



# Memo: For approval: Methane Science and Target Review Appointment Letters

**To:** Hon Simon Watts, Minister of Climate Change

**From:** Sarah Croxford, Acting Manager, Market Development, Ministry for the Environment

**Date:** 21 June 2024

<b>Date</b>	21 June 2024	<b>Reference</b>	MfE: BRF-4951
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<b>Decision required</b>	<b>Date decision required by</b>
YES <input checked="" type="checkbox"/> / NO <input type="checkbox"/>	24 June 2024

## Purpose

- This briefing provides you with the Panel Chair and members appointment letters for the Methane Science and Target Review, for your approval following Cabinet considerations on 24 June.

## Candidate Appointments

- On 18 June the APH Cabinet Committee endorsed your nominations for the Methane Science and Target Review Panel [APH-24-MIN-0111 refer].
- Letters of appointment have been drafted for your approval to the Methane Science and Target Review Panel Chair and members (see **Appendix One**).

## Next Steps

- On Monday 24 June, Cabinet will consider your intention to appoint your nominated panellists to the Methane Science and Target Review Panel.
- Background checks for the Panel Chair and members are ongoing and are unlikely to be completed before Cabinet consideration on Monday 24 June.
- Following Cabinet decisions and your approval of the final Terms of Reference, officials will contact the successful panellists to confirm their acceptance of the role, and the offer of remuneration.

6. Officials contacted unsuccessful candidates on 21 June to notify them of the outcome of your decisions after discussing this approach with your Office.

## **Recommendations**

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1. We recommend that you:

- a. Approve and sign the attached letters of appointment

**Yes | No**

- b. Forward the briefing to Hon Todd McClay, Minister of Agriculture

**Yes | No**

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**Hon Simon Watts, Minister of Climate Change**

**[Date]**

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**Sarah Croxford, Acting Manager Market Development**

**21 June 2024**

## **Appendix One: Letters of Appointment**

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9(2)(a)



9(2)(a)





