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19-D-00283

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Dear s 9(2)(a)

# Official Information Act request for expenditure on furniture and supplies

Thank you for your email of 19 February 2019 requesting the following under the Official Information Act 1982 (the Act):

-How much has the department spent in the last five years (broken down by year) on buying new furniture and office supplies for its offices around New Zealand?

Please provide any extra detail available on why the purchases were required i.e. office renovation or relocation.

-How much has the department spent on getting rid of furniture i.e. dump or storage fees, in the last five years (broken down by year).

The Ministry for the Environment has extracted the following information on expenditure for furniture, equipment, storage costs and dump fees for the last five calendar years.

#### **Furniture costs**

2018	2017	2016	2015	2014
\$14,538.65	\$277,014.00	\$13,379.93	\$86,482.70	\$17,625.02

#### Notes:

- 2014 expenditure included \$15,000 for desk replacements.
- 2015 expenditure included a large fit out for two floors including desk replacements.
- 2016 expenditure includes desk replacements.
- 2017 expenditure is elevated due to the Kaikoura earthquake in November 2016. Staff were
  relocated to alternative accommodation while strengthening work was done to Environment House.
  Staff moved back to the building end of 2017 and the Ministry took the opportunity to modernise
  the work space, including investing in new tables, lockers and desks.
- 2018 expenditure includes replacement desk and chairs.
- To purchase a single desk cost is approx. \$1000

## IT spend

Including computers, computer equipment, screens and other technology items. Note that this is funded from our IT budget, not furniture budget.

2018	K	2017	2016	2015	2014
\$ <b>236</b> ,083		\$206,622.35	\$716,026.61	\$99,632.29	\$41,771.18

### Notes:

- There was an increased spend in 2016 and 2017 for laptop purchases to take to our new premises following the evacuation of Environment House due to the Kaikoura earthquake.
- 2018 expenditure includes a large purchase of monitor arms for health and safety purposes.

### Storage

2014	2015	2016	2017	2018
\$22,389.57	\$13,616	\$8651	\$3120	\$95

### **Dump fees**

2014	2015	7	2016	2017	2018
N/A	N/A		N/A	\$2231	\$1319

#### Notes:

 2017 and 2018 expenditure on dump fees related to the clear out of Environment House and the new premises following the Kaikoura earthquake.

Please note that due to the public interest in our work, the Ministry for the Environment will publish responses to most of our requests for official information on our web site shortly after the response has been sent to you.

If you have any queries about this, please feel free to contact our Executive Relations team.

Yours sincerely

**Neil Hurley** 

Director, People and Culture