



Ministry for the Environment

Te Mana o Te Wai Fund

Open contestable funding round

Application Form

**[for office use only - unique Te Mana o Te Wai
 Reference Number]**

For office use only	
Te Mana o Te Wai (TMOTW) Fund application number	TMOTW-009
Applicant name	Te Aitanga A Hauiti Centre of Excellence Trust
Project name	Uawanui A Ruamatua - Healthy River - Healthy People
Total cost of project (exclusive of GST)	\$575,135
Amount requested from TMOTW Fund (exclusive of GST)	\$503,135

Before completing this application form

This application form is for project proposals to the Ministry for the Environment's Te Mana o Te Wai Fund – open contestable funding round. We strongly recommend that you read the Te Mana o Te Wai Fund Guide for Applicants before completing this form.

Please read the [Te Mana o Te Wai Fund Guide for Applicants](#) before completing this application form.

You must complete this application form electronically, and submit it by email. Applications that are not completed electronically and submitted by email will not be accepted.

Move between fields by using the mouse, or pressing the ↑ and ↓ keys on your keyboard. Use text only; do not enter images, tables or graphs into the form.

If you need help to complete the application form, refer to the Guide for Applicants in the first instance.

For any further information, email tmotw@mfe.govt.nz, or phone 0800 499 700.

All applications to open contestable Te Mana o Te Wai funding rounds must be completed using this application form.

When your application is completed

Completed application forms (including all supporting information) for the 2015 Te Mana o Te Wai funding round must be received by the Ministry for the Environment by **mid-day Thursday 30 April 2015**. We are unable to accept late applications. We are also unable to assess incomplete applications, so it is important you provide all the required information.

Email your completed application form and supporting documentation (as required) to tmotwapplication@mfe.govt.nz (with 'TMOTW application' and your organisation name in the subject line). Please note that we will only accept **one email per application** – your application and all supporting documents must be submitted in one email, additional emails will not be accepted.

Official Information and Privacy

Official Information Act 1982

Important: Information presented to the Minister for the Environment or the Ministry for the Environment is subject to disclosure under the Official Information Act 1982 (OIA). Certain information may be withheld in accordance with the grounds for withholding information under the OIA. Further information on the OIA is available at www.ombudsmen.parliament.nz.

Information held by the Minister and Ministry may have to be released under the OIA in response to a request from a member of the public (or any other body) for that information. If you wish to provide sensitive information to the Minister or Ministry which you do not want released, it is recommended you consult with the Ministry as to whether the information is necessary for the application, and whether there may be grounds in the OIA for withholding the information. For instance, if release of the information would disclose a trade secret, or be likely to unreasonably prejudice the commercial position of the person who supplied or who is the subject of the information, then there may be grounds to withhold the information (subject to any countervailing public interest in disclosing the information). The Ministry will endeavour to contact you to discuss an OIA request relating to your application if one is received, and what the implications of releasing your information are.

The grounds for withholding must always be balanced against consideration of public interest that may justify release. Although the Ministry does not give any guarantees as to whether information can be withheld under the OIA, it may be helpful to discuss OIA issues with the Ministry in advance, if information provided with an application is sensitive.

Privacy Act 1993

Important: The Ministry for the Environment (Environment House, 23 Kate Sheppard Place, Thorndon, Wellington) may collect, use, hold or disclose personal information for the purpose of assessing eligibility and suitability for Te Mana o Te Wai funding. Individuals have the right in accordance with the Privacy Act 1993 to request access to and correction of their personal information. While the provision of personal information is not mandatory, failure to provide requested information could lead to a delay in considering the application or a decline of the same.

Eligibility criteria

Applications to the Te Mana o Te Wai Fund must meet the eligibility criteria below.

Note: that meeting the eligibility criteria does not guarantee that your project will be funded.

Applicants must be able to answer 'yes' for each of the criteria below. If you cannot meet these criteria you are not eligible to apply to the Te Mana o Te Wai Fund.

If you have any queries regarding the eligibility criteria please, email tmotw@mfe.govt.nz, or phone 0800 499 700.

Self-assessment checklist

Does your project meet the following eligibility criteria?		Yes / No
1	This project is focused on activities to improve water quality of freshwater bodies (including lakes, rivers, streams, estuaries and lagoons) that are important to local iwi/hapū.	Yes
2	This project is focused on practical on the ground action to improve water quality.	Yes
3	This project demonstrates more than one of the following:	
	• support or enable iwi/hapū participation in freshwater management	Yes
	• involve local iwi/hapū in the governance structure or decision-making processes on fresh water	Yes
	• support iwi/hapū-led freshwater restoration projects	Yes
	• support iwi/hapū to engage in freshwater quality initiatives	Yes
	• develop iwi/hapū capacity and capability in relation to fresh water.	Yes
4	This project supports partnership and collaboration.	Yes
5	This project is for a discrete timeframe of up to two years. After this the project objectives will have been achieved.	Yes
6	The applicant is a legal entity.	Yes
7	This application is seeking \$200,000 or more from the Te Mana o Te Wai Fund. All amounts exclude GST.	Yes
8	The fund will not cover the entire cost of the project. This project has part funding from other sources.	Yes

What Te Mana o Te Wai funding does not cover

The following areas are not covered by Te Mana o Te Wai funding.

Area	What funding does not cover
Research	<ul style="list-style-type: none"> Academic costs or research to support the attainment of a qualification. Duplication of demonstration projects (for example, model organic farm) or pilot studies.
Other funding sources, including government agencies	<ul style="list-style-type: none"> Projects that more appropriately fall under other funding sources. Projects that are clearly the responsibility of other funding sources, (for example, government agencies). This includes project outputs to be used specifically for the development of central government policy. Statutory duties of local government (activities that councils are required to undertake by law, for example, local government planning or resource consent approval).
Retrospective costs	<ul style="list-style-type: none"> Retrospective or backdated costs (costs incurred before a deed of funding is signed).
Projects that are for financial profit	<ul style="list-style-type: none"> Venture capital or commercial development such as setting up (new) or developing (existing) business activities, marketing a new idea, or making a financial profit.
Business as usual operating costs	<ul style="list-style-type: none"> Costs relating to an organisation's 'normal' activities. This includes but is not limited to: <ul style="list-style-type: none"> buying materials and equipment that are a normal part of an organisation's responsibility for managing their property and day-to-day business the maintenance and running costs of vehicles (including warrant of fitness and registration) the purchase and/or maintenance of buildings.
Other	<ul style="list-style-type: none"> Attendance at conferences. Patents or copyright (products or outputs that will not be freely available for public use, for non-profit purposes). Compliance with planning regulations or any other legal compliance costs. Making/challenging a resource or building consent application. Alcohol, entertainment, gifts or social expenses. Costs associated with supporting a political party or movement, running a political campaign, or lobbying against the Government.

Assessment criteria

Projects are measured against assessment criteria. The panel reviews, scores and assesses applications that meet the Te Mana o Te Wai Fund eligibility criteria by determining the extent to which and how well the project demonstrates it meets the assessment criteria. Some projects may be recommended for funding without conditions (for example, recommendation is to fund the full amount requested from the Te Mana o Te Wai Fund with no restrictions). Some projects may be recommended for funding for less than the requested amount, and/or with specific conditions of funding attached.

Category	Assessment criteria
Opportunity/problem	<ul style="list-style-type: none"> • Is there a significant problem that needs to be addressed or an environmental opportunity that is being explored? • How does the project enable Māori to improve water quality of freshwater bodies (including lakes, rivers, streams, estuaries and lagoons) that are of importance to them? • Will the project assist iwi/hapū and the wider community to recognise the importance of fresh water in supporting a healthy ecosystem, including supporting human health? • Does the project clearly address the problem? • Will the project reduce harm caused to the environment?
Project benefits	<ul style="list-style-type: none"> • Does the application demonstrate that the solution (or specific actions) being proposed will improve freshwater quality/address the problem? • Does the project focus on protecting and restoring freshwater bodies of significance to Māori? • Does the project contribute towards restoring or enhancing cultural connection between iwi/hapū and their significant water bodies? • Will the project take an integrated approach – ki uta ki tai (from the mountains, to the sea)? • Does the project have wider economic and non-economic (including social and cultural) benefits? • Does the project support iwi/hapū to play an active part in improving the water quality of their local freshwater bodies? • Does the project enable iwi/hapū to actively participate in managing their local freshwater bodies? • Does the project have long-term benefits post-completion? • Can project outcomes be used to encourage others to become involved with community action activities for the environment or be transferable to others?
Project objectives and activities	<ul style="list-style-type: none"> • Does the application clearly describe the objectives of the project? • Does the project have a plan to meet its objectives? • Would successful completion of tasks and activities lead to achievement of the project's objectives? • Does each objective have SMART (specific, measurable, achievable, realistic and timely) key performance indicators (KPIs)? • Are the tasks logical and realistic?

