



**Climate Change**  
CHIEF EXECUTIVES BOARD

# **Climate Change Chief Executives Board**

**Meeting papers  
Wednesday 26 February 2025  
3:00–4:00pm**

**Meeting venue: Room 2.05, MfE Offices, 8 Willis Street  
or online via MS Teams**



# Karakia

## Karakia timatatanga: opening

Tuia i runga

Tuia i raro

Tuia i roto

Tuia i waho

Tuia i te here tangata

Ka rongo te pō

Ka rongo te ao

Haumi ē, Hui ē, Tāiki ē

Unite above

Unite below

Unite without

Unite within

Listen to the night

Listen to the world

Now we come together

As one.

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## Karakia whakakapi: closing

Kia whakairia te tapu

Kia wātea ai te ara

Kia turuki whakataha ai

Haumi ē, hui ē, tāiki ē

Restrictions are moved aside

So the pathway is clear

To return to everyday activities.

# Climate Change Chief Executives Board

## AGENDA

Wednesday 26 February 2025, 3:00–4:00pm

Room 2.05 at MfE Offices, 8 Willis Street, Wellington / Online via MS Teams

<b>Attendees</b>	James Palmer (Chair, MfE), Carolyn Tremain (MBIE), Dave Gawn (NEMA), Paul James (DIA), Penny Nelson (DoC), Aaron Martin (CL)
<b>Delegates</b>	James Beard (Tsy), Jane Chirnside (MPI), Ruth Fairhall (MoT), Victoria Hallum (MFAT)
<b>In support</b>	Kirsty Flannagan, Jane White, Rachael Church (CCIEB Unit), Nadeine Dommissie (MfE)
<b>Apologies</b>	Audrey Sonerson (MoT), Bede Corry (MFAT), Iain Rennie (TSY), Ray Smith (MPI)

Previous meeting: 29 January 2025	Current meeting: 26 February 2025	Next meeting: 26 March 2025
<ul style="list-style-type: none"> <li>Board-only time: Budget savings exercise and context sharing updates</li> <li>Board reflective on 2024 and looking ahead in 2025</li> <li>CPMG preparation: Adaptation Framework policy direction</li> <li>Noting items:</li> <li>Target 9 report for Q4 2024</li> <li>Budget 2025 CIPA update</li> </ul>	<ul style="list-style-type: none"> <li>Board only: context sharing</li> <li>CPMG debrief</li> <li>CCIEB Unit review of monitoring and reporting function</li> <li>Noting items: <ul style="list-style-type: none"> <li>External review of emissions projections</li> <li>Roles and functions of CCIEB and the National Hazards Board</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Board only: context sharing</li> <li>CCIEB Unit review of governance layers</li> <li>Economic growth analysis</li> <li>Report back on data and modelling improvements to QA/QC process</li> <li>ERP1 progress report.</li> </ul>

### Board-only time

#### Chair's opening comments / karakia tīmatanga

#	Time	Item	Recommended actions
1	15 mins 3:00-3:15	<b>Welcome / context sharing updates</b> <b>Lead:</b> Chair / All  Roundtable discussion for sharing any updates on ministerial priorities or climate-related context	

### Meeting business

2	15 mins 3:15-3:30	<b>Debrief of CPMG meeting, 17 February</b> <b>Lead:</b> Chair / All  An opportunity to debrief following the CPMG meeting on 17 February	<ul style="list-style-type: none"> <li><b>Discuss</b> key reflections from CPMG</li> </ul>
3	20 mins 3:30-3:50	<b>CCIEB Unit review of monitoring and reporting function</b> <b>Lead:</b> Kirsty Flannagan / Jane White (CCIEB Unit)  Following Cabinet's agreement that the Board take an adaptive management approach to meeting the Government's climate goals, and in light of the Climate Change Commission's recommendations in its NAP Progress Report, this paper seeks the Board's agreement to refresh the CCIEB Unit's monitoring and reporting function, including how the Board reports on progress to CPMG.  <b>Supporting paper:</b> 3.1 Refreshing the CCIEB's monitoring and reporting function	<ul style="list-style-type: none"> <li><b>Confirm</b> the revised monitoring and reporting approach endorsed by Climate DCEs, including: <ul style="list-style-type: none"> <li>moving to impact reporting as well as progress reporting</li> <li>reporting on ERP2 implementation progress from April 2025 as part of quarterly Target 9 reporting</li> <li>reporting annually on NAP implementation progress and sufficiency</li> <li>providing a final ERP1 closure report in March 2026.</li> </ul> </li> </ul>

## Other business / noting papers

4	5 mins 3:50-3:55	<p><b>External review of emissions projections</b>  <b>Lead:</b> Chair</p> <p>In 2024, Climate DCEs noted the CCIEB Unit will work with agencies to strengthen emissions data and modelling work. Part of this programme was to undertake an audit into the government's approach to developing and delivering emissions projections.</p> <p>The purpose of this item is to advise the Board that MfE is progressing with a review of the emissions projections, which will be delivered through an external provider. The first round of the audit will be completed by 30 June.</p>	<ul style="list-style-type: none"> <li>• <b>Note</b> MfE will progress a review of the emissions projections</li> </ul>
5	5 mins 3:55-4:00	<p><b>Roles and functions of the CCIEB and the National Hazards Board</b>  <b>Lead:</b> Kirsty Flannagan (CCIEB Unit)</p> <p>Both the Board and Climate DCEs have raised questions about the respective roles of the CCIEB and the National Hazards Board, particularly in relation to adaptation and building resilience to climate risk. The attached A3 sets out the respective roles and functions of the two Boards.</p> <p><b>Supporting papers:</b>  5.1 A3 outlining roles and functions of the CCIEB and the NHB</p>	<ul style="list-style-type: none"> <li>• <b>Note</b> the roles and functions of the CCIEB and the National Hazards Board, as outlined in the paper provided</li> </ul>
6	1 min 4:00	<p><b>Meeting administration</b>  <b>Lead:</b> Chair / Kirsty Flannagan (CCIEB Unit)</p> <p>The Board is asked to approve the minutes of the previous meeting and note the register of open actions.</p> <p><b>Supporting papers:</b>  6.1 Minutes of previous meeting, 29 January 2025  6.2 Actions register as at 30 January 2025</p>	<ul style="list-style-type: none"> <li>• <b>Approve</b> the minutes of the previous meeting</li> <li>• <b>Note</b> the actions register</li> </ul>
Chair's closing comments / karakia whakamutunga			

