Official Information Act 1982 (the Act):

1. Confirmation of the number of MFE officials that attended EAT Stockholm as part of 'Ministry for the Environment had an official delegation in Stockholm to find the best science available to inform the very tough decisions ahead for New Zealand' [Source: [https://www.nzherald.co.nz/nz/news/article.cfm?c\\_id=1&objectid=12245436](https://www.nzherald.co.nz/nz/news/article.cfm?c_id=1&objectid=12245436)].
2. The roles and responsibilities of those MFE officials that attended EAT Stockholm.
3. Copies of MFE's official delegation's itinerary for this visit. Please take this to include the Chief Executive Vicky Robertson's itinerary and that of her accompanying officials, including any meetings held by MFE officials.
4. Copies of any MFE Reports, Briefing Papers or communications between MFE and Ministers Hon David Parker, Hon Nanaia Mahuta, Hon Eugenie Sage relating to MFE's decision to send an official delegation to Stockholm for the 2 day EAT Stockholm conference.
5. The total cost of MFE's official delegation to Stockholm Sweden. Please take this to include the budget allocated to cover costs of travel, accommodation and other expenses incurred as a result of this trip.

The Ministry for the Environment has identified 11 documents in scope of parts 3 and 4 of your request, as listed in the attached table. There is no withheld information within these documents.

Regarding parts 1 and 2 of your request, these are the MfE officials that attended EAT Stockholm:

- Ms Vicky Robertson; Secretary for the Environment
- Ms Michelle Pawson; Principal Analyst, Office of the Chief Executive
- Dr Patrick Kavanagh; Science Lead, Environmental Reporting

The table below answers part 5 of your request. Spending on meals and incidentals was shared across the group, and the net spend, after accounting for funds returned (\$Kr600), was \$3232.99.

Note that document 9.1 contains an incorrect cost figure, as final invoices had not been received at the time that paper was prepared.

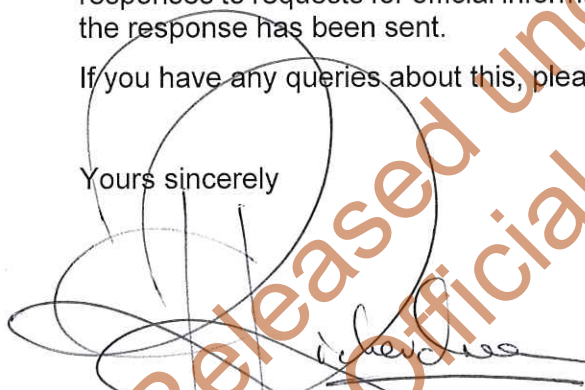
	Travel	Accommodation	Incidentals allowance	Total
<b>Ms Vikki Robertson</b>	\$7559.56	\$1814.45	\$1392.56	\$10766.57
<b>Ms Michelle Pawson</b>	\$7237.28	\$1532.39	\$1392.56	\$10,162.23
<b>Dr Patrick Kavanagh</b>	\$6900.67	\$1532.39	\$1392.56	\$9825.62
<b>Returned incidentals</b>			(\$944.69)	(\$944.69)
<b>Total</b>	<b>\$21,697.51</b>	<b>\$4879.23</b>	<b>\$3232.99</b>	<b>\$29,809.73</b>

Travel is a necessary part of the Ministry for the Environment's work. International environmental commitments often require overseas travel, as does being part of solutions to global environmental issues. However, as part of the Ministry's commitment to being a sustainable organisation, costs and emissions are being cut as much as possible. In late 2018 the Ministry performed an internal audit on travel policies. Changes have been in place since early 2019, and have included reducing our travel budget by \$400,000.

Please note that due to the public interest in our work the Ministry for the Environment publishes responses to requests for official information on our website on our [OIA responses page](#) shortly after the response has been sent.

If you have any queries about this, please feel free to contact our Executive Relations team.

Yours sincerely



**Claire Richardson**  
Deputy Secretary  
Organisational Performance

### List of documents

Document no.	Document date	Content	Decisions
1	6 March 19	Email invitation from EAT to PM and ministers attachment is doc 1.1	Release in full
1.1	6 March 19	Invitation to the EAT Stockholm Food Forum	Release in full
2	8 March 19	Forwarding email invitation from EAT to PM and ministers attachment is doc 1	Release in full
3	19 March 19	Email response from Hon Shaw office regarding EAT invitation	Release in full
4	27 March 19	Signed memo to Prime Minister Jacinda Arden, Hon David Parker and Hon James Shaw	Release in full
5	24 May 19	Travel itinerary for PK	Release in full
6	24 May 19	Travel itinerary for MP	Release in full
7	5 June 19	Final travel itinerary for VR	Release in full
8	6 June 19	Programme Stockholm June 2019	Release in full
9	19 June 19	Cover email info to Minister Parker on Stockholm trip attachment is doc 9.1	Release in full
9.1	19 June 19	Info to Minister Parker on Stockholm trip	Release in full