Category	Assessment criteria
Monitoring and evaluation	<ul style="list-style-type: none"> • Does the application demonstrate how the effectiveness of the project will be monitored, evaluated and reported against the KPIs? • How well is progress towards the project benefits measured and reported? • Are the expected outcomes clearly described?
Capability and risk	<ul style="list-style-type: none"> • To what degree does the project partner and collaborate with other organisations/bodies? • Are the necessary partner organisations involved with the project, to ensure its success? • Can the project be completed in the two year funding timeframe or be financially self-sustaining after the two years? • Does the application clearly show the project has the necessary skills and experience to be successful? • Does the project manager have the necessary skills and experience to successfully manage and implement the project? • Does the project have adequate systems and checks in place to ensure spending is properly managed and recorded? • Is there an appropriate governance structure set up for this project? • Does project governance define the decision-making accountabilities? • Is project governance representative of project partners? • What risks are identified? How are they being mitigated or managed? • Is the project likely to succeed?
Financial information	<ul style="list-style-type: none"> • How much is required to fund the project? • Is there shared funding? Can the applicant, or other funding sources, contribute some of the total funding costs? • Do the project's estimated cash costs demonstrate value for money? • Does the funding amount sought from the Te Mana o Te Wai Fund appear reasonable? • If the funding is for an establishment phase, does the project have the ability to become self-sustaining?
Overall assessment	<ul style="list-style-type: none"> • Does the project fit with the purpose of the Te Mana o Te Wai Fund (to improve water quality)? • Does the project act as a catalyst to enhance and extend the uptake of good environmental practice? • Does the project demonstrate strong community involvement as indicated by the level of estimated in-kind contributions?

The assessment panel may also recommend not allocating the entire appropriation available in the Te Mana o Te Wai Fund through the round if there are not enough projects of sufficient quality.

SECTION ONE: Project Information

Please fill in this section last. The information for this section is informed by other parts of the application form.

1. Application summary

Project name	Uawanui A Ruamatua - Healthy River - Healthy People		
Applicant name	Te Aitanga A Hauiti Centre of Excellence Trust		
Project description <i>Provide a brief description of your project (maximum 40 words)</i>	This project strengthens Te Aitanga a Hauiti as Kaitiaki of the Uawa River at Tolaga Bay. It restores the Kaitawa Estuary and builds capability to manage and restore the Uawa River under an iwi and community-developed vision of healthy environment – healthy people.		
Project location <i>For example, Hawke's Bay, Auckland, Canterbury, Nationwide If your project is multi-regional, specify all regions</i>	Uawa Tolaga Bay, Tairawhiti		
Proposed duration of funding <i>One or two years</i>	Two years		
<i>The detail for Total project cost comes from Section 2. Please complete these questions once you project budget has been finalised.</i>			
Total project cost (exclusive of GST) <i>What is the cash cost of your project, including Te Mana o Te Wai Fund funding, external funding and your organisation's contribution (if applicable)? These figures DO NOT include in-kind contributions) Transfer these figures from Section 2 – Question 13: Total cost of project</i>	Total	Year 1	Year 2
	\$575,135	\$292,910	\$282,225
Te Mana o Te Wai Fund contribution (exclusive of GST) <i>How much funding are you requesting from the Te Mana o Te Wai Fund? Transfer these figures from Section 2 – Question 13 (C)</i>	Total	Year 1	Year 2
	\$503,135	\$233,410	\$269,725

2. Contact details for this application

Provide a primary contact and a secondary contact for this application. The Ministry may contact these people to ask information about this application.

Primary contact person	Peter Handford	Secondary contact person	Victor Walker
Phone <i>Landline and mobile</i>	9(2)(a) 9(2)(a)	Phone <i>Landline and mobile</i>	9(2)(a) 9(2)(a)
Email address	9(2)(a)	Email address	9(2)(a)
Physical address	14 Tilley Road, Paekakariki	Physical address	Tolaga Bay

3. Applicant details

Provide details of the organisation submitting this application.

See page 16 of the Guide for Applicants for information on how to complete this question.

Organisation name	Te Aitanga A Hauiti Centre of Excellenc Trust
Organisation type <i>Please click on the appropriate box</i>	<input type="checkbox"/> Community <input checked="" type="checkbox"/> Iwi/hapū <input type="checkbox"/> Business <input type="checkbox"/> Local council <input type="checkbox"/> School <input type="checkbox"/> Other <i>please specify</i>
Description of the organisation <i>Provide a brief description of the organisation applying for funding. Include its main activities and relevant environmental experience (maximum 80 words)</i>	This application is being made by the Uawanui Governance Group through the legal entity of the Te Aitanga-a-Hauiti Centre of Excellence Trust. The organisations involved in this bid have strong expertise and experience in local Iwi engagement, environmental management, water quality, biodiversity and community involvement.
Legal entity status <i>You will be required to</i>	<input type="checkbox"/> Incorporated society <input checked="" type="checkbox"/> Charitable trust <input type="checkbox"/> Limited partnership <input type="checkbox"/> Māori trust board

	<input type="checkbox"/> Limited liability or cooperative company <input type="checkbox"/> Other <i>please specify</i>
GST number	103-942-160
Physical address of the organisation	49 Cook Street, Tolaga Bay, 4077
Postal address <i>(if different)</i>	PO Box 108, Tolaga Bay 4046
Telephone	<div style="display: flex; justify-content: space-between;"> <div style="text-align: center;"> 9(2)(a) <i>Landline</i> </div> <div style="text-align: center;"> 9(2)(a) <i>Mobile phone</i> </div> </div>
Website address	NA

4. Details of the project

Tell us more about your project through the questions below.

See page 18 of the Guide for Applicants for information on how to complete this question.

<p>What is the opportunity or problem with the freshwater body/bodies that you plan to address with the project and what is the importance to local Māori? <i>(maximum 400 words)</i></p>	<p>OPPORTUNITY</p> <p>The Iwi, Te Aitanga a Hauiti, and community at Uawa Tolaga Bay have completed work to identify their long term vision for the Uawa Catchment of "He Manawa Whenua – He Oranga Tangata : Healthy Environment - Healthy People". This work is outlined in the Uawanui Project Booklet (http://www.allanwilsoncentre.ac.nz/massey/fms/AWC/documents/7030_AWC_TolagaBay_PictoralBooklet_LOWREZ.pdf). There is commitment and collaboration around this vision. Iwi, community and Maori incorporations are engaged in and committed to taking steps on estuary restoration and freshwater management. This provides opportunity for this important Te Mana o Te Wai project to progress rapidly.</p> <p>Resourcing to support important practical steps in areas such as weed control, fencing and planting will allow rapid and major progress under existing relationships and action plans to restore the estuary and complete key projects in the river and headwaters. This is critical opportunity to restore and maintain the health of these waterbodies to support human health.</p> <p>Support for training, information gathering and capacity building will ensure an Iwi and hapu that have the knowledge and skills to continue to manage and enhance freshwater in this area, and pass on their skills to others in Tairāwhiti and beyond.</p> <p>PROBLEM TO ADDRESS</p>
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	<p>The Uawa River is the cultural centre of Te Aitanga a Hauiti, but has been neglected over past decades – the estuary has deteriorated and problems of weed infestation, animal pests and increased sediment loads are now present. Poor water quality is present at some key sites used for drinking water and recreation. Riverbanks have become clogged with willow and other weeds – limiting people’s access. Spartina grass, an introduced weed, has spread across some important mudflat areas that provide food for wading birds and flounder. A whitebait fishery is present but there is no knowledge or management of spawning areas. Flood events can carry large volumes of woody debris (slash) causing local problems at the river mouth and beaches. High erosion rates mean major sediment yields in the river.</p> <p>Local knowledge of waterway and estuary health is limited. An Iwi that has this river and estuary at its centre needs to build its understanding of its condition, critical long term threats and the most effective ways of enhancing and maintaining its health.</p> <p>This all fits within an holistic framework of healthy environment - healthy people within the Uawanui Project. Freshwater is the life blood that connects from the upper catchment to a healthy estuary and mahinga kai.</p>
<p>What is the solution or action you are proposing? <i>(maximum 400 words)</i></p>	<p>The solution is to use existing collaboration and commitment by Iwi and the Uawa Tolaga Bay community to achieve major progress through direct on the ground action to improve freshwater quality and to build understanding and capability in freshwater management. This will allow the long term vision of Te Aitanga A Hauiti and the Uawa Tolaga Bay community of Healthy Environment – Healthy People to be achieved across their waterways. The specifics of this solution involve</p> <p>1) Rapid progress on the ground to improve water quality at key sites including:</p> <ul style="list-style-type: none"> • Fencing, weed control, planting and pest control around Kaitawa Estuary • Management of sediment and pathogens in the headwaters of Kaitawa Estuary through identification of priority sites, planting, and possible wetland and sediment traps. • Controlling spartina grass to avoid sediment build-up and loss of habitat in tidal riverflat areas • Identifying location of whitebait spawning areas in the tidal reaches of the Uawa River and protecting these areas with a combination of fencing and planting • Working with forestry companies through the forestry environmental focus group to enhance and apply demonstration slash and sediment management projects on harvest sites in the river headwaters. • Undertaking sustainable land management projects, including land retirement and erosion control planting, to reduce sedimentation from steep pastoral farming areas.