## COVERSHEET: Item 3

To	Climate Change Chief Executives Board			
Meeting date	26 February 2025			
Agenda item name	CCIEB Unit review of monitoring and reporting function			
Item lead	Kirsty Flannagan / Jane White			
Lead agency	CCIEB Unit			
Verbal update	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Supporting paper	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Reason for Board's consideration	This paper seeks the Board's agreement to refresh the CCIEB Unit's monitoring and reporting function, including how the Board reports on progress to CPMG.			
	<p>The proposed approach seeks to:</p> <ul style="list-style-type: none"> <li>embed an 'adaptive management' approach to meeting emissions budgets, as set out in the second emissions reduction plan (ERP);</li> <li>enable a parallel shift, over time, to a similar 'course-correction' approach to managing adaptation risk; and</li> <li>support the Board and CPMG with the right information to make strategic decisions that are consistent with New Zealand's climate change commitments.</li> </ul>			

Recommendations	<p><b>Confirm</b> the revised monitoring and reporting approach endorsed by Climate DCEs, including:</p> <ul style="list-style-type: none"> <li>moving to impact reporting as well as progress reporting</li> <li>reporting on ERP2 implementation progress from April 2025 as part of quarterly Target 9 reporting</li> <li>reporting annually on NAP implementation progress and sufficiency</li> <li>providing a final ERP1 closure report in March 2026.</li> </ul>			
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Has the Board previously considered this item, if so, when?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Date	
	While the Board has not previously discussed the proposed approach to the Unit's monitoring and reporting function, it has signalled its intent to be more strategically focused, requesting that most policy and operational decisions are delegated to lower levels of the governance structure, freeing up Board time to focus on the big picture, key risks and its advice to CPMG.			
Has this item been considered/endorsed by Climate DCEs?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Date	19 February 2025
	DCEs endorsed the proposed approach to the CCIEB's monitoring and reporting function.			

Comments	<p>Cabinet has committed to annually confirm, as part of the Government's response to the Commission's ERM report, whether the Government remains on track to meet the second emissions budget and, if not, to recommend further actions that might be necessary to get back on track [ECO-24-MIN-0243].</p> <p>Cabinet had also previously agreed the Board will report every two years on the overall sufficiency of the actions in addressing the most significant risks, as set out in the National Climate Change Adaptation Risk Assessment (NCCRA) [CAB-22-MIN-0287].</p> <p>The Government again committed to the Board playing this role in its recent response to the Climate Change Commission's (the Commission) NAP Progress Report.</p>			
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# Memo: Refreshing the Climate Change Interdepartmental Executive Board's monitoring and reporting function

**To** Climate Change Chief Executives Board

**From** Jane White, Climate Change IEB Unit

**Date** 19 February 2025

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## Purpose

1. This paper seeks the Board's agreement to a refresh of how the Climate Change Interdepartmental Executive Board Unit (CCIEB Unit) monitors and reports on progress towards the Government's climate change goals and targets (and consequently how the Board reports on progress to CPMG).
2. The goals of the refresh are to:
  - embed an 'adaptive management' approach to meeting emissions budgets, as set out in the second emissions reduction plan (ERP);
  - enable a parallel shift, over time, to a similar 'course-correction' approach to managing adaptation risk; and
  - support the Board and CPMG with the right information at the right time to make strategic decisions that are consistent with New Zealand's climate change commitments.

## Background

### Emissions monitoring

3. With the publication of ERP2, there is an opportunity to review how the Board monitors progress, particularly in light of the annual adaptive management function Cabinet has given the Board. The ERP1 reporting approach is quite administratively intensive for both agencies and the Unit, so we need to streamline and reduce the reporting burden while still providing the information decision makers need.
4. Supporting this adaptive management cycle will require a shift in how the CCIEB Unit monitors and reports on implementing ERP2 and progress towards EB2. While it remains important to track the implementation and impact of ERP2's eight key policies and their sub-actions, we recommend the CCIEB Unit's future reports place a greater emphasis on the global context and the combined impact of the NZ ETS and its settings. We also need to track any significant changes to the assumptions and inputs that inform the emissions baseline.

## Adaptation monitoring

5. Since publishing the first National Adaptation Plan (NAP) in August 2022, the CCIEB Unit has been monitoring and reporting on the implementation of its actions. Cabinet agreed that the Board will report every two years on the overall sufficiency of the actions in addressing the most significant risks, as set out in the National Climate Change Adaptation Risk Assessment (NCCRA) [CAB-22-MIN-0287].
6. The Government again committed to the Board playing this role in its recent response to the Climate Change Commission's (the Commission) NAP Progress Report, including recommending course-corrective action where necessary. Fulfilling this function will require a parallel shift in approach for the CCIEB Unit's adaptation monitoring and reporting as to date reporting has focused on the status of actions and upcoming milestones.

## Governance of monitoring and reporting

7. At its last meeting, the Board signaled its intent to be more strategically focused in 2025, requesting that most policy and operational decisions are delegated to lower levels of the governance structure, freeing up Board time to focus on the big picture, key risks and its advice to CPMG. Refreshing the CCIEB Unit's approach to monitoring and reporting will support this shift by ensuring each layer of governance has the right information at the right time to support the appropriate level of decision-making for its mandate.
8. At the March Board meeting we will bring a paper with proposals for resetting the approach to governance, to ensure decision making is as streamlined and efficient as possible.

