



Ministry for the  
**Environment**  
Manatū Mō Te Taiao

Ministry for Primary Industries  
Manatū Ahu Matua



**To:** Hon Todd McClay, Minister of Agriculture  
Hon Simon Watts, Minister of Climate Change  
**From:** Charlotte Denny, Director, Natural Resources Policy, Ministry for Primary Industries  
Hemi Smiler, General Manager, Climate Change Mitigation, Ministry for the Environment

## For approval: Methane Science and Target Review Terms of Reference

Date	Reference
24 June 2024	AM24-0616 BRF-4947

### Purpose

- On 19 June, Officials shared the final draft Terms of Reference (ToR) for the Methane Science and Target Review (the Review) to you and your Associate Ministers (Hon Nicola Willis, Associate Minister of Climate Change; Hon Andrew Hoggard, Associate Minister of Agriculture (Animal Welfare, Skills); and Hon Mark Patterson, Associate Minister of Agriculture) for your feedback and authorisation [ECO-24-MIN-0096 refers].
- The final ToR reflecting your feedback and approval is attached as **Appendix One** for your authorisation by 24 June.

### Next steps

- On Monday 24 June, Cabinet will consider your intention to appoint your nominated panellists to the Review [APH-24-MIN-0111 refers].
- Following Cabinet decisions and your approval of the final Terms of Reference, officials will contact the successful panellists to confirm their appointment. Officials have shared appointment letters with you to be sent from your offices to the final panellists following Cabinet consideration on Monday [see BRF-4951 - *Memo: For approval: Methane Science and Target Review Appointment Letters*].
- The Methane Science and Target Review Secretariat will send additional information to the panellists, including the final ToR. These processes will enable the Review to commence before 30 June 2024.

### Minister / Minister's Office

Seen / Referred

/ / 2024

## **Appendix One: Methane Science and Target Review – Terms of Reference**

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This appendix is refused under section 18(d) as the Terms of Reference are already publicly available.