	<p>2) Increasing understanding and capability in freshwater management</p> <p>This will include:</p> <ul style="list-style-type: none"> • Working with the five active marae of Te Aitanga a Hauiti, to provide Marae based projects and training to increase knowledge and involvement. These Marae based projects will allow direct, local hands-on involvement of hapu and provide an ongoing reminder to people visiting the shared marae space of key water quality management activities. • Work with Tolaga Bay Area School (where the majority of students are Maori) to enhance understanding of the provision of healthy and clean water sources, supporting healthy people. This will build on early innovations such as an “Uawanui class”, who learn through working on practical restoration tasks. A riverbank track beside the school will be further developed to become an “outdoor class room” to learn about the river, the riverbank and their life. A recent major bioblitz (https://www.flickr.com/photos/129784386@N06/collections/72157651061851065/) in partnership with the school began building understanding of natural life in freshwater and the wider environment. There is the opportunity to further involve school students across multiple year levels in fully understanding the nature of their freshwater resources, threats they face and how to manage them. <p>Development of Iwi and hapu capability is further outlined below.</p>
<p>Are you aware of any other project of this type in your region or in New Zealand? <i>(maximum 100 words)</i></p>	<p>We are not aware of similar projects with the same level of Iwi and community-developed vision, and involvement of Iwi, maori incorporations, community, school and industry.</p> <p>Regionally there is work occurring on the Te Wherowhero estuary near Gisborne, and there is a catchment-based project in the Waiapu catchment. These projects are developing with other Iwi. Other projects occur around NZ that incorporate some level of input and action by Iwi and Hapu.</p> <p>An existing MfE, CEF funded project being undertaken by Gisborne District Council is examining identification and community based restoration of native fish spawning areas. Information from that project will be applied at Uawa.</p> <p>The Uawanui a Ruamatua project will learn from and share experience with other projects. There is a strong desire to develop model approaches that are valuable beyond Uawa/Tolaga Bay.</p>
<p>What are the environmental benefits of your project and how will you measure your progress towards them? <i>(maximum 150 words)</i></p>	<p>Environmental benefits of the project include</p> <ul style="list-style-type: none"> • Enhancing the values, water quality and health of the Kaitawa estuary. This is the only estuary on the East Coast, north of Gisborne, and has high environmental and biodiversity value. • Improved understanding and practical management of the Uawa freshwater ecosystem

	<ul style="list-style-type: none"> • Building iwi capability in water quality science, practical freshwater ecosystem restoration tasks (weed control, planting etc), sustainable land management practices, and water quality and ecosystem health monitoring. <p>Progress will be monitored by capturing baseline estuary condition, baseline summary of management of the Uawa River and surveying existing iwi knowledge and skills. Re assessment and reporting back against the baseline will be undertaken at least annually.</p>
<p>Explain how your project enables and/or helps develop capability of local iwi/hapū to be involved in improving the water quality of freshwater bodies.</p> <p><i>(maximum 150 words)</i></p>	<p>The project develops capability of iwi/hapu in the following ways:</p> <p>1) Freshwater Governance: assisted through project involvement and learning by the existing Uawanui Governance Group and the Hauri Incorporation Committee.</p> <p>2) Direct involvement and skill development including</p> <ul style="list-style-type: none"> • Iwi and hapu involvement in restoration project planning and work at the Kaitawa Estuary • Marae-based freshwater management demonstration projects including riverbank weed control, planting, wetland creation and riparian restoration of small streams – also incorporating rongoa, harakeke etc. • Establishment of community-based monitoring including a cockle count at Kaitawa Estuary, monitoring of wading bird species on the estuary and river, spotlight counts of fish etc. • Development of a group of local trainees (from hapu and community) who are skilled in practical aspects of weed identification and control, water quality monitoring, and other aspects of water resource management. <p>3) Teaching and education outreach</p> <ul style="list-style-type: none"> • Uawa freshwater resources teaching at Tolaga Bay Area School • Public seminars from science specialists on aspects of water quality, freshwater ecosystems • Field trips and discussions of steepland upper catchment management.

<p>What are the additional benefits (for example, economic, social or cultural) of your project and how will you measure your progress towards them?</p> <p><i>(maximum 60 words for each additional benefit and measure)</i></p>	<p>CULTURAL</p> <ul style="list-style-type: none"> • Strong re-connection and assertion of role of Te Aitanga a Hauiti as kaitiaka over these freshwater resources. This will make a strong contribution to wider cultural re-development of Te Aitanga a Hauiti. • Enhanced access to cultural resources such as harakeke and rongoa and to mahinga kai <p>Measured through survey of knowledge and level of access to cultural resources</p> <p>ECONOMIC</p> <ul style="list-style-type: none"> • Re investment in freshwater restoration activities locally, generating local income • Enhanced skills, qualifications of trainees toward potential improved earning • Protection and enhancement of water resources that are fundamental for earning from areas such as agriculture, tourism, possible future aquaculture • Ensuring ongoing local access to healthy mahinga kai to reduce household costs - Increased yield from wild food harvesting provides an economic benefit. <p>Measured through local payments for restoration activities, qualifications and skills obtained, health and availability of wild food sources, water quality values.</p> <p>SOCIAL</p> <ul style="list-style-type: none"> • Improved health, reduced risk from water borne pathogens • Ongoing collaboration between hapu, iwi and local community – building community togetherness and resilience • Enhanced local environment for recreational and cultural use, waka ama, fishing etc. • Enhanced understanding of natural resource management between Maori and Pakeha. Including use of a “Dual Heritage, Shared Future” approach. <p>Measured through survey of local knowledge and understanding, level of collaboration and social performance</p> <p>OTHER</p> <ul style="list-style-type: none"> • Business opportunities associated with aspects such as tourism • Ongoing development of community and business collaboration. • Community engagement with relevant science and research about
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	<p>their local water resources.</p> <ul style="list-style-type: none">• The estuary and Uawa river are closely linked to Cooks Cove - site of the first positive contact between Maori and Europeans in NZ. Restoration work will bring focus onto the concept of a dual heritage - shared future between Maori and Pakeha in freshwater resource management. The commemoration of 250 years since James Cook's arrival, to be held in 2019, will be able to show case the achievements at Uawa. <p>Measured through number of opportunities generated, community knowledge of water quality science.</p>
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5. Project objectives

Complete the table below. See page 20 of the Guide for Applicants for information on how to complete this question.