## Key messages

9. This paper seeks the Board's agreement (following Climate DCE's endorsement) for the CCIEB Unit to shift its approach to monitoring and reporting over time to one that:
  - situates the Government's climate action and progress within the wider national and international context;
  - monitors the *impact* as well as the *implementation* of the actions the Government is taking to progress emissions reduction and adaptation goals and targets, including looking at trends over time;
  - produces strategic reporting that supports a cycle of course-correction decision-making as required. This includes flagging early any current actions/strategies/plans that may need to be revisited, as well as identifying new opportunities to explore.
10. In the short term, we are seeking your agreement to a bespoke schedule of reporting for 2025 that begins to embed this shift, while still delivering on current reporting requirements, including:
  - closing out ERP1 reporting to the end of the first emissions budget period on 31 December 2025;
  - beginning to report on ERP2 readiness and early implementation from April 2025, ahead of the plan's formal start date of 1 January 2026;

- reporting once on NAP implementation progress for the year ending 30 June 2025 (following the existing reporting approach); and
  - continuing to produce quarterly Target 9 progress reports, integrating these as appropriate into this wider reporting.
11. In the medium term, the CCIEB Unit will take the following steps to embed a regular schedule of strategic reporting from 2026:
- develop an ERP2 monitoring framework to support the 'track, review, response' adaptive management cycle set out in Chapter 3 of ERP2 (see Appendix 1);
  - develop a set of indicators to monitor as part of this framework, covering the four indicator types (external factors, progress indicators, action delivery, and mitigation availability) set out in Chapter 3 of ERP2;
  - consider opportunities to combine monitoring of these indicators with the ongoing production of quarterly Target 9 reports, and align and integrate this reporting as appropriate;
  - procure external support to develop a parallel risk-mapping approach to support a similar cycle of course-correction for adaptation decision-making.
12. The CCIEB Unit will come back to the Board with specific proposals for how an adaptive management process will be undertaken and the proposed indicators to support this in May.

## Design principles and success criteria

13. The CCIEB Unit has identified the following design principles and success criteria to inform a refresh of its monitoring and reporting approach, with the overarching objective of *the right information, at the right time, at the right level, to support the right kinds of decisions*:

Design principles	Success criteria
<p>The CCIEB Unit's monitoring and reporting should be:</p> <ul style="list-style-type: none"> <li>• Evidence-based</li> <li>• User-centric and proportionate</li> <li>• Integrated and system-focused</li> <li>• Streamlined and aligned with individual agency reporting where appropriate</li> </ul>	<p>The new approach should:</p> <ul style="list-style-type: none"> <li>• Produce high-quality material that decision makers engage with</li> <li>• Enable adaptive management</li> <li>• Drive delivery of climate goals</li> <li>• Support system-wide governance</li> <li>• Be efficient and practical</li> <li>• Serve multiple audiences.</li> </ul>



## Emissions reduction reporting to support adaptive management

14. ERP2 defines adaptive management as “actively monitoring and responding to policy delivery and changing circumstances that affect how New Zealand is tracking towards EB2.” It commits the Government to progressing through three sequential stages each year (see also Appendix 1):
  - tracking policy delivery and leading indicators;
  - reviewing projections and risks and evaluating progress against the emissions budget;
  - responding when necessary to stay on track for EB2.
15. Cabinet has committed to annually confirm, as part of the Government’s response to the Commission’s ERM report, whether the Government remains on track to meet the second emissions budget and, if not, to recommend further actions that might be necessary to get back on track [ECO-24-MIN-0243].

### Statutory and/or fixed timeframes need to anchor the annual adaptive management cycle

16. The annual Gas (GhG) Inventory – showing actual historical emissions – is published each year in mid-April, covering the year ended approximately 18 months earlier, as per United Nations requirements.
17. The Commission’s annual emissions reduction monitoring progress report (ERM report) must be published annually within three months of the GhG Inventory being published. The Government’s response to the Commission’s report (which the CCIEB Unit coordinates) is due within three months of the Commission’s report.
18. In future, the official GhG projections will be updated each year in late August, for publishing in October. This means they can be used when preparing the Government’s response to the Commission’s ERM report and as part of the adaptive management cycle required under ERP2.
19. The first opportunity for the Board and CPMG to engage with this annual cycle will occur in 2025, even though ERP2 will not yet have formally come into effect. Using the annual GhG Inventory (April) and official projections update (August), the CCIEB Unit will work with agencies to provide the first annual adaptive management advice to Cabinet in October, as part of the Government’s response to the Commission’s next ERM report. This will include confirming whether ERP2 remains sufficient to meet EB2 ahead of the plan formally coming into effect on 1 January 2026, or whether further action is required.
20. From 2026 onwards, the CCIEB Unit proposes to move to a cycle of annual emissions reduction reporting, as set out in the diagram in Appendix 2.

### Developing a comprehensive set of ERP2 indicators

21. To support the adaptive management cycle, ERP2 commits the Government to tracking and reporting on a comprehensive set of indicators, in four categories:
  - External factors – metrics with a material impact on emissions but over which the Government has no influence or control

- Progress indicators – metrics with a material impact on emissions over which the Government has limited or indirect influence
  - Action delivery – metrics to monitor whether planned Government policies are delivering as expected
  - Mitigation availability – metrics to monitor potential future available mitigation technologies or opportunities.
22. We have also heard from DPMC that the PM is looking for early leading indicators and is particularly interested in the following indicators: EV chargers and uptake, tech adoption and penetration, sector emissions, leading indicators around energy and ETS price. DPMC have also emphasised the need to track the key assumptions and inputs that have the biggest impact on the emissions baseline.
23. The CCIEB Unit is working with agencies on developing an ERP2 monitoring framework and will look to bring in new indicators into the target 9 reporting as soon as possible. We will present a draft framework to DCEs and the Board in May and, following DCE and Board endorsement, will begin to put processes in place to implement the adaptive management approach in the second half of 2025.
24. In the short term, the CCIEB Unit will also focus on identifying key measures to track the implementation status of ERP2 policies and actions during 2025, to begin reporting to the Board and CPMG on these matters from April 2025.

### **Adaptation reporting to monitor against risk**

25. The Government's recent response to the CCC's first NAP progress report provides a helpful summary of the parallel shift that needs to occur in the CCIEB Unit's approach to monitoring adaptation risk and supporting a course-correction decision cycle.
26. As set out in that response, the Board is responsible for:
- overseeing implementation of the NAP;
  - periodically assessing its sufficiency in addressing the most significant risks in the NCCRA;
  - giving insights on progress and advising where course corrections are needed.
27. Reporting on adaptation progress is more complex and will require innovative approaches as well as proxy indicators to measure progress and identify areas of risk. We are in the process of procuring external consultants to help develop options for risk mapping and other approaches to monitoring the sufficiency of the NAP in addressing risk. We will report back to DCEs with recommendations in the second half of the year.