Objective <i>Between three and six concrete statements must be provided, which describe the tangible results your project is trying to achieve. Objectives must be achievable within the duration of the TMOTW Fund funding.</i>	Key performance indicators (KPIs) <i>Describe what your target is. What is the change you will see when the project is completed? KPIs must be SMART (Specific, Measurable, Achievable, and Realistic within the Timeframe of the project)</i>	Source of measure <i>Describe how you will measure your progress against the KPIs. What will be the evidence that the objective has been achieved?</i>	Expected outcome <i>Describe what the expected outcome is of this objective. How does this meet or contribute to the purpose of the fund/your project</i>	Baseline information <i>Describe the current situation, using the data you have available.</i>
Example <i>To plant an acre of native wetland in a specific region by the end of the two years of funding.</i>	<i>1000 native plants will be planted by project completion.</i>	<i>Survey of plants after 12 months will show that 80 per cent of the original number of plants continue to flourish, and that the wetland has been successfully established.</i>	<i>Improved water quality.</i>	<i>There are currently no native plants in the designated area.</i>
Kaitawa Estuary decline is halted and significant improvements in environmental quality are occurring. It is fenced with weed control, predator control and planting in place	At least 7 hectares of weeds controlled around estuary over project period. At least 10,000 plants around estuary over project period. Absence/reduction of Ecoli in spring water source Completion of sustainable land management plan for Titirangi	Survey and mapping areas where good level of weed control achieved Assessment of completion of planting and plant survival Testing of water quality in Titirangi springs Presence of farm plan document and understanding	Natural vegetation present around estuary Increased biodiversity Protected and enhanced flounder and cockle fishery Reduced risk of waterborne pathogens impacting on human health.	Weeds are present across major areas around the estuary covering approximately 10ha. Little native vegetation around the estuary Water from spring contains ecoli No sustainable land management plan for Titirangi

COMMERCIAL

	<p>Station</p> <p>At least 1000m of riparian and retirement fencing over project period in estuary and source waters area.</p>	<p>of it by farm management</p> <p>Assessment and mapping of fencing complete</p>		<p>Station</p> <p>Some tidal riparian areas adjacent to the estuary and a range of potential retirement areas are currently unfenced.</p>
<p>Riverbank and wetland weed control and planting projects established at marae and school</p>	<p>A water quality and planting project undertaken at each of the 5 active marae and Tolaga Bay Area School over project period. Projects involve hapu and students and plant at least 500 plants per site.</p>	<p>Restoration action plan in place for each site</p> <p>Planting and weed control assessed annually.</p> <p>Records kept of number of people involved.</p>	<p>Well established and thriving projects present</p> <p>Ongoing promotion and learning from projects in public space</p>	<p>Sites have large areas of weeds and no, or small and poorly maintained, areas of riverbank or other restoration planting.</p>
<p>Protect and enhance key whitebait spawning areas</p>	<p>Significant spawning areas are located, and protected through fencing or other means.</p>	<p>Number of spawning areas located</p> <p>Length of fencing undertaken</p> <p>Number of spawning areas in improving condition</p>	<p>Increased spawning success of whitebait species</p> <p>Improved whitebait fishery</p> <p>Enhanced understanding of whitebait fishery</p>	<p>Location of whitebait spawning areas unknown and no protection of spawning areas, with grazing on much of tidal riverbank.</p>
<p>Spartina grass control through lower river</p>	<p>Major areas of spartina grass controlled</p> <p>Spartina grass areas reduced to low level annual follow up control and surveillance</p> <p>Community aware of spartina grass, its significance and control.</p>	<p>Areas of spartina grass control are mapped</p> <p>Level of abundance of spartina assessed</p> <p>Community knowledge survey identifies if they are aware of spartina grass</p>	<p>Mudflat areas free from threat of expanding spartina grass growth</p> <p>Enhanced tidal habitat for important bird and fish species.</p>	<p>Little information on distribution and significance of spartina grass at Uawa Tolaga Bay.</p>

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<p>Woody debris and sediment management methods trialed and demonstrated in headwaters</p>	<p>Trial / demonstration areas of woody debris management are established</p> <p>Whole farm plans are completed for three properties.</p> <p>Five demonstration land stabilisation projects are undertaken.</p>	<p>Presence of plans and implementation of woody debris management trials</p> <p>Whole farm plan documents are present and are understood by farm landowners</p> <p>Assessment of completed land stabilisation projects</p>	<p>Reduced sediment loads in waterways</p> <p>Reduce slash release into lower river and beaches</p> <p>Wider knowledge of best practice approaches for woody debris management and sediment reduction.</p>	<p>Early identification of woody debris management issue, but no specific trial actions applied.</p> <p>Significant areas of untreated erosion present on hill country farms. Some farm landowners have significant room for improvement in sustainable land management practices.</p>
<p>Strong local governance and capability in the management of freshwater in place</p>	<p>Local team is present that is trained and experienced to undertake freshwater ecosystem management and monitoring tasks</p> <p>Iwi and community has wide understanding of water quality and water resource management</p> <p>Governance group or similar body has clear understanding of strategic plan in managing water resources and is guiding implementation of this strategy</p>	<p>Number of people trained in key weed control, pest control and monitoring tasks.</p> <p>Trainee qualifications</p> <p>Knowledge levels of community compared to baseline</p> <p>Understanding of governance group compared to baseline</p>	<p>Te Aitanga a Hauiti and local community are able to debate, understand and make collaborative decisions on freshwater management.</p> <p>Local people have skills to undertake freshwater ecosystem management and monitoring</p> <p>There is a self sustaining pool of local skills and experience</p>	<p>No skilled local team able to undertake and support restoration tasks</p> <p>Knowledge of existing water quality, freshwater management issues etc is highly variable, but generally at a low level.</p> <p>Lack of consistent understanding of freshwater resource issues makes governance input difficult.</p>

6. Project key tasks/activities

Complete the table below using bullet points. See page 21 of the Guide for Applicants for information on how to complete this question.

Project tasks/activities – Year 1

Project tasks/activities – Year 2 (if applicable)

List the main tasks/activities that are involved in your project in chronological order. The achievement of these tasks and activities will be a primary measure for evaluating the project's success. See the Guide for Applicants for examples.

- | | |
|---|--|
| <ul style="list-style-type: none"> • Project plan and communications plan in place • Baseline assessments, including estuary weeds, estuary sediment zones, cockle beds, spartina areas, knowledge levels etc • Planning meetings with each of key land community / stakeholder groups • Media, newsletter etc – implementation of communications plan • Estuary riparian fencing • Estuary weed control • Estuary planting • Estuary pest animal control • Titirangi Station sustainable land management plan, including headwaters of springs and part of catchment of estuary. • Spartina year one control on river and estuary • Confirm plans at each of marae and school | <ul style="list-style-type: none"> • Maintain and enhance governance and coordination • Ongoing local and regional communication under communications plan • Stakeholder meetings and communication • Titirangi Spring headwaters management – planting etc • Estuary riparian fencing, weed control and planting. • Training delivery for trainees and others • School weed control and planting • School water quality curriculum aspects year 2 • Two public seminars • Whitebait survey • Restoration of whitebait spawning habitat – likely to include fencing and planting. • Year 2 forestry slash and sediment works and monitoring / report |
|---|--|

- School weed control and planting
 - Marae based training around water quality and restoration, water management
 - Marae project works including weed control planting
 - Initial trainee group identified
 - School water quality curriculum aspects year 1
 - Training delivery for trainees and others
 - Two public seminars
 - Whitebait spawning area survey (May)
 - Identify and install year 1 slash and sediment trials
 - Working with pastoral farmers to develop sustainable land management plans, some support of retirement and erosion control planting
 - Community based monitoring of e.g. water quality, cockles, wading birds, fish. Protocols established and first measure undertaken (re-measure of baseline)
 -
- back.
- Working with pastoral farmers to develop sustainable land management plans and some support of retirement and erosion control planting
 - Community based monitoring of water and freshwater ecosystem health – year 2

7. Evaluation

Complete the table below using bullet points. See page 21 of the Guide for Applicants for information on how to complete this question.

How will you evaluate your project?

How will you know your project is successful? Describe how the effectiveness of your project will be monitored, evaluated and reported, based on the key performance indicators (KPIs) and key tasks/activities you provided in questions 5 and 6. (maximum 400 words)

Baseline measures will be collated at the start of the project and presented in a simple plain english report. This will form a key document to evaluate the project against.

Progress and success will be measured through:

- Successful delivery of project tasks / activities
- Assessment of KPIs showing significant achievement over the project period. Some key examples of this will include:
 - Changes in levels of knowledge and understanding of freshwater management, issues and restoration.
 - Operational achievements – e.g. number of plants established, areas of weed control etc
- Quantitative and qualitative assessment of changes in key variables against baseline assessment. This will include both baseline assessments at the start of the project, and assessment against current work on microbiological water quality being undertaken by Massey University.
- Interviews, comments, surveys from participants in training etc
- Total number of local people involved

8. Involvement from community and stakeholders

Provide the name and details of involvement of the organisations/individuals (excluding councils) providing support to your project. The Te Mana o Te Wai Fund provides funding to projects

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that support collaboration and partnerships, so projects that can demonstrate involvement from at least four organisations/individuals are preferred.

See page 22 of the Guide for Applicants for information on how to complete this question.

When you submit your application for funding YOU MUST PROVIDE A LETTER from each organisation/individual listed DETAILING THEIR INVOLVEMENT in your project (that is, governance, description of active participation in the project). A general letter of support for your project or your organisation will not be sufficient. Funders should not be included in this section as they are covered in Question 13 and 14. The letter(s) MUST relate to the project.

Name of organisation or individual	Type of organisation <i>(For example, community group, business group, university, iwi)</i>	Details of involvement or collaboration <i>(If they are also providing funding support, also include in Question 13)</i>
Tolaga Bay Area School	School	School involvement in capability building and school restoration project
Te Aitanga A Hauiti Centre of Excellence - Marae	Umbrella Iwi organisation of 5 Marae	Marae based restoration projects and training
Allan Wilson Centre	Research CORE	Science advice, support of science outreach
Massey University	University	Water quality advice and research
Department of Conservation Eastland Wood Council	Govt Dept Organisation of east coast forestry companies, including companies operating in Uawa Catchment	Support and advice associated with estuary restoration and whitebait spawning area restoration. Wider support to capability building. Companies will be involved in supporting trialing and demonstration of management of woody debris and sediment in forestry operations in headwaters.
Hauiti Incorporation	Maori land incorporation	Hauiti Inc own and manage the estuary and surrounding Titirangi Station. They will be the key partner responsible for estuary restoration works.

Te Whare Hauora o Te Aitanga a Hauiti	Iwi integrated health provider	The Hauora will support local capability building including Marae based training.
Uawanui Governance Group	Iwi and community project governance group	The Uawanui Governance Group will provide strategic oversight and governance of the project.

9. Council involvement (if applicable)

Provide the name and details of involvement of local, district and/or regional council(s) that are involved in your project.

See page 23 of the Guide for Applicants for information on how to complete this question.

When you submit your application for funding YOU MUST PROVIDE A LETTER from each council listed DETAILING THEIR INVOLVEMENT in your project (that is, governance, description of active participation in the project). A general letter of support for your project or organisation will not be sufficient.

Council	Contact person	Details of involvement
Gisborne District Council	Lois Easton	<p>Assistance with water quality information</p> <p>Biosecurity assistance with spartina weed control</p> <p>Staff input to and assistance with development of community based freshwater ecosystem monitoring systems and undertaking monitoring</p> <p>Technical input in relation to freshwater resource restoration and management.</p>

10. Risk management

A risk is something that may affect the completion and success of your project. It is good practice to identify all the concerns about your project at an early stage. You may identify issues that can be resolved before the project starts.

See page 23 of the Guide for Applicants for information on how to complete this question.

Complete the table below.

Potential risk	Level of risk	Impact on project	Consequence on project	Strategy to mitigate
<i>Identify the potential risk to your project (for example, project not completed on time, unpredictable events such as weather, lack of resource commitment, time and cost estimates too optimistic, unexpected budget cuts, stakeholders changing requirements after the project has started, risks to the industry or sector to which the organisation belongs).</i>	<i>Low, medium or high.</i>	<i>Describe the impact the risk would have on the project (for example, misunderstandings, duplication of work, incomplete work).</i>	<i>Minor, moderate or severe.</i>	<i>Describe the process you will use to minimise and manage the risk (for example, project manager monitors functional roles to ensure enough time is allocated to complete each task/activity and the project as a whole).</i>
Time and costs for some operations under estimated	medium	Planned level of work unable to be completed	minor	Monitor budgets quarterly and re allocate resources / budgets if necessary.
Difficulty in identifying and retaining local trainees	medium	Less trainees available to undertake future work than	minor	Carefully select potential trainees to reduce risk of not completing training.

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		planned		Have a large pool of potential trainees
Two years is insufficient time for changes in water quality measures to be detected	High	Some quantitative measures of improvement are unclear	Low	Focus on a range of assessments of operational achievements, improvements in community understanding and capability and enhancements to the freshwater ecosystem Target measures of localised issues as well - e.g. titirangi spring contamination.
Stakeholder management structure changes or budget changes	low	Stakeholders / partners do not provide full n kind or cash contributions	moderate	Maintain communication with stakeholders / partners to get early warning of any changes.
Spartina weed areas greater than expected	medium	Budgets not sufficient to control entire area	minor	Undertake early scoping of spartina areas to allow refining of budgets.
Difficulty in fully communicating and engaging across Iwi and community	low	Development of capability across community less than planned	moderate	Develop a communications plan and have clear responsibilities for communication via a range of pathways.

11. Project manager details

The project manager is the person responsible for managing major project tasks/activities, and is likely to be the person who liaises with the Ministry during the project if the application is invited to proceed to Stage II, and then during the course of the project if funding is awarded.

See page 24 of the Guide for Applicants for information on how to complete this question.

Complete the table below, if you have already nominated a project manager.

Name	Peter Handford	
Postal address	Groundtruth Ltd PO Box 52 Paekakariki	
Email address	9(2)(a)	
Telephone	9(2)(a) work	9(2)(a) mobile
Project responsibilities	Oversight, planning and technical support, interim project manager.	
Skills and experience (maximum 100 words)	Over 20 years experience across sustainable land and biodiversity management, forestry, community engagement and landscape scale restoration. Involved with Uawanui project development over the last 3 years. Has undertaken and been involved in a variety of publicly funded projects including projects under the previous sustainable management fund and the Fresh Start for Freshwater Fund.	
Has their availability been confirmed? <i>If yes, please attach a CV of the nominated project manager</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Estimated amount of time to be spent on project each week	Initial involvement is likely to be 1-2 days per week. Peter Handford is identified here as an interim project manager for initial Ministry contact and project set up. His role is likely to change to providing project oversight and support to a local project manager.	

12. Governance and management structure

See page 24 of the Guide for Applicants for information on how to complete this question.

Project governance <i>Include information about how your project will be governed, who</i>	UAWANUI GOVERNANCE GROUP This group is responsible for developing and monitoring the strategic
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<p><i>will be on the governance group, how iwi will be involved, how often the group will meet, how it will oversee the project and how iwi capability in governance will be increased. Also include details on how the governance group will monitor and manage any slippage on project progress. (maximum 300 words)</i></p>	<p>direction of the project. It will be responsible for approval of an annual work programme and budget, and a communications strategy for the project.</p> <p>The Governance Group was established in 2013 and includes both Te Aitanga a Hauiti and community representation. Composition will be reviewed to ensure it is representative of the wider community, - incorporations, forestry companies, and the technology transfer / support team.</p> <p>The Governance group will meet at least quarterly during the project, with more frequent meetings expected at key points for example during development of annual plans and budgets. An annual work programme will be developed for the governance group and will include a process of self-review..</p> <p>PARTNERSHIP PROJECT GROUPS</p> <p>Each of these groups will have responsibility for ensuring delivery of their projects within the overall budgets approved by the Governance group and will report to the Governance group quarterly. They will be responsible for budgets and records around their projects. The following partnership project groups will participate.</p> <ul style="list-style-type: none"> • Haiti incorporation committee: This committee and its environmental sub-group will be responsible for delivery of work related to the Estuary and Titirangi Station • Haiti Centre of excellence / Marae committees: Approval of and oversight of projects on each of the five active marae. • Tolaga Bay Area School: Responsibility for school curriculum-based activities and work on school riverbank site • Land and river group: This group will incorporate the forestry environmental focus group, farm landowner representatives and Iwi. It will be responsible for upper catchment work on woody debris and sediment management, riverbank projects (particularly restoration of whitebait spawning areas), and spartina grass control. • Tech transfer and support team: Responsible for practical project planning assistance with individual projects, science delivery, set up of community based monitoring, baseline information, support and training. This group will initially be comprised of Groundtruth, Massey University and Allan Wilson Centre investigators. It will transition to greater responsibility from Te Aitanga a Hauiti and community as their capacity increases. The Tech transfer and support team will provide support to all of the partnership project groups. <p>COORDINATION AND PROJECT MANAGEMENT</p> <p>Project management support will be provided from the tech transfer and support team. A local project coordinator will be appointed to coordinate on the ground people and projects.</p>
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<p>Managing funds</p> <p><i>Provide information about how you will manage the project funds if successful. Include information about how you will procure goods and services, approve payments, and monitor and address budget overspend.</i></p> <p><i>(maximum 250 words)</i></p>	<p>Partnership project groups will have approved annual budgets from the final approved funding. They will be responsible for managing work to meet these budgets and work programmes. Any significant changes from these budgets will need to be approved by the governance group.</p> <p>Where significant contract works such as contract spraying are undertaken, tenders will be sought from at least three potential suppliers</p> <p>Financial records of project transactions will be maintained and be audited as part of usual audit processes of the partner organisations, including overall responsibility by Hauiti Centre of Excellence.</p>
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SECTION TWO: Financial Information

Fill in this section after the project budget Question 15 has been finalised.