## Proposed new report format

28. The CCIEB Unit intends to begin reporting to the Board and CPMG in a new format from April 2025 onwards, to align with this refreshed approach. We anticipate there may be some iteration, and where possible, we will try to bring as much of the reporting into the Target 9 report itself, rather than having additional sections. The table below outlines how we anticipate the current report format is likely to change:

Section 1	Section 2	Section 3
Strategic commentary, including broader national and international context and opportunities to deliver the Government's economic growth agenda. Will have a different focus each quarter (incorporating key milestones against the Climate Strategy).	Quarterly leading indicator report (potentially developing two alternating six-monthly or annual indicator sets allowing a deeper dive into certain sectors).	<ul style="list-style-type: none"> <li>ERP2 progress report (focused implementation and impact) – tracked six monthly</li> <li>March 2025 and March 2026: ERP1 implementation close-out reports (see below)</li> <li>Annually: NAP progress report (focused on sufficiency of risk mitigation) – testing approach in 2025 and embedding from 2026.</li> </ul>

## ERP1 closure report

29. In March 2025, the CCIEB Unit will report to the Board (not CPMG) on ERP1 implementation as at 31 December 2024. The report, and the action tracker that underpins it, will be provided to the CCC to inform their 2025 emissions reduction monitoring report. It will also inform the Government's response to the Commission's report.
30. ERP1 and EB1 conclude on 31 December 2025. We propose to provide an ERP1 closure report in March 2026, confirming the final status of ERP1 actions as at 31 December 2025 (and also identifying which ones are continuing in EB2, including via ERP2).<sup>1</sup> This would be informed by action tracker updates for the period January to December 2025. We will look to only procure the necessary information for this reporting, so may look to further streamline/simplify the action tracker for this purpose.
31. We <sup>9(2)(g)(i)</sup> recommend that resourcing is put into reporting on EPR2 readiness instead. We will reconfirm this recommendation as part of the March 2025 report to the Board, subject to any risks identified.

## Consultation

32. The recommendations in this paper were developed with Board agencies, including through an Interagency Climate Directors workshop on 5 February and endorsed by DCEs at their meeting on 19 February.

<sup>1</sup> The final assessment of progress against EB1 will not be available until the GHG inventory is published in April 2027.

## Next steps

33. At the March Board meeting, the CCIEB Unit will bring a paper responding to the Board's request to review the quality assurance processes in place to support emissions modelling and projections. Having robust processes in place to support quality emissions projections, including training, audits and agreed data protocols and standards will be critical for ensuring the reporting processes and adaptive management approach set out in this memo are credible.
34. At the March Board meeting we will also come back with proposals for the governance of the new monitoring and reporting processes, including opportunities to streamline and improve efficiencies across the governance layers.
35. At the May Board meeting we will provide a more detailed proposal for the adaptive management approach and monitoring framework, including indicators.

## Recommendations

36. We recommend that you:
  - a. **Note** the publication of the second emissions reduction plan (ERP2) and the Government's response to the Climate Change Commission's first National Adaptation Plan (NAP) Progress Report provide an opportunity to refresh the CCIEB Unit's approach to monitoring and reporting to support strategic, course-corrective decision-making cycles for both emissions reduction and adaptation.
  - b. **Agree** the CCIEB Unit shift its approach to monitoring and reporting to one that:
    - situates the Government's climate action and progress within the wider national and international context;
    - monitors the *impact* as well as the *implementation* of the actions the Government is taking to progress emissions reduction and adaptation goals;
    - produces strategic reporting that supports a cycle of course-correction decision-making as required.
  - c. **Agree** that the CCIEB Unit will produce a bespoke schedule of reporting that:
    - continues to produce quarterly Target 9 progress reports, integrating these as appropriate into wider reporting.
    - begins to report on ERP2 implementation from April 2025, ahead of the plan's formal start date on 1 January 2026;
    - closes out ERP1 reporting via a March 2026 report, confirming the final status of ERP1 actions as at the end of the first emissions budget/ERP1 period on 31 December 2025;
    - reports annually on NAP implementation progress for the year ending 30 June;

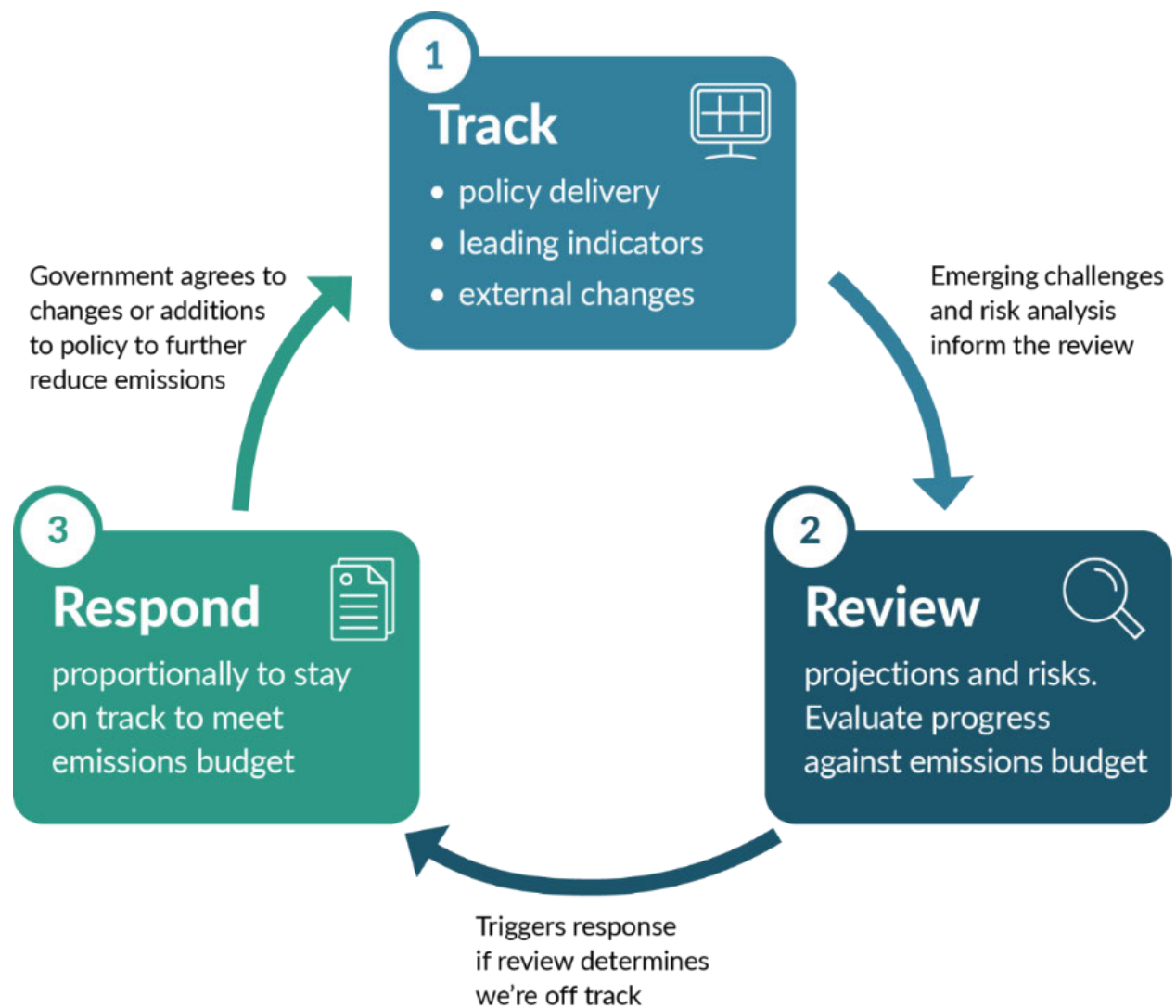
- d. **Agree** that a final report on EPR1 be provided in March 2026 for the year ending 31 December 2025, with no report provided in October 2025.
- e. **Note** the CCIEB Unit will take the following steps to develop the new reporting approach during 2025, ready for full implementation from 2026:
- work with relevant agencies to develop an ERP2 monitoring framework to support the 'track, review, response' adaptive management cycle set out in Chapter 3 of ERP2;
  - develop a set of indicators to monitor as part of this framework, covering the four indicator types set out in ERP2 and responding to the PM's request for particular indicators;
  - consider opportunities to align and integrate this reporting with ongoing Target 9 reporting;
  - procure external support to develop a parallel risk-mapping approach to support a similar cycle of course-correction for adaptation decision-making.
- f. **Note** that the CCIEB Unit will come back to the Board with specific proposals in May.

## Attachments

Appendix 1: ERP2 adaptive management cycle

Appendix 2: Proposed annual reporting cycle

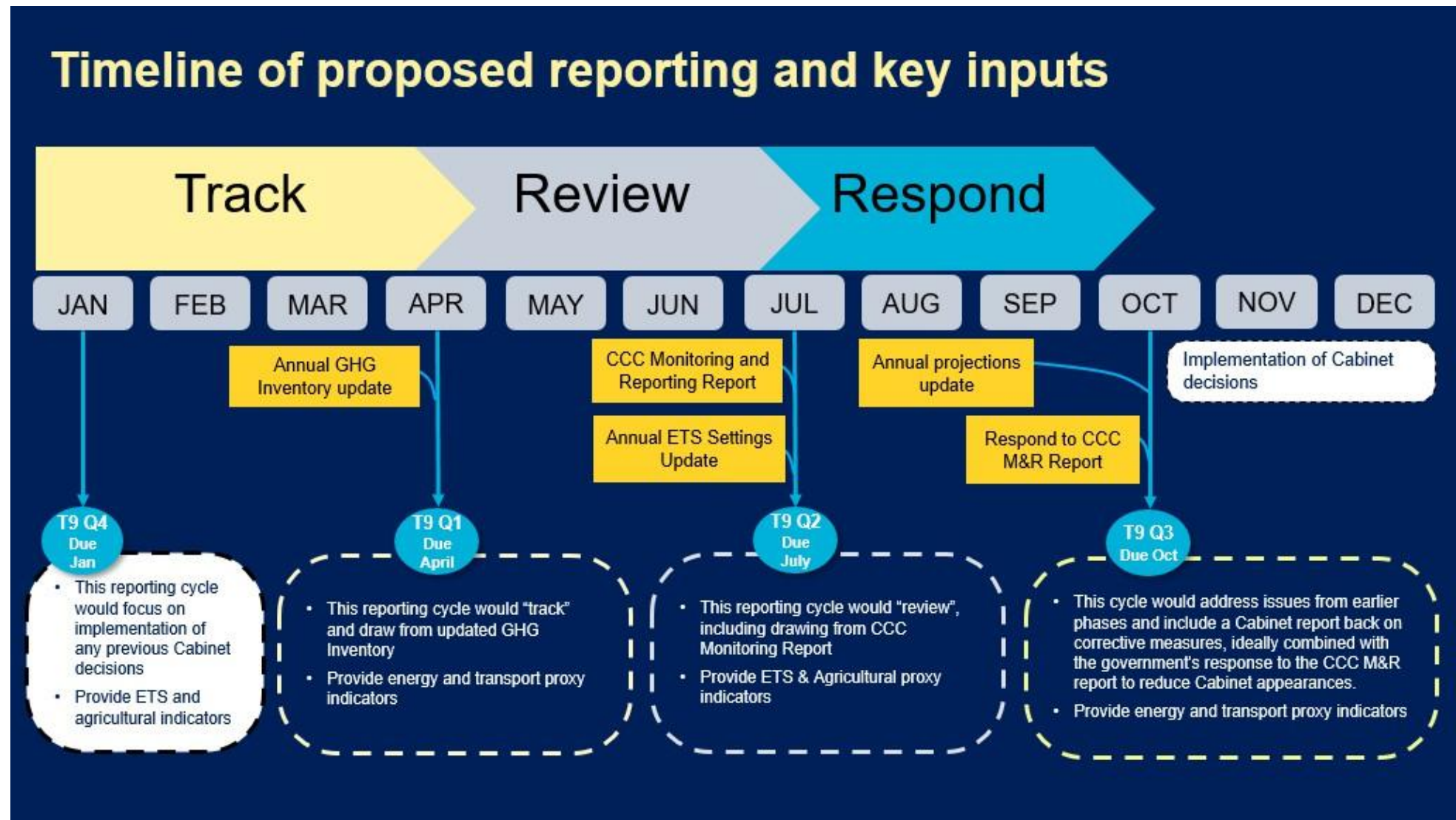
## CLASSIFICATION





## Appendix 2 – Proposed annual reporting cycle

Note this is a mock up of what a timeline might look like. We are working with agencies to determine the most appropriate cadence of reporting, including at what point in the annual cycle it would be best to undertake sector deep dives.