See page 25 of the Guide for Applicants for information on how to complete this section.

13. Funding information	Total	Year 1	Year 2
(A) Your organisation's cash contribution to the project	\$	\$235,810	\$
(B) External funding sources (confirmed or pending)	\$72,000	\$59,500	\$12,500
(C) TMOTW Fund contribution you are requesting	\$503,135	\$233,410	\$269,725
Total cost of project (A)+(B)+(C)	\$575,135	\$292,910	\$282,225

Once this section is completed transfer these figures from Question 13 to Section 1: Application summary.

14. External funding sources

List all external funding sources, excluding the cash contribution from your organisation. Please specify details of involvement of each funder. See page 26 of the Guide for Applicants for information on how to complete this question.

If your application is invited to proceed to Stage II, you MUST be able to provide proof that all funding sources have been confirmed.

Organisation name	Status of offer <i>Is the funding pending or confirmed?</i>	Date decision expected <i>For pending offers</i> Date funding expected <i>For confirmed offers</i>	Period of funding <i>Will the funding be used in year 1 or 2?</i>	Amount
Tolaga Bay Area School	Confirmed	December 2015	1&2	\$10,000
Massey University	Confirmed	December 2015	1&2	\$5,000
Te Whare Hauora o Te Aitanga a Hauiti	Pending	June 2015	1&2	\$10,000
Allan Wilson Centre	Confirmed	August 2015	1	\$47,000
				\$
				\$
Other external funding required for your project that is yet to be applied for (total)				\$
Total other external funding for your project (exclusive of GST)				\$72,000

<i>This figure MUST match the total for row (B) in the 'funding information' table above</i>	
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15. Project budget

Provide a breakdown of all the estimated project-related costs (expenditure) to the best of your knowledge, for each year of your project (as applicable). All costs must be exclusive of GST. Ensure that sufficient detail is provided in the first column (that is, a breakdown of how amounts were calculated).

See page 26 of the Guide for Applicants for information on how to complete this .

Personnel – estimated breakdown of cash costs <i>Wages, salaries, recruitment, training etc, including estimate of number of hours (for example, Joe Brown’s salary at \$25 per hour for 20 hours).</i>	Year 1	Year 2
GOVERNANCE GROUP Coordination Project coordinator. 1250 hrs / year @ \$40/hr	\$50,000	\$50,000
MARAE Marae Based Restoration Projects Marae / Centre of Excellence - Restoration work on waterways and wetlands on or adjacent to Marae: Work by restoration trainees on weed control, planting and plant maintenance across the 5 Marae. Year 1, 500 hrs @ \$25/hr. Year 2, 500 hrs @ \$25/hr	\$12,500	\$12,500
HAUITI INCORPORATION Staff time provided as in kind contribution. Larger operations undertaken under contract.	\$	\$
LAND & RIVER GROUP Staff time from GDC, landowners, forestry cos provided as In Kind. Some involvement of trainees where appropriate.	\$800	\$800

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Whitebait Spawning Area Restoration Work by restoration trainees on whitebait spawning areas. 32 hrs / yr @ \$ 25/hr		
TOLAGA BAY AREA SCHOOL Riverbank project Work by restoration trainees on school riverbank area including weed control, planting and plant maintenance. Year 1, 140 hrs @ \$25/hr. Year 2, 160 hrs @ \$25/hr Capability building	\$3500	\$4000
	\$	\$
	\$	\$
	\$	\$
Total estimated cash costs for personnel for each project year (exclusive of GST)	\$66,800	\$67,300

Administration – estimated breakdown of cash costs <i>Stationery, insurance, postage, phone calls, courier etc.</i>	Year 1	Year 2
Governance Group:	\$1500	\$1500
Coordination		

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Stationery and copying. Includes copying of maps, basic copying, stationery. \$1500/yr		
Marae - Centre of Excellence:	\$1000	\$1000
Marae Based Restoration Projects		
Communications, printing etc. \$1000/yr		
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
Total estimated cash costs for administration for each project year (exclusive of GST)	\$2500	\$2500

Consultants and contractors – estimated breakdown of cash costs		
<i>Environmental consultancies, Crown research institutes etc.</i>	Year 1	Year 2
Marae - Centre of Excellence:	\$7000	\$2000
Marae Based Restoration Projects		
Technical support by the Allan Wilson Centre (AWC), Groundtruth and others to planning and undertaking projects. Year 1, \$1000/Marae (\$5000 for total of 5 marae) for initial restoration project plans, \$2000 for assisting with planning		

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and oversight of weed control and planting by trainees and hapu. Year 2, \$2000 for technical assistance with weed control and planting operations. Cash cost in year one met by AWC.		
Governance Group: Technical support to planning and administration by Groundtruth and others. Assistance with coordinator job planning and engagement in year one. Assistance with work planning in year two. Cash cost in year one met by AWC	\$1500	\$1500
Hauti Incorporation: Estuary Restoration Year one baseline assessment and mapping of estuary ecosystem including weeds and control strategy (\$2000), sediment deposition (\$2000), cockle assessment and support to baseline cockle survey (\$2200). Estuary weed control: Year One - 7ha of initial tall shrub weed control @ \$750/ha (\$5,250), 5ha follow up weed control @ \$500/ha (\$2,500). Pre plant spot weed control and post plant releasing. Year one - total of \$0.70/plant for 10,500 plants (\$7,350). Year two - total of \$0.70/plant for 14,000 plants (\$9,800). Estuary weed control year two: 7ha of initial tall shrub weed control @ \$750/ha (\$5,250), 15ha follow up weed control @ \$500/ha (\$7,500). Estuary source waters management Titirangi Station Sustainable land management plan (\$8,000) Pre plant spot weed control and post plant releasing. Year one - total of \$0.70/plant for 1500 plants (\$1,050). Year two - total of \$0.70/plant for 3000 plants (\$2,100).	\$30,350	\$24,650
Land and River Group: Spartina Grass Control	\$14,110	\$12,325

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<p>Assessment and mapping of spartina areas including survey from river and short report plus follow up checks after control (year one \$4,100) - cash cost met by AWC. Year two follow up checks \$1200.</p> <p>Spray control of spartina areas. Year 1, 8 days @ \$600/day (\$4,800), Year 2, 6 days @ 600/day (\$3,600).</p> <p>Whitebait Spawning Area Restoration</p> <p>External consultant assisting with location of spawning areas and design of restoration. Year 1 \$2,000.</p> <p>Contract pre plant spot spray and releasing of small planting areas. Year 1 = 300 plants @ \$0.70 (\$210), Year 2 = 750 plants @ \$0.70 each (\$525).</p> <p>Upper Catchment sediment and woody debris management</p> <p>Identify priority areas, specific location and trial approaches for woody debris management. Plan trials. Year one \$1500/year. Year one cost met by AWC. Year two assessment and planning \$3,000</p> <p>Assistance with planning of on farm projects. Year 1 \$2,000, Year 2 \$2,500.</p>		
<p>School:</p> <p>Riverbank project</p> <p>Assistance with planning, plant selection etc. Year 1 \$800 (cash cost met by AWC)</p> <p>Technical assistance / advice to weed control and planting. Year 1, \$900 (cash cost met by AWC). Year 2, \$1100.</p> <p>Capability Building</p> <p>Development of simple in class resources for use with riverbank restoration project. Year 1 \$2000 (cash cost met by AWC), Year 2 \$1200.</p>	<p>\$3,700</p>	<p>\$2,300</p>
<p>Technology Transfer and Support</p>	<p>\$27,500</p>	<p>\$18,500</p>

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<p>Tech support to project works</p> <p>Baseline assessments / collation of existing water quality data, iwi and community knowledge levels, etc in year one (\$5,100). Cash cost met by AWC.</p> <p>Develop and undertake simple community based monitoring of e.g. shellfish, water quality. Year 1 \$3,500 (cash cost met by AWC). Year 2 \$5,000</p> <p>Prepare simple whole farm plans for demonstration farms. Two plans per year at \$4,000 per plan (\$8,000 per year).</p> <p>Initial sediment modeling from catchments using CLUES model (\$1000) Cash cost met by AWC.</p> <p>Occasional assistance to preparation of budgets and costing. Year 1 \$1000, Year 2 \$800</p> <p>Capability building</p> <p>Community training start up for community based water quality monitoring. Year 1 \$1000.</p> <p>Marae based training - provision of information and support, training material etc. Year 1 \$2,400 (cash cost met by AWC).</p> <p>Delivery of training for restoration trainees and others. Year 1 \$3,000. Year 2 \$2,200.</p> <p>Delivery of two public seminars per year. Year 1 \$2,500. Year 2 \$2,500.</p>		
	\$	\$
	\$	\$
Total estimated cash costs for consultants and contractors for each project year (exclusive of GST)	\$84,660	\$61,275

Venue and equipment – estimated breakdown of cash costs <i>Venue (hire or rent), equipment (rental or leasing) etc.</i>	Year 1	Year 2
	\$	\$
Marae - Centre of Excellence: Marae Based Capability Building Venue and equipment for marae based training around water quality and restoration. Year 1, \$2,500 to cover training events and catering. Trainees in restoration and water quality. Rental of venue at Marae and occasional equipment rental. \$1,500/year.	\$4,000	\$1,500
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
Total estimated cash costs for venue and equipment for each project year (exclusive of GST)	\$4,000	\$1,500

Travel and accommodation – estimated breakdown of cash costs		
<i>Only domestic travel and accommodation expenses incurred solely in relation to the project could be eligible for Te Mana o Te Wai Fund funding.</i>	Year 1	Year 2
Governance Group:	\$7,500	\$7,500
Coordination		
Mileage for coordinator. 10,000km/yr @ \$0.75/km		
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
Total estimated cash costs for travel and accommodation for each project year (exclusive of GST)	\$7,500	\$7,500

Promotion and dissemination of information – estimated breakdown of cash costs		
<i>Publication of brochures, advertising costs, seminars, workshops etc.</i>	Year 1	Year 2
Contribution to publications, seminars etc across all partnership project areas. \$5,000/yr	\$5000	\$5000

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	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
Total estimated cash costs for promotion and dissemination of information for each project year (exclusive of GST)	\$5000	\$5000

Financial, legal and information technology (IT) service expenses – estimated breakdown of cash costs		
<i>Financial, legal and IT service expenses incurred solely in relation to the project.</i>	Year 1	Year 2
Governance Group:	\$2,000	\$2,000
Additional audit and other financial support services		
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$

	\$	\$
	\$	\$
Total estimated cash costs for financial, legal and IT expenses for each project year (exclusive of GST)	\$2000	\$2000

Health and safety equipment and training – estimated breakdown of cash costs		
<i>Include personal protective equipment, other health and safety equipment, measures and training (practical and/or planning or theory based) for relevant staff.</i>	Year 1	Year 2
Governance Group:	\$4,500	\$4,500
Coordination		
Training for governance group and coordinator in health and safety responsibilities, \$1000 per year		
Confirmation and enhancement, where necessary of project health and safety management system. External technical support, \$1000 per year.		
Personal health and safety equipment for coordinator. Boots, hi vis etc (\$500 / year)		
Capacity Building		
Safety equipment for trainees. \$2000/annum. Note health and safety training incorporated in other training for trainees.		
	\$	\$
	\$	\$
	\$	\$

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	\$	\$
	\$	\$
	\$	\$
	\$	\$
Total estimated cash costs health and safety equipment and training for each project year (exclusive of GST)	\$4,500	\$4,500

Purchase of capital assets and other capital costs – estimated breakdown of cash costs	Year 1	Year 2
<i>Includes the cost of bringing the new asset to working order if necessary.</i>		
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
Total estimated cash costs for purchase of capital assets and other capital costs for each project year (exclusive of GST)	\$	\$

Other miscellaneous costs – estimated breakdown of cash costs <i>Specify the expenses in detail, excluding contingencies.</i>	Year 1	Year 2
	\$	\$
<p>Marae - Centre of Excellence:</p> <p>Marae Based Restoration Projects</p> <p>Plants & Planting: Year 1, 500 to each of 5 Marae. 2500 plants @ \$4 each including animal control, plants and planting (\$10,000). Year 2, 600 to each of 5 Marae. 3000 plants @ \$4 each including animal control, plants and planting (\$12,000).</p> <p>Weed control: Weed control by trainees, including equipment and chemical. Year 1, \$300 for each of 5 Marae (\$1500). Year 2, \$400 per Marae (\$2000)</p>	\$11,500	\$14,000
<p>Hauti Incorporation</p> <p>Estuary Restoration</p> <p>Estuary riparian and edge fencing. Year 1, 500m @ \$20/m (\$10,000). Year 2, 200m @ \$20/m (\$4000)</p> <p>Estuary plants and planting: Year 1, 10,500 plants @ \$4 each including animal control, plants and planting (\$42,000). Year 2, 14,000 plants @ \$4 each including animal control, plants and planting (\$56,000).</p> <p>Predator trap network: Provision of traps. Year 1, 25 traps @ \$70 each (\$1750). Year 2, 25 traps @ \$70 each (\$1750).</p> <p>Estuary source waters management</p> <p>Fencing for retirement of steep, regenerating areas and wetlands / riparian: Year 1, 600m @ \$20/m (\$12,000). Year 2, 400m @ \$20/m (\$8,000).</p> <p>Source waters plants and planting: Year 1, 1,500 plants @ \$4 each including animal control, plants and planting</p>	\$72,750	\$82,750

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<p>(\$6,000). Year 2, 3,000 plants @ \$4 each including animal control, plants and planting (\$12,000).</p> <p>Weed control in source waters area: Year 1 & 2 \$1000/yr for chemical and other materials.</p>		
<p>Land and River Group:</p> <p>Whitebait Spawning Area Restoration</p> <p>Fencing of spawning areas: Year 1, 300m @ \$20/m (\$6,000). Year 2, 300m @ \$20/m (\$6,000).</p> <p>Plants and planting in spawning areas: Year 1, 300 plants @ \$4 per plant including plants, animal control and planting (\$1,200). Year 2, 750 plants @ 4 each including plants, animal control and planting (\$3,000).</p> <p>Weed control: Spray and other materials \$500/yr</p> <p>Upper Catchment sediment and woody debris management</p> <p>Woody debris management: Materials and installation for trials \$6,000/yr.</p> <p>Support for on farm works for sustainable land management plant implementation. Grants given along side landowner spending. \$15,000/yr</p>	<p>\$28,700</p>	<p>\$30,500</p>
<p>School:</p> <p>Riverbank project</p> <p>Plants and planting: Year 1, 500 plants @ \$4 each including plants, animal control and planting (\$2,000). Year 2, 600 @ \$4 each including plants, animal control and planting (\$2,400).</p> <p>Weed control: Includes equipment and chemical. \$1000/yr. Control undertaken by trainees.</p> <p>Capability Building</p>	<p>\$3,000</p>	<p>\$3,400</p>

COMMERCIAL

	\$	\$
	\$	\$
	\$	\$
Total estimated other miscellaneous cash costs for each project year (exclusive of GST)	\$115,950	\$130,650

Totals	Year 1	Year 2
Total estimated cash costs per year (exclusive of GST)		
<i>Transfer to Total cost of project (A+B+C), Year 1 and Year 2 in Question 13. These figures are a sum of the year totals of each budget table.</i>	\$292,310	\$282,225
Total project budget (exclusive of GST)		\$575,135
<i>This is a sum of the totals in the row above. It must match the total figure provided in the 'Funding information' table (A+B+C)</i>		

16. Estimated in-kind contributions

See page 29 of the Guide for Applicants for information on how to complete this question.