COVERSHEET: Item 4				
To	Climate Change Chief Executives Board			
Meeting date	26 February 2025			
Agenda item name	External review of emissions projections			
Item lead	Chair			
Lead agency	MfE			
Verbal update	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Supporting paper	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Reason for Board's consideration	The purpose of this item is for the Board to note that MfE is progressing a review of the emissions projections that will be delivered through an external provider			
Recommendations	<ul style="list-style-type: none"> <li><b>Note</b> MfE will progress a review of the emissions projections.</li> </ul>			
Has the Board previously considered this item, if so, when?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Date	18 September 2024
	<p>In September 2024, the Board noted that Climate DCEs and interagency Directors have been working on a process to improve cross-agency climate emissions data, quality assurance and quality control. The Board noted its appreciation for the work being done by the IEB Unit to improve the quality of modelling – noting that the focus presently is ERP2 modelling with further options to improve governance, independent reviews and further QA/QC to be considered by DCEs in early 2025.</p>			
Has this item been considered/endorsed by Climate DCEs?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Date	22 August 2024
	<p>In August 2024, Climate DCEs noted the opportunity to examine climate governance arrangements to support the delivery and integration of climate data improvements across agencies (including QA/QC); and that this should be considered following the conclusion of ERP2 to minimise disruption to current priority work.</p> <p>In September 2024, Climate DCEs agreed to undertake an external review of the Emissions in New Zealand (ENZ) model and an audit of agency emissions projections.</p>			
Comments	<ul style="list-style-type: none"> <li>MfE brought a draft approach and scope to the Interagency Modelling Policy Directors in early February. MfE sought agreement on the approach, scope and to request access to agency data, models, and staff to support the external review.</li> <li>Agencies raised concerns on aspects of the review including: <ul style="list-style-type: none"> <li><u>Using an external reviewer to manage resourcing pressures:</u> Agencies have advised there is no additional resourcing available to deliver this review as a part of the interagency work programme. Agencies are concerned an external provider would not have relevant expertise to undertake the review.</li> <li><u>Resourcing to support the review and implement recommendations:</u> Agencies are already at capacity delivering the Greenhouse Gas Inventory, the 2025 update to the emissions projections, and some improvements agency emissions models. Agencies are concerned the recommendations of the review may not be feasible to implement within existing resourcing.</li> </ul> </li> </ul>			



9(2)(g)(i)

- MfE has responded to these concerns with the following actions:
  - MfE has taken on agency feedback on the scope of the review. Recommendations to improve the projections will be aligned to two resourcing levels – one within existing resourcing and one with additional resourcing – so they are able to be implemented.
  - All IEB agencies will inform their own Minister on the purpose, scope and timeframe of the review
  - MfE will take tight contract management approach to ensure on time delivery and to mitigate resourcing impacts to agencies

9(2)(g)(i)

- MfE considers an external provider is necessary to deliver on this review for the sake of credibility and because MfE and other CCIEB agencies have advised they do not have capacity or capability to deliver it internally.



## COVERSHEET: Item 5

To	Climate Change Chief Executives Board			
Meeting date	26 February 2025			
Agenda item name	Roles and functions of the CCIEB and the National Hazards Board			
Item lead	Jane White			
Lead agency	CCIEB Unit			
Verbal update	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Supporting paper	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Reason for Board's consideration	The Board and Climate DCEs have raised questions about the respective roles of the CCIEB and the National Hazards Board (NHB), particularly in relation to adaptation and building resilience to climate risk. The supporting paper sets out the respective roles and functions of the two Boards.			

Recommendations	<ul style="list-style-type: none"> <li><b>Note</b> the roles and functions of the CCIEB and the NHB, as outlined in the paper provided.</li> </ul>
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Has the Board previously considered this item, if so, when?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Date	29 January 2025
	At the 29 January meeting, the Board asked the CCIEB Unit to engage with DPMC to clarify the relationship between, and distinct roles of, the CCIEB and the NHB.		
Has this item been considered/endorsed by Climate DCEs?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Date	24 December 2024, 19 February 2025
	At their December 2024 meeting, Climate DCEs noted it would be useful to clarify the distinctions of the CCIEB and the NHB, and how the boards can work together. DCEs discussed the A3 outlining the roles and functions of the two boards at their meeting on 19 February 2025. DCEs agreed substantive conversations on climate risk and climate resilience matters need to happen at Climate DCEs or the CCIEB, with any risks or gaps identified flagged to the NHB for review and action. This point has been added to the A3.		
Will this item be going to CPMG or Cabinet?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Date	
Relevant Cabinet decisions and dates	N/A		

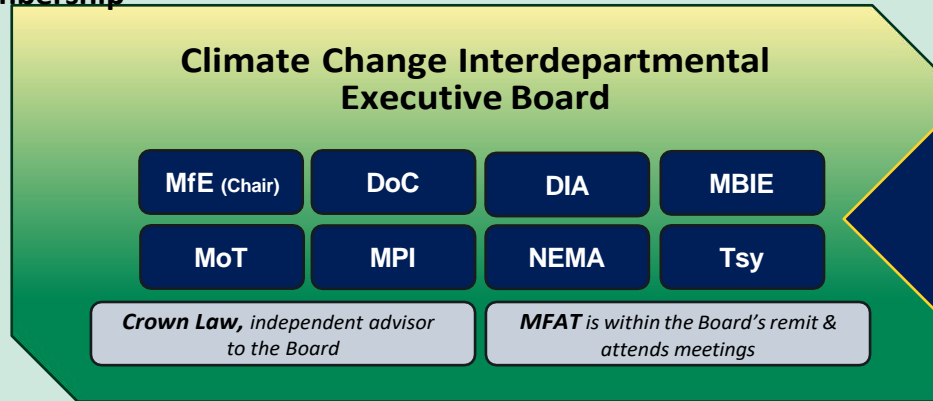
Comments	9(2)(f)(iv)
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## Climate Change Interdepartmental Executive Board

### Purpose

The Climate Change Interdepartmental Executive Board (CCIEB) exists to oversee the delivery of the Government's climate change agenda, including implementing ERP1&2 and NAP1. The Board directly supports the Climate Priorities Ministerial Group and provides regular reporting on progress with delivering the Government's Climate Strategy.