	Description	Total dollar value of estimated in-kind contribution <i>Excluding GST</i>
<p>Professional services and goods</p> <p><i>Professional services are calculated using the actual hourly rate usually charged by the professional</i></p>	<p>Gisborne District Council staff support associated with monitoring, biosecurity etc. 80 hrs / year @ \$130/hr = 160x130= \$20,800</p> <p>Department of Conservation staff support in relation to estuary restoration, whitebait spawning area location and restoration etc. Assume 100 hrs / year @ \$75/hr = 200x75 = \$15,000.</p> <p>Tolaga Bay Area School staff involvement in education resource development / delivery, student volunteer involvement in project work. Half a full time senior teaching position per year = \$35,000 x 2 = \$70,000</p> <p>Hauiti and Mangaheia Incorporations: significant contributions of staff time and machinery / tractor / sprayer work. Cost yet to be assessed accurately, but assume 120hrs / year at \$75/hr = 240x75=\$18,000.</p> <p>Allan Wilson Centre: contribution from science investigators to advice, individual projects etc up to December 2015. 80hrs @ \$130/hr = \$10,400.</p> <p>Te Whare Hauora o Te Aitanga a Hauiti: Involvement of possibly 3/4 FTE or around \$40,000 per year = \$80,000 over 2 years</p> <p>Te Aitanga a Hauiti Centre of Excellence Trust: administrative support and financial record keeping, cost not yet fully assessed. Assume 100hrs / year @ \$75/hr = 200x75=\$15,000</p>	<p>\$229,200</p>

COMMERCIAL

Use/donation of equipment	Hauti Incorporation use of machinery for weed control etc. Assume 40 hrs per year @ \$140/hr = 80x140=\$11,200	\$11,200
Community volunteer time <i>Calculated at a rate of \$30 per hour</i> <i>Specify total number of volunteers hours</i>	Volunteer time is difficult to estimate - and the following are indications only Tolaga Bay Area School Students: 100 students at 2 four hour events per year = 1600 hrs over 2 year project Community and landowners: Very difficult to estimate but assume 50 individuals give 10 hrs each year = 500 hrs per year and 1000 over 2 year project	\$78,000
	Total estimated number of volunteer hours per project	2600 hours
Facilities provided	Tolaga Bay Area School: use of buildings and other facilities: Approximate value of \$10,000 per annum = \$20,000 over 2 years. Te Aitanga a Hauti Centre of Excellence Trust: use of buildings and office facilities: Approximate value of \$10,000 per annum = \$20,000 over 2 years	\$40,000
Other		\$
Total estimated in-kind contribution		\$358,400

SECTION THREE: Additional Information

17. Publicly-funded projects

In the past 5 years, have you received funding from the Ministry for the Environment (or other organisations)?

If yes, please complete the table below for each project you have received funding for.

See page 31 of the Guide for Applicants for information on how to complete this question.

Name of fund and organisation	Amount received	Details of project completed (maximum 200 words per project)
Te Puni Kokiri, Te Tairāwhiti	\$200,000	Whanau Integration Innovation and Engagement Fund. This is a current project.
Research Trust of Victoria University	\$17,000	Transit of Venus Commemoration
Te Runanga o Ngati Porou	\$16,500	Co Settlement Governance Entity
	\$	
	\$	
	\$	

18. Health and safety

Health and safety is of high importance. You must demonstrate how health and safety is managed throughout your project.

See page 31 of the Guide for Applicants for information on how to complete this question.

Does your organisation have a health and safety policy?	Yes
Has your organisation been issued with any notices under the Health and Safety in Employment Act?	No
Is there currently a health and safety plan for the project?	Not at present, but this will be developed prior to project start.
Who will be responsible for health and safety for the project?	This will be confirmed by the Governance Group prior to project start. An specific responsibility will be agreed. There will be specific reporting on

	health and safety to the Governance Group.
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19. Is there anything else we need to consider about your application?

This space is for you to provide any additional information your organisation considers important, but has not been covered in previous sections of this application form. You must include any known conflicts of interest (actual or potential) and any action taken to manage these conflicts. (Maximum 250 words)

See page 32 of the Guide for Applicants for information on how to complete this question.

This application supports the implementation of an initiative developed by Te Aitanga a Hauiti and the Uawa Tolaga Bay Community with the support of the Allan Wilson Centre. Major development of relationships and understanding has occurred through the process so far. A number of simple pictorial documents have been produced and other actions developed that are key to communicating the background and breadth of this project. These include:

- 1) He Manawa Whenua - He Manawa Tangata - Healthy Environment - Healthy People: Draft vision poster setting out the high level vision and principles or landmarks towards this. This is the culmination of ongoing meetings, discussions, interaction of Te Aitanga a Hauiti and the Uawa/Tolaga Bay community over a 2 year period.
- 2) The Uawanui Project - Building a Shared Future for Uawa/Tolaga Bay - Pictorial Booklet: This publication was launched in March 2014 and provides a simple overview of the project and development of a shared vision. It outlines the thinking by the community and identification of key values, vision for the future, and opportunities identified by different land communities within the area. see http://www.allanwilsoncentre.ac.nz/massey/fms/AWC/documents/7030_AWC_TolagaBay_PictorialBooklet_LOWREZ.pdf.
- 3) Uawanui A Ruamatua - Riverbank Restoration - A Guide for Built up Areas: This publication sets out specific restoration work and approaches on the lower river, as well encompassing the key integration of people and culture into this work.
- 4) Restoration action plans: discussions and development of plans for action under the higher level documents have been undertaken for the Kaitawa Estuary, and drafted for the School Riverbank area and Hauiti and Te Rawheoro Marae.

Declaration

This declaration must be completed by a person with the organisation's signing authority. See the guide for additional information on how to complete this question.

See page 32 of the Guide for Applicants for information on this declaration.

Important: *Please contact the Remediation Projects team if you have any queries.*

As a duly authorised representative of the organisation as per Section 1 of this Te Mana o Te Wai Fund form:

- I declare that I have read the [Te Mana o Te Wai Fund Guide for Applicants](#).
- I declare that to the best of my knowledge, the information contained in all sections of this application form, or supplied by us in support of our application is complete, true and correct.
- I declare that I have the authority to sign this application form and to provide this information.
- I declare that the application is not being made by a legal entity that is in receivership or liquidation, or by an undischarged bankrupt.
- I declare that I have read and understood the eligibility criteria.
- I declare that I have provided information relating to any actual or potential conflicts of interest (in question 19) and that I will promptly inform the Ministry for the Environment of any such conflicts if they arise subsequent to the submission of this application.
- I understand that there are restrictions on this funding and that certain parts of my project may not be funded due to these.
- I understand that information presented to the Minister for the Environment and Ministry for the Environment is subject to disclosure under the Official Information Act 1982, other legislation, court orders and in response to Parliamentary questions.
- I understand my rights in accordance with the Privacy Act 1993.
- I agree that the Ministry for the Environment may collect information about our organisation from other parties, and may liaise with local and national organisations in respect of this application.
- I agree that the Ministry for the Environment can undertake for the purpose of assessing eligibility and suitability for Te Mana o Te Wai funding a background check on the applicant(s), including but not limited to credit checks, criminal record checks and reference checks.
- I understand that an invitation to proceed to Stage II of the funding process is not a confirmation of funding, and that the final decision is subject to a successful completion of Stage II.

Name

Victor Walker

Position

Chairperson

Signature

Victor Walker

Date 29/04/2015

By typing your name in the space provided you are electronically signing this application form.

Checklist

Use the following checklist to confirm you have provided all the required information in your application.

Do not include any attachments that the Ministry has not specifically requested. These will not be provided to the assessment panel.

Important: Before submitting see page 33 of the *Guide for Applicants* for information on submission.

- All sections of this application form have been completed.
- Declaration has been electronically signed and dated.
- All dollar figures provided add up and are consistent throughout the application.
- Answers remain under the word limit (where applicable).
- Letters detailing involvement from each of the organisations/individuals/councils listed in question 8 and question 9 are attached.

Your feedback

Did you find this application form easy to understand and complete?	
How can we make this form easier to use?	
Do you have any general comments about the funding process for Te Mana o Te Wai Fund?	