### Membership



### Functions

- Responsible for Government Target 9: Reduced net greenhouse gas emissions.
- Monitors and reports on the delivery of actions in the ERP and NAP and advises on the overall effectiveness and future direction of the two plans.
- Provides advice on how to navigate the path towards NZ's long-term climate change goals, responding to challenges and taking opportunities as they arise.

## National Hazards Board

Paper 5.1

### Purpose

The National Hazards Board (NHB) exists to provide collective oversight and governance of significant hazards, to enhance New Zealand's resilience.

### Membership



### Functions

- Provides collective governance and oversight of significant hazards and the jointly governed National Risks on the National Risk Register, under the National Risk and Resilience Framework. Climate change is considered an underlying driver that exacerbates some national risks governed by the NHB.
- Collectively drives improvements in risk management across the 4Rs (reduction, readiness, response & recovery), focused particularly on reducing risk and increasing national preparedness.

## Interlinkages

Climate adaptation has interlinkages between both boards. New Zealand's adaptation approach has the potential to improve resilience to national risks, with reliance placed on the CCIEB to govern and oversee the Government's adaptation work programme. The NHB focus is broader, looking across national risks and the National Hazard System to identify initiatives that could have the greatest impact on improving resilience across a number of risks.

Substantive conversations on climate risk and climate resilience matters need to happen at Climate DCEs or the CCIEB, with any risks or gaps identified flagged to the NHB for review and action.



## COVERSHEET: Item 6

<b>To</b>	Climate Change Chief Executives Board
<b>Meeting date</b>	<b>26 February 2025</b>
<b>Agenda item name</b>	<b>Meeting administration</b>
<b>Item lead</b>	Chair

<b>Recommendations</b>	<ul style="list-style-type: none"> <li>• <b>Approve</b> the minutes of the previous meeting, held on 29 January 2025</li> <li>• <b>Note</b> the register of open actions, as at 30 January 2025</li> <li>• <b>Note</b> the Board's next meeting is scheduled for Wednesday 26 March 2025</li> </ul>
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<b>Comments</b>	<p>The Board asked the CCIEB Unit to report back to the Board on deliverables and timeframes for a wider look at the CIPA mechanism and its efficiency in providing meaningful information to assist ministerial decision-making.</p> <p>Given current resourcing and priorities, the CCIEB Unit proposes to add this work to the longer-term work programme.</p>
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## Climate Change Chief Executives Board

### MEETING MINUTES

Wednesday 29 January 2025, 2:00-3:30pm

Room 11.04 at MfE Offices, 8 Willis Street, Wellington / Online via MS Teams

<b>Attendees</b>	James Palmer (Chair, MfE), Audrey Sonerson (MoT), Carolyn Tremain (MBIE), Dave Gawn (NEMA), Paul James (DIA), Penny Nelson (DoC), Aaron Martin (CL)	
<b>Delegates</b>	James Beard (Tsy), Julie Collins (MPI), Victoria Hallum (MFAT)	
<b>In support</b>	Kirsty Flannagan, Jane White, Rachael Church (CCIEB Unit); Nadeine Dommissie, Sam Buckle, Katherine Wilson (MfE)	
<b>Apologies</b>	Bede Corry (MFAT), Iain Rennie (Tsy), Ray Smith (MPI)	
#	Item	Actions
<b>Chair's opening comments / karakia tīmatanga</b>		
1	<p><b>Board-only time / context sharing</b></p> <p>The Chair welcomed meeting attendees and noted the apologies received and delegates attending. Kirsty Flannagan was introduced as the new Executive Director to the Board.</p> <p>Roundtable discussion and context updates were provided. No minutes were taken for this item.</p>	
2	<p><b>Board reflective on 2024 and looking ahead in 2025</b> <b>Lead:</b> Chair / Jane White (CCIEB Unit) / Sam Buckle (MfE)</p> <p>The Chair introduced this item, acknowledging the notable achievements in 2024, including landing ERP2 and progressing NDC2.</p> <p>There is potential for more external engagement in 2025 and the Board's feedback is invited – suggested engagement included Dame Patsy, as the new Chair of the Climate Change Commission, plus other sectoral and industry representatives.</p> <p>Discussion points:</p> <ul style="list-style-type: none"> <li>It would be helpful to streamline governance layers to avoid duplication of reporting and discussions, having a structural rationale for what items come to the Board and when.</li> <li>With the Government's focus on economic growth, it would be helpful to have advice on the link between climate change and economic growth, e.g. what is happening in the financial sector vs rhetoric around export markets reporting.</li> <li>The relationship between the Board, the National Hazards Board, and the Risk and Resilience Framework, and how these fit together, needs to be understood; these boards include 90% the same representatives.</li> <li>Consideration of how CPMG operates could be reviewed in light of recent ministerial portfolio changes.</li> <li>Work is underway on responding to the Climate Change Commission's recommendations on 2050 targets and emissions budgets, and the independent methane review.</li> <li>The CPMG indicative forward agenda is tentative and still being confirmed.</li> </ul>	<p>CCIEB Unit to:</p> <ul style="list-style-type: none"> <li>provide advice to the Board on positioning climate change as part of the economic growth agenda;</li> <li>engage with DPMC to clarify the relationship between and distinct roles of the Climate Change Chief Executives Board, and the National Hazards Board;</li> <li>undertake a review of climate change governance layers and interagency coordination processes with the aim of streamlining decision-making.</li> </ul> <p><b>Lead: CCIEB Unit (with agencies)</b></p>

	<p>The Chair acknowledged the common views expressed and asked the CCIEB Unit to:</p> <ul style="list-style-type: none"> <li>- provide advice for the Board on the link between economic growth and the climate transition, which could either be fed through the economic growth ministerial grouping or CPMG;</li> <li>- engage with DPMC to clarify respective roles between the Climate Change Chief Executives Board and the National Hazards Board;</li> <li>- undertake a review of climate change governance layers and interagency coordination processes.</li> </ul> <p><b>The Board:</b></p> <p>2.1 <b>provided feedback</b> on the key reflections from 2024 and suggested focus areas for 2025</p> <p>2.2 9(2)(f)(iv)</p> <p>2.3 <b>noted</b> the CCIEB Unit will:</p> <p>2.3.1 provide advice to the Board on positioning climate change as part of the economic growth agenda</p> <p>2.3.2 engage with DPMC to clarify the relationship between and distinct roles of the Climate Change Chief Executives Board, and the National Hazards Board</p> <p>2.3.3 undertake a review of climate change governance layers and interagency coordination processes.</p>	
<p><b>3</b></p>	<p><b>CPMG preparation: Adaptation Framework policy direction</b> <b>Lead:</b> Chair / Nadeine Dommissse (MfE)</p> <p>MfE's Adaptation team are preparing slides for the CPMG meeting in February.</p> <p>The Minister of Climate Change intends to discuss the framework around adaptation policy as well as the difficult choices, focusing on what the legislation and framework need to achieve rather than concentrating on overlapping work programmes.</p> <p>9(2)(f)(iv)</p> <p>9(2)(f)(iv)</p>	<p>MfE Adaptation team to update CPMG slide pack to incorporate the Board's feedback. <b>Lead: MfE</b></p>

	<p>9(2)(f)(iv)</p> <p>The Chair thanked the Board for the helpful feedback and noted the slides would be further refined ahead of CPMG on 17 February.</p> <p><b>The Board:</b></p> <p>3.1 <b>provided feedback</b> on the draft CPMG slide pack</p> <p>3.2 <b>noted</b> the slides would be further refined ahead of the CPMG meeting on 17 February.</p>	
<p><b>4</b></p>	<p><b>Target 9 report for Q4 2024</b> <b>Lead:</b> Jane White (CCIEB Unit)</p> <p>The Chair noted the Target 9 report for Q4 of 2024 has been provided to the Minister of Climate Change and will be submitted to DPMC this week, with public release in March. Agencies were thanked for their input into the report.</p> <p><b>The Board:</b></p> <p>4.1 <b>noted</b> the Target 9 report for Q4 2024, which has been endorsed by DCEs and sent to the Minister of Climate Change for approval.</p>	
<p><b>5</b></p>	<p><b>Budget 2025 CIPA update</b> <b>Lead:</b> Kirsty Flannagan / Jane White (CCIEB Unit)</p> <p>The Chair noted the pace at which the Climate Impacts of Policy Assessment disclosure (CIPA) was undertaken for Budget 24, with limited input from agencies.</p> <p>The Board was interested in whether the CIPA mechanism was working and providing meaningful information to assist ministerial decision-making. The CCIEB Unit will look at the work programme and available resources and report back to the Board on deliverables and timeframes.</p> <p><b>The Board:</b></p> <p>5.1 <b>noted</b> the CCIEB Unit is working with the Treasury to analyse the climate impacts of Budget 2025 initiatives</p> <p>5.2 <b>noted</b> the CCIEB Unit will report back to the Board on deliverables and timeframes for a wider look at the CIPA mechanism and its efficiency in providing meaningful information to assist ministerial decision-making.</p>	<p>Crown Law and Treasury to discuss offline any legal implications. <b>Lead: Treasury / Crown Law</b></p> <p>CCIEB Unit to report back to the Board on the deliverables and timeframes for a review of the CIPA mechanism. <b>Lead: CCIEB Unit</b></p>
<p><b>6</b></p>	<p><b>Meeting administration</b> <b>Lead:</b> Chair / Jane White (CCIEB Unit)</p> <p><b>The Board:</b></p> <p>6.1 <b>approved</b> the minutes of the previous meeting, held on 11 December 2024.</p>	
<p><b>Chair's closing comments / karakia whakamutunga</b></p>		
<p>The meeting closed at 3:27pm.</p>		

## Climate Change Chief Executives Board - actions register

Paper 6.2

Action #	Meeting Date	Discussion item	Minutes	Action	Responsible	Status
24-23	18/10/2024	2 - Adaptation Framework update	<p>2.1 <b>noted</b> the proposal for MfE's Adaptation team to work with climate agencies to compile an evidence base on the long-term economic benefits from near-term investment in resilience, with a particular focus on infrastructure, including hazard protection infrastructure</p> <p>2.2 <b>noted</b> the Climate DCEs will coordinate the work to collate data across agencies and will undertake a scoping exercise before providing a report back to the Board.</p>	MfE Adaptation team to work with Climate DCEs to collate data to help build economic case for investment, particularly around infrastructure and investment in risk reduction, with report back to Board to follow	MfE Adaptation team (with agencies)	Open
25-1	29/01/2025	2 - Board reflective on 2024 and looking ahead in 2025	<p>The Board <b>noted</b> the IEB Unit will:</p> <p>2.3.1 provide advice to the Board on positioning climate change as part of the economic growth agenda;</p> <p>2.3.2 engage with DPMC to clarify the relationship between and distinct roles of the Climate Change Chief Executives Board, and the National Hazards Board</p> <p>2.3.3 undertake a review of climate change governance layers and interagency coordination processes.</p>	<p>CCIEB Unit to:</p> <ul style="list-style-type: none"> <li>-provide advice to the Board on positioning climate change as part of the economic growth agenda;</li> <li>-engage with DPMC to clarify the relationship between and distinct roles of the Climate Change Chief Executives Board, and the National Hazards Board;</li> <li>-undertake a review of climate change governance layers and interagency coordination processes with the aim of streamlining decision making.</li> </ul>	IEB Unit (with agencies)	In progress
25-4	29/01/2025	5 - Budget 2025 CIPA update	The Board <b>noted</b> the CCIEB Unit will report back to the Board on deliverables and timeframes for a wider look at the CIPA mechanism and its efficiency in providing meaningful information to assist ministerial decision-making.	CCIEB Unit to report back to the Board on the deliverables and timeframes for a review of the CIPA mechanism.	IEB Unit	Proposing to add this work to longer term work programme given current resourcing and priorities